



## NOTICE

### LANDFILL ACCESS CARD REQUIREMENTS

**To pick up your card you require:**

**Residents/Tenants:** Photo ID is required to pick up your card. Your address on your ID must match the civic address on the access card. If you also run a farm and have employees that may access the landfill on your behalf, please see Businesses.

**Non-residents (seasonal residents, vacant land owners):** Photo ID matching the name registered on the property's title must be presented. You will fill out an Authorized User Form listing your name and additional owners' names that are authorized to access the landfill site. There is a limit of 4 authorized users per access card.

**Businesses (this includes Farm Properties with employees):** The owner or agent of a business must pick up the card. Together with photo ID, a recent bill (property tax, hydro, telephone, etc.) showing the same business address that is registered on title of the property must be presented. You will fill out an Authorized User Form listing your name and additional names (i.e. employees) that are authorized to access the landfill site. There is a limit of 4 authorized users per access card.

**If you are unable to pick up your access card in person,** you may authorize another **resident** to pick the card up for you on your behalf. An authorization form is included in this newsletter. Cut it out, complete it, sign it, and give it to the person who you are authorizing to pick up the card.