

THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE

MUNICIPAL COUNCIL

REGULAR MEETING

A G E N D A

- DATE:** June 28, 2010
- TIME:** Following Committee of the Whole
Planning and Development
- PLACE:** Council Chambers
Oliver Paipoonge Municipal Complex
- PRESIDING:** Mayor L. Kloosterhuis
- MEMBERS OF COUNCIL:** Councillor K. Grootenboer
Councillor D. Hearn (*absent with notice*)
Councillor S. Pinner
Councillor A. Vis
- MUNICIPAL OFFICERS:** Jamie Cressman, CAO/Clerk
Judy Jacobson, Deputy Clerk
- ORDERS OF THE DAY:** OPENING THE MEETING
DISCLOSURES OF INTEREST
ADOPTION OF THE AGENDA
MINUTES OF PREVIOUS MEETINGS
REPORTS OF COMMITTEES
MAYOR'S REPORT
REPORTS OF MUNICIPAL OFFICERS
BY-LAWS
PETITIONS AND COMMUNICATIONS
NEW BUSINESS
ADJOURNMENT

CALL TO ORDER

DISCLOSURES OF INTEREST

ADOPTION OF THE AGENDA

RES THAT with respect to the June 28, 2010, Regular Agenda we recommend that the agenda as printed including any additional information and new business be confirmed.

MINUTES OF PREVIOUS MEETING

Regular Meeting

6 – 11

Minutes of Regular Meeting held on June 14, 2010, for approval.

RES THAT the Minutes of the Regular Meeting held on June 14, 2010, be approved as submitted.

Discussion on the above noted minutes.

Committee of the Whole Closed Session

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Minutes of the Committee of the Whole Closed Session Meeting held on June 14, 2010 for approval.

RES THAT the minutes of the Committee of the Whole Closed Session Meeting held on June 14, 2010 be approved as submitted.

Committee of the Whole
Planning and Development

13 – 19

Minutes of the Committee of the Whole Planning and Development Meeting held on June 14, 2010, for approval.

RES THAT the Minutes of the Committee of the Whole Planning and Development Meeting held on June 14, 2010, be approved as submitted.

MAYOR'S REPORT

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CONFERENCE/SESSION REPORTS

REPORTS OF MUNICIPAL OFFICERS

Chief Administrative Officer/
Clerk/Deputy Treasurer Position

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Memorandum from Jamie Cressman, Chief Administrative Officer/Clerk/Deputy Treasurer dated June 22, 2010, containing a resolution with respect to the above noted.

RES BE IT RESOLVED THAT Jamie Cressman has successfully completed his one year probation and will continue in his current position as Chief Administrative Officer/Clerk/Deputy Treasurer for the Municipality of Oliver Paipoonge.

BY-LAWS

RES THAT the following By-laws be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

1. THAT By-law No. 591-2010 to authorize the execution of a Contract between the Corporation of the Municipality of Oliver Paipoonge and B. J. Halow & Son Constructors Ltd. for Construction of Veley Road Bridge Replacement over Corbett Creek, BE APPROVED;

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AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.

2. THAT By-law No. 592-2010 relating to the delegation of powers and duties, BE APPROVED.

22 – 23

AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.

3. THAT By-law No. 593-2010 to establish policies with respect to the hiring of employees, BE APPROVED;

24 – 25

AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.

PAGES

4. THAT By-law No. 594-2010 to establish policies with respect to the sale and other disposition of land, BE APPROVED. 26 – 32

AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.

5. THAT By-law No. 595-2010 to adopt policies with respect to the provisions of public notice, BE APPROVED; 33 – 40

AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.

6. THAT By-law No. 596-2010 to authorize the execution of an Agreement of Purchase and Sale between the Corporation of the Municipality of Oliver Paipoonge and Lyle and Sharon Johnston, BE APPROVED; 41

AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.

PETITIONS AND CORRESPONDENCE

Action Items

Proposal

Harvesting of Timber

42 – 43

Letter from Dale Wirta dated June 14, 2010 providing a proposal for harvesting of time from Lot 16 Conc 8 owned by the Municipality of Oliver Paipoonge.

For Information Only

September 29 and 30, 2010

Northwestern Ontario Regional Conference

44

Email from Charla Robinson, Executive Director, Northwestern Ontario Municipal Association dated June 11, 2010, advising of the above Conference, for information.

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| <u>Provincial Land Tax Incentive Programs</u> | 45 – 46 |
| <p>Letter addressed to Bill Mauro, MPP, from Rick Kieri, Reeve, Township of Gillies, dated June 15, 2010, relative to the impact on municipal taxation revenue from the above noted, for information.</p> | |
| <u>Revised 2010 Levy Request Lakehead Region Conservation Authority</u> | 47 – 50 |
| <p>Letter from Mervi Henttonen, General Manager/Secretary-Treasurer, dated June 15, 2010, attaching the revised 2010 levy request.</p> | |
| <u>Acknowledgement Oliver Paipoonge Fire & Emergency Services</u> | 51 |
| <p>Fax from Pamela Musgrave, Regional Manager, Muscular Dystrophy Canada addressed to Mayor L. Kloosterhuis and dated June 2, 2010 acknowledging the exceptional efforts of the Oliver Paipoonge Fire & Emergency Services for their fundraising efforts.</p> | |
| <p>NEW BUSINESS</p> | |
| <p><u>Petition Nicholetts Road</u></p> | |
| <p>Letter from Clint Venn attaching a petition with approximately 41 signatures from 26 households relative to the condition of Nicholetts Road.</p> | |
| <p><u>Municipal Logo - EMS</u></p> | |
| <p>Letter from Norm Gale, Chief of EMS, dated June 15, 2010, relative to displaying the Municipal logo on their new District Headquarters and Thunder Bay North EMS Station.</p> | |
| <p><u>MMS Litigation Fund Ontario Good Roads Association</u></p> | |
| <p>Letter from J.W. Tiernay, Executive Director, Ontario Good Roads Association dated June 16, 2010, requesting contributions to a MMS Litigation Fund relative to the Minimum Maintenance Standards (MMS) on municipal roads.</p> | |

COMMITTEE OF THE WHOLE CLOSED SESSION

RES THAT we resolve into a Committee of the Whole Closed Session to discuss personal matters pertaining to identifiable individuals and a legal matter the hour being _____ p.m.

RES THAT we revert back to the Regular Meeting to complete the business at hand the hour being _____ p.m.

ADJOURNMENT

RES THAT the Regular Meeting held on May 26, 2010, be adjourned the hour being _____ p.m.

THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE

REGULAR MEETING

MINUTES

DATE: June 14, 2010
TIME: 8:40 p.m.
PLACE: Council Chambers
Oliver Paipoonge Municipal Complex
CHAIR: Mayor Lucy Kloosterhuis
PRESENT: Councillor K. Grootenboer
Councillor D. Hearn (*absent with notice*)
Councillor S. Pinner
Councillor A. Vis
MUNICIPAL OFFICERS: Jamie Cressman, CAO/Clerk
Judy Jacobson, Deputy Clerk

CALL TO ORDER

Mayor Lucy Kloosterhuis called the meeting to order.

DISCLOSURES OF INTEREST

No disclosures of interest noted at this time.

ADOPTION OF AGENDA

Resolution No. 193-2010

MOVED BY Councillor S. Pinner
SECONDED BY Councillor A. Vis

THAT with respect to the June 14, 2010, Regular Agenda, we recommend that the agenda as printed including any additional information and new business be confirmed.

CARRIED

MINUTES OF PREVIOUS MEETING

Regular Meeting

Minutes of Regular Meeting held on May 26, 2010, for approval.

Resolution No. 194-2010

MOVED BY Councillor A. Vis
SECONDED BY Councillor S. Pinner

THAT the Minutes of the Regular Meeting held on May 26, 2010,
be approved as submitted.

CARRIED

Discussion on the above noted minutes.

Committee of the Whole
Administration and Operations

Minutes of the Committee of the Whole Administration and Operations Meeting held on May 26, 2010, for approval.

Resolution No. 195-2010

MOVED BY Councillor S. Pinner
SECONDED BY Councillor A. Vis

THAT the Minutes of the Committee of the Whole Administration and
Operations Meeting held on May 26, 2010, be approved as submitted.

CARRIED

MAYOR'S REPORT

CONFERENCE/SESSION REPORTS

REPORTS OF MUNICIPAL OFFICERS

BY-LAWS

Resolution No. 196-2010

MOVED BY Councillor A. Vis
SECONDED BY Councillor S. Pinner

THAT the following By-law be introduced, read, dealt with individually,
engrossed, signed by the Mayor and Clerk, sealed and numbered:

1. THAT By-law No. 586-2010 being a By-law to establish and regulate a Fire Department for the Municipality of Oliver Paipoonge, BE APPROVED, with the following amendments:

6. To read "shall appoint a Deputy Chief"

12. Remove "Council may provide retirement allowances to members, subject to the *Municipal Act.*"

18. Delete "Clerk-Administrator" and replace with "Chief Administrative Officer"

AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.

CARRIED

A copy of By-law No. 363-2005 establishing a Fire Department and being repealed by By-law No. 586-2010 was distributed separately.

Resolution No. 197-2010

MOVED BY Councillor S. Pinner
SECONDED BY Councillor A. Vis

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

2. THAT By-law No. 587-2010 being a By-law to authorize the execution of an Agreement between the Corporation of the Municipality of Oliver Paipoonge and Infrastructure Solutions for Professional Consulting Services for PSAB 3150 Compliance, BE APPROVED;

AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.

CARRIED

Resolution No. 198-2010

MOVED BY Councillor A. Vis
SECONDED BY Councillor S. Pinner

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

3. THAT By-Law 588-2010 being a By-Law to authorize the execution of a Contract between the Corporation of the Municipality of Oliver Paipoonge and Biloski Contractors Ltd. for Gravel Resurfacing on Mud Lake Road, BE APPROVED;

AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.

CARRIED

Resolution No. 199-2010

MOVED BY Councillor A. Vis
SECONDED BY Councillor S. Pinner

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

4. THAT By-law No. 589-2010 being a By-law to authorize the execution of a Contract between the Corporation of the Municipality of Oliver Paipoonge and Biloski Contracts Ltd. for Road Construction on C-Line Road and Poleline Road, BE APPROVED;

AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.

CARRIED

PETITIONS AND CORRESPONDENCE

Action Items

For Information Only

Bats: White Nose Syndrome Information for Researchers

Letter from the Ministry of Natural Resources dated May 17, 2010, relative to the above noted, for information.

Changes in Social Housing The District of Thunder Bay Social Services Administration Board

Letter from Iain F. Angus, Chair, The District of Thunder Bay Social Services Administration Board dated May 3, 2010, relative to the above noted, for information.

Broadband Canada Update

Email from Kevin Burns, VP – Strategy and Customer Solutions, TBayTel dated June 3, 2010, advising the application to Broadband Canada for funding was approved in late May.

Hwy 102 and Hwy 11/17 Ministry of Transportation

Letter from Larry Lambert, Regional Director, Northwestern Region, Ministry of Transportation dated June 3, 2010, relative to post OGRA delegation issues on Highways 102 and 11/17, for information

Thunder Bay District Municipal League

Email from Ken Taniwa, Secretary-Treasurer, Thunder Bay District Municipal League dated June 6, 2010, attaching information with respect to the June 12, 2010 meeting.

Wind Turbines

Email from HELP dated May 25, 2010 advising the Lakehead Public School Board passed a resolution in support in principle on a moratorium on wind turbines until authoritative 3rd party health studies are conducted.

Email from HELP dated May 24, 2010, providing information on the sale of the Wirtz home.

Email from HELP dated June 9, 2010, extending an invitation to attend their Open House on Tuesday, June 15, 2010, at the Mary J. L. Black Library at 6:00 p.m. and attaching additional information.

NEW BUSINESS

Thunder Bay District Health Unit
2009 Audited Financial Statements

Letter from Dough Heath, CEO (A) Thunder Bay District Health Unit dated May 31, 2010 attaching a copy of the 2009 Audited Financial Statements. A copy of the Statements are available for perusal in the Municipal Office.

Contract No. 6-2010
Roadside Grass Cutting – Superior Systems Inc.

Resolution No. 200-2010

MOVED BY Councillor S. Pinner
SECONDED BY Councillor A. Vis

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

1. THAT By-law No. 590-2010 being a By-law to authorize the execution of a Contract between the Corporation of the Municipality of Oliver Paipoonge and Superior Systems for Roadside Grass Cutting, BE APPROVED;

AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.

CARRIED

Agenda
Registered Candidates

Resolution No. 201-2010

MOVED BY Councillor K. Grootenboer
SECONDED BY Councillor A. Vis

THAT we recommend the agenda be made available for pick up free of charge to all registered candidates for the 2010 Municipal Election;

AND THAT By-law No. 226-2002 be amended accordingly.

CARRIED

COMMITTEE OF THE WHOLE CLOSED SESSION

Resolution No. 202-2010

MOVED BY Councillor K. Grootenboer
SECONDED BY Councillor A. Vis

THAT we resolve into a Committee of the Whole Closed Session to discuss personal matters pertaining to an identifiable individual the hour being 9:10 a.m.

CARRIED

Resolution No. 203-2010

MOVED BY Councillor A. Vis
SECONDED BY Councillor K. Grootenboer

THAT we revert back to Regular Session to complete the business at hand the hour being 10:01p.m.

CARRIED

ADJOURNMENT

Resolution No. 204-2010

MOVED BY Councillor A. Vis
SECONDED BY Councillor S. Pinner

THAT the Regular Meeting held on June 14, 2010, be adjourned the hour being 10:02 p.m.

Mayor Lucy Kloosterhuis

Jamie Cressman
Chief Administrative Officer/Clerk

THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE
COMMITTEE OF THE WHOLE CLOSED SESSION

MINUTES

DATE: June 14, 2010

TIME: 9:11 p.m.

PLACE: Council Chambers
Oliver Paipooonge Municipal Complex

CHAIR: Mayor Lucy Kloosterhuis

PRESENT: Councillor K. Grootenboer
Councillor D. Hearn
Councillor S. Pinner
Councillor A. Vis

MUNICIPAL OFFICER: Jamie Cressman, CAO/Clerk
Judy Jacobson, Deputy Clerk

CALL TO ORDER

Mayor L. Kloosterhuis called the meeting to order.

DISCLOSURES OF INTEREST

No disclosures were noted.

REPORTS OF MUNICIPAL OFFICERS

Jamie Cressman, CAO
Performance Evaluation

Council conducted the annual Performance Evaluation for Jamie Cressman, CAO.

ADJOURNMENT

The meeting adjourned at 9:09 p.m.

Mayor L. Kloosterhuis

Jamie Cressman
Chief Administrative Officer/Clerk

THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE

COMMITTEE OF THE WHOLE
PLANNING AND DEVELOPMENT

MINUTES

Planning Department
Building and Property
Leisure Services
Protective Services

DATE: June 14, 2010

TIME: 6:30 p.m.

PLACE: Council Chambers
Oliver Paipoonge Municipal Complex

CHAIR: Councillor K. Grootenboer

PRESENT: Mayor L. Kloosterhuis
Councillor D. Hearn (*absent with notice*)
Councillor S. Pinner
Councillor A. Vis

MUNICIPAL OFFICERS: Jamie Cressman, CAO/Clerk
Judy Jacobson, Deputy Clerk
Peter Whittington, Public Works Superintendent
Dan Calvert, Community Services Assistant
Sharron Martyn, Planner

CALL TO ORDER

Councillor Grootenboer called the meeting to order.

DISCLOSURES OF INTEREST

No disclosures of interest noted at this time.

CONFIRMATION OF THE AGENDA

Resolution No. 182-2010

MOVED BY Mayor L. Kloosterhuis
SECONDED BY Councillor A. Vis

THAT with respect to the June 14, 2010, Committee of the Whole Planning and Development Agenda we recommend that the agenda as printed including any additional information and new business be confirmed.

CARRIED

DEPUTATIONS

ATV Ride Kakabeka Falls

Adrian Tessier appeared before Council and provided an overview of the ATV ride that took place on May 28, 2010.

Paipoonge Complex

Monty Gamble and Ed Homonko appeared before Council and provided information with respect to the use of a dynamometer (dyno) at the above noted. A copy of the information was distributed to Members of Council at the meeting.

It was the consensus of Council that this matter would be represented at the June 28, 2010 meeting.

MINUTES OF PREVIOUS MEETING

Committee of the Whole Planning and Development

Minutes of the Committee of the Whole Planning and Development Meeting held on May 10, 2010, for discussion only.

It was noted that concerns had been expressed from residents with the proposed **User Pay System** at the Landfill Sites. It was the consensus of Council that the concerns be reviewed at the next meeting of the Waste Management Committee.

Mayor Lucy Kloosterhuis and Jamie Cressman, Chief Administrative Officer provided a verbal report with respect to the meeting of the Agriplex Advisory Committee held on May 27, 2010.

REPORTS OF MUNICIPAL OFFICERS

Monthly Report – Planning Department

Sharron Martyn, Planner appeared before Council with respect to the Monthly Report for the Planning Department.

Sharron Martyn, Planner also provided a verbal report with respect to the race track at the former Wild Side property.

Quarterly Update - Fire Department

Mike Horan, Fire Chief provided a verbal report with respect to the Fire Department Quarterly Update. Copies of the report were distributed to Members at the meeting.

Update – Public Works Department

Peter Whittington, Public Works Superintendent provided a verbal report on the status of the work underway in the Public Works area.

A meeting of the Roads Committee was established for Tuesday, June 22, 2010 at 9:00 a.m.

Stop Sign
Haniak Road

Verbal report from Peter Whittington, Public Works Superintendent relative to the installment of a new stop sign on Haniak Road.

Resolution No. 183-2010

MOVED BY Mayor L. Kloosterhuis
SECONDED BY Councillor A. Vis

THAT a new stop sign be installed on Haniak Road.

CARRIED

Rubber Tired Excavator

Comparison Chart of the quotations received for purchasing a Rubber Tired Excavator for the Public Works Department.

Verbal report from Peter Whittington, Public Works Superintendent relative to quotations received for the Rubber Tired Excavator.

Resolution No. 184-2010

MOVED BY Councillor A. Vis
SECONDED BY Mayor L. Kloosterhuis

THAT the Oliver Paipoonge Council recommends the request for quotation for the Rubber Tired Excavator be awarded to Nortrak for a used 2006 John Deere 180 CW in the amount of \$157,000.00 (taxes not included).

CARRIED

Contract No. 6-2010
Roadside Grass Cutting

Report No. 2010.26 relative to the awarding of Contract No. 6-2010 for Roadside Grass Cutting.

Resolution No. 185-2010

MOVED BY Mayor L. Kloosterhuis
SECONDED BY Councillor A. Vis

THAT with respect to Report No. 2010.26, we recommend that Contract No. 6-2010 for Roadside Grass Cutting be awarded to Superior Systems in the amount of \$6,995.00 (excluding taxes);

AND THAT the necessary By-law be presented to Council for ratification.

CARRIED

Veley Road Bridge
Replacement over Corbett Creek

Letter of Recommendation for Award of Tender for the Veley Road Bridge Replacement over the Corbett Creek from Darryl Robertson, P. Eng., Project Engineer, JML Engineering dated June 8, 2010, along with Comparison Form from JML Engineering.

Resolution No. 186-2010

MOVED BY Mayor L. Kloosterhuis
SECONDED BY Councillor A. Vis

THAT we recommend the Veley Road Bridge Replacement over the Corbett Creek Tender conducted by JML Engineering be awarded to BJ Hallow in the amount of \$193,940.00 (taxes not included) being the lowest tender;

AND THAT Council approves for payment the Tendering and Contract Administration fee from JML Engineering Ltd. in the amount of \$23,797.00;

AND THAT the necessary By-law be presented to Council for ratification.

CARRIED

Application for Funding
Municipal Bridge Data Collection

At the May 26, 2010, meeting of Committee of the Whole Administration and Operations it was the consensus of Council that Administration proceed to apply for the Municipal Bridge Data Collection funding in the amount of \$5,000.00.

Resolution No. 187-2010

MOVED BY Councillor A. Vis
SECONDED BY Mayor L. Kloosterhus

THAT Council of the Municipality of Oliver Paipoonge hereby applies for funding for the purpose of collecting, collating, compiling and formatting bridge asset and condition data, and agrees to submit bridge asset and condition data for inclusion in Municipal DataWorks by March 31, 2011.

CARRIED

Assessment Review Board
Buchanan Northern Hardwood

Report No. 2010.29 relative to Assessment Appeals for Buchanan Northern Hardwood.

Report of Livestock Valuer

Report of Livestock Valuer dated May 22, 2010, relative to Donimic Foresta's loss of goats by a wolf.

Resolution No. 188-2010

MOVED BY Mayor L. Kloosterhuis
SECONDED BY Councillor A. Vis

THAT with respect to the report of the Livestock Valuer dated May 22, 2010, we recommend Dominic Foresta be reimbursed for loss of three (3 goats) killed by a wolf in the amount of \$480.00;

AND THAT the Treasurer apply to the Ministry for reimbursement.

CARRIED

Policy No. 01-04-01
Workplace Violence Policy

Policy No. 01-04-01 - Workplace Violence Policy for approval.

Resolution No. 189-2010

MOVED BY Councillor A. Vis
SECONDED BY Mayor L. Kloosterhuis

THAT we recommend Policy No. 01-04-01 - Workplace Violence Policy, BE APPROVED, as amended, by removing reference to "verbal" report in the Reporting Process section and changing "as soon as reasonably possible" to 5 days in the Investigation section.

CARRIED

Policy No. 01-05-01
Workplace Harassment Policy

Policy No. 01-05-01 - Workplace Harassment Policy for approval.

Resolution No. 190-2010

MOVED BY Mayor L. Kloosterhuis
SECONDED BY Councillor A. Vis

THAT we recommend Policy No. 01-05-01 - Workplace Harassment Policy, BE APPROVED, as amended, by removing "as soon as reasonably possible" to 5 days in the Investigation section.

CARRIED

Policy No. 01-06-01
Cellular Telephone Use and Abuse Policy

Policy No. 01-06-01 - Cellular Telephone Use and Abuse Policy.

Resolution No. 191-2010

MOVED BY Mayor L. Kloosterhuis
SECONDED BY Councillor A. Vis

THAT we recommend Policy No. 01-06-01 - Cellular Telephone
Use and Abuse Policy, BE APPROVED.

CARRIED

REPORTS OF COMMITTEES

Lakehead Region Conservation Authority

Minutes of the Fourth Regular Meeting of the Lakehead Region Conservation Authority held on April 28, 2010, for information.

Lakehead Source Protection Committee Meeting

Minutes of the Thirty-First Regular Lakehead Source Protection Committee Meeting held on April 29, 2010, for information.

Thunder Bay District Health Unit

Minutes of the Thunder Bay District Health Unit Meeting held on April 20, 2010, for information.

Joint Board Meeting
TBDSSAB and TBDHC

Minutes of the Joint Board Meeting No. 07/2010 of the District of Thunder Bay Social Services Administration Board and Directors of the Thunder Bay District Housing Corporation held on April 15, 2010, for information.

PROTECTIVE SERVICES

By-law Enforcement

Monthly report for May 2010 from By-law Enforcement.

Building

Monthly report for May 2010 relative to Building Permits issued.

COMMUNITY SERVICES

Library

Minutes of the Library Board of Directors' Meeting held on Wednesday, May 12, 2010, for information.

Rosslyn Water System

Copy of the ALS Laboratory Group Analytical Report, for information.

PENDING ITEMS

List of Pending Items.

NEW BUSINESS

ADJOURNMENT

Resolution No. 192-2010

MOVED BY

Councillor A. Vis

SECONDED BY

Mayor L. Kloosterhuis

THAT the Committee of the Whole Planning and Development Meeting held on June 14, 2010, be adjourned, the hour being 8:35 p.m.

CARRIED

Councillor K. Grootenboer

Jamie Cressman
Chief Administrative Officer/Clerk



MEMORANDUM

To: Members of Council

From: Jamie Cressman, Chief Administrative Officer/Clerk

Date: June 22, 2010

Re: Chief Administrative Officer/Clerk/Deputy Treasurer Position

Further to the completion of my Performance Evaluation held at the Committee of the Whole Closed Session held on June 14, 2010, the following resolution is being presented for Council consideration:

BE IT RESOLVED THAT Jamie Cressman has successfully completed his one year probation and will continue in his current position as Chief Administrative Officer/Clerk/Deputy Treasurer for the Municipality of Oliver Paipoonge.

THE CORPORATION OF THE MUNICIPALITY
OF OLIVER PAIPOONGE

BY-LAW NO. 591 - 2010

A By-law to authorize the execution of a Contract between the Corporation of the Municipality of Oliver Paipoonge and B. J. Halow & Son Constructors Ltd. for Construction of Veley Road Bridge Replacement over Corbett Creek.

WHEREAS the *Municipal Act, 2001*, c. 25, s. 9 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Council for the Corporation of the Municipality of Oliver Paipoonge deems it expedient to enter into a Contract with B. J. Halow & Son Constructors Ltd. for Construction of Veley Road Bridge Replacement over Corbett Creek.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE HEREBY ENACTS AS FOLLOWS:

1. That the Contract attached hereto and marked as Schedule "A" being a Contract B. J. Halow & Son Constructors Ltd. for Construction of Veley Road Bridge Replacement over Corbett Creek.
2. That the Mayor and Chief Administrative Officer/Clerk be authorized to execute the Agreement on behalf of the Corporation of the Municipality of Oliver Paipoonge.
3. That this by-law shall come into force and take effect upon the final reading thereof.

Read a first, second and third time this 28th day of June, 2010.

THE CORPORATION OF THE MUNICIPALITY
OF OLIVER PAIPOONGE

Mayor Lucy Kloosterhuis

Jamie Cressman
Chief Administrative Officer/Clerk

THE CORPORATION OF THE MUNICIPALITY
OF OLIVER PAIPOONGE

BY-LAW NO. 592 - 2010

A By-law relating to the delegation of powers and duties.

WHEREAS Paragraph 270 (1) 6 of the *Municipal Act*, 2001, provides that municipalities shall adopt and maintain policies with respect to the delegation of its powers and duties;

AND WHEREAS Sections 23.1 to 23.5, both inclusive, of the *Municipal Act* authorize municipalities to delegate its powers and duties under the *Municipal Act* or under any other Act subject to the restrictions set out in Part II of the *Municipal Act*;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE ENACTS AS FOLLOWS:

1. **Delegation**

The Council of the Corporation hereby adopts the Policy respecting the delegation of powers and duties of the Municipality set forth in Schedule "A" to and forming part of this By-Law.

2. **Effective Date**

This By-law shall come into force and take effect upon the final passing hereof.

Enacted and passed this 28th day of June, A.D. 2010, as witnessed by the Seal of the Corporation and the hands of its proper Officers.

Read a First and Second time this 28th day of June, A.D., 2010.

Read a Third time and finally passed this 28th day of June, A.D., 2010.

THE CORPORATION OF THE MUNICIPALITY
OF OLIVER PAIPOONGE

Mayor Lucy Kloosterhuis

Jamie Cressman
Chief Administrative Officer/Clerk

SCHEDULE "A"

**The Corporation of the Municipality of Oliver Paipoonge
Delegation of Powers and Duties**

1. Any delegation of a power or duty shall be in accordance with the *Municipal Act, 2001*, c.25 and any other applicable legislation.
2. Any delegation of a power or duty shall be by By-Law and such By-Laws may be of general or specific application and shall be enacted from time to time as deemed expedient by the Council.
3. Prior to delegating any power or duty, the Council shall comply with the requirements of any applicable Statute, including, without limitation, requirements to consult with the public and may, in addition, consult with the public in circumstances where deemed appropriate by the Council.
4. When delegating a power or duty, Council may consider, without limitation, the following matters:
 - (i) The provisions of the *Municipal Act* and the Regulations thereunder which apply to Council's delegation authority;
 - (ii) Whether the power or duty is one that ought to be exercised by Members of Council as elected representatives of the public.
 - (iii) The term during which the delegation is in effect;
 - (iv) The conditions or restrictions, if any, on Council's power to make or revoke the delegation;
 - (v) The conditions or restrictions, if any, to be imposed on the delegate;
 - (vi) Whether the power or duty to be delegated will be exercised only by the delegate or by both the delegate and the Municipality;
 - (vii) Whether the delegation is consistent with the Municipality's policies under Section 270 of the *Municipal Act, 2001*; and
 - (viii) The importance and complexity of the power or duty to be delegated and whether the delegate has the requisite qualifications, independence and expertise to exercise the delegated powers and duties.

THE CORPORATION OF THE MUNICIPALITY
OF OLIVER PAIPOONGE

BY-LAW NO. 593 - 2010

A By-law to establish policies with respect to the hiring of employees.

WHEREAS Section 270 of the *Municipal Act, 2001*, requires that Municipalities shall adopt and maintain a policy with respect to the hiring of employees;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE ENACTS AS FOLLOWS:

1. **Hiring Policy**

The Council of the Corporation hereby adopts the Policy respecting the hiring of employees set forth in Schedule "A" to and forming part of this By-Law.

2. **Effective Date**

This By-law shall come into force and take effect upon the final passing hereof.

Enacted and passed this 28th day of June, A.D. 2010, as witnessed by the Seal of the Corporation and the hands of its proper Officers.

Read a First and Second time this 28th day of June, A.D., 2010.

Read a Third time and finally passed this 28th day of June, A.D., 2010.

THE CORPORATION OF THE MUNICIPALITY
OF OLIVER PAIPOONGE

Mayor Lucy Kloosterhuis

Jamie Cressman
Chief Administrative Officer/Clerk

SCHEDULE "A"

**The Corporation of the Municipality of Oliver Paipoonge
Hiring of Employees Policy**

1. Every *bona fide* application for available employment will be considered by the Corporation.
2. The objective of the hiring process shall be to secure the best available applicant for every staff position.
3. Application forms shall be developed under the direction of the Chief Administrative Officer / Clerk.
4. The selection process shall include, but not be limited to, a review of:
 - (a) Application submitted;
 - (b) References obtained;
 - (c) Accomplishments of the Candidate;
 - (d) Employment history;
 - (e) Qualifications, formal and otherwise; and
 - (e) The results of any special tests, examinations or reports, where applicable.
5. A personal interview shall be conducted, where practicable, of candidates who appear to be suitable for employment as reflected in the application form and other material submitted but the granting of an interview is not an assurance of hiring.
6. The employment process shall comply with the Ontario Human Rights Code.
7. Relatives of Members of Council or employees of the Corporation, shall not be excluded from consideration for employment by the Corporation.