

THE COMMITTEE OF ADJUSTMENT

4569 Oliver Road
Murillo, ON P0T 2G0

Telephone: (807) 935-3300
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APPLICATION FOR A ZONING BY-LAW AND OFFICIAL PLAN AMENDMENT

The undersigned hereby applies to the Council of the Municipality of Oliver Paipoonge under Section 17 and/or 34, 36 and 39 of *the Planning Act* (as amended) to amend the Oliver Paipoonge Official Plan

INSTRUCTIONS FOR ALL APPLICANTS

In Completing Application for a Zoning By-Law and Official Plan Amendment

- Please read all instructions and application questions carefully before completing the application
- For the Municipality to accept this application, all questions must be answered fully, the site plan drawing(s) are to be in a metric scale, a copy of the deed or proper legal description is required, the fee is paid in full and the authorization form completed if an agent is representing the applicant.
- If you are unfamiliar with making the Planning Act Applications or have difficulty with the application process you are encouraged to retain a planning consultant
- Please note that when the application is deemed complete, a required sign indicating notice of the application, which will be provided, shall be posted on the subject lands 20 days prior to the Public Meeting. Failure to do so will result in deferral.
- The information on this form is collected for the purpose of creating a record that is available to the general public.

ZONING BY-LAW AND OFFICIAL PLAN AMENDMENT PROCESS*

***Can take a Minimum of four months to complete.**

Applicant to discuss intent to apply with Planner and/or CAO.
If it is a complex application, consider hiring a planning consultant

Applicant to hold pre-application meeting with the Planner

Applicant to complete application including any supplemental information requested by the Municipality, and submit a fee

Municipality to circulate application to relevant agencies and pre-consult with Approval Authority and others where required

Notice of Public Meeting is circulated by Municipality and applicant posts Notice on subject property

Planner prepares report to Council including recommendations from Approval Authority

Council Holds public Meeting

Council makes a decision to adopt the Official Plan Amendment or not. Decision is forwarded to the approval

Authority for their decision. (Authority is the Ministry of Municipal Affairs and Housing)

Decision is final after a 20 day appeal period whereby the decision can be appealed to the Ontario Municipal Board

Application Number: _____

Application Type:

Zoning By-Law Amendment (\$1000)

Temporary Use By-Law(\$1000)

Removal of the Holding Zone ("H" Symbol)

Official Plan Amendment (\$1000)

Owner/Applicant Information

Full Name: _____
Last *First*

Address: _____
Street Address *Apt/Unit #*

City *Province* *Postal Code*

Home Phone: () _____ Alternate Phone: () _____

Please specify to whom all communications should be sent:

Owner Solicitor Agent

Agent Information (if applicable)

Name: _____
Last *First*

Address: _____
Street Address *Apt/Unit #*

City *Province* *Postal Code*

Phone: () _____ Fax: () _____

Property Information

Legal Description: _____

Address: _____

Current Zoning: _____ Official Plan Designation: _____

Existing Use of the Property: _____

How long has this use Continued? _____

In What year Did the owner acquire the property:

List all types of existing buildings/structures, the dates constructed and the setbacks, height and dimensions of each building or structure:

Multiple horizontal lines for listing building details.

Land Information

5. Location of land:

Form fields for Lot(s) No, Concession No, Registered Plan No, Part(s) No, and Municipality/Township/Unorganized.

6. Current Official Plan designation:

7. Description of land intended to be severed:

Frontage: metres Depth metres Area: hectares

Existing Use: Proposed Use:

Number and use of buildings and structures (both existing and proposed) on the land to be severed:

8. Description of land intended to be retained:

Frontage: metres Depth: metres Area: hectares

Existing use: Proposed use:

Number and use of buildings and structures (both existing and proposed) on the land to be retained:

9. Number of new lots (not including retained lots) proposed:

10. Type of road access for proposed lot (*specify*): _____

Type of road access for retained lot (*specify*): _____

Is access by water to proposed lot? _____

Is access by water to retained lot? _____

11. What type of water supply is proposed? (*please check appropriate boxes*)

	<u>Proposed Lot</u>	<u>Retained Lot</u>
Municipally owned and operated water system	<input type="checkbox"/>	<input type="checkbox"/>
Lake	<input type="checkbox"/>	<input type="checkbox"/>
Well	<input type="checkbox"/>	<input type="checkbox"/>
Other (<i>specify</i>):	<input type="checkbox"/>	<input type="checkbox"/>

12. What type of sewage disposal is proposed? (*please check appropriate boxes*)

	<u>Proposed Lot</u>	<u>Retained Lot</u>
Municipally owned and operated sanitary sewers	<input type="checkbox"/>	<input type="checkbox"/>
Septic tank	<input type="checkbox"/>	<input type="checkbox"/>
Pit privy	<input type="checkbox"/>	<input type="checkbox"/>
Other (<i>specify</i>):	<input type="checkbox"/>	<input type="checkbox"/>

13. When will water supply and sewage disposal services be available?

14. Is any part of the land swampy or subject to flooding, seasonal wetness or erosion?

Yes No

If yes, give details:

15. Type of soil:

Clay Gravel Sand Rock

Other: _____

16. Has the Owner previously severed any land from this holding?

Yes No

If yes, please indicate previous severances on the required sketch and supply the following information for each lot severed:

a) Grantee's name: _____

Relationship (if any) to Owner: _____

Use of parcel: _____

Date parcel created: _____

b) Grantee's name: _____

Relationship (if any) to Owner: _____

Use of parcel: _____

Date parcel created: _____

c) Grantee's name: _____

Relationship (if any) to Owner: _____

Use of parcel: _____

Date parcel created: _____

17. Has the parcel intended to be severed ever been, or is it now, the subject of an application for a plan of subdivision, under Section 50 of the *Planning Act*, 1990 as amended, or its predecessors?

Yes No

If yes, provide File Number: _____

18. Is the Owner, solicitor or agent applying for addition consents in this holding simultaneously with this application, or considering applying for additional consents in the future?

Yes No

19. Is the Owner, solicitor or agent applying for any minor variance, or permission to extend or enlarge under Section 45 of the *Planning Act*, 1990, in relation to any land that is the subject of this application?

21. A sketch is required at the time of the filing of this application.

Yes No
Minimum requirements will be a sketch showing the following (see sample attached):

• The **boundaries and dimensions** of the subject land and any abutting land that is owned by the Owner of the subject land.
 If yes, provide File Number and status: _____

20. If the subject land is the subject of any other application under the *Planning Act*, as amended?
- The **north arrow**.
- The location, size and type of all existing and proposed **buildings and structures** on the subject land, indicating the distance of the buildings or structures from the front yard lot line, rear yard lot line and the side yard lot line (metric measurements only).
- Yes No
- The approximate location of all **natural and artificial features** on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, rivers or stream banks, wetlands, wooded areas, wells and septic tanks.
- The **current uses** on the land that is adjacent to the subject land.
 - The location, width and name of any **roads** within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way.
 - If access to the subject land is by water only, the location of the **parking and docking facilities** to be used.
 - The location and nature of any **easement** affecting the subject land.
 - The location of all **land previously severed** from the parcel originally acquired by the current owner.
 - Whether the subject land within an area of land designated under any **Provincial plan**.

Sketch

CERTIFICATION by the Applicant

I/We,

_____ of the _____ in the Province of Ontario, solemnly declare that the statements contained in this application are true, and I/we make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Sworn (or declared) before me at the _____ in the Province of Ontario, this _____ day of _____ 20 _____ .

Commissioner of Oaths

Applicant/Authorized Agent

AUTHORIZATION OF THE OWNER FOR AN AGENT TO MAKE APPLICATION

I/We authorize

(name of agent)

to act on my/our behalf in submitting this application. This application has been submitted with my/our full knowledge and endorsement.

Owner(s)

Date

For Office Use Only:

Application No:

Date **completed** application received: