

THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE

COMMITTEE OF THE WHOLE  
PLANNING AND DEVELOPMENT

MINUTES

Planning Department  
Building and Property  
Leisure Services  
Protective Services

DATE: September 13, 2010

TIME: 6:45 p.m.

PLACE: Council Chambers  
Oliver Paipoonge Municipal Complex

CHAIR: Councillor D. Hearn

PRESENT: Mayor L. Kloosterhuis  
Councillor K. Grootenboer  
Councillor S. Pinner  
Councillor A. Vis

MUNICIPAL OFFICERS: Jamie Cressman, CAO/Clerk  
Judy Jacobson, Deputy Clerk  
Sharron Martyn, Planner  
Dan Calvert, Community Services Assistant  
Erin Lane, Community Development Intern

CALL TO ORDER

Councillor Hearn called the meeting to order.

DISCLOSURES OF INTEREST

No disclosures of interest noted at this time.

CONFIRMATION OF THE AGENDA

**Resolution No. 270-2010**

MOVED BY Councillor K. Grootenboer  
SECONDED BY Councillor A. Vis

THAT with respect to the September 13, 2010, Committee of the Whole Planning and Development Agenda we recommend that the agenda as printed including any additional information and new business be confirmed.

CARRIED



Committee of Adjustment

Richard MacDonald/Debbie Kankkunen  
Application Nos. 1B/22/10 and 1B/23/10

Applications on behalf of Richard MacDonald and Debbie Kankkunen on property known as N ½ Lot 11, Concession 4, former Geographic Municipality of Oliver now Municipality of Oliver Paipoonge for consents to sever.

Planning Report relative to the above noted for information.

Beverly & Terry Laidler  
Application Nos. 1B/24/10 and 1B/25/10

Applications on behalf of Beverly & Terry Laidler on property known as Lot 20, Concession 1 N/R, 285 Blindline Road, former Geographic Municipality of Paipoonge now Municipality of Oliver Paipoonge for consents to sever.

Planning Report relative to the above noted for information.

Rob Heerema  
Application No. 1A/26/10

Application on behalf of Rob Heerema on property known as Plan 169 Lot 25, 26 Pt. Lot 23, 3440 Rosslyn Road, former Geographic Municipality of Paipoonge now Municipality of Oliver Paipoonge for a minor variance.

Planning Report relative to the above noted for information.

Tri-Wing Enterprises  
(Murray Wing)  
Application No. 1B/27/10

Application on behalf of Tri-Wing Enterprises (Murray Wing) on property known as Plan 1, Lot 41, 42 & Pt. 40, former Geographic Municipality of Paipoonge now Municipality of Oliver Paipoonge for a consent to sever.

Planning Report relative to the above noted for information.

Application Nos. 1B/18/10 & 1B/19/10  
Robert St. Amand (Agent Peter De Haan)

Copy of the Notice of Decision for consent to subdivide: creation of 2 new lots – Con. 8, Pt N ½ of Lot 5, PCL3500, 5456 Hwy 102, for information.

PPS and Staffing Update  
Ministry of Municipal Affairs and Housing

Email from Shannon Smith, Manager of Community Planning and Development, Ministry of Municipal Affairs and Housing dated August 19, 2010, providing information on staffing and the Provincial Policy Statement Consultation to the held in Thunder Bay on September 23, 2010.

It was the consensus of Council that this matter be represented at the October 13<sup>th</sup> or 27<sup>th</sup> meeting of Committee of the Whole Planning and Development for discussion in order that a written submission could be made prior to the October 29<sup>th</sup> deadline.

Quarterly Update - Fire Department

The CAO advised that Mike Horan, Fire Chief would be submitting a report to the September 27, 2010, Committee of the Whole Administration and Operations meeting.

CAO Report

Jamie Cressman, CAO provided further information relative to the CAO report for the period August 10, 2010 to September 8, 2010, as contained in the agenda.

Council directed the CAO contact the Ministry of Transportation to determine what points of access there will be to the new highway.

ODWSP Funding  
for Rosslyn Septic Fields

Jamie Cressman, CAO provided information with respect to the above noted in his CAO Report.

Lauretta Graves - Veley Bridge

Letter from Lauretta Graves dated August 28, 2010, relative to a concern with the loss of trees along her driveway due to the bridge replacement.

Email from Jamie Cressman, CAO dated September 2, 2010, in response to the letter from Lauretta Graves.

Jamie Cressman, CAO advised a meeting was held with Lauretta Graves, Councillor Vis, Peter Whittington, Public Works Superintendent, the Engineer and himself to discuss the concerns expressed in the above noted letter.

Flooring - Paipoonge Centre  
Provincial Alliance Credit Union

Letter from Mary Ellen Smith, CFP, Branch Manager, Provincial Alliance Credit Union Limited dated July 27, 2010, relative to the flooring in the office of the Slate River Branch of the Provincial Alliance Credit Union.

Dan Calvert, Community Services Assistant appeared and provided a verbal report with respect to the above noted.

List of Accounts

A copy of the List of Accounts dated September 8, 2010, for approval of payment.

**Resolution No. 272-2010**

MOVED BY                      Councillor A. Vis  
SECONDED BY                Councillor K. Grootenboer

THAT we recommend that the List of Accounts dated September 8, 2010, prepared by the Finance Department in the amount of \$921,415.69 be approved for payment.

CARRIED

Financial Statements

A copy of the Financial Statement for the period January 1, 2010, to August 31, 2010, distributed separately.

A copy of the Income Statement for the period January 1, 2010, to August 31, 2010 distributed separately.

Council directed that the above Statements be resubmitted to the September 27, 2010, Committee of the Whole Administration and Operations meeting.

Community Input Survey

Report No. 2010.43 relative to obtaining Council support to conduct a Community Input Survey.

Erin Laine, Community Development Intern appeared before Council and provided additional information with respect to the above noted and responded to questions.

Compliance Audit Committee

Report No. 2010.42 relative to the appointment of Compliance Audit Committee Members for the 2010 Municipal Election.

**Resolution No. 273-2010**

MOVED BY                      Councillor A. Vis  
SECONDED BY                Councillor K. Grootenboer

THAT with respect to Report No. 2010.42, we recommend that the following members be appointed to the Oliver Paipoonge 2010 Election Compliance Audit Committee for a term expiring November 31, 2014:

Elaine Bahlida  
Jennifer Lohuis  
Fred Stille

AND THAT the Terms of Reference as attached to Report No. 2010.42 be adopted;

AND THAT any necessary By-law be presented to Council for ratification.

CARRIED

2010 Municipal Election  
Advance Voting  
Composite Ballot and Voter Notification Cards

Report No. 2010.44 to advise Council of the Advance Voting Days, use of Composite Ballot and Voter Notification Cards for the 2010 Municipal Election distributed separately.

**Resolution No. 274-2010**

MOVED BY                      Councillor K. Grootenboer  
SECONDED BY                Councillor A. Vis

THAT with respect to Report No. 2010.44 and pursuant to Section 41 (4) of the *Municipal Elections Act* the following dates and times have been established for Advance Voting for the 2010 Municipal Election:

Thursday, October 14, 2010  
10:00 a.m. to 6:00 p.m.  
Murillo Community Hall

and

Saturday, October 16, 2010  
10:00 a.m. to 6:00 p.m.  
Rosslyn Community Hall

AND THAT the necessary By-law be presented to Council for ratification.

CARRIED

Power Plant  
Hume Rapids – Robert Whiteside

Email from Robert Whiteside dated August 13, 2010, relative to the above noted and in response to an email from Jamie Cressman, CAO dated August 13, 2010.

Jamie Cressman, CAO provided a verbal report with respect to the above noted.

PROTECTIVE SERVICES

By-law Enforcement

Monthly report for August 2010 from By-law Enforcement.

Jamie Cressman, CAO advised that the format of the Report was being reviewed.

Building

Monthly report for August 2010 relative to Building Permits issued.

Police – 2<sup>nd</sup> Quarter Report for 2010

Memorandum from Cst. M. Henny to Insp. S. Hauth Uniform Branch, dated July 16, 2010, relative to the 2<sup>nd</sup> Quarter Report for Oliver Paipoonge, 2010, and attaching a report on the Calls for Service.

## COMMUNITY SERVICES

### Library

Minutes of the Library Board of Directors' Meeting held on Wednesday, June 9, 2010, for information.

### Rosslyn Water System

Copy of the ALS Laboratory Group Analytical Reports dated August 12 and 27, 2010, respectively, for information.

## REPORTS OF COMMITTEES

### Committee of Adjustment

Minutes of the One Hundred and Fifth Meeting of the Committee of Adjustment held on July 8, 2010, for information.

### Joint Health and Safety Committee

Minutes of the Joint Health and Safety Committee Meetings held on January 20, 2010, February 3, 2010, March 10, 2010, and May 19, 2010, respectively, for information.

### Lakehead Region Conservation Authority

Minutes of the Sixth Regular Meeting of the Lakehead Region Conservation Authority held on June 16, 2010, for information.

### Lakehead Source Protection Committee Meeting

Minutes of the Thirty-third and Thirty-fourth Regular Meeting of the Lakehead Source Protection Committee held on July 7, 2010, and August 4, 2010, respectively, for information.

### Joint Board Meeting TBDSSAB and TBDHC

Minutes of the Joint Board Meeting No. 11/2010 of the District of Thunder Bay Social Services Administration Board and Directors of the Thunder Bay District Housing Corporation held on June 17, 2010, for information.

## PENDING ITEMS

Council reviewed the List of Pending Items. It was requested the development of a Communication Policy (who has the authority to speak to the media), an Industrial Park Update and an EMO Plan be added to the list.

## NEW BUSINESS

ADJOURNMENT

**Resolution No. 275-2010**

MOVED BY                      Councillor K. Grootenboer  
SECONDED BY                Councillor A. Vis

THAT the Committee of the Whole Planning and Development Meeting held on September 13, 2010, be adjourned the hour being 8:43 p.m.

CARRIED

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Councillor D. Hearn

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Jamie Cressman  
Chief Administrative Officer/Clerk