



Lakehead Region
Conservation Authority
Conserve Today...For A Better Tomorrow

LAKEHEAD SOURCE PROTECTION AREA

FIRST SPECIAL LAKEHEAD SOURCE PROTECTION COMMITTEE MEETING

Minutes of the First Special Meeting of the Lakehead Source Protection Committee held on Wednesday, August 17, 2011, at the Lakehead Region Conservation Authority Boardroom. The Chairman called the Meeting to order at 4:00 p.m.

MEMBERS PRESENT:

Bob Hartley, Chairman
Ken McWhirter, Vice Chairman
Bernie Kamphof
Ross Chuchman
Jim Vukmanich
Robert Stewart
Guy Jarvis

MEMBERS ABSENT:

Paul McAlister
Hartley Multamaki
Veikko Long

LIAISON MEMBERS PRESENT:

Mervi Henttonen, LRCA General Manager/Secretary-Treasurer
Katie Fairman, Ministry of Environment (MOE) Liaison Officer (via phone)

LIAISON MEMBERS ABSENT:

Chris Beveridge, Thunder Bay District Health Unit Liaison

ALSO PRESENT:

Julie Beach, Source Water Protection Manager
Neal Zago, Source Protection Communications Officer
Tammy Cook, LRCA Watershed Manager
Roman Augustyn, GIS Specialist
Syl Menic, Menic Planning

1. ADOPTION OF AGENDA BY CONSENSUS

Agenda adopted by consensus.

2. DISCLOSURE OF INTEREST

None.

3. BUSINESS ARISING FROM PREVIOUS AGENDA

It was noted that only one property within WHPA is able to accommodate agricultural practices as per the Oliver Paipooonge Official Plan. A map detailing that only 2.4 percent or 2.06 acres of this property is within WHPA-A was on display at the Meeting.

4. SOURCE PROTECTION PLANNING

A Presentation regarding the use of Risk Management Plans and Prohibition, under Section IV of the *Clean Water Act*, was presented by the Source Water Protection Manager. The presentation was based on the potential implications of Risk Management Plans, Section 57 Prohibition and Section 59 Restricted Land Uses.

It was determined by consensus that the Committee does not want to use any of the Section IV Tools. The Committee will prohibit the industrial related significant threats by using the Land Use Planning tool. Land Use Planning does not require a Risk Management Official.

Discussion regarding the single parcel of land that is zoned rural in WHPA-A took place.

The Committee agreed by consensus to use Education and Outreach to manage the existing agricultural threats and the future threat of airplane de-icing.

It was noted that policies will have a new look and they will be grouped together on the basis of the tool being used.

5. NEXT MEETING

Wednesday, September 7, 2011.

6. ADJOURNMENT BY CONSENSUS

Meeting adjourned by consensus at 4:40 p.m.

THUNDER BAY DISTRICT HEALTH UNIT

MINUTES OF MEETING: BOARD OF HEALTH

DATE: JULY 28, 2011

TIME: 1:00 P.M.

PLACE: BOARD ROOM

CHAIR: MS. MARIA HARDING

BOARD MEMBERS PRESENT:

Ms. C. Bryson
Mr. J. Daiter
Mr. T. Fox
Mr. N. Gale
Ms. G. Garbutt
Ms. C. Gillies
Ms. M. Harding
Mr. B. Kamphof
Mr. J. MacEachern
Mr. J. Masters
Ms. B. Metzler
Ms. D. Robinson
Mr. J. Virdiramo

ADMINISTRATION PRESENT:

Mr. D. Heath, Chief Executive Officer
Mr. K. Ranta, Director – Health Promotion
Ms. G. Daniels, Manager – Finance
Ms. B. Moro, Executive Assistant to the Medical
Officer of Health and Chief Executive Officer
and Secretary to the Board of Health

REGRETS:

Mr. R. Buitenhuis
Mr. A. Ruberto

The Chair called the meeting to order at 1:00 p.m.

1. ATTENDANCE AND ANNOUNCEMENTS

The following announcements were made at the meeting:

- Advised of the 2011 OPHA Fall Forum in Toronto on October 5 and 6, 2011

2. DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

3. AGENDA APPROVAL

Resolution No.: 119 - 2011

MOVED BY: Mr. J. Virdiarmo
SECONDED BY: Mr. J. MacEachern

THAT the Agenda for the Regular Board of Health Meeting to be held on July 28, 2011, be approved, as amended.

CARRIED

It was the consensus of the Board of Health that the Closed Session Meeting be brought forward to be dealt with at this time.

Closed Session Meeting

Resolution No.: 123 - 2011

MOVED BY: Ms. C. Gillies
SECONDED BY: Mr. N. Gale

THAT the Board of Health move into a Closed Session meeting in order to receive information relative to identifiable individuals.

CARRIED

At 1:03 p.m. the Board moved into a Closed Session meeting.

Ms. B. Moro, Executive Assistant left the meeting room.

At 1:20 p.m. the Executive Committee reverted back to open session.

Ms. B. Moro returned to the meeting room.

Mr. K. Ranta, Director – Health Promotion and Ms. G. Daniels, Manager – Finance entered the meeting room.

5. MINUTES OF THE PREVIOUS MEETINGS

5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Meetings (Regular and Closed Session) held on June 21, 2011, to be approved.

5. MINUTES OF THE PREVIOUS MEETINGS (Continued)

5.1 Thunder Bay District Board of Health (Continued)

Resolution No.: 120 - 2011

MOVED BY: Ms. G. Garbutt
SECONDED BY: Mr. J. Daiter

THAT the Minutes of the Thunder Bay District Board of Health Meetings (Regular and Closed Session) held on June 21, 2011, be approved.

CARRIED

5.2 Executive Committee Meeting

The Minutes of the Executive Committee Meetings (Regular and Closed Sessions) held on June 21 and 27, 2011, were presented for approval at the Executive Committee meeting on July 18, 2011 and are being presented to the Board for information.

The Minutes of the Executive Committee Meeting held on July 18, 2011 were presented at an Executive Committee meeting held earlier in the day and were presented to the Board for information at the meeting.

6. MATTERS ARISING FROM PREVIOUS MINUTES

There are no matters arising from the previous minutes.

7. DECISIONS OF THE BOARD

7.1 Contract Award – Continuous Quality Improvement Program

Report No. 65-2011 (Finance) relative to awarding the contract to provide consulting services to develop and implement the Continuous Quality Improvement Program at the Thunder Bay District Health Unit.

Resolution No.: 121 - 2011

MOVED BY: Ms. B. Metzler
SECONDED BY: Mr. J. Virdiramo

THAT with respect to Report No. 65 – 2011 (Finance), we recommend that the contract to Develop and Implement the Continuous Quality Improvement Program be awarded to ASQ for \$86,463 (taxes extra) plus applicable travel expenses, pre-approved per the Thunder Bay District Health Unit Travel Policy;

7. **DECISIONS OF THE BOARD** (Continued)

7.1 Contract Award – Continuous Quality Improvement Program (Continued)

AND THAT the funding to support this initiative be provided from the projected Cost-Shared and various 100% Funded Program budget favourable variances;

AND THAT the Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the Continuous Quality Improvement Program as required.

CARRIED

7.2 Healthy Smiles Ontario (Low Income Dental Program) Update

Report No. 69-2011 (Children's Clinical Programs) relative to providing a review of a letter from the Ministry of Health and Long-Term Care dated June 15, 2011 relative to the Thunder Bay District Health Unit's proposal for the Low Income Dental Program, dated November 16, 2010 and recommend the restatement of the Board's support of the business case proposal this program.

Resolution No.: 122 - 2011

MOVED BY: Ms. G. Garbutt
SECONDED BY: Mr. J. MacEachern

THAT with respect to Report No. 69-2011 (Children's Clinical Programs), we recommend that we restate support of the November 16, 2010 Business Case Proposal for the Low Income Dental Program to the Ministry of Health and Long-Term Care;

AND THAT we seek the Ministry of Health and Long-Term Care's approval of this plan;

AND THAT upon approval from the Ministry of Health and Long-Term Care, a Budget Report be brought back to the Board of Health for final approval prior to implementation.

CARRIED

Ms. C. Gillies requested to be recorded as opposed to the above noted resolution.

8. **STANDING REPORTS**

There are no Standing Reports at this meeting.

9. NEW BUSINESS

9.1 Interim Financial Reports as at June 30, 2011

Report No. 68-2011 (Finance) relative to providing Interim Financial Reports for the Quarter ended June 30, 2011, for information.

Attachment 1 – Financial Position – Cost Shared Programs
Attachment 2 – Financial Position – In-Year 100% Funding Initiatives
Attachment 3 - Financial Position – 100% Funded Programs
Attachment 4 – Financial Position – Land Development Program

9.2 2010 Annual Report

Memorandum from Mr. D. Heath, Chief Executive Officer, dated July 19, 2011, relative to the above noted.

A copy of the 2010 Annual Report was distributed at the meeting.

At 2:12 p.m., it was the consensus of the Board to resolve back to the Board of Health (Closed Session) meeting.

Ms. B. Moro, Executive Assistant and Mr. K. Ranta, Director – Health Promotion left the meeting room.

At 2:23 p.m. the Board of Health reverted back to open session.

10. OTHER BUSINESS

10.1 Medical Officer of Health Recruitment

At the Board of Health (Closed Session) Meeting held earlier, the Board was advised that the following resolution would be presented at open session for consideration.

Resolution No.: 124(A) - 2011

MOVED BY: Ms. B. Metzler
SECONDED BY: Mr. N. Gale

THAT the Board of Health approve the appointment of Dr. David Williams to the position of Medical Officer of Health for the Thunder Bay District Health Unit, effective at a date to be determined during September 2011;

AND THAT the Board of Health approved a three year contract as presented;

AND THAT we recommend that Dr. Graham's coverage as Acting Medical Officer of Health be extended until Dr. David Williams contract begins;

10. OTHER BUSINESS (Continued)

10.1 Medical Officer of Health Recruitment (Continued)

AND THAT the Board of Health appoint Dr. Janet DeMille as Associate Medical Officer of Health on or about September 2012 upon her successfully meeting the qualifications for the position.

CARRIED

11. NEXT MEETING

The next regularly scheduled Board of Health meeting has been scheduled for Tuesday, September 20, 2011 followed by the Annual Board of Health Bar-b-que.

12. ADJOURNMENT

Resolution No.: 125 - 2011

MOVED BY: Ms. C. Bryson
SECONDED BY: Mr. J. Masters

THAT the Board of Health meeting held on July 28, 2011 be adjourned at 2:25 p.m.

CARRIED

Chair, Board of Health

Chief Executive Officer

Recording Secretary



MUNICIPALITY OF OLIVER PAIPOONGE

ROSSLYN VILLAGE WATER SUPPLY

SUMMARY OF ALS ENVIRONMENTAL ANALYTICAL REPORTS

SEPTEMBER 7, 2011 TO SEPTEMBER 28, 2011

ALS Laboratory Group Analytical Reports and Certificate of Analysis Information received from ALS Canada Ltd. for the Rosslyn Village Water System for the above noted dates show no adverse reports.

ALS ENVIRONMENTAL ANALYTICAL REPORT

	Sample ID	L1054894-1	L1054894-2	L1054894-3		
Description	RAW WATER	RAW WATER	DISTRIBUTION			
Sampled Date	06-SEP-11	06-SEP-11	06-SEP-11			
Sampled Time	12:36	12:36	12:40			
Client ID	-R1 RV-01 NORTH	-R2 RV-01 SOUTH	-D1 D6-A26			
WATER						
Bacteriological Tests	Presence/Absence: E. coli (p/a/100mL)	Absent	Absent	Absent		
	Presence/Absence: Total coliform (p/a/100mL)	Absent	Absent	Absent		
Miscellaneous	Heterotrophic Plate Count (CFU/mL)			0		

ALS ENVIRONMENTAL ANALYTICAL REPORT

Sample ID Description Sampled Date Sampled Time Client ID	L1062036-3 DISTRIBUTION 21-SEP-11 16:20 -D1 D8-A26				
WATER					
Bacteriological Tests	Presence/Absence: E. coli (p/a/100mL) Presence/Absence: Total coliform (p/a/100mL)	Absent Absent			
Miscellaneous	Heterotrophic Plate Count (CFU/mL)	0			

PENDING ITEMS

DATE	ITEM	ACTION REQUIRED	RESPONSIBILITY	DATE TO BE COMPLETED
Feb 8/10	Procedural By-law	By-law	CAO/Council	Special Meeting to be Established
May 26/10	Rosslyn Water System Rate Structure	Financial Plan	CAO	Within Six Months of Receipt of Drinking Water Licence Jan 2012
June 28/10	Landfill Site Waste Management and User Pay System	Report	CAO	Spring 2011
July 2010	Master Fire Plan	Report	CAO	Oct 26/11
Sept 13/10	Communication Policy (Speaking to the Media)	Report	CAO	Oct 12/11
Jan 10/11	Options for the Agriplex Report	Report	CAO/Council	2011
Jan 24/11	Snowmobiles Driving on Farmers Fields	Notice in Newsletter	CAO	Fall 2011
Mar 14/11	Municipal Donations	Policy	CAO	Oct 12/11
Mar 28/11	Rick Hansen 25 th Anniversary Relay	Planning for the Event Committee of Volunteers	CAO/Mayor	Ongoing
Jun 15/11	Rubin Subdivision	Updates	CAO	Ongoing
Aug 15/11	Use of Murillo Race Track	Develop a Policy and Procedure	CAO	2012
Aug 15/11	Kakabeka Recreation Complex	Private Concessions at the Ball Diamond	CAO	Prior to the 2012 Baseball Season
Sep 12/11	Kakabeka Street Fair	Report on Complaints	CAO	Oct 24/11
Sep 12/11	Christmas Party	Report	CAO	Sep 26/11
Sep 12/11	Hwy 11/17 Kakabeka to Shabaqua Corners	Report	CAO	Nov 14/11