

Members reviewed and discussed the 2010 Private Landowners Tree Seedling Assistance Program. It was agreed that the cut-off date be revised and the amount of subsidy be increased.

Resolution #78/10

Moved by Iain Angus, Seconded by Bev Dale

"THAT: funds will be taken from the Forest Management Account to absorb the subsidy overrun for the 2010 Private Landowners Tree Seedling Assistance Program." CARRIED.

Resolution #79/10

Moved by Iain Angus, Seconded by Bev

"THAT: the recommended changes to the Private Landowners Tree Seedling Assistance Program are approved AND FURTHER THAT these will be incorporated into the 2011 budget." CARRIED.

Members approved the development of a 2011 calendar to promote the Authority's Conservation Areas. A status report on the project which is contingent on receiving advertising revenue will be provided at the August Board Meeting.

11. PASSING OF ACCOUNTS

Resolution #80/10

Moved by Ed Chambers, Seconded by Donna Blunt

"THAT: having examined the accounts for the period of April 1, 2010 to April 30, 2010 cheque #1543 to 1572 together with payroll cheques #3224 to 3267 inclusive totalling \$117,804.57, we approve their payment." CARRIED.

12. PROJECTS UPDATE

Members reviewed and discussed the written updates on various projects as detailed in the Agenda.

13. GREAT LAKES – LAKE SUPERIOR UPDATES

An update on the work of the International Upper Great Lakes Study was provided

14. PLAN INPUT AND REVIEW

The plan input and review for the period from April 29, 2009, to May 19, 2009, was circulated. The binder also contained the monthly summary submitted to Department of Fisheries and Oceans as per our Agreement.

15. NEW BUSINESS

Ed Chambers provided an update on the 2nd Annual Dorion Bird Watching Festival held on May 15th and 16th, 2010. It was very successful with over 90 participants over the two days.

5th Regular LRCA Meeting Minutes – May 19, 2010

7

Members were advised that Biologists are doing depth studies on Sturgeon Bay, Black Bay and Cloud Bay to determine what effect Climate Change has on depth.

Staff were advised that people were having trouble finding the road to Hazelwood Lake Nature Centre. A sign will be put on Hilldale Road directing people to Hazelwood Drive.

Discussion of a complaint from an individual who lives near Cascades Conservation Area took place. The police have been notified and asked to patrol more frequently.

Discussion of the Staff Meeting with a representative from Cyntek Solar Systems Inc took place. Staff were asked to explore other options and request a representative from this firm to attend the June Meeting.

Staff will contact Member Municipalities related to the proposed expert witness training, which is part of the next Northern Chapter Video Conference Agenda.

16. NEXT MEETING

Wednesday, June 16, 2010 at 4:30 p.m.

17. ADJOURNMENT

Resolution #81/10

Moved by Rick Kieri, Seconded by Bev Dale

"THAT: the time being 6:18 p.m. AND FURTHER THAT there being no further business THAT we adjourn."

Chairman

General Manager/Secretary Treasurer

THUNDER BAY DISTRICT HEALTH UNIT

MINUTES OF MEETING: BOARD OF HEALTH

DATE: MAY 18, 2010

TIME: 12:37 P.M.

PLACE: BOARD ROOM

CHAIR: MS. M. HARDING

BOARD MEMBERS PRESENT:

Ms. C. Bryson
Mr. T. Fox
Mr. N. Gale
Mr. S. Harasen
Ms. M. Harding
Ms. S. Hunt
Mr. J. MacEachern
Mr. J. Masters
Ms. B. Metzler
Ms. S. Pinner
Mr. E. Rutherford
Ms. L. Rydholm
Ms. L. Tolmonen
Mr. J. Virdiramo

ADMINISTRATION PRESENT:

Mr. D. Heath, Chief Executive Officer (A),
Director – Business Administrative Services
and Business Administrative Officer
Dr. H. Kurban, Medical Officer of Health (A)
Ms. J. Black, Director - Health Promotion
Ms. M. Twigg, Manager – Sexual Health and
Clinical Services
Ms. G. Daniels, Manager - Finance
Ms. B. Moro, Executive Assistant to the Medical
Officer of Health/CEO and Secretary to the
Board

REGRETS:

Mr. K. Allan, Director – Health Protection

The Chair called the meeting to order at 12:37 p.m.

1. ATTENDANCE AND ANNOUNCEMENTS

The following announcement was read at the meeting:

- Order in Council 617-2010 reappointing Mr. Jack Masters to the Board of Health for the Thunder Bay District Health Unit for a period of three years, commencing on may 9, 2010 up to and including May 8, 2013.

The Chair read aloud a letter from Dr. Sam Graham, dated April 30, 2010.

2. DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of interest.

3. AGENDA APPROVAL

Resolution No.: 83 - 2010

MOVED BY: Ms. L. Tolmonen
SECONDED BY: Mr. N. Gale

THAT the Agenda for the Regular Board of Health Meeting to be held on May 18, 2010, be approved.

CARRIED

4. INFORMATION SESSION

4.1 2009 Audited Financial Statements

Ms. Rosy Brizi, Partner – Grant Thornton, the Board's Auditor, will be in attendance to review draft copies of the 2009 Audited Financial Statements.

Report No. 25-2010 relative to recommending the approval of the draft 2009 Audited Financial Statements for the Thunder Bay District Health Unit was distributed at the meeting.

Attachment #1 to Report No. 25-2010 - Copy of the 2009 Draft Audited Financial Statements was distributed at the meeting.

A copy of the Board of Health – Audit Communications for the Thunder Bay District Health Unit for the year ended December 31, 2009, was distributed at the meeting.

Mr. D. Heath, CEO(A) provided an overview.

Ms. G. Daniels, Manager – Finance reviewed the Report No. 25 – 2010 and the Audited Financial Statements with the Executive Committee and responded to questions.

Ms. R. Brizi, Partner – Grant Thornton, the Board's Auditor, was in attendance to review the Report of the Board of Health – Audit Communications for the Thunder Bay District Health Unit for the year ended December 31, 2009.

Resolution No.: 84 - 2010

MOVED BY: Mr. J. Virdiramo
SECONDED BY: Mr. E. Rutherford

THAT with respect to Report No. 25 – 2010, the Audited Financial Statements of the Thunder Bay District Health Unit for the year ending December 31, 2009 be approved as presented.

CARRIED

4. **INFORMATION SESSION** (Continued)

4.2 Foundational Standards

Mr. Lee Sieswerda, Epidemiologist appeared before the Board, gave a presentation relative to the above noted and responded to questions.

A copy of the slide presentation was provided in the agenda for information.

5. **MINUTES OF THE PREVIOUS MEETINGS**

5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Meetings (Regular and Closed Session) held on April 20, 2010, to be approved.

Resolution No.: 85 - 2010

MOVED BY: Mr. T. Fox
SECONDED BY: Ms. S. Hunt

THAT the Minutes of the Thunder Bay District Board of Health Meetings (Regular and Closed Session) held on April 20, 2010, be approved.

CARRIED

5.2 Executive Committee

The Minutes of the Executive Committee Meeting held on April 19, 2010, were approved at an Executive Committee meeting held on May 17, 2010 and were distributed to the Members of the Board at the meeting, for information.

6. **MATTERS ARISING FROM PREVIOUS MINUTES**

6.1 Infant Hearing Program Budget

Memorandum from Ms. J. Black, Director – Health Promotion, dated May 6, 2010, containing a resolution, relative to the above noted.

Resolution No.: 86 - 2010

MOVED BY: Mr. J. Masters
SECONDED BY: Ms. S. Pinner

THAT Resolution No. 69-2010 relative to Report No. 34-2010 – Infant Hearing Program Budget Report be amended by replacing \$140,982 in paragraph No. 1 with \$145,982.

CARRIED

7. **STANDING REPORTS**

7.1 Medical Officer of Health (A) Report

Report No. 42-2010 relative to providing an update to the Board from Dr. H. Kurban, Acting Medical Officer of Health.

Dr. H. Kurban, MOH(A) appeared before the Board, provided an overview of his report and responded to questions.

The Board of Health considered the importance of the issues identified in the report and forwarding them to alPHa for consideration.

Administration was requested to review the issues identified in the above noted report relative to sodium, caffeine, Liquor Control Board of Ontario, Shaken Baby Syndrome and funding from the Ministry of Children and Youth Services and bring back recommendations to the Board of Health as appropriate.

Resolution No.: 87 - 2010

MOVED BY: Mr. J. MacEachern
SECONDED BY: Ms. B. Metzler

THAT the Board of Health accept the Report of the Medical Officer of Health (A), as presented in Report No. 42-2010.

CARRIED

7.2 Divisional Reports

7.2.1 Health Protection

Report No. 43-2010 relative to providing an update to the Board on the Health Protection Department, for information.

Attachment 1 – Board of Health Outcomes

Attachment 2 – Sexual Health and Sexually Transmitted Infections Prevention and Control Protocol

Ms. M. Twigg, Manager – Sexual Health and Clinical Services appeared before the Board, provided an overview and responded to questions.

7.2.2 Health Promotion

Report No. 44-2010 relative to providing an update to the Board on the Health Promotion Department, for information.

Attachment A – Board of Health Outcomes - Reproductive and Child Health

7. **STANDING REPORTS** (Continued)

7.2 Divisional Reports (Continued)

7.2.2 Health Promotion (Continued)

Ms. J. Black, Director – Health Promotion appeared before the Board, provided an overview of the report and responded to questions.

7.2.3 Business Administrative Officer,
Administrative Services and Acting CEO Report

Report No. 45-2010 relative to providing an update to the Board on the Business Administrative Services Department and CEO's Office, for information.

Attachment 1 – Finance Transaction Volume Information, 2001 – 2010

Attachment 2 – Legislation Relevant to Finance Practices

Mr. D. Heath, CEO(A), Business Administrative Officer and Director of Administrative Services appeared before the Board, provided an overview of the report and responded to questions.

8. **NEW BUSINESS**

8.1 2010 Healthy Babies Healthy
Children (HBHC) Transfer Payment

Report No. 39-2010 relative to providing the Board of Health with the proposed 2010 Healthy Babies Health Children (HBHC) Program Budget.

Attachment 1 – Healthy Babies Healthy Children Program Budget Summary

Attachment 2 – Summary of Full Time Equivalents

Attachment 3 – Social Worker Pilot Project and Staff ISCIS Training Budget Summary

Resolution No.: 88 - 2010

MOVED BY: Ms. C. Bryson
SECONDED BY: Mr. E. Rutherford

THAT with respect to Report No. 39 – 2010, we recommend that:

1. the Healthy Babies Healthy Children program budget for January 1 to December 31, 2010 be approved at \$1,146,335, for submission to the Ontario Ministry of Children and Youth Services;

8. **NEW BUSINESS** (Continued)

8.1 2010 Healthy Babies Healthy
Children (HBHC) Transfer Payment

2. the base program staffing be set at 13.0 full time equivalents and the social work pilot project staffing be set at 1.0 full time equivalents for a total of 14.0 full time equivalents; and
3. the One-Time funding application totaling \$106,000 for the Social Worker Pilot Project (\$100,000) and Staff ISCIS Training (\$6,000) be approved for submission to the Ontario Ministry of Children and Youth Services.

CARRIED

8.2 Best Practice Spotlight
Organization (BPSO) Initiative

Report No. 41-2010 relative to providing the Board of Health with the updated Year Two and Year Three Proposal for the Best Practice Spotlight Organization (BPSO) Initiative funded through the Registered Nurses' Association of Ontario (RNAO); and the Advanced Clinical/Practice Fellowship funding.

Attachment 1 - Best Practice Spotlight Organization Project Budget Summary

Attachment 2 - Summary of Project Full Time Equivalents

Attachment 3 - Advanced Clinical/Practice Fellowship Budget Summary

Resolution No.: 89 - 2010

MOVED BY: Ms. S. Pinner
SECONDED BY: Ms. S. Hunt

THAT with respect to Report No. 41-2010, we recommend that:

1. the funding proposal from RNAO for the Best Practices Spotlight Organization be approved for the two year fiscal period beginning April 1, 2010 at \$50,000 each year in accordance with Attachment 1;
2. the staffing be set at 0.35 full time equivalents positions for the 2010/2011 and 2011/2012 fiscal period; and
3. The RNAO Advanced Clinical/Practice Fellowship funding be approved for 450 hours for the period beginning April 1, 2010 to September 24, 2010 with a total budget of \$13,000 in accordance with Attachment #3.

8. **NEW BUSINESS** (Continued)

8.2 Best Practice Spotlight
Organization (BPSO) Initiative (Continued)

4. The RNAO Advanced Clinical/Practice Fellowship funding be approved for 450 hours for the period beginning April 1, 2010 to September 24, 2010 with a total budget of \$13,000 in accordance with Attachment #3.

CARRIED

8.3 2009 Legal Expenditures

Report No. 46-2010 relative to providing the Board of Health with information regarding legal fees incurred in 2009, for information.

Attachment 1 – Legal Expenditures

8.4 Interim Financial Reports as at March 31, 2010

Report No. 40-2010 relative to providing the Board of Health with the Interim Financial Reports for the Quarter Ended March 31, 2010, for information.

Attachment 1 – Financial Position – Cost Shared Programs

Attachment 2 – Financial Position – 100% Funded Programs

Attachment 3 – Financial Position – Land Development Program

At the request of the Chair, Mr. N. Gale assumed the Chair.

8.5 Nomination to the 2010-2011 aPHa Board of Directors

A copy of a resolution relative to appointing a member of the Board of Health as the North West Region on the 2010-2011 aPHa Board of Directors.

Resolution No.: 90 - 2010

MOVED BY: Ms. C. Bryson
SECONDED BY: Mr. J. MacEachern

THAT the Thunder Bay District Health Unit Board of Directors nominates the following Board Member to represent the North West Region on the 2010-2011 aPHa Board of Directors:

1. Maria Harding

CARRIED

8. **NEW BUSINESS** (Continued)

Ms. Harding resumed the Chair for the remainder of the meeting.

8.6 Closed Session Meeting

Resolution No.: 91 - 2010

MOVED BY: Mr. T. Fox
SECONDED BY: Ms. L. Tolmonen

THAT the Board of Health move into a Closed Session Meeting in order to receive information relative to an identifiable individual.

CARRIED

At 2:55 p.m., the Board of Health moved into Closed Session.

Mr. D. Heath, Chief Executive Officer (A), Dr. H. Kurban, Medical Officer of Health (A), and Ms. B. Moro, Secretary to the Board of Health left the meeting room.

At 3:07 p.m., the Board of Health resumed regular business.

Dr. H. Kurban, Medical Officer of Health (A), and Ms. B. Moro, Secretary to the Board of Health returned to the meeting room.

9. **OTHER BUSINESS**

9.01 Employment Contract – Doug Heath

Resolution No.: 91(A) - 2010

MOVED BY: Ms. C. Bryson
SECONDED BY: Mr. J. MacEachern

THAT the Board of Health directs the Executive Committee to finalize and approve the employment contract for Mr. Douglas Heath.

CARRIED

10. **NEXT MEETING**

The next meeting will be held on Tuesday, June 15, 2010.

11. ADJOURNMENT

Resolution No.: 93 - 2010

MOVED BY: Mr. S. Harasen
SECONDED BY: Mr. J. Masters

THAT the Board of Health meeting held on May 18, 2010 be adjourned at 3:17 p.m.

CARRIED

Chair, Board of Health

Chief Executive Officer

Recording Secretary



THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD

MINUTES OF BOARD MEETING NO. 09/2010
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: May 20, 2010

TIME OF MEETING: 11:42 a.m.

PLACE OF MEETING: Red Rock Inn
145 White Boulevard
Red Rock, Ontario

CHAIR: Councillor I. Angus

PRESENT:
Councillor Iain Angus
Councillor Andrew Foulds
Councillor James Foulds
Councillor Larry Hebert
Councillor Donna Jaunzarins
Mr. Robert (Bob) Katajamaki
Councillor Elaine Mannisto
Councillor Aldo Ruberto
Councillor Joe Virdiramo

OFFICIALS:
Mrs. Mary Lucas, CAO
Mr. William (Bill) Bradica, Manager – Finance Division
Mr. Don Tront, Manager
– Property Management Services Division
Mrs. Sandra Legros, Recording Secretary

RÉGRETS:
Mayor Mike King
Mayor Lynn Peterson
Councillor Maureen Schmidt

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors, and references to CAO refers to the Chief Administrative Officer of TBDSSAB.

BOARD MEETING

DISCLOSURES OF INTEREST

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 07/2010 and Meeting No. 08/2010 (Regular and Closed Session) of The District of Thunder Bay Social Services Administration Board, held on April 15, 2010, respectively, to be confirmed.

Resolution No. 10/43

Moved by: Councillor L. Hebert
Seconded by: Councillor D. Jaunzarins

THAT the Minutes of Meeting No. 07/2010 and Meeting No. 08/2010 (Regular and Closed Session) of The District of Thunder Bay Social Services Administration Board, held on April 15, 2010, respectively, be confirmed.

CARRIED

Annual General Meeting

Seventh Annual General Meeting

Minutes of the Seventh Annual General Meeting of The District of Thunder Bay Social Services Administration Board, held on April 15, 2010, for information only.

Shareholder's Meeting

Minutes of the Fourth Annual Meeting of the Shareholder –
TBDHC

Minutes of the Thunder Bay District Housing Corporation Fourth Annual Meeting of the Shareholder, held on April 15, 2010, for information only.

Committee Meetings

TBDHC Finance Committee

Minutes of the Special Purpose Meeting of the Finance Committee of Thunder Bay District Housing Corporation, held on April 15, 2010, for information only.

CLOSED SESSION MEETING

Administration recommended that the Board adjourns to Closed Session relative to receipt of information with respect to security of the property of the Board and labour relations.

Resolution No. 10/44

Moved by: Councillor L. Hebert
Seconded by: Councillor D. Jaunzarins

THAT the Board adjourns to closed session relative to receipt of information with respect to security of the property of the Board and labour relations.

CARRIED

At 12:36 p.m. the Board recessed for lunch and reconvened in Open Session at 1:15 p.m.

REPORTS OF OFFICERS

June 2008 Fire at Sprucewood
Terrace Marathon, Ontario

At the September 17, 2009 Board meeting Report No. 2009-27 relative to the above noted was presented in Closed Session and a resolution was passed deferring the report to the November 19, 2009 Board meeting. At the November 19, 2010 meeting the Report was deferred further.

At the February 18, 2010, Board meeting a resolution was passed authorizing a feasibility study for supportive housing in the Town of Marathon.

Report No. 2009-27, relative to the above noted represented in Closed Session earlier.

Memorandum from Don Tront, Manager - Property Management Services, dated May 3, 2010, was presented in Closed Session earlier.

Resolution No. 10/45

Moved by: Mr. R. Katajamaki
Seconded by: Councillor D. Jaunzarins

THAT with respect to Report No. 2009-27 and the Memorandum from Don Tront, Manager - Property Management Services, dated May 3, 2010, we recommend that Administration proceed as directed;

AND THAT the recommendation contained in Report No. 2009-27 and presented as TBDHC Resolution No. 2009-38 at the September 17, 2009 Board meeting, is hereby superseded under the direction contained in the above noted memorandum.

CARRIED

Per Diem for TBDHC Committee Meetings

At the October 15, 2009, Board meeting a resolution was passed requesting a report be submitted relative to the above noted.

Memorandum from Don Tront, Manager - Property Management Services, dated May 4, 2010, requesting that the item be removed from the outstanding list.

It was the consensus of the Board that the item be removed from the outstanding list.

Rent Supplemental Program Update - 2010

Administrative Summary No. ADM2010-08 (Property Management Services), relative to the above noted.

It was noted that Attachment #1 was revised to include July rent and a copy was distributed to Members of the Board at the meeting.

Don Tront, Manager - Property Management Services, provided an overview.

Resolution No. 10/46

Moved by: Councillor L. Hebert
Seconded by: Councillor D. Jaunzarins

THAT with respect to Administrative Summary No. ADM2010-08 (Property Management Services Division), we recommend that all the rent increases, as outlined in Revised Attachment #1, are approved.

CARRIED

Renewable Energy Initiative
Solar Photovoltaic Systems
- Energy and Facility Renewal Pilot Project

Report No. 2010-07 (Property Management Services), relative to providing TBDSSAB with an update on a renewable energy initiative from the Energy Savings Retrofit Program Pilot.

Confidential memorandum from Don Tront, Manager - Property Management Services Division, providing additional information was presented in Closed Session earlier.

Don Tront, Manager - Property Management Services, responded to questions and advised a further report would be presented to the Board at the June meeting.

Resolution No. 10/47

Moved by: Councillor E. Mannisto
Seconded by: Councillor D. Jaunzarins

THAT with respect to Report No. 2010-07 (Property Management Services), we recommend Administration proceed with the application process under the Ontario Power Authority Feed-in Tariff Program and the Ministry of Municipal Affairs and Housing Renewable Energy Initiative Program for the following locations: 230 West Amelia Street, 120 South Cumberland, 1100 Lincoln Street and 9 Regent Street;

AND THAT Administration provides a project implementation plan for review and approval at the June 2010 Board meeting.

CARRIED

TBDHC - 1st Quarter 2010 Financial Report

Report No. 2010-12 (Property Management Services), relative to advising the TBDSSAB that the first quarter operating results for the TBDHC indicate a year to date (YTD) operating surplus of \$50,418, for information only.

Don Tront, Manager - Property Management Services Division and William Bradica, Manager - Finance Division, responded to questions.

Disposition of Year 2009 Levy Surplus

Report No. 2010-13 (Finance), relative to providing details of the 2009 surplus by program, and options regarding its disposition.

William Bradica, Manager - Finance Division, responded to questions.

Resolution No. 10/48

Moved by: Mr. R. Katajamaki
Seconded by: Councillor D. Jaunzarins

THAT with respect to Report No. 2010-13 (Finance), we recommend that \$145,710 be transferred into the Social Housing Reserve Fund.

CARRIED

TBDSSAB 1st Quarter 2010
Financial Report

Report No. 2010-14 (Finance), relative to providing the TBDSSAB year-to-date financial report for the first quarter of 2010, for information only.

Community Social Reinvestment Program

Report No. 2010-15 (Ontario Works), relative to recommending the 2010 reinvestments through the Community Social Reinvestment Program for approval of The District of Thunder Bay Social Services Administration Board.

Mary Lucas, CAO – TBDSSAB provided an overview and responded to question.

Resolution No. 10/49

Moved by: Councillor L. Hebert
Seconded by: Councillor J. Foulds

THAT with respect to Report No. 2010-15 (Ontario Works), we approve the renaming of the National Child Benefit (NCB) Reserve Fund to the Community Social Reinvestment Program (CSRP) Reserve Fund;

AND THAT we approve funding the list of recommended reinvestments as identified in Attachment #1 of Report No. 2010-15 as submitted through the Community Social Reinvestment Program;

AND THAT The District of Thunder Bay Social Services Administration Board authorizes the Chair and the Chief Administrative Officer of The District of Thunder Bay Social Services Administration Board to execute any required agreements with the service providers in the list of recommended reinvestments as identified in Attachment #1 of Report No. 2010-15, and any other documents related thereto provided there are no significant changes;

AND THAT these agreements are authorized under By-law No. 12-2009.

CARRIED

PETITIONS AND COMMUNICATIONS

Early Learning and Child Care Funding

Letter from Minister Laurel Broten, Ministry of Children and Youth Services, dated April 9, 2010, relative to the above noted, for information only.

Letter from Minister Laurel Broten, Ministry of Children and Youth Services, dated April 20, 2010, providing specific TBDSSAB budget information relative to the above noted, for information only.

Mental Health Services for Children and Youth in our Community

Letter from Minister Laurel Broten, Ministry of Children & Youth Services, addressed to Michael Gravelle, MPP, Thunder Bay – Superior North, dated April 12, 2010, relative to the above noted, for information only.

Media Release - Need for Social Housing Increasing Across Province

Media Release dated May 7, 2010 relative to the above noted and the release of the Ontario Non-Profit Housing Association 2010 Report on Waiting List Statistics for Ontario, for information only.

Mary Lucas, CAO – TBDSSAB advised that the additional information for the memorandum noted in the agenda would be completed for the June meeting.

BY-LAWS

First and Final Reading

Resolution No. 10/50

Moved by: Councillor E. Mannisto
Seconded by: Councillor J. Foulds

THAT the following By-law be introduced and now be given First and Final Reading, engrossed, signed by the Chair and Secretary, sealed and numbered:

1. A By-law to authorize the execution of a lease agreement between Nipigon District Memorial Hospital and The District of Thunder Bay Social Services Administration Board for the lease of office rental space at 125 Hogan Road, Nipigon, Ontario.

Explanation: A By-law to authorize the execution of a lease agreement with Nipigon District Memorial Hospital for the lease of office rental space in Nipigon, Ontario.

Authorization: Board Meeting
2008/11/27

BY-LAW NUMBER 6 – 2010

CARRIED

NEW BUSINESS

TBDSSAB Accommodation

Further to Closed Session discussion relative to the above noted the following resolution was presented for consideration.

Resolution No. 10/50(A)

Moved by: Mr. R. Katajamaki
Seconded by: Councillor J. Foulds

THAT with respect to the new TBDSSAB building and Report No. 2010CS-03 (CAO's Office), and direction received in Closed Session on May 20, 2010, we recommend Option #3 as passed under Resolution No. 10/26 be rescinded;

AND THAT Resolution No. 10/26(A) relative to integration of client services and subsequent deferral resolution No. 10/41(C) be rescinded;

AND THAT we recommend further that Administration proceed as directed in Closed Session May 20, 2010, and proceed as directed in Option #1, as contained in Report No. 2010CS-03;

AND THAT the Chair and the Chief Administrative Office of TBDSSAB be authorized to execute any necessary documentation relative to implementing the above noted Option;

AND THAT any necessary By-law be presented to the Board.

CARRIED

Investment of Reserve Funds

Councillor Aldo Ruberto requested the following resolution be presented for consideration.

Resolution No. 10/50(B)

Moved by: Councillor A. Ruberto
Seconded by: Councillor J. Foulds

THAT with respect to reserve funds and accumulated surplus we recommend Administration look at all options with respect to investment of reserve funds and accumulated surplus, both short-term and long-term.

CARRIED

1st Annual Employee Recognition
Breakfast

Board Members were advised of the above noted event scheduled for June 25, 2010, at 8:30 a.m., and representation from the Board was encouraged. Details to be provided via email.

Regional Food Distribution
Association (RFDA)

Chair Iain Angus advised that Larry Brigham of the Regional Food Distribution Association has communicated, via email, that the RFDA will be conducting a food drive on Saturday, June 5th, 2010. Postal workers will be distributing notices to households advising of drop off locations. Volunteers are required and Board Members were encouraged to participate.

NEXT MEETING

The next Board meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, June 17, 2010, at the Red Rock Inn, Red Rock, Ontario.

ADJOURNMENT

Resolution No. 10/51

Moved by: Councillor J. Foulds
Seconded by: Councillor L. Hebert

THAT the Board Meeting No. 09/2010 of
The District of Thunder Bay Social Services
Administration Board held on May 20,
2010, be adjourned at 2:10 p.m.

CARRIED

BY-LAW ENFORCEMENT MONTHLY REPORT

JUNE 2010

Complaint	Location	Status	Description	
Animal Complaints	BOULTER ROAD	CHARGES TO BE LAID	ANIMALS AT LARGE.	
	MAPLE STREET	OWNER CAUTIONED, NOTHING SINCE.	BARKING DOG	
	MAPLE STREET	HUMANE SOCIETY NOTIFIED	POSSIBLE ANIMAL CRUELTY.	
	BOULTER ROAD	ONGOING	HORSE AT LARGE.	
	MUD LAKE ROAD	OWNER CAUTIONED, NOTHING SINCE.	DOG AT LARGE.	
	MUD LAKE ROAD	WANTED INFORMATION, GIVEN.	WOLF KILLING LIVESTOCK.	
Property Standards	POLELINE RD.	ONGOING.	YARD CLEANUP, OBSERVED TO BE CONTINUING	
	HANNA ROAD	ONGOING	NO CHANGE, A FEW VEHICLES LEFT.	
	BARRIE DRIVE.	ONGOING.	CLEANUP SLOW, OWNER HAS BEEN SICK.	
	MCKLUSKEY DRIVE	ONGOING	EXTENSION GIVEN TO END OF JULY 2010.	

Miscellaneous	OFFICE	INFORMATION GIVEN	ATV BYLAW INFO.
	MCLEAN STREET	OWNER CAUTIONED	GARBAGE LEFT IN TRAILER.
	MCKLUSKEY DRIVE	LETTER PERSONALLY DELIVERED.	ZONING ISSUE.
	MAPLE STREET	SON ADVISED, WILL TELL HIS MOTHER	CONCERNS OVER DEAD TREES, IN YARD.
	OFFICE	COURT PAPERS DONE, FOR CHARGES.	ANIMAL AT LARGE CHARGE.
	COTB	ZONING ISSUE	FOUND NOT GUILTY.



Municipality of Oliver Paipoonge

Building Permits Issued In: June 2010

Permit No.	Date Issued	Applicant Name	Cost of Construction	Construction Type	Construction Address	Roll Number	Legal Description	Permit Fee	Occupancy Permit Fee
34-10	06/24/2010	Kine, Amanda	\$684,000.00	Horse Barn	5350 Oliver Road	24000100910 0000	OLIVER CON 1 PT LOT 17 RP 55R8354 PART 1 RP 55R12814 PARTS 1 AND 2 PCL 24827 TBF	\$750.00	\$0.00
38-10	06/21/2010	Blackburn, Kyle	\$205,800.00	Single Family Dwelling	70 Veley Lane	24000214710 0000	OLIVER CON 2 SPT LOT 10 RP 55R12701 PART 1	\$1,329.00	\$200.00
41-10	06/02/2010	McEwan, Barb	\$213,510.00	Single Family Dwelling	510 Barrie Drive	08000204600 0000	CON B SKR PT LOT 28 INCL RP 55R12194 PART 3	\$1,388.50	\$200.00
42-10	06/09/2010	DiGregorio Developments Inc.	\$562,540.00	4-Unit Townhouse	King George's Park Drive	08000104692 0000	PLAN 55M613 BLK 11	\$4,194.50	\$800.00
43-10	06/07/2010	Snell, William	\$24,700.00	Addition to Residence	675 Barrie Drive	08000206500 0000	CON 1 SKR PT LOT 32 RP 55R12003 PARTS 1 & 2 PAIPOONGE TWP	\$127.97	\$0.00
44-10	06/22/2010	Harry Jaspers Construction Ltd.	\$16,800.00	Detached Garage	23 Highway 130	08000124830 0000	CON 2 N/R PT N 1/2 LOT 6 RP 55R11777 PART 1 PCL 27006 TBF	\$93.68	\$0.00
45-10	06/10/2010	Haveman, Dave	\$2,000.00	Demolish Shed	275 Nichollets Road	24000308206 0000	CON 2 PT N1/2 LOT 3 RP 55R1744 PART 1 TO 3 PCL 16283	\$0.00	\$0.00
46-10	06/21/2010	Haveman, Dave	\$35,000.00	Detached Garage	275 Nichollets Road	24000308206 0000	CON 2 PT N1/2 LOT 3 RP 55R1744 PART 1 TO 3 PCL 16283	\$195.16	\$0.00
47-10	06/21/2010	David, Emil	\$20,800.00	Storage Building	100 McCluskey Drive	08000322500 0000	CON 4 SIR PT LOT 16 PCL691	\$115.98	\$0.00
48-10	06/22/2010	Harkness, Craig	\$124,320.00	Single Family Dwelling	35 Macgregor Street	08000102805 0000	PLAN 691 PT LOT 13 TO 17 RP 55R9880 PART 1	\$882.00	\$200.00

Permit No.	Date Issued	Applicant Name	Cost of Construction	Construction Type	Construction Address	Roll Number	Legal Description	Permit Fee	Occupancy Permit Fee
51-10	06/27/2010	Hooymans, Arnie	\$10,140.00	Addition to Residence	296 River Road	08000200300 0000	CON A S/R PT LOT 27 PCL 932	\$75.00	\$0.00
Total Construction Value			\$1,899,610.00	Total Permit Fees			\$9,151.79		

Certificate of Analysis

OLIVER PAIPOONGE MUNICIPALITY

ATTN: J. CRESSMAN

WORKS #260001081

P.O BOX 10

MURILLO ON P0T 2G0

Report Date: 28-JUN-10 09:01 (MT)

Version: FINAL

Lab Work Order #: **L900449**

Date Received: **22-JUN-10**

Project P.O. #: NOT SUBMITTED

Job Reference: 260001081

Legal Site Desc:

CofC Numbers:

Other Information:

Comments:



Tricia Sampson
Account Manager

THIS REPORT SHALL NOT BE REPRODUCED EXCEPT IN FULL WITHOUT THE WRITTEN AUTHORITY OF THE LABORATORY.
ALL SAMPLES WILL BE DISPOSED OF AFTER 30 DAYS FOLLOWING ANALYSIS. PLEASE CONTACT THE LAB IF YOU
REQUIRE ADDITIONAL SAMPLE STORAGE TIME.

ALS Canada Ltd.

Part of the **ALS Laboratory Group**
1081 Barton Street, Thunder Bay, ON P7B 5N3

Phone: +1 807 623 6463 Fax: +1 807 623 7598 www.alsglobal.com

A Campbell Brothers Limited Company

ALS LABORATORY GROUP ANALYTICAL REPORT

	Sample ID Description Sampled Date Sampled Time Client ID				
	L900449-3 DISTRIBUTION 22-JUN-10 09:30 -D1 DS-A26				
Grouping	Analyte				
WATER					
Bacteriological Tests	Presence/Absence: E. coli (p/a/100mL)	Absent			
	Presence/Absence: Total coliform (p/a/100mL)	Absent			
Miscellaneous	Heterotrophic Plate Count (CFU/mL)	1			

Reference Information

Test Method References:

ALS Test Code	Matrix	Test Description	Method Reference**
HPC-MF-TB	Water	Heterotrophic Plate Count	APHA SM 9215D
PA24-QT-TB	Water	Presence / Absence	APHA SM 9223B C-24

** ALS test methods may incorporate modifications from specified reference methods to improve performance.

The last two letters of the above test code(s) indicate the laboratory that performed analytical analysis for that test. Refer to the list below:

Laboratory Definition Code	Laboratory Location
TB	ALS LABORATORY GROUP - THUNDER BAY, ONTARIO, CANADA

Chain of Custody Numbers:

GLOSSARY OF REPORT TERMS

Surrogate – A compound that is similar in behaviour to target analyte(s), but that does not occur naturally in environmental samples. For applicable tests, surrogates are added to samples prior to analysis as a check on recovery.

mg/kg – milligrams per kilogram based on dry weight of sample.

mg/kg wwt – milligrams per kilogram based on wet weight of sample.

mg/kg lwt – milligrams per kilogram based on lipid-adjusted weight of sample.

mg/L – milligrams per litre.

< - Less than.

D.L. – The reported Detection Limit, also known as the Limit of Reporting (LOR).

N/A – Result not available. Refer to qualifier code and definition for explanation.

Test results reported relate only to the samples as received by the laboratory.

UNLESS OTHERWISE STATED, ALL SAMPLES WERE RECEIVED IN ACCEPTABLE CONDITION.

Analytical results in unsigned test reports with the DRAFT watermark are subject to change, pending final QC review.

ALS LABORATORY GROUP
1000 SHEPPARD AVENUE EAST
SCARBOROUGH, ONTARIO M1B 4Y6
CANADA

TEL: (416) 291-2311
FAX: (416) 291-2312
WWW.ALSLABORATORY.COM

Chain of Custody #:

Sample #/SampleID/DateSampled/DateDue: L900449-3/~D1 DS-A26/22-JUN-10/05-JUL-10

<u>Matrix</u>	<u>Product Description</u>	<u>Product Due*</u>
Water	Heterotrophic Plate Count	
Water	Presence / Absence	
Misc.	Ontario DW Surcharge (per submission)	
Misc.	Handling/Disposal Fee	
Misc.	Small Workorder Surcharge	

* INDICATES ESTIMATED COMPLETION DATE OF REQUESTED PRODUCT IF DIFFERENT THAN THE ESTIMATED COMPLETION DATE.

LogIn Comments:

Your samples were at 13.4°C when unpacked at the laboratory.

This is marginally above the generally recognized optimal temperature range (less than 10 C). Please review packaging and shipping protocols for future submissions.

ALS Laboratory Group strives to deliver on-time results to our clients at all times. However, there are times when, due to capacity issues or other unforeseen circumstances, we are unable to meet our expected TATs. The information above is related to a recent workorder you have submitted to our laboratory. We have also included a summary on the parameters of interest for this workorder. In the event that you have an inquiry, please refer to the Work Order # (L+6 digits) when calling your Account Manager.

IMPORTANT: The accompanying message is intended only for the use of the individual or entity to which it is addressed and may represent an attorney-client communication or otherwise contain information privileged, confidential and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copying or other use of the communication is strictly prohibited. If you receive the communication in error, please notify us immediately by telephone, and return the message to us at the above address via Canadian Postal Service postage due. Thank you.

Certificate of Analysis

OLIVER PAIPOONGE MUNICIPALITY
ATTN: J. CRESSMAN
WORKS #260001081
P.O BOX 10
MURILLO ON P0T 2G0

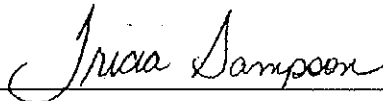
Report Date: 05-JUL-10 10:48 (MT)
Version: FINAL

Lab Work Order #: **L903228**

Date Received: **30-JUN-10**

Project P.O. #: NOT SUBMITTED
Job Reference: 260001081
Legal Site Desc:
CofC Numbers:
Other Information:

Comments:



Tricia Sampson
Account Manager

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ALS Canada Ltd.
Part of the **ALS Laboratory Group**
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Phone: +1 807 623 6463 Fax: +1 807 623 7598 www.alsglobal.com
A Campbell Brothers Limited Company

ALS LABORATORY GROUP ANALYTICAL REPORT

	Sample ID Description Sampled Date Sampled Time Client ID				
Grouping	Analyte				
WATER					
Bacteriological Tests	Presence/Absence: E. coli (p/a/100mL)	Absent			
	Presence/Absence: Total coliform (p/a/100mL)	Absent			
Miscellaneous	Heterotrophic Plate Count (CFU/mL)	2			

Reference Information

Test Method References:

ALS Test Code	Matrix	Test Description	Method Reference**
HPC-MF-TB	Water	Heterotrophic Plate Count	APHA SM 9215D
PA24-QT-TB	Water	Presence / Absence	APHA SM 9223B C-24

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ALS LABORATORY GROUP SAMPLE RECEIPT CONFIRMATION

Company: OLIVER PAIPOONGE MUNICIPALITY
 ATTN: J. CRESSMAN
 Fax Number: 807-935-2161
 Account Manager: Tricia Campbell
 Job Reference: 260001081
 Project P.O. #:
 Date Sampled: 29-JUN-10
 Date Received: 30-JUN-10 Estimated Completion Date: 12-JUL-10
 Sampled By: JOHN GERVIS
 Workorder #: **L903228**
 Chain of Custody #:

Sample #/SampleID/DateSampled/DateDue: L903228-3/~D1 DS-A26/29-JUN-10/12-JUL-10

<u>Matrix</u>	<u>Product Description</u>	<u>Product Due*</u>
Water	Heterotrophic Plate Count	
Water	Presence / Absence	
Misc.	Ontario DW Surcharge (per submission)	
Misc.	Handling/Disposal Fee	
Misc.	Small Workorder Surcharge	

* INDICATES ESTIMATED COMPLETION DATE OF REQUESTED PRODUCT IF DIFFERENT THAN THE ESTIMATED COMPLETION DATE.

Login Comments:

Your samples were at 15.5°C when unpacked at the laboratory.

This is significantly above the generally recognized optimal temperature range (less than 10C). Please review your packaging and shipping protocols for future submissions and adjust accordingly. For further assistance, please contact the laboratory.

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PENDING ITEMS

DATE	ITEM	ACTION REQUIRED	RESPONSIBILITY	DATE TO BE COMPLETED
July 13/09	Increase in Building Permit Rates	Report and Amendment to the Schedule of Fees By-law.	CAO	To be reviewed and completed once a CBO in place
Feb 8/10	Procedural By-law	By-law	CAO/Council	In Progress
Mar 22/10	Part Time CBO	By-law and Contract	CAO	In Progress
May 26/10	Rosslyn Water System Rate Structure	Financial Plan	CAO	Within Six Months of Receipt of Drinking Water Licence
June 28/10	Landfill Site Waste Management and User Pay System	Report	CAO	Spring 2011