

THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE

COMMITTEE OF THE WHOLE  
ADMINISTRATION & OPERATIONS

MINUTES

Administration Department  
Financial Department  
Public Works Department

DATE: May 25, 2011

TIME: 6:30 p.m.

PLACE: Council Chambers  
Oliver Paipoonge Municipal Complex

CHAIR: Mayor L. Kloosterhuis

PRESENT: Councillor J. Byers  
Councillor E. Collingwood (*absent with notice*)  
Councillor B. Kamphof  
Councillor A. Vis

MUNICIPAL OFFICERS: Jamie Cressman, CAO/Clerk  
Judy Jacobson, Deputy Clerk  
Margaret (Peggy) Dupuis  
Peter Whittington, Public Works Superintendent  
Sharron Martyn, Planner  
Mike Horan, Fire Chief

CALL TO ORDER

Mayor L. Kloosterhuis called the meeting to order.

DISCLOSURES OF INTEREST

No disclosures of interest were noted.

ADOPTION OF AGENDA

**Resolution No. 211-2011**

MOVED BY Councillor J. Byers  
SECONDED BY Councillor A. Vis

THAT with respect to the May 25, 2011, Committee of the Whole Administration and Operations Agenda we recommend that the agenda as printed including any additional information and new business be confirmed.

CARRIED

## DEPUTATION

### Request to Use Facilities Kakabeka Falls Ball Diamond

Letter from Bishop Racicot dated May 20, 2011, requesting permission to use the facilities at the Kakabeka Falls Diamond to start a small food concession. A copy of the letter was emailed to Members of Council May 20, 2011.

Bishop Racicot appeared and made a presentation with respect to the above noted. A copy of the proposal was distributed to Members of Council.

## MINUTES OF PREVIOUS MEETING

### Committee of the Whole Administration and Operations

Minutes of the Committee of the Whole Administration and Operations Meeting held on April 27, 2011, for discussion only.

## REPORTS OF MUNICIPAL OFFICERS

### Rosslyn Road Water Drainage

Email from Scott Drury dated May 1, 2011, relative to water drainage in the backyards of Rosslyn residents from Maple Street was presented at the Committee of the Whole Planning and Development meeting held on May 9, 2011. At that time, Council directed the CAO to investigate this matter and report back to the May 25, 2011, meeting.

Peter Whittington, Public Works Superintendent appeared and provided information with respect to the cost of drainage for the Maple Street residents.

### Fire Department Volunteers

Mike Horan, Fire Chief provided a response to an email received from Ken Dowhaniuk dated May 21, 2011 relative retirement of volunteers from the Fire Department.

Council directed the Fire Chief to prepare a policy on retirement of volunteers from the Fire Department for Council review.

### Draft By-laws for Paipoonge Centre Zoning Confirmation for use at Kakabeka Falls School

Report relative to rezoning of the Paipoonge Centre property and to confirm zoning for a use at the Kakabeka Falls School.

Two draft by-laws for the rezoning of the Paipoonge Centre for Council's perusal. Following a discussion, it was the consensus of Council that a car wash be included in the permitted uses in the Zoning By-law Amendment for the Paipoonge Centre property. The By-law will be presented at a Public Meeting to be held on June 27, 2011.

Committee of Adjustment

David Hakala

Application No. 1B/09/11

Application on behalf of David Hakala on property known as Con 5 SKR Part of Lot 15, 382 Calvert Road, former Geographic Township of Oliver, now Municipality of Oliver Paipoonge for a proposed lot conveyance, for comment.

Sharron Martyn, Planner provided a verbal report with respect to the above noted.

David Myslicki

Application No. 1B/10/11

Application on behalf of David Myslicki on property known as Con 5 SKR Part of Lot 15, 55R11988, 78 Wilderness Road and Hwy 61, former Geographic Township of Paipoonge, now Municipality of Oliver Paipoonge for a proposed lot conveyance, for comment.

Sharron Martyn, Planner provided a verbal report with respect to the above noted.

Marrion and Poulin Applications

Sharron Martyn, Planner provided a verbal report with respect to the above noted and it was the consensus of Council that the application fees be waived for these applications due to problems incurred in the process.

ADMINISTRATION DEPARTMENT

CAO Report

CAO Report from May 5, 2011, to May 18, 2011.

**Pineview** - Council directed the CAO to contact the requester and advise the Municipality is not interested in selling or leasing the land requested.

**Canada Post Community Mailboxes/Group Mailboxes** – Council directed Administration to contact the Canada Post representatives and request someone attend the next meeting to provide further information on the mailboxes.

**Building Permits - Groundwater Well Quantity Certificate** – Council directed Administration to contact the Chief Building Official regarding the Groundwater Well Quantity Certificate and the requirement for the Recovery (Sustained) Yield.

COMMUNITY SERVICES

Kakabeka Softball Leagues

Letter from Tina Schellhaas, Kakabeka Womens Fastpitch, Tim Vaillant, Kakabeka Mens Fastpitch and Dani Dunne, Kakabeka Minor Softball received May 18, 2011, requesting the purchase of permanent-type bases and a freezer for the clubhouse utilizing Kakabeka Recreation Reserve Funds.

**Resolution No. 212-2011**

MOVED BY                      Councillor A. Vis  
SECONDED BY                Councillor J. Byers

THAT the Oliver Paipoonge Council approves the request by the Kakabeka Womens, Mens and Minor Softball Leagues to replace the bases and purchase a small freezer for the clubhouse to the maximum amount of \$1,500.00;

AND THAT the necessary funds be expended from the Kakabeka Recreation Reserve Fund.

CARRIED

Murillo Community Hall  
Outside Condensing Unit Repair

Verbal report from Jamie Cressman, CAO relative to the above noted.

It was the consensus of Council that the outside condensing unit at the Murillo Community Hall be repaired as noted in the letter from Sean Martyn, Thermal Mechanical Systems dated May 19, 2011, and that the cost for replacement be included in the 2012 Capital Budget for consideration.

FINANCE DEPARTMENT

List of Accounts

A copy of the List of Accounts as of May 18, 2011, for approval of payment.

**Resolution No. 213-2011**

MOVED BY                      Councillor J. Byers  
SECONDED BY                Councillor A. Vis

THAT we recommend that the List of Accounts as of May 18, 2011, prepared by the Finance Department in the amount of \$313,237.96, BE APPROVED for payment.

CARRIED

Financial Statements

The Financial Statement will be provided to Council at the June 27, 2011, Committee of the Whole Administrative and Operations Meeting following the approval of the 2011 Operating and Capital Budget at the meeting held on May 25, 2011.



**Resolution No. 216-2011**

MOVED BY                      Councillor J. Byers  
SECONDED BY                Councillor A. Vis

THAT the Oliver Paipoonge Council awards Contract No. 4-2011 for Road Construction – Nicholetts Road (John Street Road to North End) 2.6 km to Biloski Contractors Ltd. in the amount of \$199,911.69 (including HST), being the lowest tender;

AND THAT the necessary By-law be presented to Council for ratification.

CARRIED

Request to Use Facilities  
Kakabeka Falls Ball Diamond

Further to the deputation held earlier in the evening Council directed the CAO to contact Bishop Racicot and advise him to present his proposal to the Kakabeka Falls Mens and Ladies Baseball Leagues for their comments.

ADJOURNMENT

**Resolution No. 217-2011**

MOVED BY                      Councillor J. Byers  
SECONDED BY                Councillor A. Vis

THAT the Committee of the Whole Administration and Operations Meeting held on May 25, 2011, be adjourned, the hour being 8:38 p.m.

CARRIED

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Mayor L. Kloosterhuis

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Jamie Cressman  
Chief Administrative Officer/Clerk