

THE CORPORATION OF THE MUNICIPALITY
OF OLIVER PAIPOONGE

BY-LAW NO. 671-2012

A by-law relating to the condition of yards and vacant lands in the Municipality of Oliver Paipoonge.

WHEREAS pursuant to the Municipal Act, 2001, the Councils of municipalities may pass By-Laws for requiring and regulating the filling up, draining, cleaning and clearing of any ground, yard and vacant lot; for prohibiting nuisances; and for other matters as provided herein;

AND WHEREAS Paragraphs 10(2) 5 and 10(2) 6 of the said Act authorize the passage of By-Laws respecting the environmental well-being of the Municipality and the health, safety and well-being of persons;

AND WHEREAS Paragraph 10(2) 10 of the said Act authorizes the passage of By-Laws respecting structures, including fences and signs;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE HEREBY ENACTS AS FOLLOWS:

ARTICLE 1.00: INTERPRETATION

1.01 Application

This By-law prescribes requirements for the maintenance of Yards and Vacant Property within the Municipality of Oliver Paipoonge.

This By-law also restricts the use of Land so as not to create Nuisances.

This By-law applies to all Land within the Municipality of Oliver Paipoonge, whether that Land is occupied or not.

1.02 Definitions

Wherever a term set out below appears in the text of this By-law with its initial letters capitalized, the term is intended to have the meaning set out for it in this Section 1.02. Wherever a term below appears in the text of this By-law in regular case, it is intended to have the meaning ordinarily attributed to it in the English language and in the context in which it is used.

In this By-Law,

“**Building**” means a Structure having a roof supported by columns or walls and used for the accommodation or storage of persons, animals, goods, materials, or equipment;

“**By-law**” means this By-law, including its recitals, which form integral parts of it, as amended from time to time;

“**Corporation**” means The Corporation of the Municipality of Oliver Paipoonge a municipal corporation duly incorporated pursuant to the laws of the Province of Ontario;

“**Council**” means the elected council of the Corporation;

“**Debris**” includes refuse, waste, discarded materials or garbage of any kind whatsoever and includes, whether of value or not:

- (a) accumulations of litter, remains, rubbish, trash;
- (b) weighty or bulky items such as appliances, furnaces, furnace parts, pipes, pipe-fittings, water or fuel tanks placed in a condition or location where they cannot be used for their intended purposes;
- (c) paper;
- (d) cartons;
- (e) dilapidated furniture;
- (f) crockery, glass, cans, containers;
- (g) garden refuse and trimmings;
- (h) material from or for construction and demolition projects;
- (i) domestic and industrial waste;
- (j) dead or dying trees, branches, leaves or shrubs;
- (k) inoperative motor vehicles;
- (l) motor vehicle parts;
- (m) mechanical equipment or equipment parts placed in a condition or location where they cannot be used for their intended purposes;
- (n) earth or rock fill;
- (o) clothing or other household linens lying in an unprotected condition;
- (p) objects or conditions that may create a health, fire or accident hazard; and
- (q) animal feces;

“Fence” means a linear barrier erected, growing or maintained on Land in the Municipality of Oliver Paipooonge and includes a hedge, free standing wall, structure or partition of any material or combination of materials enclosing, partly enclosing or dividing land, or being used for decorative purposes;

“Front Yard” is defined below within the definition of “Yard”;

“Ground Cover” means material applied to prevent the erosion of the soil. The term includes: materials such as concrete, flagstone, gravel, asphalt, grass or other forms of landscaping;

“Hazard” means Lands, buildings, structures or materials that are in an Unsafe Condition, or that constitute a fire risk;

“Inoperative Motor Vehicle” means a Motor Vehicle which may not be lawfully operated upon a highway pursuant to the *Highway Traffic Act* for any of the following reasons:

- (a) there is not in existence a currently validated permit for the vehicle;
- (b) there are not displayed on the vehicle, in the prescribed manner, number plates issued in accordance with the *Highway Traffic Act* showing the permit number issued for the vehicle;
- (c) there is not affixed to a number plate displayed on the vehicle evidence of the current validation of the permit; or
- (d) the vehicle is damaged to the extent that it cannot be driven, is in a wrecked or dismantled condition or has had its source of motive power removed;

“**Land**” includes Yards and Vacant Property;

“**Motor Vehicle**” means an automobile, motorcycle, motor-assisted bicycle, trailer, boat, motorized snow vehicle, mechanical equipment and any vehicle drawn, propelled or driven by any kind of power, excluding muscular power, unless otherwise indicated in the *Highway Traffic Act*;

“**Municipal Law Enforcement Officer**” means any person duly appointed to enforce the provisions of this By-law, any Police Officer, and any Fire Prevention Officer and/or Platoon Chief;

“**Oliver Paipoonge**” means the geographic area within the jurisdiction of the Corporation;

“**Owner**” includes,

(a) the person for the time being managing or receiving the rent of the Land or premises in connection with which the word is used, whether on the person’s own account or as agent or trustee of any other person, or who would receive the rent if the Land and premises were let; and

(b) a lessee or occupant of the property who, under the terms of a lease, is required to repair and maintain the property in accordance with the standards for the maintenance and occupancy of property;

“**Rear Yard**” is defined below within the definition of “Yard”;

“**Residential Property**” means Land that is occupied by at least one person as his or her residence;

“**Side Yard**” is defined below within the definition of “Yard”;

“**Structure**” means anything other than a Building that is erected, built or constructed or requires a foundation to hold it erect. The term includes: television earth stations, television antennae, signs, Swimming Pools, and above ground fuel storage tanks. The term does not include: vegetation, fences, driveways, patios, sidewalks, or retaining walls;

“**Unsafe Condition**” is a descriptive phrase for Land, Structures or material, that are in a condition or state of repair that causes a hazard to life, limb or health of any person authorized or expected to be on or near the Land in question;

“**Unsafe Container**” means any container having a volume of greater than one-half (0.5 m³) cubic metre or eighteen (18 ft³) cubic feet, which has a closing or locking mechanism such that something or someone inside could be trapped and unable to be released without external assistance;

“**Vacant Property**” means Land which has no Buildings or Structures on it;

“**Vermin**” means mammals, birds or insects injurious to humans, physical property, game, livestock, or crops. Without limitation, examples include: skunks, rats, termites, poisonous insects or reptiles, moths, and mice;

“**Yard**” means the Land on the same lot as a Building or Structure

A “**Front Yard**” is the Yard that is between the front wall of the main Building or Structure on the Land and the street line. The Front Yard extends across the entire width of the Land, extending to the boundary out from the building wall;

A “**Rear Yard**” is the Yard that is between the rear wall of the main Building or Structure on the Land and the rear property line. The Rear Yard extends across the entire width of the Land, extending to the boundary out from the building wall;

A “**Side Yard**” is the Yard that is between any side wall of the main Building or Structure on the Land and the side property line that wall faces. The Side Yard is located between the Rear Yard and the Front Yard.

1.03 Legislation

References to legislation in this By-law are printed in *Italic font* and are references to Ontario Statutes. Where the year of the statute appears as part of its name, the reference is to the Statutes of Ontario for that year, and the chapter bearing the same name. Where the year of the statute does not appear as part of its name, the reference is to the Revised Statutes of Ontario, 1990 version. In both cases, however, this By-law is considered to speak to the law, as amended from time to time, including successor legislation, and including all regulations passed in accordance with the statute. For example, a reference to the *Building Code Act, 1992* incorporates reference to the Ontario Building Code, which is Regulation 350/06 passed under that statute.

1.04 Specific Interpretation Rules

- (a) The captions, article and section names and numbers appearing in this By-law are for convenience of reference only and have no effect on its interpretation;
- (b) This By-law is to be read with all changes of gender or number required by the context;
- (c) The words "include", "includes" and "including" are not to be read as limiting the words or phrases which precede or follow them;
- (d) The term "used" when referring to Land, Building or Structures is interpreted as including "intended to be used";
- (e) Reference to a Yard or Land includes that Yard or Land in whole or in part;
- (f) Dimensions specified in metric units are the official dimensions. Imperial dimensions are provided solely for convenience;
- (g) In this By-law, the word "metre" may be represented by the abbreviation "m", the word "centimetre" may be represented by the abbreviation "cm", the word "feet" may be represented by the abbreviation "ft", and the word "inches" may be represented by the abbreviation "in";
- (h) Where this By-law prohibits a person from doing something, the prohibition also includes causing, allowing or requiring that thing to be done;
- (i) Where this By-law requires a person to do something, the requirement can be fulfilled by causing another person to do that thing; and
- (j) It is an offence for any person to fail to comply with the requirements hereof whether or not the words "it is an offence" are specifically used in relation to such requirement.

1.05 Severability

If any section, paragraph, clause, sentence or word in this By-law is declared by any court or tribunal of competent jurisdiction to be void or illegal, that particular portion of the By-law shall be deemed to be severable from the balance of the By-law, and the remainder of the By-law shall continue to be considered valid and binding.

ARTICLE 2.00: DEBRIS

2.01 Lands to be Kept Free from Debris

(a) The Owner of Land shall keep the Land clean and free from Debris, whether or not the Debris was placed on the Land by the Owner or by a person with the permission of the Owner.

(b) It is an offence for any person, without authorization from the Owner of the Land, to throw, place or deposit Debris on the Land including, without limitation, Land owned by the Corporation or the Crown.

2.02 Exemption

Nothing in this Article prohibits the disposal of Debris on any Land which has been lawfully designated and/or licensed for that purpose by the Corporation or another authority with jurisdiction.

ARTICLE 3.00: INOPERATIVE MOTOR VEHICLES AND PARTS

3.01 Inoperative Motor Vehicles and Parts

(a) Land shall not be used by the Owner for the storage of Inoperative Motor Vehicles or parts of Motor Vehicles, except in compliance with Section 3.02 of this By-law.

3.02 Storage of Inoperative Motor Vehicles and Parts Permitted

Section 3.02 does not prohibit the storage of Inoperative Motor Vehicles and/or Motor Vehicle parts where:

- (a) the storage is reasonably necessary for the conduct of a business or trade lawfully conducted on the property;
- (b) the Motor Vehicle and/or Motor Vehicle parts are stored in an enclosed building; or
- (c) the storage is of a single Motor Vehicle and/or single set of Motor Vehicle parts which is or are fully and completely covered with a canvas or similar opaque, weather-resistant tarpaulin in good repair.

3.03 Exemption

Nothing in this Article prohibits the disposal of Debris on any Land which has been lawfully designated and/or licensed for that purpose by the Corporation or another authority with jurisdiction.

ARTICLE 4.00: HAZARDS

4.01 Lands to be Kept Free from Hazards

The Owner of Land shall not allow an Unsafe Condition to arise or continue thereon.

4.02 Unsafe Containers

(a) The Owner of Land shall not place, keep or store Unsafe Containers thereon.

(b) It is an offence for any person to place or discard an Unsafe Container on the Land of any other person including, without limitation, the Land of the Corporation, the Province or the Federal Governments.

4.03 Exemption

Section 4.02 does not prevent the keeping or storage of an operational air-tight appliance in a Yard by an Owner where:

(a) self-latching or self-locking devices have been removed; and

(b) unauthorized opening of the appliance is prevented through an external locking device; and

(c) the appliance is kept locked at all times, except when under the direct and immediate supervision of an adult person.

4.04 Holes, Excavations and Trenches

The Owner of Land shall prevent the existence or continuance on the Land of any holes, pits, excavations or trenches which create an Unsafe Condition.

4.05 Exemption from Section 4.04

Despite Section 4.04, the existence or continuance on Land of any holes, pits, excavations or trenches is permitted, provided the Land, or the hole, pit, excavation or trench on the Land, is secured so as to prevent accidents or injury.

ARTICLE 5.00: VEGETATION

5.01 Grass To be Kept Trimmed

Owners of Land shall keep the grass and weeds upon the Land trimmed so as not to exceed twenty (20 cm) centimetres or eight (8 in) inches in height.

5.02 Exemptions from Section 5.01

Section 5.01 does not apply to Yards which have been landscaped or maintained with such materials as:

- (a) trees, shrubs, ornamental grasses or flowers;
- (b) decorative stonework, walkways or screening; and
- (c) any other commonly accepted horticultural or landscape architectural elements.

5.03 Undergrowth

The Owner of Land shall not allow undergrowth to develop on the Land which is inconsistent with the surrounding environment.

5.04 Vegetation & Landscaping Features

The Owner of Land shall eliminate vegetation or landscaping features on that Land in a manner which:

- (a) adversely affects the safety of the public;
- (b) adversely affects the safety of vehicular or pedestrian traffic;
- (c) constitutes an obstruction of view for vehicular or pedestrian traffic;
- (d) wholly or partially conceals or interferes with the use of any fire hydrant or municipal facilities, including water valves; or
- (e) interferes with the use of a highway, public sidewalk or lane.

5.05 Ground Cover Requirement

The Owner of Land shall cultivate it, or, alternatively, protect the soil thereof from erosion using Ground Cover.

ARTICLE 6.00: WATER & EROSION

6.01 Erosion

It is an offence for an Owner of Land to allow mounds of earth, sand, gravel or like materials to be exposed to erosion.

6.02 Ponding of Storm Water

The Owner of Land shall keep the Land graded, filled up or otherwise drained so as to prevent recurrent ponding of storm water.

6.03 Drainage

The Owner of Land shall not maintain or allow a system of drainage from any source which allows water to pond on the Lands or on neighbouring Lands whether directly abutting or not, and including, without limitation, ditches, highways, boulevards and sidewalks.

ARTICLE 7.00: FENCES

7.01 Fences

The Owner of Land shall not maintain a Fence thereon in a manner which:

- (a) adversely affects the safety of the public;
- (b) adversely affects the safety of vehicular or pedestrian traffic;
- (c) constitutes an obstruction of view for vehicular or pedestrian traffic;
- (d) wholly or partially conceals or interferes with the use of any fire hydrant or municipal facilities including water valves; or
- (e) interferes with the use of a highway, public sidewalk or lane.

7.02 Fences – Hazard Prevention

The Owner of Land shall maintain Fences thereof so that they are not in an Unsafe Condition.

7.03 Fences – Defaced

The Owner of Land shall not maintain or allow unauthorized signs, painted slogans, graffiti and similar defacements on any Fence on the Land.

7.04 Exemptions from Section 7.03

Section 7.03 does not apply to prevent graffiti, signs and painted slogans, which have otherwise been authorized under a by-law of the Corporation.

7.05 Fences – Surface Treatment

The Owner of Land shall treat the surfaces of Fences thereon with appropriate weather-resistant materials, including paint or other suitable preservatives. This requirement does not apply if the material used in construction of the Fence is inherently resistant to deterioration.

ARTICLE 8.00: COMPOSTING

8.01 Composting Rules

The Owner of Land shall ensure that all compost is stored and kept neatly and in a contained manner so as not to allow offensive odours to affect the surrounding neighbourhood, or to attract Vermin or other animals to the compost.

Compost piles shall be no larger than:

- (a) one (1 m³) cubic metre or three and one quarter (3.25 ft³) cubic feet in volume, and
- (b) one point eight (1.8 m) metres or five point nine (5.9 ft) feet in height.

Compost shall be enclosed on all sides by concrete blocks or lumber, or be maintained within a two hundred and five (205 l) litre or forty-five (45 gal) gallon container, a metal frame building with a concrete floor, or a commercial plastic enclosed container designed for composting.

8.02 Improper Composting

The Owner of Land shall not undertake or allow composting in a manner contrary to that set out in Section 8.01.

8.03 Exemptions from Sections 8.01 and 8.02

Sections 8.01 and 8.02 do not apply to composting undertaken on Lands exceeding one and two-thirds (1.66 ha) hectares or four (4 a) acres in size, provided the composting activity takes place more than fifty (50 m) metres or one hundred sixty four (164 ft) feet from a Building which is used as a residence.

ARTICLE 9.00: DOMESTIC STORAGE

9.01 Rules for Domestic Storage of Materials on Residential Property

The rules in this Section 9.01 apply to the domestic storage of materials including, without limitation, firewood, building materials and garden equipment in either a Rear Yard or a Side Yard of Residential Property.

The storage of these materials shall not exceed twenty-five (25%) percent of the area of the Yard in which it is being stored.

The storage shall be undertaken through the use of neat piles.

The storage shall be undertaken in a manner which does not create an Unsafe Condition.

9.02 Storage of Domestic Materials Prohibited in Front Yard

The Owner of Land shall not undertake or allow the domestic storage of materials in a Front Yard of Residential Property.

9.03 Improper Domestic Storage of Materials in Yards

The Owner of Land shall not undertake or allow the domestic storage of materials in a Yard in a manner contrary to that prescribed in Section 9.01 and 9.02.

9.04 Exemptions from Sections 9.01 and 9.02

Sections 9.01 and 9.02 do not apply to Lands exceeding one and two-thirds (1.66 ha) hectares or four (4 a) acres in size.

Sections 9.01 and 9.02 do not apply to prevent the temporary storage of materials or Debris resulting solely from the construction, demolition or alteration of a Building, provided that:

- (a) it is removed frequently and in its entirety from the Land; and
- (b) it does not cause an Unsafe Condition.

ARTICLE 10.00: ENFORCEMENT

10.01 Enforcement

This By-law may be enforced by any Municipal Law Enforcement Officer.

10.02 Penalty

Every person who contravenes this By-Law is guilty of an offence and, upon conviction is liable to the penalties prescribed by the *Provincial Offences Act*.

10.03 Entry

(a) Subject to Subsection 10.03(b), any Municipal Law Enforcement Officer may enter upon any Land to ascertain whether the provisions of this By-law are being complied with and to enforce and carry into effect the provisions of this By-law.

(b) A person exercising the power of entry provided for in this Section 10.03(a) shall not enter or remain in any room actually being used as a dwelling unless the provisions of Section 437 of the *Municipal Act* are complied with.

ARTICLE 11.00: GENERAL PROVISIONS

11.01 Conflict

If a provision of this By-law conflicts with any provision of another by-law in force within Oliver Paipoonge, the provisions that establish the higher standards to protect the health, safety and welfare of the general public shall prevail.

11.02 Title

This By-law may be referred to as the "Yard and Vacant Land Maintenance By-law".

11.03 Effective Date

This By-law shall come into force and take effect upon the date of its final passing hereof.

Enacted and passed this 25th of January, A.D. 2012 as witnessed by the Seal of the Corporation and the hands of its proper Officers.

THE CORPORATION OF THE MUNICIPALITY
OF OLIVER PAIPOONGE

Mayor Lucy Kloosterhuis

Jamie Cressman
Chief Administrative Officer/Clerk

**YARD MAINTENANCE BY-LAW 671-2012
OF THE CORPORATION OF
THE MUNICIPALITY OF OLIVER PAIPOONGE**

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THE CORPORATION OF THE MUNICIPALITY
OF OLIVER PAIPOONGE

BY-LAW NO. 674 - 2012

A By-law to fix the remuneration of senior staff members
and non-union personnel of the Municipality.

WHEREAS under the *Municipal Act*, R.S.O. 1990, Chapter M.45, Section 283, may pay remuneration to and the expenses incurred by its employees to the extent that the municipality is able to do so under this *Act*;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
MUNICIPALITY OF OLIVER PAIPOONGE HEREBY ENACTS AS FOLLOWS:

1. The salary range for the senior staff positions of the Municipality will be as listed on Schedule "A" to this by-law.
2. The grid for senior staff members and non-union personnel of the Municipality will be listed in Schedule "A" to this by-law.
3. The actual salary of senior staff on Schedule "A" shall be fixed from time to time by resolution of Council.
4. This By-law comes into force upon adoption by the Council of the Corporation of the Municipality of Oliver Paipoonge.
5. This By-law may be referred to as the "Senior Staff Salary Range By-law".
6. That By-law No. 517 -- 2008 is hereby repealed.

This By-law shall come into force and take effect on the final day of passing.

Enacted and passed this 13th day of February, A.D. 2012 as witnessed by the Seal of the Corporation and the hands of its proper Officers.

Mayor L. Kloosterhuis

Jamie Cressman
Chief Administrative Officer/Clerk



THE CORPORATION OF THE MUNICIPALITY
OF OLIVER PAIPOONGE

BY-LAW NO. 675 - 2012

A By-law to authorize the execution of an Agreement between the Corporation of the Municipality of Oliver Paipoonge and the Lakehead Rural Planning Board.

WHEREAS the *Municipal Act, 2001*, c. 25, s. 9 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Council for the Corporation of the Municipality of Oliver Paipoonge deems it expedient to enter into an agreement with the Lakehead Rural Planning Board.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE HEREBY ENACTS AS FOLLOWS:

1. That the Agreement attached hereto and marked as Schedule "A" being an Agreement with the Lakehead Rural Planning Board.
2. That the Chief Administrative Officer/Clerk be authorized to execute the Agreement on behalf of the Corporation of the Municipality of Oliver Paipoonge and the Lakehead Rural Planning Board.
3. That By-law No. 623-2011 be and is hereby repealed.
4. This by-law shall come into force and take effect upon the date it is passed.

Enacted and passed this 13th day of February, A.D. 2012 as witnessed by the Seal of the Corporation and the hands of its proper Officers.

THE CORPORATION OF THE MUNICIPALITY
OF OLIVER PAIPOONGE

Mayor Lucy Kloosterhuis

Jamie Cressman
Chief Administrative Officer/Clerk

SCHEDULE "A"

BY-LAW NO. 675 - 2012

This Agreement made effective the 10th day of January, 2012

BETWEEN:

**THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE
(the Service Provider)**

AND

**LAKEHEAD RURAL PLANNING BOARD
(the recipient of said services)**

The Municipality of Oliver Paipoonge is entering into an agreement with the Lakehead Rural Planning Board to provide planning services to their membership.

The Municipality would charge the following rates for the following services directly to the applicant/developer:

Plans of Subdivisions	<ul style="list-style-type: none"> • \$2,650.00 plus \$53.00 per lot or block to maximum of \$5850.00 • this includes pre-consultation with applicant/municipality/MMAH • attendance at Mandatory Open House and Public Meeting • consultation with Municipality staff • planning reports as required <p>Extra costs</p> <ul style="list-style-type: none"> • an agreed upon daily rate for attendance in an official capacity at an OMB Hearing, excessive pre-consultation with any agency, consultant or municipality - all costs will be paid by the developer
Zoning Amendments	<ul style="list-style-type: none"> • \$1,000 per application • includes pre-consultation with applicant • inspection of application to ensure complete application • processing the application • answering questions from the public • attendance at Public Meeting • Planning Report • Drafting by-law for Council's approval • Processing decision of Council <p>Extra Costs</p> <ul style="list-style-type: none"> • \$75.00 per hour plus mileage • Excessive pre-consultation with applicant and/or Council and extra public meetings
Consents	<ul style="list-style-type: none"> • \$500.00 per application • includes pre-consultation with applicant • inspection of application to ensure complete application • processing the application • answering questions from the public • Planning Report • Processing decision
Official Plan Amendments	<ul style="list-style-type: none"> • \$1500 per application • includes pre-consultation with applicant/Municipality/MMAH

	<ul style="list-style-type: none"> • inspection of application to ensure completion • processing of the application • answering questions from the public • attendance at Public Meeting • Planning Report • Drafting by-law for adoption of Official Plan • Processes decision of Council <p>Extra Costs</p> <ul style="list-style-type: none"> • \$75.00 per hour plus mileage • excessive pre-consultations with applicant/Council/MMAH and extra public meetings if required; extra meetings with Councils'
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Other Services:

Verbal advice on planning matters – no charge

Written reports required by Council, solicitors, developer, owner, etc. (other than listed above) \$150.00 per report

Letters of Conformity for Unorganized Municipalities.....\$75.00 per letter

Pre-consultation for planning matters, attendance at meetings, hearings, etc. not included in above costs.....\$75.00 per hour plus mileage

Reviewing and re-doing Official Plans and Zoning By-laws – not available through contract with Oliver Paipoonge.

All these costs will be for the unorganized areas as well.

Recording Secretary will be available for all Lakehead Rural Planning Board Meetings held for applications – included in fee for applications.

Exemption: If LRPB calls a special meeting that is not to discuss applications of any kind; example: legal/personnel matter which required a recording secretary present at the meeting - cost would be secretary's regular municipal rate.

Municipality will advise all municipalities upon receipt of applications and indicate date application will be processed.

Municipality will require list of all planning services required by each Municipality.

This agreement will commence January 1, 2012 until December 31, 2012 with the option if both parties agree (membership of LRPB) renew additional twelve (12) months.

Signed this 13th day of February 2012.

LAKEHEAD RURAL PLANNING
BOARD

CORPORATION OF THE
MUNICIPALITY OF OLIVER
PAIPOONGE

Chairperson or designate

Chief Administrative Officer/Clerk



OLIVER AGRICULTURAL SOCIETY,
P.O. BOX 177, MURILLO, ON
P0T 2G0

February 3, 2012

Municipality of Oliver Paipoonge,
P.O. Box 10,
Murillo, Ontario
P0T 2G0

Attention: Mayor Lucy Kloosterhuis & Council:

The Oliver Agricultural Society is again soliciting advertising for our 2012 prize book. The prices for advertising is - full page \$60.00; half page - \$45.00; one third page \$30.00; and one quarter page \$ 20.00.

In the past you have purchased a one third page advertisement, copy of which is enclosed.

We look forward to your support in 2012. We are aiming to have our book published by the first week of May.

Thank you for your support in the past and future.

Yours truly,

Sylvia Goodheart
Secretary/Treasurer.

OLIVER PAIPOONGE
MUNICIPALITY
Growing Naturally

CONGRATULATIONS TO THE OLIVER AGRICULTURAL SOCIETY
FOR ALL THE HARD WORK THAT GOES INTO
MAKING THE ANNUAL MURILLO FAIR
A VITAL PART OF OUR GREAT COMMUNITY!

Municipal Office Hours of Operation:
Monday to Friday 9:00 am to 4:30 pm

P.O. Box 10,
4569 Oliver Road
Murillo, Ontario
P0T 2G0

Tel: 507 935-2613
Fax: 507 935-2161

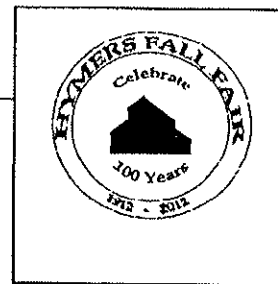
Mission of the Municipality of Oliver Paipoonge

The mission of the Municipality of Oliver Paipoonge is to create a highly liveable environment by building community pride & quality of life with integrity & excellence. By partnering with the citizens of Oliver Paipoonge, we provide quality services that enhance the safety, economic diversity, & Health of the community, where we can thrive in an atmosphere of courtesy and respect.

2012

HYMERS AGRICULTURAL SOCIETY

Hymers Fall Fair
Labour Day Weekend



January 06, 2012

Dear Friend,

"CELEBRATE" with us. "CELEBRATE" the 100th Anniversary of the Hymers Fall Fair this Labour Day weekend.

The Board of Directors would like to thank you for your past, present and possible future participation in making the Hymers Fall Fair the success that it has always been and will always be.

Through advertisements and donations, big or small, from individuals and companies such as yourselves, we have been able to maintain the high standard of our Fair. Our exhibitors deserve the best, and that's why we're asking for your assistance! We would be pleased to include your name along with our many other sponsors who have contributed to our success.

The price for advertisements in our prize list book will remain the same as last year (HST is included in the prices). Prices are as follows:

Full page	\$95.00 (22.5x 17 cm)	Quarter page (5.5 x 17cm)	\$45.00
Half page	\$55.00 (11.5 x 17 cm)		

Donations can be in the form of a cheque, a gift card or certificate for products or services, or merchandise prizes. Prizes will be awarded to Seniors, Adults, Youth and Children. We have many different categories to choose from: Crafts, Canning, Amateur Photography, Vegetables, Fruit, Dairy and Domestic, Flowers, Wine, Baking and Candy, Junior Posters and Projects, Grains and Oilseeds, Forages, Beef, Dairy, Horse shows, Sheep, Goats, Swine, and Poultry.

Or you may choose to sponsor one of our daily contests – Oldest person on the grounds, Grandparent with the most grandchildren on the grounds, Youngest Baby on the Grounds, Baby Photo Contest, Person traveling the farthest, Sunflower and Zucchini contests, Sports Program, Couple Married the Longest, Most Recently Married Couple, Baby Show (requires 6 identical prizes), and the Mutt Show.

**** New for 2012 –** We are printing and distributing 10,000 placemats to local restaurants. We are selling 2-1/4 x 1-1/2" advertisement spots on these placemats for \$100.00 each. Space is limited – only 20 spots are available, so book yours early.

For your convenience, an order sheet is enclosed. Although it may seem early, your response is required by February 15, 2012, so our prize list book can be completed and sent to our exhibitors as early as possible.

DEADLINE: FEBRUARY 15, 2012

Please enclose your cheque payable to: Hymers Agricultural Society

Sincerely,

Debbie Hoover

Secretary / Donor Liaison Officer

(807) 475-8586 (phone/fax)

Hymers Agricultural Society
Debbie Hoover, Secretary
97 Cox Crescent, Thunder Bay, ON P7A 7K7
Phone / Fax: (807) 475-8586
www.hymersfair.com
Email: info@hymersfair.com

2012

HYMERS AGRICULTURAL SOCIETY

Hymers Fall Fair
Labour Day Weekend

Would you be interested in supporting our Fair? YES NO

If YES, I would like to support the Hymers Fall Fair through:

1) **Donation:**

a) Please find enclosed my donation (cheque or gift cards / certificates).

b) Please pick up my merchandise donation (too large for mailing):

Description: _____

Date of pickup: _____ (no later than August 15, 2012 please)

Value (for our records): \$ _____

I wish to have my name (firm's name) published in the prize list book: Yes or No

Please use my donation in this Class or section of the Fair: _____

Name to be published: _____ (please print clearly)

2) **Advertisement: Please find advertisement and cheque enclosed.**

(Taxes are included in listed price)

Full page	\$95.00 (22.5x 17 cm)	Quarter page (5.5 x 17cm)	\$45.00
Half page	\$55.00 (11.5 x 17 cm)		

3) **2012 "CELEBRATE" Placemat**

I would like to purchase an advertisement on the 2012 "Celebrate" Placemat – include advertisement sample by mail or email to info@hymersfair.com

Printed Name

Phone Number

EMAIL address (optional)

Fax Number

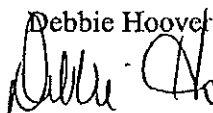
Date

Signature

DEADLINE: FEBRUARY 15, 2012

Please enclose your cheque payable to: Hymers Agricultural Society

Thank you,

Debbie Hoover


Hymers Agricultural Society, Debbie Hoover,
97 Cox Crescent, Thunder Bay, ON P7A 7K7
Phone / Fax: (807) 475-8586
www.hymersfair.com
Email: info@hymersfair.com

Jamie Cressman

From: lrydholm@thunderbay.ca
Sent: Tuesday, February 07, 2012 12:05 PM
To: jamie.cressman@oliverpaipoonge.on.ca
Subject: "No Compression Brakes" sign on Arthur St, west of 25th Side Road

Mr. Cressman:

I am writing this request per our telephone conversation today.

On Arthur St, there is an overpass which starts (on the west end) at the 25th Side Road - where the municipalities of Oliver Paipoonge and Thunder Bay meet. As the Neebing Ward Councillor for the City Of Thunder Bay, it has come to my attention that some truck drivers use compression (jake) brakes as they drive down the overpass toward the city. The braking noise can be very loud and disruptive for nearby residents.

Would the Municipality of Oliver Paipoonge please allow the City of Thunder Bay to place a "No Compression Brakes" sign west of the 25th Side Road, so that truck drivers could be informed before they drive up the overpass? Hopefully, the drivers would then not use jake brakes as they descend the overpass near residents in the Arthur/Midland Street area. There is not a suitable place for a sign to be placed on the steep slope on the "city side" of the 25th.

Thank you very much for your consideration of this request. Please note my contact information below if you have any questions. Also, I have copied this note to the Manager of City Engineering, Mr. Pat Mauro, who is aware of the issue.

Best regards,
Linda Rydholm
Neebing Ward Councillor
Thunder Bay, ON
(807) 577-9260

The information transmitted by electronic communication is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. The sender does not waive any related rights or obligations. Any review, re-transmission, dissemination or other use of, or taking of any action in reliance upon this information, by persons or entities other than the intended recipient, is prohibited. If you received this in error, please contact the sender and delete the material from any computer

Jamie Cressman

From: Ken Taniwa <ktaniwa@tbaytel.net>
Sent: Friday, February 03, 2012 10:43 AM
To: Nipigon, Township of; Wawa, Municipality of; Terrace Bay, Township of; Greenstone, Municipality of ; Conmee, Township of ; Dorion, Township of; Gillies, Township of; Manitouwadge, Township of; Neebing, Municipality of; O'Connor, Township of; Hornepayne, Township of; Oliver Paipoonge, Municipality of; Schreiber, Township of; Marathon, Town of; Red Rock, Township of; Shuniah, Municipality of
Cc: Beth R. Stewart; Peggy Dupuis
Subject: 2012 Levy and Apportionment
Attachments: NOMA.LEAGUE.combined.xls; 2012apportionment.xlsx

Good Morning Member Municipalities

Attached is the 2012 budget and apportionment for the League (including NOMA Levy). The total budget including NOMA is \$29,900.72 and I would ask you to submit the amount in column F on the apportionment schedule. Payments should be submitted to Beth R. Stewart, Secretary-Treasurer, Thunder Bay District Municipal League. 343 Parker Road. RR1 Kakabeka ON P0T 1W0 by Tuesday, April 3, 2012.

Ken Taniwa
Retiring Secretary-Treasurer
T.B.D.M.L.

THUNDER BAY DISTRICT MUNICIPAL LEAGUE
2012 Budget

	2011 Budget	Projected Dec. 31	2012 Estimates
<u>REVENUE</u>			
Convention registration	\$5,600.00	\$7,220.00	\$5,600.00
Donations	2,150.00	3,600.00	2,150.00
Fall Meeting registrations	5,000.00	5,000.00	5,000.00
Transfer from Working Capital	600.00	600.00	680.00
2011 League levy	4,095.00	4,102.79	4,100.00
2011 NOMA levy	11,332.53	11,332.53	11,250.72
Interest	120.00	120.00	120.00
Miscellaneous	0.00	118.08	0.00
TOTAL	\$28,897.53	\$32,093.40	\$28,900.72
<u>EXPENDITURE</u>			
Annual convention	\$4,500.00	\$4,589.88	\$4,500.00
Fall Meeting expenses	5,000.00	5,000.00	5,000.00
Transfer to Working Capital	0.00	0.00	0.00
NOMA Reserve	500.00	500.00	500.00
AMO Membership	315.00	339.00	350.00
NOMA - sweatshirts	300.00	0.00	300.00
League pins	0.00	211.89	0.00
Office Expense	500.00	500.00	500.00
Printing	300.00	300.00	300.00
Telephone	800.00	672.95	800.00
Postage	50.00	110.24	100.00
NOMA levy	11,332.53	11,332.53	11,250.72
Secretary-Treasurer honourarium	3,750.00	3,750.00	3,750.00
Car allowance	600.00	600.00	600.00
Secretary-Treasurer's travel	800.00	800.00	800.00
Bank charges	100.00	100.00	100.00
Retirees	0.00	922.17	0.00
Capital purchases	0.00	0.00	0.00
Miscellaneous	50.00	0.00	50.00
TOTAL	\$28,897.53	\$29,728.66	\$28,900.72
Excess Revenues over Expenditures		\$2,364.74	
Working Capital - December 31, 2010		8,397.59	
Working Capital		<u>\$10,762.33</u>	

A	B	C	E	F
APPORTIONMENT				
<i>Per capita</i>	2012	NOMA 0.36	TBDML 0.03	TOTAL LEVY
<i>Municipality</i>	<i>Population</i>	2012	2012	
		Levy	Levy	
<i>Town of Marathon</i>	3,446	1,240.56	103.38	1,343.94
<i>Municipality of Greenstone</i>	4,510	1,623.60	135.3	1,758.90
<i>Municipality of Oliver Paipoonge</i>	5,328	1,918.08	159.84	2,077.92
<i>Municipality of Shuniah</i>	2,336	840.96	70.08	911.04
<i>Municipality of Wawa</i>	2,723	980.28	81.69	1,061.97
<i>Township of Conmee</i>	689	248.04	20.67	268.71
<i>Township of Dorion</i>	298	107.28	8.94	116.22
<i>Township of Gillies</i>	444	159.84	13.32	173.16
<i>Township of Hornepayne</i>	1,041	374.76	31.23	405.99
<i>Township of Manitouwadge</i>	2,140	770.40	64.2	834.60
<i>Township of Neebing</i>	1,883	677.88	56.49	734.37
<i>Township of Nipigon</i>	1,532	551.52	45.96	597.48
<i>Township of O'Connor</i>	632	227.52	18.96	246.48
<i>Township of Red Rock</i>	912	328.32	27.36	355.68
<i>Township of Schreiber</i>	1,135	408.60	34.05	442.65
<i>Township of Terrace Bay</i>	1,466	527.76	43.98	571.74
<i>Township of White River</i>	737	265.32	22.11	287.43
	31,252	11,250.72	937.56	12,188.28
<i>City of Thunder Bay</i>	103,180		3,095.40	3,095.40
<i>Total</i>				
	134,432	11,250.72	4,032.96	15,283.68



Dear Head and Members of Council

*PITCH-IN ONTARIO is celebrating its 45th PITCH-IN Week anniversary in 2012!
Make your community a part of the 500,000+ Canadians that participate in the largest community
clean up, education, and beautification program in Canada.*

PITCH-IN ONTARIO provides volunteers with the materials and ideas to undertake the often unpleasant and definitely challenging tasks to clean-up and beautify your community – all for free! Last year alone we cleaned up over a 4,000,000 tones of littered waste in communities across Canada.

PITCH-IN ONTARIO – our organization – has been organizing and promoting, PITCH-IN CANADA Week and recruiting and supplying volunteers with the materials for PITCH-IN CANADA Week, for over 45 years. That's a lot of volunteer hours over three+ decades – and adds up to a lot of dollars saved by your Council!

OK – how can we do it???? Only with the help of our official sponsors (www.pitch-in.ca – Our Partners) and some communities who support their PITCH-IN CANADA Week volunteers by becoming a **Patron*** of PITCH-IN ONTARIO.

Help support PITCH-IN ONTARIO and your local volunteers by becoming a Municipal Patron. Your volunteers are donating their time; they are saving your Council money; they are improving your community for all of your residents; a clean and beautiful community is a healthy community, and a good investment in tourism and attracting investment.

Help us continue to help your PITCH-IN volunteers ! Become a Patron* of PITCH-IN ONTARIO today !

"The City's involvement in PITCH-IN CANADA Week, Operation: Clean Sweep, is a benefit to the community as it provides assistance in city-wide clean-ups, builds upon Communities In Bloom initiatives and promotes environmental awareness. This enhances both the urban and natural environment and develops a strong sense of community pride and responsibility. The estimated value.. of our PITCH-IN volunteers' hours IN 2008 is \$340,000 to \$612,000."

Sandra Kranc, City of Oshawa.

*PATRON fees are population based – see over!

PITCH-IN ONTARIO.... VOLUNTEERS IN ACTION!!



TO PARTICIPATE IN PITCH-IN WEEK AND RECEIVE FREE BAGS PLEASE SEND THE REGISTRATION FORM IN WITH YOUR PATRON APPLICATION TO BE PROCESSED.

1. Email (print CLEARLY please!) _____

Name (Mr/Mrs/Ms) _____ Title _____

Organization Name _____

STREET DELIVERY ADDRESS:

Delivery Address _____

Village/Town/City _____ Province _____ Postal Code _____

Tel:(_____) _____ Fax:(_____) _____

**2. Information about YOUR Organization:
Number of people who will participate in your campaign**

_____ (this information is **very important** as it assists us in deciding how many free materials to send you)

3. Are you organizing any environmental education activities?(please tick yes or no) Q1 Yes No
If **yes**, please tick off below: (check off as many as apply)

- 01 Litterless Lunch Program 06 Planting – trees/flowers 10 Green Shopper Program
- 02 Recycling Project 07 Poster Contest 11 Pollution Count
- 03 Composting Project 08 Stream Restoration Project 12 Cell Phone Recycling Program
- 04 Habitat Restoration Project 09 Display(s) 13 **Energy Conservation Prog.**
- 05 Speaker/Video/Presentation 14 Other (pls describe in box below)

Please provide brief description of the educational project(s) above, including DATES: (use separate sheet if required – we like to learn about your activities so that we can pass along ideas onto others! We love pictures, but they cannot be returned).

Date(s):
Details: (use separate sheet if reqd)

4. Will you be organizing a clean-up event? (please tick yes or no) Q2 Yes No
If **yes**, please tick off area(s) you plan to clean-up: (check off as many as apply)

- 01 Schoolyard 05 Shoreline/Waterway 09 Wildlife/Conservation Area
- 02 Neighbourhood 06 Highway/Road 10 Trail
- 03 Park/Playground 07 Business 11 Sports Fields
- 04 Ravine 08 Cemetery/Churchyard 12 Other (please specify) _____

Date(s) of your Clean-Up Project(s)?

Please provide more details about your clean-up project(s): (use separate sheet if required - we like to learn about your activities so that we can pass project ideas onto others! We love pictures, but they cannot be returned).

5. Are other schools/sections/units/organizations/clubs involved in your campaign? Yes No

If **"YES"**: LIST ALL SCHOOLS/SECTIONS/UNITS/ORGANIZATIONS/CLUBS, OTHER THAN YOUR OWN, who are participating. We want to recognize everyone for their contribution! Please attach separate sheet if necessary. Please do not include recalled groups. If you wish to discuss coordinating groups please contact Lisa Davis, Program Manager at lisa@pitch-in.ca



THE COST OF BECOMING A PATRON OF PITCH-IN

The cost is dependent on your community's population.
That makes it fair for all and enables even the smallest villages or hamlets to become a patron. .

Population of your Community	Patron's Fee
1 – 500	\$125
501 – 1000	\$175
1001 – 2500	\$225
2501 - 5,000	\$ 350.
5,001 - 10,000	\$ 425.
10,001 - 25,000	\$ 550.
25,001 - 50,000	\$ 675.
50,001 - 100,000	\$ 750.
100,001 - 250,000	\$ 1250.
250,001 - 500,000	\$ 1500.
500,000+	\$ 2000.

November 09

PATRON APPLICATION

Name of Community.....

Mailing Address.....

City/Town/VillageProvince/Territory

Postal CodeTelephone () Fax ()

Contact Person Title

Email Community's Website www.

Population taken from (year)census

Amount of Fee Enclosed (see chart for applicable rate) \$.....

We need an invoice. Our Purchase Order Number is (please attach PO)

Send this Form to:

**PITCH-IN CANADA National Office,
Box 45011, Ocean Park PO, WHITE ROCK, BC, V4A 9L1**



THE BENEFITS OF BEING A PATRON OF PITCH-IN

*You are helping the PITCH-IN volunteers in your community who use our free year-round programs and materials to:

- *clean up and beautify your neighbourhoods*
- *educate about the importance of individual responsibility for taking care of their environment*
- *undertake projects and campaigns encourage pre-cycling, and living by the 4 R's lifestyle- refuse, reduce, reuse, and recycle*
- *participate all year round in projects that save your Council money and invests in your community's future*

*These EXCLUSIVE Benefits for your Council, PITCH-IN Coordinator and Staff:

- ✓ access to Patron Secure Section of the PITCH-IN website to download free materials including
 - detailed Action + Communications Plan for PITCH-IN CANADA Week
 - Communications and Action Plan for *The 20-Minute Makeover*
 - The Civic Pride Program, a comprehensive, year-round, litter control and waste management program (manual, workshop materials, DVD, use of logo, etc...)
- ✓ right to use the PITCH-IN trademarks including the PITCH-IN, CIVIC PRIDE and *The 20-Minute Makeover* logos
- ✓ purchase the official SEMAINE PITCH-IN WEEK flag at a reduced price of \$75
- ✓ free registration in the *The National Civic Pride Recognition Program*
- ✓ your community listed and linked on the PITCH-IN CANADA Website as a
- ✓ access to PITCH-IN CANADA staff as you design local litter control + beautification programs

*For Your Local Volunteers:

- ★ Guaranteed + Priority access to free PITCH-IN Week garbage/recycling bags for volunteers (must apply by March 15)
- ★ Ensure that PITCH-IN Week can continue as a resource for your community groups, so they receive clear recycling bags and the yellow waste removal bags!

You might also want to check out these other **PITCH-IN CANADA** materials and programs for your staff, your Council and the volunteers in your community, all available as FREE downloads from pitch-in.ca

- ecoActive Schools
- Green Shopper
- Shoreline Clean-up
- Fastest Broom Contest (a great kick-off for PITCH-IN Week!)
- Tra\$h-A-Thons
- Pollution Counts
- Re-THINK Educational Unit
- Posters, Colouring Books, Action Projects for the Environment

THANK YOU !!!

Jamie Cressman

From: Sandra.Legros@tbdssab.ca
Sent: Monday, January 30, 2012 12:14 PM
To: delma@neebing.org; clerk@marathon.ca; conmee@tbaytel.net;
helena@doriontownship.ca; gillies@tbaytel.net; lindsaymanila@nipigon.net;
twpoconn@tbaytel.net; jamie.cressman@oliverpaipoonge.on.ca; clerk@schreiber.ca;
whamlin@shuniah.org; JHannam@thunderbay.ca; ckerster@manitouwadge.ca;
cao@terracebay.ca; Kal Pristanski; lisa.slomke@greenstone.ca
Cc: Melissa.Harrison@tbdssab.ca
Subject: TBDSSAB Organizational Review Update
Attachments: Board re Org Review Implementation Update - SI MH Memo 18Jan2012.pdf

Good day,

Please see attached memo, for your information, which was distributed to Members of the Board at their meeting on January 19, 2012.

Have a good day!

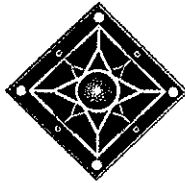
Sandra

Sandra Legros
Executive Assistant to the CAO
The District of Thunder Bay Social Services
Administration Board (aka TBDSSAB)
Telephone: 807-766-2111, Ext. 4057
Fax: 807-345-6146
Email: slegros@thunderbay.ca

NOTE: Effective Wednesday, February 22nd, 2012 all TBDSSAB services in the City of Thunder Bay will be located at: 231 May Street South, Thunder Bay, Ontario, P7E 1B5. All thunder Bay offices will be closed between Friday, February 17th and Tuesday, February 21st, 2012 inclusive. During this time, staff will be available for emergencies only at (807) 625-2887 or 1-877-281-2958.

The information transmitted by electronic communication is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. The sender does not waive any related rights or obligations. Any review, retransmission, dissemination or other use of, or taking of any action in reliance upon this information, by persons or entities other than the intended recipient, is prohibited. If you received this in error, please do not open any attachments, contact the sender, and delete the material from any computer.

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THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD

www.tbdssab.ca

OFFICE OF THE CAO
The District of Thunder Bay Social
Services Administration Board
(Also known as TBDSSAB)
c/o 34 North Cumberland Street, 4th Floor
Thunder Bay ON P7A 8B9
Tel: 807-766-2111 / Fax: 807-345-6146

Memorandum

Date: January 18, 2012
To: Members of the Board
From: Melissa Harrison, Chief Administrative Officer
Subject: Organizational Review Implementation Update

Further to the Media Release circulated to the Board, Member Municipalities, community partners and other stakeholders on September 27, 2011 (attached), I am writing with an update concerning progress of the organizational review as requested.

The information summarized below may also be shared publicly, and will be incorporated into an update to be circulated widely subsequent to the Board's decision concerning Phase Three of implementation at its February 16, 2012 meeting.

Timelines and Staffing Impacts:

- The Board approved the organizational review at its February 17, 2011 meeting.
- The review began with the award of the consulting contract to Deloitte, Inc. by the Board on May 19, 2011.
- The final report and recommendations were presented to the Board December 8, 2011. Implementation is ongoing, and is being conducted in Phases.
- The Board approved implementation of Phase One at its September 26, 2011 meeting.
- Phase One was implemented September 27, 2011, which involved the reorganisation of the overall organizational structure and the Leadership Team.
 - The organization was formerly composed of five Divisions (Ontario Works, Children's Services, Social Housing, Property Management Services, and Finance), which have been reduced to three Divisions (Corporate Services, Service System Planning, and Client Services).
- Phase Two was approved by the Board at its December 8, 2011 meeting authorizing:
 - the creation of an additional 4.2 full-time equivalent (FTE) positions
 - the transition of existing staff currently in a reception and intake role to the newly created position of Intake Worker.
 - The implementation of a new integrated District model.

- Phase Three proposes 29.25 FTE additional staff, and is to be presented to the Board at its February 16, 2012 meeting for approval as part of the 2012 budget.

Purpose of the Organizational Review (adapted from Deloitte, Inc.):

Why is this project being undertaken?

- In January 2009, TBDSSAB became the direct employer of staff delivering programs to clients (Ontario Works, Children's Services, Housing)
- In April 2010, TBDSSAB became the direct employer of Thunder Bay District Housing Corporation staff and the Property Management Services Division was created
- Construction of a new consolidated location is in progress with the end goal of all services within the City of Thunder Bay being provided out of one location
- As a result of a provincial review of the Ontario Works (OW) funding model, TBDSSAB has the opportunity to access up to an additional \$3.8 million in funding for programs. This additional funding on a cost per case basis addresses what TBDSSAB feels is a historical underfunding of its programs.

Key questions the project will address:

- How can TBDSSAB enhance operational efficiencies?
- What is the optimal organization structure for TBDSSAB?
- What does an Integrated Client Service Delivery Model look like both in the City and in the District?
- How can TBDSSAB ensure relevant, reliable, equitable and quality service delivery both in the City and in the District?

The Case for Change (adapted from Deloitte, Inc.):

A complex mandate: TBDSSAB has a mandate which is a complex balance of core program delivery (OW, Social Housing and Children's Services) within a rigid legislative and regulatory environment, and an aspirational goal to improve the lives of vulnerable citizens (e.g. those living in poverty and in need of housing and other supports, citizens seeking employment and in need of income support, parents and custodians in need of affordable child care).

A range of services: In providing core services, the staff of TBDSSAB undertakes a wide range of activities ranging from "low touch" (simple application forms, eligibility determination, information, reception for appointments) through to complex, and "high touch" services including complicated assessment and eligibility, on-going case

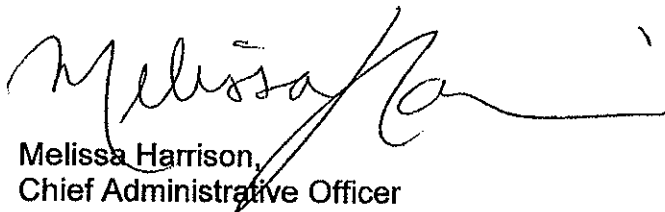
management, and specialized client services including, for example, addiction and counselling services.

Developing an Integrated Client Service Delivery Model: In order to develop a practical Integrated Client Service Delivery Model, it is important to understand what services need to be integrated in order to meet client needs and demands. This question is not easily solved, given that, in some instances, clients may seek single services, while in other instances, it is possible that clients may be eligible and in need of each of TBDSSAB's core programs – child care, income/employment support and other ancillary programs under Ontario Works, as well as affordable housing (with or without rent supplement). The degree of overlap between clients accessing multiple TBDSSAB programs and services and the ability to support them with a holistic approach to their social needs suggests integration of services is warranted.

Next Steps:

Subject to approval of the 2012 budget, Phase Three and the recommended new positions will be implemented gradually throughout 2012 and 2013.

Sincerely,



Melissa Harrison,
Chief Administrative Officer

SI/MH/sml

Attachment: Media Release re New TBDSSAB Integrated
Client Services Delivery Model Underway – September 27, 2011



Media Release

New TBDSSAB Integrated Client Services Delivery Model Underway

September 27, 2011 – The District of Thunder Bay Social Services Administration Board (TBDSSAB) announced changes to its senior management team today to prepare for an integrated client services delivery model.

“Historically, licensed child care, social housing, and Ontario Works are programs that have been delivered by the DSSAB in silos by separate groups of staff, based on the way the programs are funded by the province and municipalities. This requires clients to deal with several different workers even for routine matters, and is not the best or most efficient way to deliver services from either the clients’ perspective or from a staff perspective,” stated Melissa Harrison, the DSSAB’s Chief Administrative Officer.

The DSSAB engaged consulting firm Deloitte Inc. to conduct an extensive organizational review, including client and staff surveys and comparison with how services are delivered in other jurisdictions. “The research told us for example that someone living in rent-g geared-to-income housing might have several workers they deal with at the DSSAB for child care fee subsidy, Ontario Works, their rent calculation, a special needs child, property maintenance, or one of our other services. Our goal and the trend in the province is to be more efficient and provide one stop shopping and one main contact as much as we can, bearing in mind that we will still have some specialized services and staff for clients requiring additional assistance,” Harrison stated.

“One of the goals of the new DSSAB building was to bring our staff and services under one roof, and to provide better client services in a building built for the purpose. Now the CAO is working to align our organizational structure to reflect integration. We want to provide better and more efficient service by reducing the number of times clients have to tell their stories and repeat information, as well as make sure people receive the help they need when they need it”, stated Councillor Iain Angus, TBDSSAB Board Chair.

The new management structure is intended to support the integration of services in the new building in Thunder Bay as well as throughout the District. The DSSAB has offices in Thunder Bay, Marathon, Manitowadge, Nipigon and Schreiber.

The DSSAB’s intention is that the new integrated services model will be ready when services are relocated to its new building in the downtown South Core, planned for February 2012.

Assuming new roles at the DSSAB are William Bradica, appointed as Director, Corporate Services, and Sandy Isfeld, Director of Service System Planning. Mr. Isfeld will also assume the interim role of Director of Client Services until that position is filled on a permanent basis. The re-organization is planned in phases, with further evaluation of integration opportunities in late 2012. The DSSAB building construction remains on schedule with a targeted move-in date of February 2012.

-30-

Contact: Iain Angus, Chair, TBDSSAB, (807) 474-0926
Melissa Harrison, CAO, TBDSSAB, (807) 766-2103

Ministry of Citizenship
and Immigration

Minister
6th Floor
400 University Avenue
Toronto ON M7A 2R9

Tel.: (416) 325-6200
Fax: (416) 325-6195

Ministère des Affaires civiques
et de l'Immigration

Ministre
6^e étage
400, avenue University
Toronto ON M7A 2R9

Tél.: (416) 325-6200
Télééc.: (416) 325-6195



January 2012

Dear Friends,

I am pleased to inform you that nominations for the **Newcomer Champion Awards** are now being accepted. The Newcomer Champion Awards recognize individuals and groups who have made a difference in their community and province through active citizenship and engagement.

Newcomers are not the only ones eligible for this award. Award recipients are champions of voluntarism, supporters of newcomers, and advocates of greater social and civic inclusion.

Nominations may be made in the following 3 categories:

1. **ChangeTheWorld Youth Ambassador** – recognizes outstanding youth volunteers who have participated in the ChangeTheWorld Ontario Youth Challenge.
2. **Community Leader** – recognizes individuals who have demonstrated active involvement and commitment to their communities and/or province.
3. **Newcomer Champion** – recognizes groups which have contributed to the celebration of Ontario's diversity and which have helped settle and connect newcomers in their communities.

Nomination forms and more information are available on my ministry's website at www.ontario.ca/honoursandawards, or by phone at 416 314-7526, toll free 1 877 832-8622, or TTY 416 327-2391. **The deadline for nominations is March 15, 2012.**

Ontario is dedicated to building a province where cultural diversity is celebrated, newcomers are valued and people work together to improve the quality of life for everyone.

Please consider recognizing an individual or group who has made an outstanding contribution to our great province.

Sincerely,

A handwritten signature in black ink, appearing to read "Charles Sousa".

Hon. Charles Sousa
Minister

Ministry of Citizenship
and Immigration

Minister

6th Floor
400 University Avenue
Toronto ON M7A 2R9
Tel.: (416) 325-6200
Fax: (416) 325-6195

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Tél. : (416) 325-6200
Télééc. : (416) 325-6195



January 2012

Dear Friends:

LINCOLN M. ALEXANDER AWARD 2012

Every year since 1993, the Government of Ontario has presented the **Lincoln M. Alexander Award** to honour young Ontarians who have demonstrated exemplary leadership in contributing to the elimination of racial discrimination.

I am pleased to call upon you and ask you to support this program by nominating a young person whom you believe to be deserving of recognition. As the Minister of Citizenship and Immigration, I will join the Lieutenant Governor in officially recognizing the award recipients at a special ceremony at Queen's Park later in the year.

Nomination forms and information outlining details of the program, including the deadline date, the selection criteria and the procedures followed in the selection process are available on my ministry's website at www.ontario.ca/honoursandawards

Please take this opportunity to acknowledge a young person from your school or community who has made an important contribution to eliminating racial discrimination in Ontario.

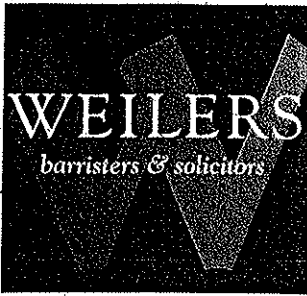
For further information, please contact the Ontario Honours and Awards Secretariat: 416 314-7526, toll free 1 877 832-8622 or TTY 416 327-2391. **The deadline for nominations is May 31, 2012.**

Thank you for taking the time to consider a deserving young Ontarian for the Lincoln M. Alexander Award.

Sincerely,

A handwritten signature in black ink, appearing to read "Charles Sousa".

Hon. Charles Sousa
Minister



RECEIVED
JAN 31 2012

WEILER, MALONEY, NELSON

Celebrating 65 Years of Service

DIRECT LINE: Rosalie Evans (807) 625-8890
EMAIL: revans@wmnlaw.com

G. Bernard Weiler Q.C., LSM,
K.C.S.G. (1910-1996)

January 27, 2012

Ross B. Judge (Counsel)
Certified Specialist (Real Estate Law)

Township of Oliver-Paipoonge
PO Box 10
4569 Oliver Road
Murillo ON P0T 2G0

Frederick J.W. Bickford
Certified Specialist (Labour Law)

Attention: Jamie Cressman, CAO/Clerk

B. Paul Jasiura

Re: Upcoming Budget Deliberations

John A. Cyr
Certified Specialist
(Corporate and Commercial Law)

If yours is like most municipalities, you are looking now at a budget to present to your council for everything you need to do in 2012. There are always more projects than dollars, and this is one of the many challenges you face.

Brian A. Babcock

As in-house municipal counsel to (three different) Ontario municipalities for over twenty years, I have assisted with many budget deliberations. Now that I am practising externally, I am hoping to continue to do the same.

Garth A. O'Neill
Certified Specialist (Labour Law)

If you have some legal projects that are on your "I wish I had time and/or dollars for this" to-do list, I would like to offer my assistance. Most lawyers bill hourly rates for projects, which is difficult for the municipal budgeting process. However, I would be pleased to provide you with quotation(s) for set price(s) for some of your projects. You will be able to include those projects in your budget with confidence in the price tag.

Deborah A. Humphreys

Some "wish list" projects might involve modernizing older by-laws or policies. In either case, clearly understandable wording that is up to date with modern legislation can actually save money for your municipality. A well-worded policy is a great risk management tool, providing a strong defence against a personal injury claim. Properly

Bradley A. Smith

Nick Melchiorre

Rosalie A. Evans

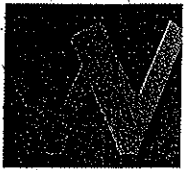
Fhara A. Pottinger

Jennifer M. Lohuis

Sarah B. Manilla

Suite 201
1001 William Street
Thunder Bay ON P7B 6M1

Phone: (807) 623-1111
Fax: (807) 623-4947
Tollfree: 1-866-WEILERS
Internet: www.weilers.ca



WEILER, MALONEY, NELSON

drafted by-laws are easier to enforce (and thus collect the penalties that result from infraction).

I would be pleased to meet with you in person or by telephone, at your convenience, at no expense to you, to discuss any projects on your "wish list", and provide a quotation for helping you cross it off the list.

In any event, best wishes for smooth budget sailing ahead!

Yours very truly,

WEILER, MALONEY, NELSON

Per:

Rosalie A. Evans



THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD

MEDIA RELEASE

Early Childhood Educators Coming to Thunder Bay

January 27th, 2012 – It is expected that over 200 early childhood educators from across the District will gather in Thunder Bay for the ‘Cherish the Children’ conference, being held at the Valhalla Inn from February 9 – 11th.

Participants will take part in a variety of professional development sessions aimed at enhancing the performance of practitioners working in the field of early learning and child care. The conference is co-sponsored by the Association of Early Childhood Educators Ontario and The District of Thunder Bay Social Services Administration Board (TBDSSAB).

Attendees will have a unique opportunity to engage with one of Canada’s top educational leaders. Jim Grieve, Assistant Deputy Minister of the Early Learning Division with the Ontario Ministry of Education will be the keynote speaker. “Leadership is essential—but often overlooked—in discussions about reflective practice in early learning,” Grieve says. “First and foremost, the leadership that professionals and parents provide to the young children in their care has a lifelong impact. It’s essential to understand how leadership skills can make a difference—both professionally and personally.”

Marnie Tarzia, Coordinator of Children’s Special Services for TBDSSAB notes “the goal of this conference is to support those professionals working directly with young children. It is a forum to educate staff in the latest research in best practices and trends in the field of early childhood education.” The years from 0-6 are widely recognized as critical for young children as they set a base for thinking, behaviour and health over the lifecycle. “The goal of early childhood education is to empower children to develop capabilities that will allow them to live in harmony with themselves, their family, and their global community,” says Tarzia.

For registration or for more information please contact Marnie Tarzia, Coordinator of Children’s Special Services, TBDSSAB at (807) 766-2111 ex. 4085.

-30-

Contact: Marnie Tarzia, Coordinator of Children’s Special Services, TBDSSAB
(807) 766-2111 ex. 4085.

JUDY JACOBSON

From: info@oliverpaipoonge.on.ca on behalf of Manon Germain <manong@ruralvoicesnetwork.ca>
Sent: Thursday, February 02, 2012 1:39 PM
To: judy.jacobson@oliverpaipoonge.on.ca
Subject: RVN Media Release: Phase 2 of Project to Understand Rural Ontario

NEWS RELEASE

RURAL VOICES NETWORK MOVES TOWARD PHASE 2 OF PROJECT TO BETTER UNDERSTAND RURAL ONTARIO

Guelph (ON) February 1, 2012 – The Rural Voices Network (RVN) has wrapped up the first part of their effort to better understand the rural citizens of the province. The project backed by The **Federated Women's Institutes of Ontario** (FWIO) and Ontario Trillium Foundation has completed a series of 7, 'Let Your Voice Be Heard' public forums across the province. The findings from these gatherings will now form the basis for a public survey of rural Ontarians.

Between November 2011 to January 2012 the RVN team met with residents of communities around Guelph, Dryden, Rosslyn, Fergus, Perth, Ridgetown and Innisfil. The Dryden and Rosslyn gathering brought out some of the challenges facing rural Ontario including the support and resources needed to assist volunteers. Barriers related to transportation and communicating in the north were mentioned in Dryden. Also, the Dryden meeting placed special emphasis on the importance of the environment, services and education. The significance of healthy communities in a time of transformation was front and centre at the Rosslyn session; along with the need to have a better understanding of government structure and legislation.

The findings from Dryden and Rosslyn along with the five other centres have been merged into a survey to both confirm the results from the in person sessions and to expand on the challenges to engaging rural Ontarians in the future of their communities. As well as examine what enables rural citizens to participate in the common life of their community, and to identify barriers to rural civic engagement. The survey is expected to be available online at www.ruralvoicesnetwork.com on **February 15th**. Those rural citizens that would prefer to receive a paper copy of the survey can call, mail or email the RVN head office at 519-836-3078 or info@ruralvoicesnetwork.ca or 7382 Wellington Road 30, RR#5 Guelph, On, N1H 6J2

"Rural citizens can help governments, volunteer organizations and each other better understand what works in a rural context and what doesn't. That knowledge is key to understanding rural civic engagement. We need to build a new bridge of communication between rural citizens, as well as organizational and municipal leaders," says Manon Germain, RVN Project Manager

The RVN project report and recommendations that emerge from these activities will enhance the work of rural volunteer organizations, and **represent the voices of rural citizens**.

-30-

ABOUT THE RURAL VOICES NETWORK (RVN):

The Rural Voices Network is driven by the mandate to give rural citizens a space to have their voices heard, and to collaborate with non-profit organizations and leaders in all levels of governance.

For more information on the RVN project or to register for upcoming Public Forums visit:

<http://www.ruralvoicesnetwork.ca>

MEDIA CONTACT:

Manon Germain, Project Manager
Rural Voices Network (RVN)

P: 519-836-3078 E: manong@ruralvoicesnetwork.ca

Operated by the Federated Women's Institutes of Ontario / Sponsored by the Ontario Trillium Foundation



EB-2011-0140

NOTICE OF PROCEEDING

**TO DESIGNATE A TRANSMITTER TO
CARRY OUT DEVELOPMENT WORK FOR
THE EAST-WEST TIE LINE**

The Ontario Energy Board (the "Board") is initiating a proceeding to designate an electricity transmitter to undertake development work for a new electricity transmission line between Northeast and Northwest Ontario: the East-West Tie Line. The Ontario Power Authority has recommended that development work be initiated on the East-West Tie Line in order to maintain its viability as an option to meet the long-term supply needs of Northwest Ontario. The Board has assigned File No. EB-2011-0140 to the designation proceeding.

The designated transmitter will undertake the development work, and will have the opportunity to recover its development costs, under sections 70 and 78 of the *Ontario Energy Board Act, 1998*, S.O. 1998, c. 15, Sch. B. The final decision as to whether the East-West Tie Line will be constructed will be made in a future leave to construct proceeding.

All transmitters who registered their interest in the designation process by September 21, 2011 are invited to file a plan for the development of the East-West Tie Line. The date for filing plans will be set in due course.

HOW TO SEE THE DOCUMENTS ON THE PUBLIC RECORD

The documents on the public record of the proceeding are on the Board's website on the "Transmission Infrastructure: East-West Tie Line" page, which you can access via the following link: www.ontarioenergyboard.ca/EWTie. These documents can

also be seen at the Board's offices in Toronto, Ontario.

WRITTEN HEARING

The Board intends to proceed by way of a written hearing unless a party satisfies the Board that there is a good reason for not holding a written hearing. If you intend to participate in the proceeding, and wish to object to the Board holding a written hearing, you must provide written reasons to the Board as to why an oral hearing is necessary by **March 5, 2012**.

HOW TO PARTICIPATE

If you wish to actively participate in the proceeding (e.g. submit questions, file argument), you may request intervenor status from the Board, no later than **March 5, 2012**. Instructions for requesting intervenor status are available on the Board's website at www.ontarioenergyboard.ca/EWTie. Everything an intervenor files with the Board, including the intervenor's name and contact information, will be placed on the public record, which will be available for viewing at the Board's offices and on the Board's website.

If you do not have internet access, please call 1-888-632-2727 to receive information about this proceeding and how to participate.

If you wish to give your opinion on the proceeding to the Board, you are invited to write a letter of comment to the Board no later than **April 2, 2012**. All letters of comment will be placed on the public record, which means that the letters will be available for viewing at the Board's offices and will be placed on the Board's website. Before placing the letter of comment on the public record, the Board will remove any personal (i.e., not business) contact information from the letter of comment (i.e., the address, fax number, phone number, and e-mail address of the individual). However, the name of the individual and the content of the letter of comment will become part of the public record. The address for letters of comment is: Board Secretary, Ontario Energy Board, 2300 Yonge St., Suite 2701, Toronto, Ontario, M4P 1E4 or e-mail: boardsec@ontarioenergyboard.ca. Please reference file number **EB-2011-0140** at the top of your letter.

IMPORTANT

IF YOU DO NOT PARTICIPATE IN ACCORDANCE WITH THIS NOTICE, THE BOARD MAY PROCEED IN YOUR ABSENCE AND YOU WILL NOT BE ENTITLED TO ANY FURTHER NOTICE OF THE PROCEEDING.

DATED at Toronto February 2, 2012

ONTARIO ENERGY BOARD

Original signed by

Kirsten Walli
Board Secretary

This document is also available in French, Cree and Ojibway.

HOW TO PARTICIPATE IN THE DESIGNATION PROCEEDING FOR THE EAST-WEST TIE LINE: FILE EB-2011-0140

You may participate in the proceeding in one of two ways. Please note documents filed on the public record in the proceeding will be available on the Board's website.

1. Become an Intervenor

Intervenors participate actively in the proceeding (e.g. submit questions and argument).

A request for intervenor status must be made by letter of intervention and be received by the Board no later than **March 5, 2012**. A letter of intervention must include: (a) a description of how you are, or may be, affected by the outcome of this proceeding; (b) if you represent a group, a description of the group and its membership; and (c) whether you intend to seek an award of costs and the grounds for your cost award eligibility.

If you are considering applying to be eligible for an award of costs for participation in the process, please refer to the Board's *Practice Direction on Cost Awards*, available on the Board's website. The burden of establishing eligibility for a cost award is on the party applying for a cost award, and your request should address the eligibility criteria in section 3 of the Practice Direction. A party found eligible for a cost award may not recover all its costs. Consistency with the Board's tariff, the conduct of the party during the proceeding, and the reasonableness of the final cost claim will be among the factors considered by the Board, as outlined in the Practice Direction.

Everything an intervenor files with the Board, including the intervenor's name and contact information, will be placed on the public record, which means that all filings will be available for viewing at the Board's offices and will be placed on the Board's website.

If you already have a user ID, please submit your intervention request through the Board's web portal at www.errr.ontarioenergyboard.ca. Additionally, two paper copies must be submitted to the address set out below.

If you do not have a user ID, visit the Board's website under e-Filing Services and complete a user ID/password request form. For instructions on how to submit documents and naming conventions please refer to the RESS Document Guidelines found at www.ontarioenergyboard.ca/OEB/Industry, e-Filing Services.

The Board also accepts interventions by e-mail, at the address below, and again, two additional paper copies are required. Those who do not have internet access are required to submit their intervention request on a CD in PDF format, along with two paper copies.

2. Send a Letter with your Comments to the Board

If you wish to comment on the proceeding without becoming an intervenor, you may submit a letter of comment to the Board Secretary.

All letters of comment sent to the Board will be placed on the public record, which means that the letters will be available for viewing at the Board's offices and will be placed on the Board's website.

Before placing the letter of comment on the public record, the Board will remove any personal (i.e., not business) contact information from the letter of comment (i.e., the address, fax number, phone number, and e-mail address of the individual). However, the name of the individual and the content of the letter of comment will become part of the public record.

A complete copy of your letter of comment, including your name, contact information, and the content of the letter, will be provided to the Board members hearing the proceeding.

Your letter of comment must be received by the Board no later than **April 2, 2012**. The Board accepts letters of comment by either post or e-mail at the addresses below.

IMPORTANT INFORMATION NEEDED:

In responding to the Notice of Proceeding, please reference Board file number **EB-2011-0140** in the subject line of your e-mail or at the top of your letter. It is

also important that you provide your name, postal address and telephone number and, if available, an e-mail address and fax number. All communications should be directed to the attention of the Board Secretary at the address below, and be received no later than 4:45 p.m. on the required date.

Ontario Energy Board
2300 Yonge Street, 27th Floor
Toronto ON M4P 1E4
Attn: Ms. Kirsten Walli
Board Secretary
Tel: 1-888-632-6273 (toll free)
Fax: 416-440-7656
E-mail: BoardSec@ontarioenergyboard.ca

National Farmers Union in Ontario
5420 Hwy 6 N
R.R. 5 Guelph, ON
N1H 6J2
www.nfuontario.ca
February 1, 2012



NFU Position on Renewable Energy Production and the Ontario Green Energy Act

The National Farmers Union continues to take the position that farmers and rural communities must have the opportunity to determine which renewable energy production projects are appropriate for their community. Rural communities must be able to set targets around the size, scale and ownership of projects and must have option of refusing developments that do not benefit their communities. Renewable energy projects must be under the control and ownership of farmers and rural communities, not in the hands of multinational energy corporations, and communities must have assurance that the benefits will remain in the community in the future.

The National Farmers Union recognizes the environmental and social impacts that energy extraction and production have on rural communities across the globe. We also acknowledge that fossil fuel reserves are being rapidly depleted. Therefore, the NFU supports the production of energy from renewable, sustainable sources including low-impact hydro, solar and wind, as long as the development of energy resources are controlled and owned by farmers, rural communities and the broader public.

Along with the focus on the production of renewable energy, the province of Ontario must put more emphasis on creating a culture of conservation. The first step should be decreasing the need to produce more energy, by making conservation the first priority. The National Farmers Union advocates for local food distribution systems, organic and low-input farm practices and public and rail transit as ways to decrease our reliance on fossil fuels and other forms of energy.

Across Ontario, farmland continues to be lost on a daily basis to industrial and urban developments. While Class 1 and Class 2 farmland is supposed to be protected, the Ontario Green Energy Act allows the erection of solar farms on Class 3 farmland. Class 3 farmland is an important resource for the production of food for the citizens of Ontario now and in the future. The province of Ontario must restrict the transfer of dependable farmland, including Class 3 farmland, to non-agricultural uses, including industrial solar generation projects.

All NFU policies and positions, including our positions on renewable energy, have been developed by NFU members and locals bringing forward resolutions for debate and discussion at Region 3 (Ontario) and national policy conventions.



January 31, 2012

Mr. Norm Miller, M.P.P.
17 James Street
Parry Sound, ON
P2A 1T4

Dear Mr. Miller,

Re: Council Resolution regarding Ontario MPP Introduces Private Members Bill to Pave Highway Shoulders.

Please be advised that Council for the Town of Halton Hills at its meeting of Monday, January 23, 2012, adopted the following:

Resolution No. 2012-0025

WHEREAS Muskoka M.P.P. Norm Miller has re-introduced his Private Member's Bill to Pave Highway Shoulders, which would enhance public safety for the motoring public, and promote active transportation in Ontario;

AND WHEREAS if Mr. Miller's bill is passed it would require a minimum one metre paved shoulder on certain provincially owned highways to improve public safety for cyclists pedestrians and motorists alike;

AND WHEREAS studies in other jurisdictions confirm that where paved shoulders exist accidents are drastically reduced;

AND WHEREAS there are obvious health benefits for individuals and society in general, as more opportunities are provided to cycle and walk for recreation, or for transportation;

AND WHEREAS the Township of Carling passed a resolution to support M.P.P. Norm Miller's Private Members Bill to pave highway shoulders;

AND WHEREAS the Township of Carling requested that all municipalities in the Province of Ontario consider supporting the resolution;

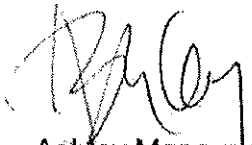
...2

NOW THEREFORE BE IT RESOLVED:

THAT the Town of Halton Hills supports the Private Members Bill to pave highway shoulders.

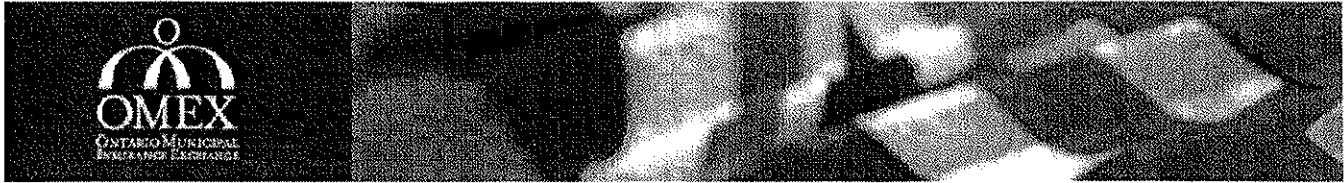
AND FURTHER THAT a copy of this resolution be forwarded to the Township of Carling, Mr. Norm Miller, M.P.P., and to all municipalities in Ontario.

Yours truly,



Ashley Mancuso
Council and Committee Services Coordinator

c Ontario Municipalities



SPECIAL ALERT

February 8, 2012

Giuliani v. Halton – What’s next.....

Most of you are now familiar with the recent decision of the Ontario Court of Appeal involving Town of Milton – a long-standing member of OMEX – and Region of Halton. The Appeal Court upheld the trial judge’s ruling and found the municipalities 50% at fault for a motor vehicle accident involving an icy roadway. This decision does have serious implications for Ontario municipalities who can no longer rely on the Minimum Maintenance Standards as a defence against road claims as originally intended by the legislators.

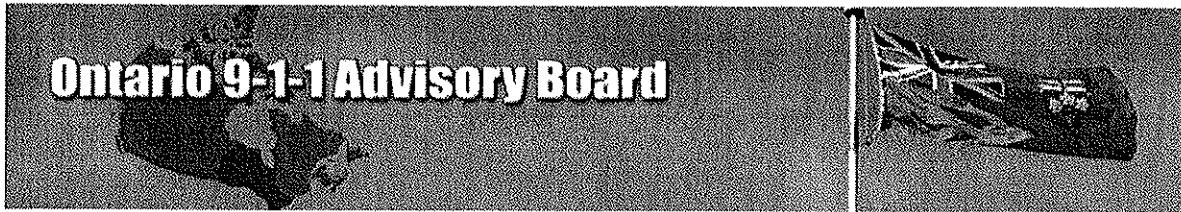
After serious consideration and consultation with legal counsel, OMEX has decided to seek leave to appeal this ruling to the Supreme Court of Canada. The Leave Application must be filed by February 20, 2012. It could take 3 to 6 months to receive a decision as to whether our application has been granted.

OMEX is a not-for-profit municipal insurance reciprocal created by Ontario municipalities in 1989. As a long-standing municipal insurer, we recognize the importance of challenging this ruling because we understand the financial impact it could have on municipalities.

OMEX thanks The Frank Cowan Company who has offered financial support to help defray the legal costs associated with this challenge.

We will continue to keep OMEX members, and all Ontario municipalities, informed as this case continues to unfold.

Linda Boyle
Executive Director
Ontario Municipal Insurance Exchange



February 7, 2012

TO: ALL MUNICIPAL COUNCILS

FROM: 9-1-1 ONTARIO ADVISORY BOARD

ISSUE: 9-1-1 ADVISORY BOARD SEEKS YOUR ASSISTANCE

a) What is Needed and Why:

The 9-1-1 Ontario Advisory Board (OAB) is seeking financial assistance from each municipal government in order to continue as the technical and information authority respecting the implementation and operation of 9-1-1 Emergency Number systems in Ontario.

In August 2007, an appeal for financial assistance was made to Ontario municipalities resulting in receipts of \$26,000.00 and we are very grateful for that support. Those dollars have assisted the 9-1-1 Ontario Advisory Board greatly in continuing its efforts at maintaining and improving 9-1-1 capabilities across the Province

We need operating support and therefore are making this request for assistance in the form of a small donation from each municipality. *If each of Ontario's 445 municipalities provided \$100, this would create the funds for the Board to continue its work and represent the interests of municipal governments and their citizens on 9-1-1 issues.*

Technology advancements and the expansion of the telecommunications market have increased the work of the 9-1-1 Advisory Board. We make submissions to hearings of the Canadian Radio-Television and Telecommunications Commission (CRTC) and provide input on implementation issues related to wireless 9-1-1 service and Voice over Internet Protocol (VoIP) 9-1-1 service. The costs to attend these cross Canada meetings alone are significant. We also maintain the OAB 9-1-1 website, <http://oab911.ca>, develop public awareness, liaise with all levels of government (municipal, provincial and federal) and with the Canadian Wireless Telecommunications Association. Much work remains to be done and we require funds to support these ongoing activities.

b) Activities of the OAB during 2009/2011:

- Wireless 9-1-1 - Telecom Decision 2009-40 ¹ Members of the OAB were actively involved in the discussions and proceedings that led to the Industry mandates in this Decision. As a result of our participation, the CRTC directed all Canadian Wireless Carriers to deploy location technologies that will deliver x/y coordinates on all 9-1-1 calls from cellular phones to your local 9-1-1 Public Safety Answering Point (PSAP). Further, we successfully argued that this work should be completed by the Industry at their own cost, not placing the financial burden on local taxpayers. In 2010 we have continued to actively participate in discussions to ensure Industry compliance, effective deployment practices across Ontario as well as working on ways to further improve the service.
- Voice over Internet Protocol (VoIP) 9-1-1 - Telecom Decision 2010-387 ² Disappointingly, on June 17, 2010, the CRTC issued this Decision that has allowed for the continuation of basic 9-1-1 service for consumers using nomadic internet phone service. Industry won their argument that any technical solutions to make these services safer at this point in time would be too costly. The OAB will continue to monitor the situation as well as search for technical solutions to improve 9-1-1 VoIP Service.
- Text Messaging for Hearing Impaired - Telecom Decision 2010-224 ³ - Improving access to emergency services for people with hearing and speech disabilities. As a member of the CRTC Emergency Services Working Group, we are assisting Industry towards establishing a technical trial in Ontario that will allow members of the Deaf, Hard of Hearing and Speech Impaired (DHHSI) communities to access their local emergency services via Text Messaging.

The 9-1-1 Advisory Board is made up of volunteers from a number of non-profit organizations and agencies whose parent organizations allow the volunteers time and cover some expenses. Board members include representatives from:

- National Emergency Number Association (NENA)
- Association of Public Safety Communications Officials, Canada (APCO)
- Ontario Association of Chiefs of Police (OACP)
- Ontario Association of Fire Chiefs (O AFC)
- Ontario Ministry of Health and Long-Term Care (MOHLTC)
- Members of various Municipal Caucuses
- City of Toronto
- Bell Canada (non-voting)
- OPP (non-voting)
- Municipal Affairs and Housing (MMAH) (non-voting)
- Ministry of natural Resources (MNR), (non-voting) and
- Ministry of Community Safety and Correctional Services (MCSCS) (non-voting).

¹ <http://www.crtc.gc.ca/eng/archive/2009/2009-40.htm>

² <http://www.crtc.gc.ca/eng/archive/2010/2010-387.htm>

³ <http://www.crtc.gc.ca/eng/archive/2010/2010-224.htm>

c) Why are funds being requested now?

The optimal operating budget for the OAB is about \$40,000 per year and we do not have those funds. The one-time funding received from the province in 1998 ended. If we are to continue and to undertake the work to make 9-1-1 an effective emergency communication system, your help is required.

d) How is 9-1-1 operated?

- Other provinces operate 9-1-1 systems themselves. In Ontario, local municipal authorities operate the 9-1-1 systems.
- 9-1-1 systems are provided only within municipalities electing to provide the service (now greater than 95%) with subscriber billing for network services and maintenance.
- The cost associated with staffing and equipment is provided by municipalities.
- 9-1-1 systems are designed around a central answering point (Primary Public Safety Answering Point [PPSAP]) which has dedicated lines. Incoming calls for 9-1-1 are conferenced with the associated police, fire and ambulance dispatch centre for a given municipality. Networks are designed, installed and maintained by Bell Canada.

e) A Sample Resolution:

Whereas The Ontario 9-1-1 Advisory Board was formed at the request of Ontario Municipalities; and

Whereas lack of ongoing Provincial funding for the Ontario 9-1-1 Advisory Board has resulted in the need of financial assistance from other sources in order to continue to represent our ratepayers in the face of ever-increasing technological advancement; and

Whereas technological advancement and deregulation of the local telephone market makes it necessary to represent municipalities and ratepayers at the Canadian Radio Telecommunication Commission (CRTC) and the CRTC Interconnection Steering Committee (CISC) on a regular basis;

Therefore be it resolved that the municipality of _____ contributes \$_____ to the Ontario 9-1-1 Advisory Board in order to allow it to continue to advance a safe delivery of 9-1-1 system for police, fire and ambulance emergency services in our municipalities and throughout the Province.

f) Thank you: Thank you for your consideration of this issue and for more information please visit our website at <http://oab911.ca>

Please make cheques payable to "Ontario 9-1-1 Advisory Board" and send to Tom Voisey, c/o the Peel Regional Police Telecommunications, 7750 Hurontario Street, Brampton, ON L6V 3W6.

Jamie Cressman

From: Melissa.Harrison@tbdssab.ca
Sent: Friday, February 03, 2012 7:17 AM
To: gillies@tbaytel.net; ecolingwood@shuniah.org; tcommisso@thunderbay.ca; jamie.cressman@oliverpaipoonge.on.ca; clerk@schreiber.ca; jhannam@thunderbay.ca; ckerster@manitouwadge.ca; lindsaymanila@nipigon.net; conmee@tbaytel.net; Kal Pristanski; administration@greenstone.ca; lisa.slomke@greenstone.ca; delma@neebing.org; helena@doriontownship.ca; cao@marathon.ca; lorna@oconnortownship.ca; cao@terracebay.ca; janis.yahn@ontario.ca; Zuccato, David (CSS); 'Keith Bell'; 'David Landers'; 'Dan McNeill'; 'Fern Dominelli'; 'Leo Deloyde'; 'Janet Patterson'; 'Kim Steich-Poser'; 'Catherine Matheson'; 'Don Studholme'; dmccorm@rrdssab.on.ca; dmccorm@rrdssab.on.ca; cjstewart05@hotmail.com; admin@noma.on.ca; 'Hugh Drouin'; 'Sheldon Wolfson'; 'Joe-Anne Priel'; 'Lanie Hurdle'; 'Ross Fair'; 'Rick Williams'; 'Cathy Cousins'; 'Patti Moore'; 'Kira Heineck'; 'Steve Kanellakos'; 'Aaron Burry'; 'Janet Menard'; 'Terry Talon'; 'Catherine Matheson'; 'Chris Brillinger'; 'Mike Schuster'; 'Eddie Alton'; 'Ronna Warsh'; 'Adelina Urbanski'
Cc: iangus@thunderbay.ca; jvirdiramo@thunderbay.ca; ARuberto@thunderbay.ca; AFoulds@thunderbay.ca; PPugh@thunderbay.ca; Armand Giguere; Kevin Holland; jhresources@tbaytel.net; Sara Park; 'Kelly Tsubouchi'; mayor@schreiber.ca; KHobbs@thunderbay.ca; slegros@thunderbay.ca; llindsey@thunderbay.ca
Subject: TBDSSAB Employment Services Review
Attachments: TBDSSAB Employment Program Evaluation FINAL REPORT.pdf; TBDSSAB Employment Program Evaluation FINAL REPORT - Appendices.pdf; Program Planning Results - FINAL.pdf; Planning - Implementation Summary.pdf; 2012-04 -SSP- Employment Program and Services Review.pdf

Greetings colleagues,

Please find attached the final reports related to The District of Thunder Bay Social Services Administration Board's Employment Services Review recently undertaken.

Cheers!
Melissa Harrison
Chief Administrative Officer
The District of Thunder Bay Social
Services Administration Board (aka TBDSSAB)
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Thunder Bay ON P7A 8B9
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Fax: 807-345-6146
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Effective **Wednesday, February 22nd, 2012** all TBDSSAB services in the City of Thunder Bay will be located at: **231 May Street South, Thunder Bay, Ontario, P7E 1B5**. All Thunder Bay offices will be closed between Friday, February 17th and Tuesday, February 21st, 2012 inclusive. During this time, staff will be available for emergencies only at **(807) 625-2887 or 1-877-281-2958**. The information transmitted by electronic communication is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. The sender does not waive any related rights or obligations. Any review, re-transmission, dissemination or other use of, or taking of any action in reliance upon this information, by persons or entities other than the intended recipient, is prohibited. If you received this in error, please contact the sender and delete the material from any computer



THE DISTRICT OF THUNDER BAY SOCIAL SERVICES
ADMINISTRATION BOARD

THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD

BOARD REPORT

DATE PREPARED	January 6, 2012	REPORT NO.: 2012-04
MEETING DATE	January 19, 2012	TBDSSAB File No.: 840.05
SUBJECT	Employment Program and Services Review	

REPORT SUMMARY

To present to The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board) the results of the employment program review conducted by Deloitte & Touche LLP (Deloitte).

BACKGROUND

Further to Report No. 2011-33. presented September 15, 2011, the Board approved the award of a contract to Deloitte, for review of TBDSSAB's employment programs.

The purpose of the review was to obtain advice to enhance overall efficiency and effectiveness of the Ontario Works (OW) employment program, improve employment servicing to better meet the needs of participants in the District and Aboriginal participants, identify gaps in programming for OW clients, and to establish a five year employment program strategy.

The review has now been completed and Deloitte has submitted their final report and recommendations for the Board's consideration, along with other specified deliverables, such as an overview of the District's economic situation and impact on employment programming, best practices from other jurisdictions, and a comprehensive inventory of community employment-related programs.

COMMENTS

The review methodology included:

- Gathering of data, desk research and documentation review regarding program performance and other jurisdiction best practices;
- Gathering of stakeholders' opinions and perceptions through surveys, interviews, and focus groups both within the City of Thunder Bay and District communities;

- Assessing the economic situation within the District of Thunder Bay;
- Developing an inventory of agencies and services to support analysis;
- Analyzing data using appropriate methods of qualitative and quantitative analysis;
- Summarizing key findings, lessons learned and opportunities for improvement;
- Formulating recommendations and conclusions.

Consultant Recommendations:

Deloitte's review has resulted in eleven recommendations in four different categories. The specific tasks associated with each recommendation are outlined in Deloitte's final report. Some specifics for each recommendation are being presented in Closed Session in order to protect the privacy of identifiable individuals and/or to protect the security of the property of the Board.

- I. Program Design Principles
 1. Advocate for Ontario Works legislative reform to reduce systemic barriers.
 2. Facilitate delivery of integrated programming to move clients towards increased employability through the development of a service delivery continuum and central coordination by TBDSSAB caseworkers.
 3. Develop and implement a structured means for communication and referrals among service providers in the District and in Thunder Bay.
- II. Administration and Reporting
 4. Align financial record keeping with program and service offerings.
 5. Establish evaluation measures and indicators for programs and services that capture program outcomes beyond the provincial measures and incorporate into reporting requirements for funded service delivery agencies.
- III. Development of Internal Capacity
 6. Build capacity for ongoing case management by reducing average caseloads through:

- i. Workflow readjustments and/or
 - ii. Increased specialized caseworker staffing levels.
 7. Build capacity to facilitate more direct and consistent linkages with the local job markets.
 8. Provide employment incentives and outreach supports for employers and Ontario Works clients to stimulate job retention.
- IV. Service Delivery Gaps
9. Improve access to transportation for clients during pre-employment and employment activities.
 10. Facilitate cultural programming to support the transition of aboriginal clients from northern communities to the urban environment.
 11. Facilitate improved access to childcare for clients engaged in pre-employment and employment activities.

CONCLUSION

It is concluded that Administration recommends approval of the recommendations contained within the final Employment Services Review Report in principle, with cost implications for 2012 to be presented as part of the 2012 budget approval process. Administration will also prepare a follow-up report outlining the feasibility and proposed schedule for implementation of all recommendations to be presented for the Board's further information in June 2012.

RECOMMENDATION

THAT with respect to Report No. 2012-04 (Service System Planning), we recommend that The District of Thunder Bay Social Services Administration Board approves that Administration proceed as directed in Closed Session;

AND THAT the recommendations contained within the final Employment Services Review Report are approved in principle, with cost implications for 2012 to be presented as part of the 2012 budget approval process;

AND THAT Administration is further directed to prepare a follow-up report outlining the feasibility and proposed schedule for implementation of all recommendations to be presented for the Board's information in June 2012.

REFERENCE MATERIALS ATTACHED (DISTRIBUTED SEPARATELY)

Attachment #1: Draft TBDSSAB Ontario Works Employment Programs Evaluation Findings and Recommendations – January 9, 2012, as prepared by Deloitte & Touche LLP

PREPARED BY:	Sandy Isfeld - Director, Service System Planning Division The District of Thunder Bay Social Services Administration Board
APPROVED BY:	Melissa Harrison, Chief Administrative Officer The District of Thunder Bay Social Services Administration Board
SUBMITTED BY:	Melissa Harrison, Chief Administrative Officer The District of Thunder Bay Social Services Administration Board