

Councillor I. Angus introduced Mr. Aurel Malo, Human Resources Advisor, of DiBrina Sure Human Resources Inc., who was in attendance to respond to questions of the Board.

DISCLOSURES OF INTEREST

MINUTES OF PREVIOUS MEETING

Board Meetings

Minutes of Meeting No. 11/2011 and Meeting No. 12/2011 (Regular and Closed Session) of TBDSSAB, held on September 15, 2011, respectively, to be confirmed.

It was noted that the Mover on Resolution No. 11/CS06 contained in Meeting No. 12/2011 Minutes was incorrectly recorded. Administration will amend the Minutes accordingly.

Resolution No. 11/85

Moved by: Councillor S. Park
Seconded by: Mr. R. Katajamaki

THAT the Minutes of Meeting No. 11/2011 and Meeting No. 12/2011 (Regular and Closed Session) of The District of Thunder Bay Social Services Administration Board, held on September 15, 2011, respectively, be confirmed, as amended.

CARRIED

Minutes of Meeting No. 13/2011 and Meeting No. 14/2011 (Special and Special Closed Session) of TBDSSAB, held on September 26, 2011, respectively, to be confirmed.

Resolution No. 11/86

Moved by: Councillor K. Tsubouchi
Seconded by: Councillor L. Hebert

THAT the Minutes of Meeting No. 13/2011 and Meeting No. 14/2011 (Special and Special Closed Session) of The District of Thunder Bay Social Services Administration Board, held on September 26, 2011, respectively, be confirmed.

CARRIED

Committee Meetings

Political Action Committee

Minutes of the Political Action Committee meeting held on July 25, 2011, and Draft Minutes of the meeting held on August 15, 2011, for information only.

Ontario Works Committee

Draft Minutes of the Ontario Works Committee meeting held on August 30, 2011, for information only.

Melissa Harrison, CAO, responded to questions with respect to the Emergency Hostel Services Policy.

Administration was also requested to confirm that all Committee Members received the updated information relative to the Emergency Hostel Services Policy, as distributed by Melissa Harrison, CAO, via email on September 12, 2011.

Board Executive Committee

Draft Minutes of the Special meeting of the Board Executive Committee held on September 19, 2011, for information only.

CLOSED SESSION MEETING

Administration recommended that the Board adjourns to a closed meeting relative to receipt of information with respect to labour relations, identifiable individuals, and solicitor-client privilege.

The Chair advised that the resolution was amended to include receipt of information relative to security of the property of the Board.

Resolution No. 11/87

Moved by: Councillor K. Tsubouchi
Seconded by: Councillor L. Hebert

THAT the Board adjourns to Closed Session relative to receipt of information with respect to labour relations, identifiable individuals, solicitor-client privilege, and security of the property of the Board.

CARRIED

William Bradica, Director, Corporate Services, Keri Greaves, Manager, Finance, James McMahon, Manager, Planning and Social Policy, and Aurel Malo, Human Resources Advisor, left the meeting room.

At 3:26 p.m. the meeting reconvened in Open Session with the exception of Councillors Foulds and Ruberto. William Bradica, James McMahon and Keri Greaves entered the meeting room.

Use of Electronic Devices in Closed Session

Discussion with respect to the above noted was held in Closed Session earlier and accordingly the following resolution was presented for consideration.

Resolution No. 11/87(A)

Moved by: Reeve K. Holland
Seconded by: Councillor S. Park

THAT with respect to discussion in Closed Session we recommend that all electronic devices be turned off during Closed Session meetings;

AND THAT the Governance By-law be amended accordingly.

CARRIED

REPORTS OF OFFICERS

Community Social Reinvestment Fund 2011 Budget Allocations & Proposed Application Process for 2012

Report No. 2011-37 (Service System Planning), relative to providing TBDSSAB with recommended allocations under the Community Social Reinvestment Program for 2011, and to propose clarified priorities and a new process for allocating funds under the Community Social Reinvestment Program for 2012.

James McMahon, Manager, Planning and Social Policy, responded to questions.

Board Members were advised that Administration can arrange for public cheque presentations to recipients of the above noted funding, and to contact Melissa Harrison, CAO, to make the necessary arrangements.

Resolution No. 11/88

Moved by: Councillor K. Tsubouchi
Seconded by: Councillor A. Giguere

THAT with respect to Report No. 2011-37 (Service System Planning), we recommend that the reinvestments identified in Attachment #1 be approved;

AND THAT we approve the revised criteria and process for allocating funds under the Community Social Reinvestment Program for 2012 and beyond;

AND THAT The District of Thunder Bay Social Services Administration Board authorizes the Chair and the Chief Administrative Officer of The District of Thunder Bay Social Services Administration Board to execute any required agreements with the service providers in the list of recommended reinvestments as identified in Attachment #1 of Report No. 2011-37, and any other documents related thereto provided there are no significant changes;

AND THAT any necessary by-law be presented to the Board.

Resolution No. 11/88(A)

Moved by: Mayor D. McArthur
Seconded by: Councillor L. Hebert

THAT with respect to Report No. 2011-37 (Service System Planning), we recommend that paragraph two of Resolution No. 11/88 be referred back to Administration for revision of the criteria and process for allocating funds under the Community Social Reinvestment Program for 2012 and beyond;

AND THAT revised criteria and process be presented at the November 17, 2011, Board meeting.

CARRIED

Administration was requested to forward a Word copy of Attachment #2 – Community Social Reinvestment Program: Conditions of Eligibility and Application Evaluation Considerations, to Members of the Board, requesting suggestions with respect to the guidelines.

Resolution No. 11/88 (Amended)

Moved by: Councillor K. Tsubouchi
Seconded by: Councillor A. Giguere

THAT with respect to Report No. 2011-37 (Service System Planning), we recommend that the reinvestments identified in Attachment #1 be approved;

AND THAT The District of Thunder Bay Social Services Administration Board authorizes the Chair and the Chief Administrative Officer of The District of Thunder Bay Social Services Administration Board to execute any required agreements with the service providers in the list of recommended reinvestments as identified in Attachment #1 of Report No. 2011-37, and any other documents related thereto provided there are no significant changes;

AND THAT any necessary by-law be presented to the Board.

CARRIED

2012 Budget Schedule

Memorandum from Keri Greaves, Manager, Finance, dated October 7, 2011, relative to the above noted, for information only.

At 3:48 p.m. Councillor L. Hebert left the meeting room.

William Bradica, Director, Corporate Services, provided an overview of the budget process and responded to questions; Keri Greaves, Manager, Finance also responded to questions.

It was the consensus of the Board that a summary page be included to indicate the bottom line municipal levy. Administration was also directed to provide Member Municipalities with a memorandum by the end of November, outlining the lowest/highest potential increase in municipal levy in order to assist municipal budget planning processes.

At 3:55 p.m., Councillor S. Park left the meeting room.

Due to timing the following New Business Item was brought forward on the agenda to ensure consideration of the respective resolution.

NEW BUSINESS

Affordable Housing for Ontario Program – Northern Home Repair Program

Memorandum from Karen Bradica, Manager, Quality Assurance, dated October 18, 2011, containing a resolution for consideration relative to the above noted, was distributed to Members of the Board at the meeting.

Melissa Harrison, CAO, provided an overview and responded to questions.

Administration was requested to research the availability of the Federal Environmental Renovation Grants.

Resolution No. 11/88(A)

Moved by: Councillor K. Tsubouchi
Seconded by: Councillor A. Giguere

THAT with respect to the Memorandum from Karen Bradica, Manager, Quality Assurance, dated October 18, 2011, we authorize Administration to submit a Business Case to the Ministry of Municipal Affairs and Housing requesting funding approval for Year 1 under the Investment in Affordable Housing for Ontario Program – Northern Home Repair Program in the amount of \$200,000 for eight housing projects;

AND THAT Administration is authorized to immediately proceed with Stage 1 inspections of the housing projects due to impending winter weather, acknowledging that there is a potential cost to TBDSSAB of approximately \$2,700.00 if Ministry approval of the Business Case is not granted;

AND THAT a Program Delivery and Fiscal Plan for the total notional allocation be presented to the Board by February 28, 2012;

AND THAT the Chair and Chief Administrative Officer of The District of Thunder Bay Social Services Administration Board be authorized to execute a Service Manager Administration Agreement with the Ministry of Municipal Affairs and Housing under the Investment in Affordable Housing for Ontario Program;

AND THAT any necessary by-law be presented to the Board.

CARRIED

REPORTS OF OFFICERS (Continued)

Operational Work Plan Summary Update 2011 - 2012

Memorandum from Melissa Harrison, CAO, dated October 11, 2011, attaching the above noted Summary, for information only.

Chair I. Angus requested Members of the Board forward any questions relative to the above noted directly to Melissa Harrison, CAO.

Board Meeting Agenda Plan Update
Regular Session – 2011-2012

Memorandum from Melissa Harrison, CAO, dated October 11, 2011, attaching the above noted Agenda Plan, for information only.

Client and Elected Officials
Survey Results by Deloitte Inc.

Memorandum from Melissa Harrison, CAO, dated October 7, 2011, attaching the above noted results, for information only.

Melissa Harrison, CAO, provided an overview and responded to questions.

NEW BUSINESS (Continued)

Sjolander Court, Nipigon
Elevator Installation

Melissa Harrison, CAO, provided a verbal update and advised that pictures would be distributed to Members of the Board.

TBDHC Properties
Solar Panels Installation

Melissa Harrison, CAO, provided a verbal update relative to the above noted.

Keri Greaves, Manager, Finance, responded to questions.

Area 1 Meeting

Reeve Kevin Holland commended staff on the presentation to the Area 1 Members Municipalities on October 5, 2011.

Chair I. Angus thanked Bob Katajamaki and Joe Virdiramo for representing the Board Executive at the meeting.

NEXT MEETING

The next Board meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, November 17, 2011, at the Nipigon District Memorial Hospital, Nipigon, Ontario.

ADJOURNMENT

Resolution No. 11/89

Moved by: Councillor J. Virdiramo
Seconded by: Mr. R. Katajamaki

THAT Meeting No. 15/2011 of The District of Thunder Bay Social Services Administration Board, held on October 20, 2011, be adjourned at 4:08 p.m.

CARRIED



MUNICIPALITY OF OLIVER PAIPOONGE

ROSSLYN VILLAGE WATER SUPPLY

SUMMARY OF ALS ENVIRONMENTAL ANALYTICAL REPORTS

NOVEMBER 22, 2011 TO DECEMBER 2, 2011

ALS Laboratory Group Analytical Reports and Certificate of Analysis Information received from ALS Canada Ltd. for the Rosslyn Village Water System for the above noted dates show no adverse reports.

ALS ENVIRONMENTAL ANALYTICAL REPORT

Sample ID Description Sampled Date Sampled Time Client ID	L1089958-3 DISTRIBUTION 29-NOV-11 13:55 -D1 D6-A26			
WATER				
Bacteriological Tests	Presence/Absence: E. coli (p/a/100mL) Presence/Absence: Total coliform (p/a/100mL)	Absent Absent		
Miscellaneous	Heterotrophic Plate Count (CFU/mL)	0		

ALS ENVIRONMENTAL ANALYTICAL REPORT

<p>Sample ID Description Sampled Date Sampled Time Client ID</p>	<p>L1085141-3 DISTRIBUTION 15-NOV-11 14:10 -D1 D8-A28</p>				
<p style="text-align: center;">WATER</p>					
<p>Bacteriological Tests</p>	<p>Presence/Absence: E. coli (p/a/100mL)</p> <p>Presence/Absence: Total coliform (p/a/100mL)</p>	<p>Absent</p> <p>Absent</p>			
<p>Miscellaneous</p>	<p>Heterotrophic Plate Count (CFU/mL)</p>	<p>0</p>			

PENDING ITEMS

DATE	ITEM	ACTION REQUIRED	RESPONSIBILITY	DATE TO BE COMPLETED
June 28/10	Landfill Site Waste Management and User Pay System	Report	CAO	Mar 2012
Jan 10/11	Options for the Agriplex Report	Report	CAO/Council	2012
Jan 24/11	Snowmobiles Driving on Farmers Fields	Notice in Newsletter	CAO	2012
Mar 28/11	Rick Hansen 25 th Anniversary Relay	Planning for the Event Committee of Volunteers	CAO/Mayor	Ongoing
Jun 15/11	Rubin Subdivision	Updates	CAO	Ongoing
Aug 15/11	Use of Murillo Race Track	Develop a Policy and Procedure	CAO	Feb 2012
Aug 15/11	Kakabeka Recreation Complex	Private Concessions at the Ball Diamond	CAO	Feb 2012
Sep 12/11	Kakabeka Street Fair	Report on Complaints	CAO	Feb 2012
Sep 12/11	Hwy 11/17 Kakabeka to Shabaqua Corners	Report	CAO	Dec 12/11
Oct 12/11	Health and Safety Policy Statement	Review and Update	CAO/Deputy Clerk	Jan /12
Oct 27/11	Use of Lawn Sprinklers on Pennock Drive	Prepare a Report with Possible Options	CAO	Mar /12
Oct 27/11	Promotion Items for the Municipality	Prepare a Report	CAO	2012 Budget
Oct 24/11	Purchase of Municipal Property – Hacquoil	Report	Public Works Superintendent and Planner	Dec 12/11