

THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE

COMMITTEE OF THE WHOLE  
ADMINISTRATION & OPERATIONS

MINUTES

Administration Department  
Financial Department  
Public Works Department

DATE: May 26, 2010

TIME: 6:30 p.m.

PLACE: Council Chambers  
Oliver Paipoonge Municipal Complex

CHAIR: Councillor A. Vis

PRESENT: Mayor L. Kloosterhuis  
Councillor D. Hearn  
Councillor K. Grootenboer  
Councillor S. Pinner (*absent with notice*)

MUNICIPAL OFFICERS: Jamie Cressman, CAO/Clerk  
Judy Jacobson, Deputy Clerk  
Dan Calvert, Community Services Assistant  
Sharron Martyn, Planner

CALL TO ORDER

Councillor A. Vis called the meeting to order.

DISCLOSURES OF INTEREST

No disclosures noted at this time.

ADOPTION OF AGENDA

**Resolution No. 161-2010**

MOVED BY Councillor K. Grootenboer  
SECONDED BY Mayor L. Kloosterhuis

THAT with respect to the May 26, 2010, Committee of the Whole Administration and Operations Agenda we recommend that the agenda as printed including any additional information and new business be confirmed.

DEPUTATION

## MINUTES OF PREVIOUS MEETING

### Committee of the Whole Administration and Operations

Minutes of Committee of the Whole Administration and Operations Meeting held on April 26, 2010, for discussion only.

## REPORTS OF COMMITTEES

### REPORTS OF MUNICIPAL OFFICERS

#### PLANNING DEPARTMENT

##### Alan Perales Garage Construction - King George's Park

Report from Sharron Martyn, Planner dated May 19, 2010, with respect to the above noted.

Sharron Martyn, Planner appeared and responded to questions of Council.

#### **Resolution No. 162-2010**

MOVED BY	Councillor D. Hearn
SECONDED BY	Councillor K. Grootenboer

THAT with respect to the Report from the Planner dated May 19, 2010, relative to a Zoning Matter – Alan Perales, we recommend that Alan Perales comply with the present Zoning By-law in order to obtain a building permit for a garage.

CARRIED

##### Teresa Hilton Application No. 1B/14/10

Application on behalf of Teresa Hilton on property known as Con. 4, N/R North Part Lot 20, Block 62294, 208 Wing Road, former Geographic Municipality of Paipoonge, now Municipality of Oliver Paipoonge for consent to sever, for comment.

No comments were noted on the above application.

#### ADMINISTRATION DEPARTMENT

##### Agriplex Advisory Committee

Email to Committee Members advising of a meeting scheduled for Thursday, May 27, 2010, at 6:30 p.m. at the Municipal Complex.

It was the consensus of Council that Mayor Lucy Kloosterhuis and Jamie Cressman, CAO would attend the meeting on behalf of the Municipality.

EMO

Emergency Management Training Exercise

Memorandum from Jamie Cressman, CAO dated May 19, 2010, relative to an Emergency Management Training Exercise to be held on Thursday, June 24, 2010, at 2:00 p.m. at the Municipal Complex.

It was the consensus of Council that the Training Exercise be held from 9:00 a.m. to 11:00 a.m.

NorWest Recreation Centre – Dog Shows

At the May 10, 2010, Committee of the Whole Planning and Development meeting Report No. 2010.24 and a letter from Catherine Petrynka, President, Lakehead Kennel Club was presented. Council directed Administration to provide a report to the May 26<sup>th</sup> meeting relative to the concern expressed with concession services.

Jamie Cressman, CAO provided a verbal report and it was noted that the vending machines would be stocked, the parking lot graded and sufficient garbage disposal will be available for the next event.

Fire and Emergency Services

At the May 10, 2010 meeting Council requested the CAO to follow up on the following items as contained in the Minutes of Committee of the Whole Planning and Development Meeting held on April 12, 2010:

- Providing the Purchasing Procedures and Municipal Policies and Procedures to the Officers
- Phone List with Photos
- Signing of Fire Chief's Job Description
- Annual "Nuisance Calls" burning of large slash piles – Council suggested fines be issued.
- Railway Fire – Council directed Administration to invoice the Railroad for our services.

Jamie Cressman, CAO provided a verbal response to all of the above noted items advising they have all been addressed.

FINANCE DEPARTMENT

List of Accounts for May 2010

A copy of the List of Accounts for May 2010, for approval of payment.

**Resolution No. 163-2010**

MOVED BY

Mayor L. Kloosterhuis

SECONDED BY

Councillor K. Grootenboer

THAT we recommend that the List of Accounts as of May 19, 2010, prepared by the Finance Department in the amount of \$620,437.51 be approved for payment.

CARRIED

List of the General Ledger, distributed separately.





Gravel  
Sinclair Road

It was noted that a resident on Sinclair Road has requested the road be graded.

ADJOURNMENT

**Resolution No. 168-2010**

MOVED BY Mayor L. Kloosterhuis  
SECONDED BY Councillor K. Grootenboer

THAT the Committee of the Whole Administration and Operations Meeting held on May 26, 2010, be adjourned, the hour being 8:30 p.m.

CARRIED

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Councillor A. Vis

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Jamie Cressman  
Chief Administrative Officer/Clerk