

THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE

COMMITTEE OF THE WHOLE
PLANNING AND DEVELOPMENT

MINUTES

Planning Department
Building and Property
Leisure Services
Protective Services

DATE: June 15, 2011

TIME: 6:30 p.m.

PLACE: Council Chambers
Oliver Paipoonge Municipal Complex

CHAIR: Councillor A. Vis

PRESENT: Mayor L. Kloosterhuis
Councillor J. Byers
Councillor E. Collingwood
Councillor B. Kamphof

MUNICIPAL OFFICERS: Jamie Cressman, CAO/Clerk
Judy Jacobson, Deputy Clerk

CALL TO ORDER

Councillor A. Vis called the meeting to order.

DISCLOSURES OF INTEREST

No disclosures of interest noted at this time.

CONFIRMATION OF THE AGENDA

Resolution No. 233-2011

MOVED BY Mayor L. Kloosterhuis
SECONDED BY Councillor E. Collingwood

THAT with respect to the June 15, 2011, Committee of the Whole Planning and Development Agenda we recommend that the agenda as printed including any additional information and new business be confirmed.

CARRIED

DEPUTATIONS

Canada Post – Civic Addressing Initiative

Elaine Pullen, Peggy DeSlauiers and Stephen McGraw, Delivery Planning Officers, Canada Post Corporation were in attendance to provide information with respect to the placement of the Community Mailboxes. A copy of the map indicating the locations of the Community Mailboxes in the Municipality was available for perusal. It was noted that two or three of the mailboxes in Rosslyn Village would be combined as they have a limited number of users. Council was advised Canada Post will be sending a letter to the residents in July advising them that their address will be changing. A further notice providing the new addresses will be sent in September and residents will be advised the change is effective October 17, 2011, and to mail their address change cards on October 14, 2011.

Peter Whittington, Public Works Superintendent was in attendance and responded to questions.

Rosslyn Road Water Drainage

At the May 25, 2011, meeting of Committee of the Whole Administration and Operations an email from Scott Drury dated May 1, 2011, was represented from the May 9, 2011, meeting relative to water drainage in the backyards of Rosslyn residents from Maple Street.

Email from Scott Drury dated May 30, 2011, advising he would be available to attend the June 15, 2011, meeting with respect to the above noted.

Scott Drury appeared and expressed his concerns with respect to the above noted. A copy of the deputation and a petition containing nine (9) signatures were provided to the Clerk for the file.

Council directed Administration to investigate the process relative to municipal drains and to obtain quotations for a trencher and tile with a sock.

MINUTES OF PREVIOUS MEETING

Committee of the Whole Planning and Development

Minutes of the Committee of the Whole Planning and Development Meeting held on May 9, 2011, for discussion only.

REPORTS OF MUNICIPAL OFFICERS

PLANNING DEPARTMENT

Monthly Report – Planning Department

Planning and Development Monthly Report dated June 7, 2011, prepared by Sharron Martyn, Planner.

Following a discussion with respect to municipal property at the corner of Vibert and Alder Lane, it was the consensus of Council the property was not available for sale.

Council was advised that the Municipality would be reimbursed for retaining the By-law Enforcement Officer for a Lakehead Rural Planning Board matter to investigate complaints relative to the operation of a pit in the Surprise Lake area in Gorham Township.

Leonard Roy OMB Decision

A copy of the Ontario Municipal Board Decision No. PL101348 from the Hearing held on May 17 to 20, 2011, with respect to the above noted, for information.

ADMINISTRATION

CAO Report

CAO Report for the period May 19, 2011, to June 8, 2011.

Mayor Lucy Kloosterhuis provided a verbal report with respect to the events to take place during the Rick Hansen 25th Anniversary Relay. It was suggested that a hockey game be scheduled the evening of the first day and the Municipality to provide a donation of food such as a hamburger or hot dog and beverage to the participants.

Fall Into Winter Show
October 14, 15, and 16, 2011

Verbal report from Jamie Cressman, Chief Administrative Officer with respect to the above noted.

A letter from Sue Gammond, Gammondale Farm, dated June 9, 2011 and attaching a flyer of the event was distributed separately with the agenda package.

Council directed the CAO to advise the group that the Municipality does not have an Economic Development Committee in place at this time and is unable to provide assistance.

Purchase of Pressure
Hose Vehicle Counter

Verbal report from Jamie Cressman, CAO with respect to the above noted.

Resolution No. 234-2011

MOVED BY Councillor E. Collingwood
SECONDED BY Mayor L. Kloosterhuis

THAT the purchase of one pressure hose vehicle counter to be utilized to conduct traffic counts on municipal roads, BE APPROVED.

CARRIED

Summer Meeting Schedule

Report No. 2011.14 relative to establishing the summer meeting schedule for 2011.

Resolution No. 235-2011

MOVED BY Mayor L. Kloosterhuis
SECONDED BY Councillor E. Collingwood

THAT with respect to Report No. 2011.14 we recommend that the summer meeting schedule for 2011 be established as follows:

Monday, July 18, 2011
Monday, August 15, 2011

CARRIED

Special Occasion Permit
Fastpitch Tournament – Kakabeka Recreation Complex

Report No. 2011.15 to obtain approval from Council for a Special Occasion Permit for a Fastpitch Tournament at the Kakabeka Recreation Complex on Hill Street.

Resolution No. 236-2011

MOVED BY Mayor L. Kloosterhuis
SECONDED BY Councillor E. Collingwood

THAT with respect to Report No. 2011.15 the Oliver Paipoonge Council has no objection to a Special Occasion Permit for the 40 and older Fastpitch Tournament at the Kakabeka Recreation Complex on Hill Street for the following dates and times:

Saturday, July 9, 2011 – 11:00 a.m. to 8:00 p.m.
Sunday, July 10, 2011 – 12:00 Noon to 8:00 p.m.

provided all the approvals from the required agencies are obtained and that all the required legislation is adhered to.

CARRIED

Software Upgrade

Report No. 2011.16 relative to preparing for upgraded software from the current DOS version of OMAS to the new Windows version of WinTX and to protect our computers with virus protection.

Resolution No. 237-2011

MOVED BY Councillor E. Collingwood
SECONDED BY Mayor L. Kloosterhuis

THAT with respect to Report No. 2011.16 we recommend the purchase of two computers, anti-virus software and maintenance packages as well as Munisoft travel costs to a maximum cost of \$10,000 with the funds being transferred from Reserves to cover the costs, BE APPROVED.

CARRIED

Meeting Management Solution Software

Report No. 2011.17 providing additional information to Council as requested at the May 25, 2011, meeting of Council with respect to the above noted.

Resolution No. 238-2011

MOVED BY Councillor E. Collingwood
SECONDED BY Mayor L. Kloosterhuis

THAT with respect to Report No. 2011.17 we recommend that Administration proceed to purchase the Meeting Management Solution Software provided by iCompass Technologies Inc. as Approved in the 2011 Capital Budget;

AND THAT the necessary By-law be presented to Council for ratification.

CARRIED

Policy No. 01-11-01
Recognition of Service & Retirement Gifts Policy

Policy No. 01-11-01 relative to the recognition of service and retirement gifts policy for the Municipality of Oliver Paipoonge employees and volunteer firefighters for approval.

Resolution No. 239-2011

MOVED BY Councillor E. Collingwood
SECONDED BY Mayor L. Kloosterhuis

THAT we recommend Policy No. 01-11-01 relative to the recognition of service at retirement policy for the Municipality of Oliver Paipoonge employees and volunteer firefighters, BE APPROVED.

CARRIED

PROTECTIVE SERVICES

By-law Enforcement

Monthly report for May 2011 from By-law Enforcement.

Building

Monthly report for May 2011 from the Building Department.

COMMUNITY SERVICES

Tennis Courts
Kakabeka Falls

Letter from the Franklin, Saul and Levanen Families dated June 8, 2011, requesting the tennis courts in Kakabeka Falls be fixed up.

At this time Council brought forward a letter submitted under New Business as follows:

Request for Funding
Kakabeka Recreation Complex

Letter from Danielle Dunne, President and Chrissie Dysievick, Vice President, Kakabeka rural Baseball dated June 6, 2011, relative to the above noted was distributed to Council at the meeting.

Following a discussion, Council directed Administration to review the funds available from the \$15,000 Hydro One Grant for the above noted requests and provide a further report at the June 27, 2011, meeting.

REPORTS OF COMMITTEES

Library

Minutes of the Library Board of Directors' Meeting held on May 11, 2011, for information.

Lakehead Region Conservation Authority

Minutes of the Fourth Regular Meeting of the Lakehead Region Conservation Authority held on April 20, 2011, for information.

Lakehead Source Protection Authority

Minutes of the First Regular Lakehead Source Protection Authority Meeting held on March 9, 2011, for information.

Lakehead Source Protection Committee

Minutes of the Forty-Third Regular Lakehead Source Protection Committee Meeting held on May 4, 2011, for information.

Thunder Bay District Health Unit

Minutes of the Thunder Bay District Health Unit Meeting held on April 19, 2011, for information.

Thunder Bay Social
Services Administration Board

Minutes of the Thunder District of Thunder Bay Social Services Administration Board dated April 21, 2011, for information.

Rosslyn Village Water System

Summary of the ALS Laboratory Group Analytical Reports and Certificate of Analysis reports for the period up to May 6, 2011, to June 7, 2011.

PENDING ITEMS

Council reviewed the List of Pending Items and directed Administration to add the Rubin Subdivision to the list.

NEW BUSINESS

Request for Support
Founders' Museum (Thunder Bay) Inc.

Letter from Aaron E. MoQuin, General Manager/Board of Directors – Secretary, Founders' Museum (Thunder Bay) Inc. dated May 27, 2011, requesting support was distributed to Members of Council at the meeting.

Resolution No. 240-2011

MOVED BY Councillor J. Byers
SECONDED BY Mayor L. Kloosterhuis

THAT the Municipality of Oliver Paipoonge supports the Founders' Museum (Thunder Bay) Inc. with a Silver Corporate Sponsorship in the amount of \$500.00.

CARRIED

