

THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE

MUNICIPAL COUNCIL

COMMITTEE OF THE WHOLE ADMINISTRATION AND OPERATIONS

A G E N D A

Administration Department  
Finance Department  
Public Works

**DATE:** January 23, 2012

**TIME:** 6:30 p.m.

**PLACE:** Council Chambers  
Oliver Paipoonge Municipal Complex

**CHAIR:** Councillor E. Collingwood

**MEMBERS OF COUNCIL:** Mayor L. Kloosterhuis  
Councillor J. Byers  
Councillor B. Kamphof  
Councillor A. Vis

**MUNICIPAL OFFICERS:** Jamie Cressman, CAO  
Judy Jacobson, Deputy Clerk  
Margaret (Peggy) Dupuis  
Mike Horan, Fire Chief  
Peter Whittington, Public Works Superintendent

**ORDERS OF THE DAY:** OPENING THE MEETING  
DISCLOSURES OF INTEREST  
ADOPTION OF THE AGENDA  
DEPUTATIONS  
MINUTES OF PREVIOUS MEETING  
REPORTS OF COMMITTEES  
REPORTS OF MUNICIPAL OFFICERS  
OUTSTANDING ITEMS  
ADJOURNMENT

CALL TO ORDER

DISCLOSURES OF INTEREST

ADOPTION OF THE AGENDA

RES THAT with respect to the January 23, 2012, Committee of the Whole  
1 Administration and Operations Agenda we recommend that the agenda  
as printed including any additional information and new business be  
confirmed.

DEPUTATIONS

King George's Park  
Water Supply Agreement

At the Special Council Meeting held on December 19, 2011, Council directed that a meeting be established with the developer in January 2012.

Silvio DiGregorio, Developer and Rob Marasco, Engineering Northwest Ltd. will be in attendance at the meeting with respect to the above noted.

MINUTES OF PREVIOUS MEETING

Committee of the Whole  
Administration and Operations

5 – 10

Minutes of the Committee of the Whole Planning and Development/Administration and Operations Meeting held on December 12, 2012, for discussion only.

REPORTS OF MUNICIPAL OFFICERS

2011 Year End Report  
Fire and Emergency Services

11 – 14

Report No. 2012.05 Fire and Emergency Services 2011 Year End Report, for information.

Mike Horan, Fire Chief will be in attendance at the meeting.

2011 Year End Report  
Public Works Department

15 – 18

Report No. 2012.06 Public Works Department 2011 Year End Report, for information.

Peter Whittington, Public Works Superintendent will be in attendance at the meeting.

FINANCE DEPARTMENT

List of Accounts

19 – 31

A copy of the List of Accounts as of January 18, 2012, for approval of payment.

RES THAT we recommend that the List of Accounts as of  
2 January 18, 2012, prepared by the Finance Department  
in the amount of January 18, 2012, BE APPROVED for  
payment.

Financial Statements

The Financial Statement for the period January 1, 2011, to December 31, 2011,  
distributed separately.

Verbal report with respect to the installation of debit machines in the Municipal Office.

2012 Capital/Operating  
Budget Meeting Schedule

RES THAT the Municipality of Oliver Paipoonge meeting schedule  
3 for the 2012 Capital and Operating Budget Meetings be  
established as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ADMINISTRATION DEPARTMENT

CAO Report

32

Report from Jamie Cressman, CAO dated January 17, 2012, attaching the following:

- 1. Schedule "A" to By-law No. 517-2008 to fix the remuneration of senior staff members and non-union personnel of the Municipality. 33
- 2. Information on Workshops in the Executive Diploma in Municipal Management. 34 – 35
- 3. Email from Brandon Baglien, Aon Reed Stenhouse Inc. dated January 17, 2012 relative to the Agriplex insurance. 36

Rubin Industrial Park  
Name That Road Contest

37 – 38

Report No. 2012.04 to provide Council with the submissions received from the Name That Road Contest held in December 2011 for the new road in the Rubin Industrial Park.

RES THAT with respect to Report No. 2012.04 Name That Road  
4 Contest we recommend that the two new roads in the Rubin Industrial Park be named as follows:

deHoop Drive and \_\_\_\_\_.

REPORTS OF COMMITTEES

PENDING ITEMS

List of pending items, for information.

39

NEW BUSINESS

ADJOURNMENT

RES THAT the Committee of the Whole Administration and Operations  
5 Meeting held on January 23, 2012, be adjourned, the hour being \_\_\_\_\_ p.m.

THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE

COMMITTEE OF THE WHOLE  
PLANNING AND DEVELOPMENT

MINUTES

Planning Department  
Building and Property  
Leisure Services  
Protective Services

DATE: December 12, 2011

TIME: 6:30 p.m.

PLACE: Council Chambers  
Oliver Paipoonge Municipal Complex

CHAIR: Councillor A. Vis

PRESENT: Mayor L. Kloosterhuis  
Councillor J. Byers  
Councillor E. Collingwood  
Councillor B. Kamphof

MUNICIPAL OFFICERS: Jamie Cressman, CAO  
Judy Jacobson, Deputy Clerk  
Margaret (Peggy) Dupuis, Treasurer  
Peter Whittington, Public Works Superintendent  
Kyle Bushby, Community Services Supervisor  
Sharron Martyn, Planner  
Mike Horan, Fire Chief

CALL TO ORDER

Councillor A. Vis called the meeting to order.

DISCLOSURES OF INTEREST

No disclosures of interest noted at this time.

CONFIRMATION OF THE AGENDA

**Resolution No. 449-2011**

MOVED BY Mayor L. Kloosterhuis  
SECONDED BY Councillor E. Collingwood

THAT with respect to the December 12, 2011, Committee of the Whole Planning and Development/Administration and Operations Agenda we recommend that the agenda as printed including any additional information and new business be confirmed.

CARRIED

DEPUTATIONS

MINUTES OF PREVIOUS MEETING

Committee of the Whole  
Planning and Development

Minutes of the Committee of the Whole Planning and Development held on November 14, 2011, for discussion only.

REPORTS OF MUNICIPAL OFFICERS

PLANNING DEPARTMENT

Monthly Report – Planning Department

Planning and Development Monthly Report dated November 14, 2011, prepared by Sharron Martyn, Planner.

Sharron Martyn, Planner appeared and provided an outline of the report and responded to questions.

Notice of Decision  
Peter & Cindy Haniak  
Application No. 1B/18/11

Copy of the Notice of Decision on an application on behalf of Peter & Cindy Haniak for a proposed new lot from the property known as Con 2, N/R PT Lot 3, RP 55R 9422, Part 2, in the former Geographic Township of Paipoonge, now Municipality of Oliver Paipoonge, for information.

FIRE AND EMERGENCY SERVICES

Master Plan  
Fire and Emergency Services

At the November 28, 2011, meeting of Committee of the Whole Administration and Operations Council reviewed the Master Plan. At that time Council requested the Master Plan be separated into two sections with the capital items to be considered at future budgets.

**Resolution No. 450-2011**

MOVED BY                      Councillor E. Collingwood  
SECONDED BY                Mayor L. Kloosterhuis

THAT we recommend the Master Plan for the Oliver Paipoonge  
Fire and Emergency Services, BE APPROVED.

CARRIED

FINANCE DEPARTMENT

List of Accounts

A copy of the List of Accounts as of December 6, 2011, for approval of payment.

Resolution No. 451-2011

MOVED BY Mayor L. Kloosterhuis  
SECONDED BY Councillor E. Collingwood

THAT we recommend that the List of Accounts as of December 6, 2011, prepared by the Finance Department in the amount of \$235,904.49, BE APPROVED for payment.

CARRIED

Financial Statements

The Financial Statement for the period January 1, 2011, to December 7, 2011, distributed separately.

Council directed Administration to provide a list of all departmental capital budget items that had not been purchased prior to October for a January 2012 meeting.

ADMINISTRATION

Special Council

Resolution No. 452-2011

MOVED BY Councillor B. Kamphof  
SECONDED BY Councillor E. Collingwood

THAT a Special Council Meeting be held on Monday, December 19, 2011, commencing at 6:30 p.m. to review a By-law to permanently close, declare surplus and authorize the sale of a portion of Highway and the King George's Park Water System.

CARRIED

Hwy 11/17 Route Planning Study  
for Kakabeka to Shabaqua Corners

Copy of the Business Impact Study (Draft Only) -- Business District of Kakabeka Falls was distributed separately to Members of Council in the November 28, 2011, agenda package.

Jamie Cressman, CAO, provided a verbal report relative to the above noted and advised a copy of the map prepared by the Kakabeka By-Pass Committee was sent to Stantec Consulting as requested.

Purchase of Municipal Property

A letter was presented from James Hacquoil, President, Hacquoil Construction Limited dated October 3, 2011, advising of his interest in purchasing Municipal property at the October 24, 2011, Committee of the Whole Administration and Operations Committee meeting. At that time Council directed Administration to submit a report for Council's consideration.

Sharron Martyn, Planner and Peter Whittington, Public Works Superintendent, appeared and provided information with respect to the above noted.

**Resolution No. 453-2011**

MOVED BY Mayor L. Kloosterhuis  
SECONDED BY Councillor B. Kamphof

THAT the Oliver Paipoonge Council does not agree to the Sale of Municipal property as requested by James Hacquoil In his letter dated October 3, 2011;

AND THAT a letter be forwarded to James Hacquoil accordingly.

CARRIED

Delegation Request Form  
ROMA/OGRA 2012 Conference

Notice from the Ministry of Municipal Affairs and Housing attaching a copy of the Municipal Delegation Request Form.

Council directed Administration to submit delegation requests for the Minister of Municipal Affairs and Housing, Minister of Agriculture, Food and Rural Affairs, Minister of Community and Social Services, Minister of Transportation and Minister of Infrastructure.

PROTECTIVE SERVICES

Fire and Emergency First Response

Minutes of the Fire and Emergency First Response Officer Meeting held on October 18, 2011, for information.

By-law Enforcement

Monthly report for November 2011 from By-law Enforcement.

Building

Monthly report for November 2011 from the Building Department.

Council directed Administration prepare a report on the building permits issued in 2011 for the January 9, 2012, meeting.

REPORTS OF COMMITTEES

Committee of Adjustment

Minutes of the Committee of Adjustment Meeting held on October 13, 2011, for information.

Library

Minutes of the Library Board of Directors' Meeting held on November 9, 2011, for information.

Lakehead Region Conservation Authority

Minutes of the Ninth Regular Meeting of the Lakehead Region Conservation Authority held on October 19, 2011, for information.

Thunder Bay District Health Unit

Minutes of the Thunder Bay District Health Unit Meeting held on October 18, 2011, for information.

Thunder Bay Social  
Services Administration Board

Minutes of the Thunder District of Thunder Bay Social Services Administration Board dated October 20, 2011, for information.

Roslyn Village Water System

Summary of the ALS Laboratory Group Analytical Reports and Certificate of Analysis reports for the period up to October 7, 2011, to November 7, 2011. No adverse reports.

PENDING ITEMS

List of Pending Items, for information.

COMMITTEE OF THE WHOLDE CLOSED SESSION

**Resolution No. 454-2011**

MOVED BY                      Councillor B. Kamphof  
SECONDED BY                Councillor J. Byers

THAT we resolve into a Committee of the Whole Closed Session to discuss matters pertaining to solicitor client Privilege the hour being 7:50 p.m.

CARRIED

**Resolution No. 455-2011**

MOVED BY                      Councillor J. Byers  
SECONDED BY                Councillor B. Kamphof

THAT we revert back to the Committee of the Whole Planning and Development/Administration and Operations Meeting to complete the business at hand the hour being 8:08 p.m.

CARRIED

ADJOURNMENT

**Resolution No. 456-2011**

MOVED BY Councillor J. Byers  
SECONDED BY Mayor L. Kloosterhuis

THAT the Committee of the Whole Planning and Development/  
Administration and Operations Meeting held on December 12, 2011,  
be adjourned the hour being 8:09 p.m.

CARRIED

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Councillor A. Vis

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Jamie Cressman  
Chief Administrative Officer



# CORPORATE REPORT

<b>DEPARTMENT:</b> Fire Department	<b>REPORT NO.</b> 2012.05
<b>DATE PREPARED:</b> January 17, 2012	<b>MEETING DATE:</b> January 23, 2012
	<b>NO. OF PAGES</b> 1 of 3
<b>SUBJECT:</b> Fire and Emergency Services 2011 Year End Report	

## **PURPOSE**

To provide Council with the Fire and Emergency Services 2011 Year End Report.

## **BACKGROUND**

At the Committee of the Whole Meeting held on November 28, 2011, Council requested all Departments provide year end reports in January 2012.

## **REPORT SUMMARY**

The year 2011 will be labeled a successful year for the department. Although we were busy, our call numbers were down, there were no accidents, injuries or equipment losses for the year.

## **Call Report**

The CACC reports show a total of 292 responses. We have incident reports for 308 and are checking through for duplications or missing reports. This number is down from the 352 from the previous year.

## **Calls Per Month**

January- 19 medical, 10 fire Total 29 responses.  
February- 19 medical, 5 fire Total 24 responses.  
March- 9 medical, 6 fire Total 15 responses.  
April- 10 medical, 12 fire Total 22 responses.  
May- 19 medical, 10 fire Total 29 responses.  
June- 9 medical, 10 fire Total 19 responses.  
July- 20 medical, 8 fire Total 28 responses.  
August- 18 medical, 3 fire Total 21 responses.  
September- 10 medical, 11 fire Total 21 responses.  
October- 17 medical, 10 fire Total 27 responses.  
November- 13 medical, 14 fire Total 27 responses.  
December- 20 medical, 14 fire Total 34 responses.

Included in this number are 2 structure fires with a total loss, a large threat of fire loss in Murillo due to railway fire and a large industrial loss. All other structure fires such as chimney fires, dryer fires and other fires in homes were quickly and successfully extinguished.

Throughout these 292 responses there were no accidents and no injuries to any responding personnel. The Municipality next to Oliver Paipoonge in responses is Shuniah with 152 responses. I have attached the yearly CACC report.

There was one fatality within our response area at the Kakabeka Provincial Park.

### **Volunteer Staffing**

This year saw the staffing level remain steady with a recent number of new people interested in joining within the last few months. Once these new people have shown they are committed, a list will be compiled and submitted to Council for approval. As well we had one member step down from active duty and stay on as an auxiliary member. In this capacity he will assist in moving vehicles that need attention and perform minor repairs and alleviate having to send a truck to a shop for a minor item.

### **Vehicles**

Our fleet will be greatly improved with the addition of a new pumper replacing Pumper 91 which is a 1974 vintage. The new pumper will be placed in Murillo with the current pumper 21 moving to Kakabeka and that pumper moving to Stanley. Pumper 91 which is currently in Stanley will be taken out of service.

The fleet is still in need of continued upgrading with 2 pumpers 30 plus years old and 1 tanker over 30 years old. The department will be offering options to improve the aging fleet in the 2012 budget. Of note is that all apparatus is in serviceable condition and reliable with the exception of Pumper 91 which cannot be certified due to an unreparable primer.

The new pumper is targeted for delivery in May of this year. The delivery has been delayed due to a delay in the manufacture of the chassis.

### **Fire Code Inspections**

This summer the municipality hired Tom Dawes as an inspector. As of year end the following were completed:

- 3 community centers
- 1 recreation center
- 4 schools
- 1 group home
- 1 day care
- 2 industrial properties
- 1 retail business
- 2 hotel/motel
- 3 seniors housing
- 1 apartment building

All inspections with one exception have been completed and have met the fire code. It is recommended that this project continue in 2012.

### **Pre-planning**

Terry Halabecki updated and completed all fire building pre-plans this year. The pre-plan binder is presently being typed and will be placed in every response vehicle. I have attached Terry's covering letter of explanation. There are a total of 94 pre-plans for our municipality. As a side, the pre-plan information and building diagram for the industrial fire was invaluable as it clearly showed the interior layout and the location of all the explosive materials. This went a long way in ensuring our members were safe by keeping fire fighters away from areas that contained oxygen tanks, propane tanks and other explosive material.

### **Training**

The department continues to have a strong training program for both EFR and fire fighters. All training is recorded on fire pro to meet the required legislation. As well as the regular in house training, members attend FireCon each September, OFM courses held in our area and joint training with neighboring departments.

### **Prevention**

The prevention program continues under Art Stephenson with a strong school program and attendance at several large events such as the KB street fair, the family fair and strawberry social.

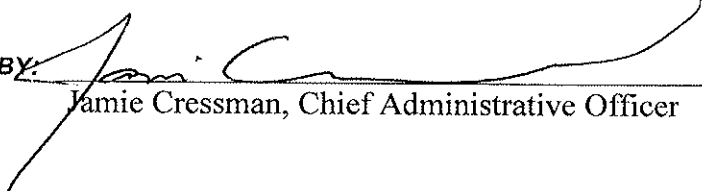
### **RECOMMENDATION**

FOR INFORMATION ONLY

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REPAIRED BY: Mike Horan, Fire Chief

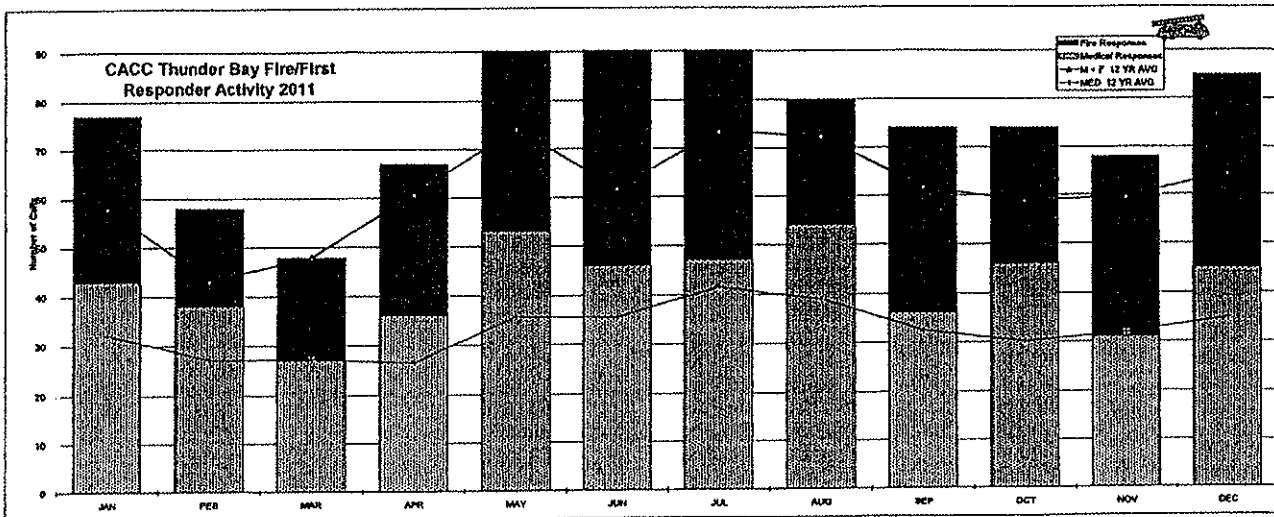
REVIEWED BY:

  
Jamie Cressman, Chief Administrative Officer

**CACC THUNDER BAY FIRE/FIRST RESPONDER**  
STATISTICS FOR CALENDAR YEAR 2011

**ATTACHMENT 'A'**

		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	SUBTOTAL	TOTAL
CONMEE	MED	3	6	1	1	1	3	1	1	1	1	1	1		47
	FIRE	2	2	1	2	4	3	3	1	4	1	1	1		
OILLIES	MED	1	1	0	3	2	1		1	1	0	0	1		18
	FIRE	0	1	0	0	1	1		0	0	1	2	2		
GORHAM	MED	2	2	2	9	6	11	7	6	7	7	4	7		130
	FIRE	3	3	6	4	4	6	6	6	8	7	4	6		
KAMINISTOUA	MED	1	1	2	1	0	0	1	1	2	2	0	2		62
	FIRE	2	2	1	2	3	3	2	2	3	2	1	2		
NEEBING	MED	6	2	7	5	11	8	4	7	8	3	5	3		111
	FIRE	1	2	2	4	3	6	6	2	3	2	4	7		
NDLALU	MED	4	3	2	2	2	1	1	4	3	2	2	1		68
	FIRE	1	1	0	2	1	0	1	5	4	3	1	2		
O'CONNOR	MED	2	0	2	1	1	2	2	1	1	2	0	2		24
	FIRE	0	0	0	0	0	2	2	1	2	0	1	0		
OLIVER PAIPO	MED	13	11	8	10	13	9	10	13	10	17	13	20		232
	FIRE	10	8	6	12	10	18	8	3	11	16	14	14		
SHEBANDOWA	MED	1	1	0	1	6	1	2	3	2	3	2	2		41
	FIRE	0	1	0	1	2	3	3	1	2	1	1	2		
SHUNIAH	MED	4	3	1	2	2	7	4	7	7	0	1	1		152
	FIRE	14	3	6	2	16	13	18	6	2	3	3	5		
SUBTOTAL MED:		43	38	27	36	63	46	47	64	35	45	31	45	602	
SUBTOTAL FIRE:		34	20	21	31	47	49	61	26	38	28	37	40	422	
TOTAL BOTH:		77	58	48	67	100	95	98	90	85	74	68	85	925	





# CORPORATE REPORT

<b>DEPARTMENT:</b> Public Works Department	<b>REPORT NO.</b> 2012.06
<b>DATE PREPARED:</b> January 17, 2012	<b>MEETING DATE:</b> January 23, 2012
	<b>NO. OF PAGES</b> 1 of 2
<b>SUBJECT:</b> Public Works Department 2011 Year End Report	

## **PURPOSE**

To provide Council with the Public Works Department 2011 Year End Report.

## **BACKGROUND**

At the Committee of the Whole Meeting held on November 28, 2011, Council requested all Departments provide year end reports in January 2012.

## **REPORT SUMMARY**

### **1. Brushing Locations Completed**

- 1) Mudlake Road (Poleline to John Street Road)
- 2) Boulter Road (Poleline to Oliver)
- 3) Pineview Road (Highway 11/17 to Poleline Road)
- 4) Maki Road (John Street Road to Poleline Road)
- 5) Candy Mountain Road (Highway 130 to Everett Road)
- 6) River Road (Barrie Drive to Highway 588)
- 7) Germain Drive (Highway 588 to End)
- 8) Gardener Road (Highway 130 to McGregor Street)
- 9) McGregor Street (Rosslyn Road to Highway 130)
- 10) Blindline Road (Fraser Road to Jelly Road)
- 11) Jelly Road (Highway 11/17 to Blindline Road)
- 12) Harstone Road (Kam Bridge to O'Connor)
- 13) Luckens (Harstone to O'Connor Boundary)
- 14) E-Line Road
- 15) Tysoski Road (Highway 11/17 to End)
- 16) Sinclair (Airport Road from Oliver Road)

## 2. Public Works Staff Projects

### John Street Road (Mud Lake Road to Maki Road)

1. Ditching
2. Remove and install new culverts
3. Granular "A" Base, Load, Haul & Place
4. CPR Railway Crossing- Cold Mix Place
5. Fine Grading & compaction for surface treatment

### Candy Mountain Road (Hwy 130 to Gillespie Road)

- 1) Ditching
- 2) Remove and install new culverts
- 3) Scarify existing surface treatment
- 4) Granular "A" Base, Load, Haul and Place
- 5) Fine grading and compaction for surface treatment
- 6) Excavate, backfill, ditch, rock protection- Approximately 85 metres of Candy Mountain Road frost boil repair with fine grade and compact for surface treatment.
- 7) Excavate, backfill, ditch approximately 60 metres of Gillespie Road for fine grade, and compact for surface treatment - frost boil repair

### Pineview Road Reconstruction (Highway 11/17 to Poleline Road)

- 1) Brushing
- 2) Ditching
- 3) Culverts
- 4) Rock protection for ditches
- 5) Granular Resurfacing

## 3. General Maintenance

- 1) Culverts- Install Numerous
  - Driveway and centre line culverts
  - Boulter Road, Wing Road, Boundary Drive and Hanna Road
- 2) Culvert thawing in the Spring
- 3) Continuous cold mix patching all surface treated and asphalt roads
- 4) Winter maintenance
  - Salting and sanding, plowing of all municipal roads and parking areas
- 5) Replace and install road signage including emergency numbers
- 6) Ongoing equipment maintenance and repairs

#### 4. Contracted Services

- 1) Apply dust suppressant to most granular roads
- 2) Spray Injection Patching:
  - Boundary Road (Hacquoil Road to Falls Road)
  - Candy Mountain Road (Gillespie Road to Hanna Road)
  - Rosslyn Road (Pennock Drive to Ridler Road)
  - Wing Road (Highway 11/17 to Poleline Road)
  - Mining Road (Oliver Road to Poleline Road)
- 3) Roadside Grass Cutting
  - All Roads in the Municipality cut both sides
- 4) Line Painting completed as follows:
  - Arthur Street
  - Twin City Crossroads
  - Oliver Road
  - Candy Mountain Road
  - Poleline Road
  - John Street Road
  - Miscellaneous Roads
- 5) Beaver Control
  - 48 Beavers trapped and removed from Municipal property
- 6) Crack Repair
  - Oliver road (Veley Lane to Sinclair Road)
  - Candy Mountain Road
- 7) Winter Sand
  - Screened, hauled, mixed and stockpiled in dome
- 8) Stanley Pit Stripping
  - Ongoing removal of topsoil and clay from Stanley pit and stockpile
- 9) Gravel Crushing- Bruno's Contracting
  - Stanley Pit: 8500 Cubic Metres of Granular "M"
  - Everett Pit: 2800 Cubic Metres of Granular "M"  
2060 Cubic Metres of Class 2 Aggregate  
750 Cubic Metres of Winter Sand

#### 5. 2011 Capital Expenses

##### Equipment

- 1) 2011 John Deere Tractor Backhoe \$53,514.63
- 2) Used Shoulder Spreader for 938 Cat Loader  
Used Angle Sweeper for New John Deere Tractor \$59,952.43
- 3) Sander Unit for Ford 1 Ton Truck \$5,870.00

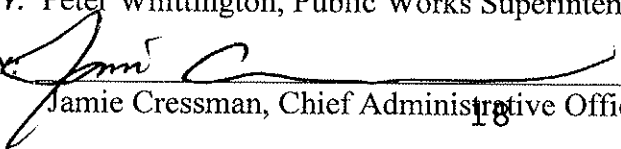
**2011 Capital Expenses (Continued)**Projects

- 1) Nicholettes Road Reconstruction – John Street to North End  
Excavation, granular B backfill, ditching, center line culverts, driveway culverts, granular A and double surface treatment  
\$315,385.87
  
- 2) Maki Road Bridge Replacement  
Removal of old bridge, excavation, new arch culvert, road construction, engineering and contract management  
\$271,398.87
  
- 3) Fraser Road Reconstruction – Poleline Road to Hwy 11/17  
Road excavation, road backfill, ditching, centre line culverts, driveway culverts, granular A, single surface treatment  
\$225,926.00
  
- 4) Surface Treatment
  - Candy Mountain Road – Double – Hwy 130 to Gillespie Road  
Municipal Construction and Surface Treatment  
\$144,927.36
  
  - John Street Road – Double – Mud Lake Road to Maki Road  
Municipal Construction and Surface Treatment  
\$73,304.44
  
  - Boundary Road – Single Hacquoil Road to Falls Road  
\$39,184.20
  
  - Wing Road – Single – Hwy 11/17 to Poleline Road  
\$49,659.49
  
  - Mining Road – Single – Poleline Road to Oliver Road  
\$35,254.82

**RECOMMENDATION****FOR INFORMATION ONLY**

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PREPARED BY: Peter Whittington, Public Works Superintendent

REVIEWED BY:   
Jamie Cressman, Chief Administrative Officer, CAO

Report Date  
18/01/2012 9:30 AM

Municipality of Oliver Paipoonge  
**List of Accounts**  
As of 18/01/2012  
Batch: 2011-00200 to 2012-00008

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: General - General Bank Account</b>					
Computer Cheques:					
13791	08/12/2011	<b>Annex Publishing &amp; Printing</b> 45863	FD - Essestials of FF	286.13	286.13
13792	08/12/2011	<b>BARRIE, Wayne</b> 2011 honorarium	C OF ADJ - mtgs 2011	390.00	390.00
13793	08/12/2011	<b>Bluewave Energy</b> 8431735	LANDFILL - fuel cond.	31.64	31.64
13794	08/12/2011	<b>BURNER SERVICE LTD.</b> 7322	FD - Rosslyn blower motor	485.00	485.00
13795	08/12/2011	<b>CASSAN, Jim</b> 2011 Honorarium	C OF ADJ - 2011 mtgs	390.00	390.00
13796	08/12/2011	<b>CHARLES, Karen</b> Reimb expenses	LANDFILL-Boots /vest & fuel	215.79	215.79
13797	08/12/2011	<b>City of T-Bay Police Services</b> 015 - Q4 16-increases	POLICE - quarterly inv. POLICE - wageincreases in cost	230,750.00 14,812.20	245,562.20
13798	08/12/2011	<b>Conseil Scolaire Catholique</b> Dec 2011	SCHOOL BOARD - final levy	4,465.64	4,465.64
13799	08/12/2011	<b>CRAMER, Gerrit</b> July calf kill	LIVESTOCK - calf claim	340.00	340.00
13800	08/12/2011	<b>DAWES, Tom</b> Code Insp	FD - Fire Code Inspector	1,212.50	1,212.50
13801	08/12/2011	<b>Demand Maintenance</b> dem0155	LANDFILL - dozer repair N site	694.95	694.95
13802	08/12/2011	<b>DYNAMIC ONLINE MARKETING COI</b> 101616	FD - supplies	598.90	598.90
13803	08/12/2011	<b>FANTASY FALLS</b> 20292	RDS - Starter rope	18.48	18.48
13804	08/12/2011	<b>FIRE SAFETY CANADA</b> 122906	FD - Fire Prev material	1,341.18	1,341.18
13805	08/12/2011	<b>FIVE STAR BAKERY</b> 43207	NWREC - Conc supplies	239.25	239.25
13806	08/12/2011	<b>FORESTA, DOMINIC</b> 3 goats/1 sheep	LIVESTOCK - Nov claim	470.00	470.00
13807	08/12/2011	<b>Grant, Gladys</b> Snrs. Tea Exp	SENIORS TEA - reimb. exp	44.39	44.39
13808	08/12/2011	<b>Grant Thornton LLP</b> 20165	ADM - Legal Interim 2011	5,650.00	5,650.00
13809	08/12/2011	<b>HALABECKI, Terry</b> Preplan insp	FD - Preplan insp-Nov	850.00	850.00
13810	08/12/2011	<b>HOME MILK DELIVERY</b>			

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		78607+79735	NWREC - conc supplies	292.72	292.72
13811	08/12/2011	<b>KEVIN'S TIRE SERVICE</b>			
		113854	RDS - V31 tires+misc	12,653.51	
		113855	RDS - V25 tires+misc	1,201.98	
		514802	RDS - V28 tire repairs	238.43	
		113857	RDS - tire repairs	80.23	14,174.15
13812	08/12/2011	<b>Lakehead Board Of Education</b>			
		Dec 2011	SCHOOLBOARD - final levy	240,783.06	240,783.06
13813	08/12/2011	<b>LIPA MICHAEL</b>			
		Prop Stand2011	PROPERTY STAND - mtg. hon.	35.00	35.00
13814	08/12/2011	<b>LOUDON BROS. LIMITED</b>			
		119664	NWREC - conc supplies	104.01	104.01
13815	08/12/2011	<b>Lowerys Basics</b>			
		183651	ADM - office supplies	190.95	190.95
13816	08/12/2011	<b>NORTRAX</b>			
		983	LANDFILL - parts	42.34	42.34
13817	08/12/2011	<b>Nova-Pro Industrial Supply Lt,</b>			
		285285	RDS - Shop supplies	74.42	
		285933	RDS - drillset	440.70	515.12
13818	08/12/2011	<b>Petty Cash</b>			
		Dec 2011	PETTY CASH - various	167.09	167.09
13819	08/12/2011	<b>Quality Door Hardware Limited</b>			
		46530	NWREC - keys	35.73	35.73
13820	08/12/2011	<b>QUINTE, DON</b>			
		2011 honorarium	C OF ADJ - 2011 mtgs	520.00	
		Prop Stand 2011	PROPERTY STANDARDS - hon.	35.00	555.00
13821	08/12/2011	<b>REE RAYMOND</b>			
		2011 honorarium	C OF ADJ - 2011 mtgs	455.00	455.00
13822	08/12/2011	<b>Rutter Urban Forestry</b>			
		3252	RDS/REC/CEM - tree removal	7,096.40	7,096.40
13823	08/12/2011	<b>Sifto Canada Corp.</b>			
		72266790-015	RDS - 2 loads of salt p/u	2,794.36	2,794.36
13824	08/12/2011	<b>SPECTRUM GROUP</b>			
		7603000	FD - radio repairs	406.80	406.80
13825	08/12/2011	<b>STRICKLAND, Lorraine</b>			
		2011 honorarium	C OF ADJ - 2011 mtgs	520.00	
		Prop Stand 2011	PROPERTY STAND - Mtg. allow	35.00	555.00
13826	08/12/2011	<b>Thunder Bay Dist.Catholic</b>			
		Dec 2011	SCHOOL BOARD - final levy	74,034.92	74,034.92
13827	08/12/2011	<b>Toromont Cat</b>			
		262092	RDS - V31 airfilter	42.99	42.99
13828	08/12/2011	<b>Twin City Refreshments Ltd.</b>			
		261422	NWREC - Conc supplies	575.29	
		261944	NW REC - Conc supplies	275.59	

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		262040	MURILLO HALL - supplies	82.63	933.51
13829	08/12/2011	<b>Valley Fire Protection</b> 4828	FD - helmet/boots/cleaning	611.85	
		4820	FD - orings&hydrotest	398.26	1,010.11
13830	08/12/2011	<b>WILSON'S FOODS</b> Snrs Tea exp	SENIORS TEA - expenses reimb	263.94	263.94
13831	08/12/2011	<b>BARIL, Muriel</b> hon +	MUSEUM - Addtnl hon	40.00	40.00
13832	08/12/2011	<b>BLAIKIE, Lorne</b> hon +	MUSEUM - addtnl hon	30.00	30.00
13833	08/12/2011	<b>GERMAIN, Mary</b> 2011 Hon +	CEM & MUSEUM - Addtnl hon.	70.00	70.00
13834	08/12/2011	<b>JORDAN, Rev. John</b> 2011 hon+	CEM - Addtnl hon.	20.00	20.00
13835	08/12/2011	<b>KELOS, Peter</b> hon +	MUSEUM - addtnl hon	20.00	20.00
13836	08/12/2011	<b>MARTYN, Rowland</b> 2011 hon +	CEM - Addtnl hon	20.00	20.00
13837	08/12/2011	<b>MAYBRODA, John</b> hon +	MUSEUM - Addntl hon.	30.00	30.00
13838	08/12/2011	<b>MAYO JEAN</b> hon +	MUSEUM - Addntl hon	40.00	40.00
13839	08/12/2011	<b>MCFARLANE ALLAN</b> 2011 hon+	CEM - Addtn' hon	30.00	30.00
13840	08/12/2011	<b>MCNALLY, Jack</b> 2011 hon +	CEM - Addnl hon	30.00	30.00
13841	08/12/2011	<b>PINNER, Shari</b> hon +	MUSEUM - addtnl hon	20.00	20.00
13842	08/12/2011	<b>SWANSON, Jean</b> hon +	MUSEUM - addtnl hon.	30.00	30.00
13843	08/12/2011	<b>WANZUK RUSSELL</b> hon +	MUSEUM - Addtnl hon	40.00	40.00
13844	13/12/2011	<b>A-1 Sewage Services (1989) Ltd</b> 55929	MURILLO HALL - Pump Grease Tra	113.00	113.00
13845	13/12/2011	<b>ALS CANADA LTD</b> E835830	WATERWORKS - sampling	63.01	63.01
13846	13/12/2011	<b>ART'S AUTO</b> 226186	NW - ice edger repairs	132.92	
		290287	GEN REC - kubota repair	247.26	380.18
13847	13/12/2011	<b>Bazaar And Novelty Thunder Bay</b> 90558	NW - Conc Supplies	331.49	331.49
13848	13/12/2011	<b>Bluewave Energy</b> 02639708504224	RDS - Dyed Diesel	1,492.79	

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		02639708504225	RDS - clear diesel	2,522.59	
		02639708504235	RDS - dyed diesel	1,641.13	5,656.51
13849	13/12/2011	<b>Boles Feeds Limited</b> 5540	WATERWORKS - pump repairs	1,771.84	1,771.84
13850	13/12/2011	<b>C.C. Poulin Equipment Ltd.</b> 171141	RDS - head light bulbs	12.26	12.26
13851	13/12/2011	<b>CAL-GAS INC..</b> 504553	FD - Rental of Tanks	63.90	63.90
13852	13/12/2011	<b>City of Thunder Bay</b> 1820115548	NW - Blade Sharpening	56.50	56.50
13853	13/12/2011	<b>JML ENGINEERING LTD.</b> 2011061-3	RDS - Wing Rd Engineering Fee	559.35	559.35
13854	13/12/2011	<b>Lakehead Communications</b> 18175	FD - Radio Battery	62.09	62.09
13855	13/12/2011	<b>Len Carr Electric Ltd.</b> 4085C	NW REC - repair	887.91	887.91
13856	13/12/2011	<b>Lowerys Basics</b> 1839615/S	ADM - Office Supplies	833.94	833.94
13857	13/12/2011	<b>Murillo Variety</b> Dec82011	COM of ADJ - refreshments	33.90	33.90
13858	13/12/2011	<b>Neebing Sanitation</b> 8	GEN REC - Garbage P/U	480.00	480.00
13859	13/12/2011	<b>PEROZAK'S WELDING INC.</b> 3463 3462 3461	RDS - Brush Cutter Guard RDS - Vo32 RDS - V21 sander guard	2,597.86 2,505.70 1,751.65	6,855.21
13860	13/12/2011	<b>Rick's Auto Repair</b> 11349 11334	FD - R13 Brake Repair GEN REC - V03 service	344.39 41.42	385.81
13861	13/12/2011	<b>Santorelli &amp; Sons Limited,</b> Nov2011	RDS/FD - Fuel	1,438.56	1,438.56
13862	13/12/2011	<b>Sasi Spring Water</b> 178060	ADMIN - Refreshments	22.50	22.50
13863	13/12/2011	<b>STRONGCO EQUIPMENT</b> 285974	RDS - V24 Sander Switch	425.21	425.21
13864	13/12/2011	<b>The Chronicle Journal</b> 431085	STEWARDSHIP - adv	414.09	414.09
13865	13/12/2011	<b>Thunder Bay Broom &amp; Chemical</b> CN75761 75830	MURILLO HALL - Return MURILLO HALL - Cust. Supplies	74.58- 244.98	170.40
13866	13/12/2011	wrong vendor			
13867	13/12/2011	<b>Villeneuve Mechanical, A.</b> 12604	NW REC - plumbing repair	666.70	666.70

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
13868	13/12/2011	<b>WESTBURNE ELECTRIC SUPPLY</b> 6360143	MURILLO HALL - Lights	94.98	94.98
13869	14/12/2011	<b>Armtec Limited Partnership</b> 90131226 90143971	RDS - Culvert&hardware RDS - Credit re Rubin	3,833.54 152.49-	3,681.05
13870	14/12/2011	<b>ART'S AUTO</b> 226138 266782	FD - R96 repairs&annual FD - R90 annual &service	835.53 747.91	1,583.44
13871	14/12/2011	<b>Central Car Wash Lube &amp; Detail</b> 652763	RDS - V02fuel&wash	68.89	68.89
13872	14/12/2011	<b>Fort Garry Industries</b> 2172485+9248 2144281 2160999+3567 2184837 2141896	FD - Safety T92 & T94 FD - P11 replace fueltank FD - P93 +T98 annual RDS - Sander RDS - lamp	5,391.52 1,905.53 3,589.18 6,518.78 17.29	17,422.30
13873	14/12/2011	<b>HAM, Robert</b> 40-11 O/P	OCCUPANCY PERMIT - Refund	200.00	200.00
13874	14/12/2011	<b>LAFRENIER, Robi</b> 32-11 O/P	OCCUPANCY PERMIT - refund	200.00	200.00
13875	14/12/2011	<b>Murillo Variety</b> Council lunch	COUNCIL - Xmas lunch	99.44	99.44
13876	14/12/2011	<b>Pepsi-Cola Canada Beverages</b> 2859/9259/6111	NW/MURILLO - pop	1,560.65	1,560.65
13877	14/12/2011	<b>PIONEER CONSTRUCTION INC.</b> Rubin Final #1	RUBIN - Construction	214,196.26	214,196.26
13878	14/12/2011	<b>Premiere Incentives</b> 14296	FD - shoulder flashes	325.44	325.44
13879	14/12/2011	<b>Roslyn Service,</b> to Nov 30/11	FD/REC - supplies & Snowblower	1,878.14	1,878.14
13880	14/12/2011	<b>Signs Now</b> 28660	RDS - New V20 decals	179.67	179.67
13881	14/12/2011	<b>SOS Emergency Response</b> 92617	EFR - Training manikin	528.42	528.42
13882	14/12/2011	<b>TBT ENGINEERING</b> 9312-11113	RDS - Maki eng fees	10,011.80	10,011.80
13883	14/12/2011	<b>TESKEY, Jack</b> 078760	FD - Air Cond in KF stn	7,851.84	7,851.84
13884	14/12/2011	<b>The Chronicle Journal</b> 430402	ADM- Tax sale advertising	3,659.57	3,659.57
13885	14/12/2011	<b>Toromont Cat</b> 2774-001	RDS - grader blades	1,499.51	1,499.51
13886	20/12/2011	<b>ALS CANADA LTD</b>			

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		840622	WATERWORKS - testing	63.01	63.01
13887	20/12/2011	<b>CAL-GAS INC..</b> 13692	NW cylinder refills	113.56	
		419918	FD - Slate & Kuusisto heat	1,386.66	1,500.22
13888	20/12/2011	<b>Canadian National Railways</b> 16852+853	RDS - Nov RR Xing	1,334.48	1,334.48
13889	20/12/2011	<b>CANADA REVENUE AGENCY</b> to Dec 22	489643890RI	364.54	364.54
13890	20/12/2011	<b>Chretien, Guy</b> rink supplies	GEN REC - Murillo rink supplie	237.55	
		fiberglass	GEN REC - Murillo rink supplie	41.97	279.52
13891	20/12/2011	<b>R. CHUCHMAN CONSULTING</b> 95	WATERWORKS - report&mtgs	450.00	450.00
13892	20/12/2011	<b>Demand Maintenance</b> 0158	LANDFILL - repairs	533.02	533.02
13893	20/12/2011	<b>HARI, Doug</b> 2011 boot allow	RDS - boot allowance	200.00	200.00
13894	20/12/2011	<b>JOHN O'BRIEN</b> 22464	H&S - policy update	1,130.00	1,130.00
13895	20/12/2011	<b>KEVIN'S TIRE SERVICE</b> 113880	GENREC - tires for V03	858.57	858.57
13896	20/12/2011	<b>LOUDON BROS. LIMITED</b> 120992	NWREC - conc supplies	169.48	169.48
13897	20/12/2011	<b>Lowerys Basics</b> 840064	ADM - supplies	351.38	
		839878	ADM - toner cartridge	416.97	768.35
13898	20/12/2011	<b>Nova-Pro Industrial Supply Lt,</b> 286180	RDS - stop signs	763.63	763.63
13899	20/12/2011	<b>Russell Food Equipment Ltd,</b> 96897	ADM - tea carafe	49.78	49.78
13900	20/12/2011	<b>Sifto Canada Corp.</b> 72269761+9760	RDS - 2 loads salt	2,795.38	2,795.38
13901	20/12/2011	<b>Superior Propane Inc</b> 61438698	GENREC- Slate propane tankrent	87.33	87.33
13902	20/12/2011	<b>Techni-Cool Inc.</b> 49056	LANDFILL - rad repair	774.05	774.05
13903	20/12/2011	<b>Toromont Cat</b> 90657335	ROADS - broom att & modificati	3,685.88	3,685.88
13904	20/12/2011	<b>THE TRADESMEN</b> 131992	FD - Cap vents at Stanley hall	2,258.49	2,258.49
13905	20/12/2011	<b>Twin City Refreshments Ltd.</b> 262564	NW - conc supplies	106.81	106.81
13906	20/12/2011	<b>Valley Fire Protection</b>			

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		4867,68 + 69	FD - bunkergear& ext recharges	2,199.00	2,199.00
13907	20/12/2011	<b>VIS CYNTHIA</b>			
		Snr tea expense	SENIORS TEA - 2011 expenses	102.61	102.61
13908	20/12/2011	<b>WESTBURNE ELECTRIC SUPPLY</b>			
		6346927	RDS - yard lightbulbs	102.31	102.31
13909	20/12/2011	<b>Wildon Wiring Ltd.</b>			
		5626	RDS - Fraser light	1,582.00	
		5623	STREETLIGHTS - repairs	1,170.06	2,752.06
13910	21/12/2011	<b>Acklands - Grainger Inc.</b>			
		60450532728	FD - cylinder&valve	1,694.22	
		60450532726	FD - cabinet	1,327.48	3,021.70
13911	21/12/2011	<b>Cimco Refrigeration</b>			
		90333478	NW - Cimco type C Oil	248.60	248.60
13912	21/12/2011	<b>Construction &amp; Allied Workers</b>			
		Dec 2011	UNION DUES - December	454.59	454.59
13913	21/12/2011	<b>DACIW, Adam</b>			
		mileage	FD - Mileage for 101 course	77.18	77.18
13914	21/12/2011	<b>HALABECKI, Terry</b>			
		Preplan	FD - preplan work	1,425.00	1,425.00
13915	21/12/2011	<b>Minister Of Finance</b>			
		2012 licences	RDS - Vehicle licence stickers	4,112.00	4,112.00
13916	21/12/2011	<b>Thunder Bay Area Zone One</b>			
		2011-23	FD - Enhanced paging system	311.00	311.00
13917	21/12/2011	<b>Minister Of Finance</b>			
		1510-11	FD - THU028 - railway fire	26,501.00	26,501.00
13918	23/12/2011	<b>AHOLA, Bruce</b>			
		11-11 O/P	OCCUPANCY PERMIT - refund	200.00	200.00
13919	23/12/2011	<b>BAILEY, ERNIE</b>			
		Dec 2011	RDS - 1 beaver & mlg	78.00	78.00
13920	23/12/2011	<b>Bazaar And Novelty Thunder Bay</b>			
		90644	NW - conc supplies	48.92	48.92
13921	23/12/2011	<b>Bluewave Energy</b>			
		8435245	REC - fuel V03	54.91	
		8504323	RDS - Dyed Diesel	1,550.07	
		8504324	RDS - clear diesel	1,760.53	
		8504307	RDS - Clear diesel	1,252.30	4,617.81
13922	23/12/2011	<b>BURNER SERVICE LTD.</b>			
		7360	ROSSLYN FH - furnace	4,378.80	4,378.80
13923	23/12/2011	<b>C.A. Ferguson</b>			
		197406	NW - conc supplies	164.34	164.34
13924	23/12/2011	<b>C.C. Poulin Equipment Ltd.</b>			
		171174	RDS - horn	108.50	108.50
13925	23/12/2011	<b>CAL-GAS INC..</b>			

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		804555	NW - propane balance	3.90	3.90
13926	23/12/2011	<b>Canadian Tods Limited</b> Museum signage	MUSEUM - Bal o/s re signs MTO	134.94	134.94
13927	23/12/2011	<b>Canadian Red Cross Society</b> 36011	COUNCIL - PDAP program	300.00	300.00
13928	23/12/2011	<b>Fort Garry Industries</b> 228803	RDS - lightbulbs	94.58	94.58
13929	23/12/2011	<b>HENRY, Valerie</b> Nov bar LLHA	MURILLO BAR - banquet	250.00	250.00
13930	23/12/2011	<b>KEELING, Michelle</b> Bar in Nov	MURILLO - Bar+o/s	300.00	300.00
13931	23/12/2011	<b>Lowerys Basics</b> 272616	RDS - diaries	72.24	72.24
13932	23/12/2011	<b>Nova-Pro Industrial Supply Lt,</b> 286002 286404+457	RDS - shop supplies RDS - paint&chopsaw	128.87 341.26	470.13
13933	23/12/2011	<b>Petty Cash</b> Dec 21 2011	ADM/FD - gen exp	58.75	58.75
13934	23/12/2011	<b>Sasi Spring Water</b> 179404	ADM - watercoupons	75.00	75.00
13935	23/12/2011	<b>Superior Safety</b> 509411	FD - gas tester	153.68	153.68
13936	23/12/2011	<b>Thermal Mechanical Systems</b> 70392	NW - hallway heat repair	735.09	735.09
13937	23/12/2011	<b>Thunder Bay Letter Shop Serv.</b> 8308	NEWSLETTER - Dec mailout	514.73	514.73
13938	23/12/2011	<b>True Grit Consulting Ltd.</b> 5954 5953	N LANDFILL - water program RUBIN - construction	5,085.00 4,631.98	9,716.98
13939	23/12/2011	<b>Twin City Refreshments Ltd.</b> 263150	NW - creamers	17.10	17.10
13940	23/12/2011	<b>Valley Fire Protection</b> 4891 4890 4892	FD - hose&couplings FD - Search&Rescue equip FD - 4 passalarms	5,653.39 2,508.60 2,702.96	10,864.95
13941	05/01/2012	<b>A-1 Sewage Services (1989) Ltd</b> 54222	MURILLO HALL - pumpout	113.00	113.00
13942	05/01/2012	<b>ALS CANADA LTD</b> 845450	WATERWORKS - testing	78.15	78.15
13943	05/01/2012	<b>Bluewave Energy</b> 407+408	RDS - Clear & Dyed Diesel	4,391.01	4,391.01
13944	05/01/2012	<b>BUTLER, TOM</b> dec insp	BLDG INSP - insp	1,654.24	1,654.24

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13945	05/01/2012	<b>CAL-GAS INC.,</b> 656 + 688	NW - propane fill ups	75.72	75.72
13946	05/01/2012	<b>Canadian Pacific Railway</b> 11034997	RDS - RR Xing Dec	1,668.10	1,668.10
13947	05/01/2012	<b>FORESTA, DOMINIC</b> 1 goat	LIVESTOCK - livestock kill	125.00	125.00
13948	05/01/2012	<b>GARY WENZEL ELECT. SOLUTIONS</b> 3816	MURILLO/ROSSLYN - insp	293.70	293.70
13949	05/01/2012	<b>HALOW &amp; SON, B.J.</b> 4498 4497	RDS - V22 valve replacement RDS - V23hose repairs	254.25 634.55	888.80
13950	05/01/2012	<b>J.D. Barnes Ltd</b> 030979	PAIP CENTRE - survey &refplan	1,989.82	1,989.82
13951	05/01/2012	<b>KEVIN'S TIRE SERVICE</b> 113884	RDS - tire repairs	100.51	100.51
13952	05/01/2012	<b>MANZON, PAUL</b> Dec insp	BLDG INSP - insp	313.60	313.60
13953	05/01/2012	<b>NORTRAX</b> 87681	RDS - V33-brusher repair labou	2,310.35	2,310.35
13954	05/01/2012	<b>Nova-Pro Industrial Supply Lt,</b> 286425 286790	FD - Fold&roll sign RDS - misc nuts&bolts	879.14 259.08	1,138.22
13955	05/01/2012	<b>Pye Brothers Fuels</b> 1798	RDS - grease	100.07	100.07
13956	05/01/2012	<b>Quality Door Hardware Limited</b> 48271	MURILLO HALL - lock repairs	104.53	104.53
13957	05/01/2012	<b>Rick's Auto Repair</b> 11434	RDS - V02 filter&oil	39.08	39.08
13958	05/01/2012	<b>Sifto Canada Corp.</b> 432/431 955/333	RDS - 6 loads of salt	10,469.92	10,469.92
13959	05/01/2012	<b>STRONGCO EQUIPMENT</b> 295507	RDS - plow cylinder	574.94	574.94
13960	05/01/2012	<b>Superior Propane Inc</b> 61487430	SLATE RINK - propane	558.16	558.16
13961	05/01/2012	<b>The Odena Super A Foods</b> Dec invoices	NW - conc supplies	101.69	101.69
13962	05/01/2012	<b>Thunder Bay Truck Centre Inc.</b> P2293 #	RDS - V23 parts	799.43	799.43
13963	05/01/2012	<b>TOWNSHIP OF GILLIES</b> 2011-22	LANDFILL - 2nd progress-CIF	1,322.88	1,322.88
13964	05/01/2012	<b>WATER QUALITY SERVICE</b> 2243	WATERWORKS - monthly samp	1,469.00	1,469.00
13965	10/01/2012	<b>Custom Hydraulics</b>			

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		43515	RDS - cylinder repair	457.93	457.93
13966	10/01/2012	<b>Fisher's Regalia</b> 17539	FD - epaulettes embroidered	249.94	249.94
13967	10/01/2012	<b>Fort Garry Industries</b> 2213068 2234096	FD - #92 shutoff repair FD - #93 transmission check	251.58 165.17	416.75
13968	10/01/2012	<b>IMPACT PROMOTIONS &amp;</b> 2507	FD - safety parks&embroidery	857.95	857.95
13969	10/01/2012	<b>Kakabeka Esso</b> Dec 2011	FD/REC - fuel	429.58	429.58
13970	10/01/2012	<b>Len Carr Electric Ltd.</b> 4116c	NW - compressor problem	448.61	448.61
13971	10/01/2012	<b>Lowerys Basics</b> 87235+9930	ADM - copiercharge+rds diary	229.40	229.40
13972	10/01/2012	<b>McKITRICKS</b> 133/185/136/983 0075 145	ADM- various legal correspond ADM - Rubin plan ADM - Paip centre sale	1,768.45 175.15 502.85	2,446.45
13973	10/01/2012	<b>Petersen's Building Supp. Ltd.</b> 084958	RDS - barracade supplies	63.05	63.05
13974	10/01/2012	<b>POSITIVE PROMOTIONS, INC.</b> 04294169	FD - promotion materials	268.95	268.95
13975	10/01/2012	<b>REALTAX INC.</b> 34712	ADM - Tax reg fees	167.00	167.00
13976	10/01/2012	<b>Recool Canada Inc.</b> 59952 60331	NW - garbage p/u LANDFILL - recycle p/u	185.16 3,051.00	3,236.16
13977	10/01/2012	<b>The Chronicle Journal</b> 1614741+516967 847001	ADM - advertising ADM-Paip Centre public notice	175.15 2,460.15	2,635.30
13978	10/01/2012	<b>Thunder Bay Broom &amp; Chemical</b> 75393	ROSSLYN - cust supplies	300.92	300.92
13979	12/01/2012	<b>ACCOUNTANT</b> tax sale fees	ADM - Pymt to court 10-20	2,355.20	2,355.20
13980	12/01/2012	<b>AMCTO</b> 5076 Mem # 2012 membership	ADM - JJ 2012 membership ADM - MD membership	401.15 401.15	802.30
13981	12/01/2012	<b>Association Of Municipalities</b> 001259	ADM - 2012 membership	2,065.26	2,065.26
13982	12/01/2012	<b>BELL MOBILITY INC.</b> 214109	FD - Jan main charge	214.70	214.70
13983	12/01/2012	<b>Bluewave Energy</b> 436853 504484	NW - oil RDS - dyed diesel	51.53 2,018.26	

## Municipality of Oliver Paipoonge

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		504485	RDS - clear diesel	3,181.33	5,251.12
13984	12/01/2012	<b>C.C. Poulin Equipment Ltd.</b> Stock #3732	RDS - New truck & licence	91,532.00	91,532.00
13985	12/01/2012	<b>CANADA REVENUE AGENCY</b> to Jan 5/12	489643890RI	301.68	301.68
13986	12/01/2012	<b>FANTASY FALLS</b> 20307	RDS - replace chainsaw	594.27	594.27
13987	12/01/2012	<b>FEDERATION OF CANADIAN</b> 20983	ADM - 2012 membership	1,072.05	1,072.05
13988	12/01/2012	<b>FIVE STAR BAKERY</b> 43963	NW - conc supplies	84.15	84.15
13989	12/01/2012	<b>HOME MILK DELIVERY</b> 79801	NW - conc supplies	191.51	191.51
13990	12/01/2012	<b>LOUDON BROS. LIMITED</b> 122626	NW - conc supplies	471.34	471.34
13991	12/01/2012	<b>Lowerys Basics</b> 1461+2143	ADM - office supplies	216.21	216.21
13992	12/01/2012	<b>MUNICIPAL EMPLOYER PENSION</b> MC000625	ADM - 2012 mun. contribution	77.57	77.57
13993	12/01/2012	<b>Minister Of Finance-</b> 1536-07	TILE DRAINAGE - loan pymt	2,826.05	2,826.05
13994	12/01/2012	<b>MUNISOFT</b> 14818	ADM - Software agreement 2012	6,113.30	6,113.30
13995	12/01/2012	<b>North Of Superior Public Works</b> 2012 member	RDS - Superintendent memb	75.00	75.00
13996	12/01/2012	<b>Nova-Pro Industrial Supply Lt,</b> 287172 287292	RDS - b/o hex nuts RDS - drylube and snowbrushes	11.30 43.90	55.20
13997	12/01/2012	<b>Oliver Paipoonge Library</b> 2012 #1	LIBRARY - per council res.	5,000.00	5,000.00
13998	12/01/2012	<b>O.R.F.A.</b> 2012-564	ADM - 2012 membership	124.30	124.30
13999	12/01/2012	<b>Pepsi-Cola Canada Beverages</b> 04115364	NW - pop supplies	978.73	978.73
14000	12/01/2012	<b>Pye Brothers Fuels</b> 2439	RDS - oil	134.52	134.52
14001	12/01/2012	<b>Sasi Spring Water</b> 179474 R10240	ADM - cases of water FD - cooler rental 2012	22.50 113.00	135.50
14002	12/01/2012	<b>Signs Now</b> SN28660	RDS - new truck decals	179.67	179.67
14003	12/01/2012	<b>SKUBE in trust, Michael</b> VFIS 2012	FD - 2012 insurance	8,353.80	8,353.80

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
14004	12/01/2012	<b>STRONGCO EQUIPMENT</b> 297177	RDS - plow etc for new truck	105,768.00	105,768.00
14005	12/01/2012	<b>Thunder Bay District Social</b> 1860000765	DSSAB - January levy	75,412.00	75,412.00
14006	12/01/2012	<b>Thunder Bay Truck Centre Inc.</b> 51797+51735	RDS - V22+24 brake parts	249.39	249.39
14007	12/01/2012	<b>THUNDER BAY MEAT PROCESSING</b> 11778	NW - conc supplies	124.00	124.00
14008	12/01/2012	<b>Toronto Stamp Inc.</b> 96207	BYLAW ENF - 2012 dogtags	531.79	531.79
14009	12/01/2012	<b>Twin City Refreshments Ltd.</b> 263794	NW - conc supplies	627.74	627.74
14010	12/01/2012	<b>Van Houtte Coffee Services Inc</b> 85514453	ADM - coffee supplies	119.45	119.45
14011	12/01/2012	<b>Web Press (Thunder Bay) Ltd.</b> 12-22841	NEWSLETTER - Jan print	572.04	572.04
14012	12/01/2012	<b>C.C. Poulin Equipment Ltd.</b> 51897	RDS - V25 emission test	158.20	158.20
14013	12/01/2012	<b>FANTASY FALLS</b> 2011 fuel	RDS - Fuel	434.15	434.15
14014	12/01/2012	<b>Fort Garry Industries</b> 2234081	FD - #92 cylinder repair	902.85	902.85
14015	12/01/2012	<b>Just Energy</b> 2011 balance	ADM-closed contract fees	354.11	354.11
14016	12/01/2012	<b>Roslyn Service,</b> Dec 2011	FD - misc supplies	67.49	67.49
14017	12/01/2012	<b>Santorelli &amp; Sons Limited,</b> Dec 2011	FD/RDS - fuel	1,994.47	1,994.47
14018	12/01/2012	<b>The Odena Super A Foods</b> 2011 balance	NW - conc supplies	27.91	27.91
14019	12/01/2012	<b>THIS OLD BARN</b> 2011 luncheon	ADM - Staff luncheon	222.00	222.00
Other:					
244-Man	12/12/2011	<b>TBayTel</b> Dec 2011	TELEPHONE -	1,714.91	1,714.91
246-Man	12/12/2011	<b>Union Energy</b> Dec - 2	UNION GAS -	3,589.42	3,589.42
248-Man	21/12/2011	<b>Hydro One Networks Inc</b> Dec 2011 - 2	HYDRO -	7,937.78	7,937.78
343-Man	02/12/2011	<b>TBayTel</b> Dec cell 2011	CELLPHONE -	377.11	377.11
497-Man	22/12/2011	<b>Hydro One Networks Inc</b>			

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Municipality of Oliver Paipoonge  
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		Dec 2011-1	HYDRO - KF rink	106.30	106.30
499-Man	22/12/2011	Union Energy Dec 2011	UNION GAS -	2,695.51	2,695.51
572-Man	09/12/2011	Hydro One Networks Inc Dec 2011- 3	HYDRO -	5,859.53	5,859.53
677-Man	17/11/2011	Hydro One Networks Inc Nov 2011	HYDRO -	10,070.54	10,070.54
963-Man	09/11/2011	Hydro One Networks Inc Nov 2011 - 2	HYDRO -	4,035.32	4,035.32
				Total for General:	1,383,803.39

Certified Correct This 18th day of January, 2012

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Administrator

CAO Report  
January 4 – 18, 2012

1. As directed Royden Potvin from Thunder Bay Ventures has been contacted with regards to his offer to address council with regards to the programs offered by their organization. Mr. Potvin has advised that he is comfortable making a presentation directly to Council or to Council and the business community. He has already made presentations to the Councils of Neebing and O'Connor.
2. As directed our insurance provider has been contacted with regards to third party liability on the Agriplex property. Attached is the reply.
3. The Rick Hansen Relay visited our community on January 10 & 11. It was well organized, a lot of fun and a true success.
4. January 24, 2012 is the deadline for the MMAH to provide comment on the Municipalities Official Plan. Council will be updated on the status.
5. As directed I have met with an I Pad provider to gather information on the product. There is only a select few companies that have the right to sell the product, all pricing is set by Apple so there is no room for price negotiations, however there is room for negotiations on accessories. There are no 16GB units in stock. It is also unknown at this time when the I Pad3 will be released.
6. Delegation requests have been sent to the following Ministries MMAH, OMAFRA, MTO, MMAH, Community and Social Services and MNR
7. As requested attached is a copy of Schedule "A" To By-Law No. 517-2008 for review and discussion.
8. Attached is the curriculum for Executive Diploma in Municipal Management Program being offered in Marathon. I would respectfully submit my wish to attend this program.

**THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE**

**SCHEDULE "A" TO BY-LAW NO. 517 -2008**

<u>POSITION</u>	<u>Range – Low</u>	<u>Range – High</u>
CAO/Clerk/ Deputy Treasurer	\$65,000 annual	\$75,000 annual
Annual increments - \$1000, at discretion of Council, plus percentage agreed upon by Council		
<hr/>		
Public Works Superintendent Community Services Supervisor Treasurer, Planner	\$55,000 annual	\$65,000 annual
Annual increments - \$1000, at discretion of CAO, plus percentage agreed upon by Council		
<hr/>		
Deputy Clerk	\$45,000 annual	\$55,000 annual
Annual increments - \$500, at discretion of CAO, plus percentage agreed upon by Council		
<hr/>		

Dated 10<sup>th</sup> day of November, 2008



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[Education & Events](#) > [Diplomas](#) > [Executive Diploma in Municipal Management](#) > [EDMM Curriculum](#)

Education Courses

## EXECUTIVE DIPLOMA IN MUNICIPAL MANAGEMENT CURRICULUM

Diplomas

Executive Diploma in  
Municipal Management

The curriculum of this Diploma distills management needs into 19 curricular offerings that are offered in a modular structure. Each curricular module takes the form of a one-day workshop, led by a subject matter expert.

EDMM - Policies

The Municipal Management Diploma Program is comprised of 20 workshop days held over two Terms, followed by a research report submission, which forms the basis by which participants in the MMD are evaluated.

EDMM Curriculum

EDMM - Forms

EDMM Research Report  
Guidelines

### Workshops in the Executive Diploma in Municipal Management:

EDMM 2012 Workshop  
Schedule

#### Public Sector Trends

Participants at this 2-day workshop discuss topics such as models of management, working with elected officials, citizens and stakeholders, public service ethic; diversity and representativeness, designing participatory structures and processes, and more.

#### Communication and Listening Skills for Municipal Managers

Using an interactive format, this workshop refreshes participants' understanding of what leads to effective communication. At the end of this workshop, participants will understand and identify communication and listening skills related to personal and organizational effectiveness, and will be able to develop a personal action plan to help transfer the learning to their professional role, responsibilities and workplace

Diploma in Municipal  
Administration (DMA)

Academic Mentors

Honour Roll

Workshops

eLearning

CMO Accreditation

Annual Conference

Zone Meetings

Local Government Week

Certificate of Participation

Event Calendar

#### Self-Responsible Management Techniques

This workshop focuses on developing the 'soft skills' of participants, and helps them develop their thinking styles to help them communicate better with others. Through a dynamic approach, the workshop provides strategies of successful time management to help participants manage and balance their lives more effectively.

#### Staff-Council Relations

Relations and interactions between the executive and the legislative branches of municipal government form the most important link to the smooth running of municipal government. This workshop helps participants understand the nuances of this relation.

#### Strategic Planning Techniques

Strategic planning and gap analysis are management tools that help organizations stay focused on their goals and use available resources in an optimal manner. This workshop identifies the key steps in developing a strategic plan for the municipal sector.

#### Corporate Performance Management and Continuous Improvement

This workshop discusses the different types of performance using specific examples from diverse municipal departments, along with OMBI & MPMP. The workshop also discusses an approach that integrates Management Compliance Systems and performance measures as a new municipal management tool.

#### Organizational Financial Management

This workshop reviews the broad nature of the financial portfolio of a contemporary municipality and outlines the procedures and policies that are the attributes of an effective municipal financial organization. It discusses important

#### Public Consultations and Cross-Demographic Dynamics

This workshop examines the benefits attributed to the principles and practices of public voice and citizen choice. A key focus of the workshop centers on tools and techniques designed to foster two-way active dialogue between citizens and government to create a climate of social trust and connectedness.

#### Municipal-Provincial Relations

This workshop provides a discussion forum for municipal and provincial partners and explores various topics such as understanding changes in provincial-municipal relations over the past 10 years, developing the right communications strategies, and understanding the level of municipal participation in managing legislative changes.

#### Organizational Behaviour and Unionized Environments

When people interact in organizations, many factors come into play. Organizational behaviour studies seek to understand these factors and develop strategies to manage

financial responsibilities such as annual budgets, annual financial statements, as well as cash management and investing, accounting for capital assets, and risk management.

#### **Corporate Financial Integrity and Controllership**

This workshop addresses the subject of corporate financial integrity and how to achieve it through effective controllership practices in the municipal government environment. Participants learn how the application of these principles protects the financial assets of a municipal corporation and its public reputation

#### **Coordinating Public-Private Partnerships and Consultants**

This workshop focuses on the circumstances, techniques, decision-making criteria, and creation of the winning conditions for successful public-private partnerships. It discusses principles of partnerships, critical elements such as financing, contracting and procurement, risk management, service improvement, accountability, and more.

#### **Building Business Cases**

This workshop helps participants learn the formal structure for a well documented business case, paying special attention to components on the proposed plan, feasibility analysis, milestones and deliverables, and immediate and longer term financial impacts. The workshop also examines corporate risk management theory and the basics of business forecasting.

#### **Project and Portfolio Management**

This workshop focuses on the key principles and elements for successful project and portfolio management, starting with the differences between the two. Careful attention will be paid to the importance of good planning and clarity as a foundation for all PPM undertakings, planning with stated desires and outcomes at the front end.

these factors. This workshop starts with an introduction to organizational behaviour and then discusses the OB principles of motivation, organizational culture, power, powerlessness, politics, and union management cooperation.

#### **Human Resources Law**

Led by experts in human resource law, this workshop starts with an overview of the legal framework, and goes on to discuss the implications of various legislations on municipal management. Through case studies, it explores the respective responsibilities of the employer and employees, various pay equity issues, and provides 'tricks of the trade' to municipal managers.

#### **Employee Performance Management**

This workshop helps participants understand the basic concepts of results oriented employee performance management in order to help contribute to achieving organizational results and to encourage employees to learn and grow.

#### **Succession Planning for Municipalities**

Municipalities across the province are facing workforce shortages over the next 5 years. This workshop provides a deeper understanding of succession management and managing the current generational demographics. It provides an action plan to participants help initiate succession planning for their municipalities.

#### **Internal and Public Policy Development and Evaluation**

This workshop examines the subject of policy development and evaluation in a municipal government setting. The characteristics of effective organizational policies will be reviewed together with an approach for their communication, documentation and evaluation. A number of specific internal policies on employee conduct and administrative procedures will be discussed and analyzed.

## **Evaluation**

A concluding evaluation process is a fundamental part of any educational offering. Graduates of the Municipal Management Diploma are expected to have a comprehensive understanding of the complex and interrelated components of the municipal management process. Since this diploma is designed to provide students with this strategic competence, it becomes important for the evaluation process to reflect that competence.

Participants in the MMD are evaluated on the basis of a single research report submitted after completing the curricular offerings (at the end of Term 4). This paper culminates from research conducted on a topic of the participants' choosing and is due 90 days after the end of Term 4.

A 70% grade on this report is required to successfully graduate from this Diploma.

## Jamie Cressman

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**From:** Brandon.Baglien@aon.ca  
**Sent:** Tuesday, January 17, 2012 2:06 PM  
**To:** jamie.cressman@oliverpaipoonge.on.ca  
**Subject:** Insurance - Agriplex issue

Hi Jamie,

As per our conversation earlier today, I just wanted to send you an email regarding the Agriplex issue.

The Municipality's General Liability policy will respond to a claim which names Oliver Paipoonge in a lawsuit. The likely scenario is that someone gets injured while in the building of the Agriplex. Since the Agriplex has no insurance, the insurance for that claim will most likely be the responsibility of Oliver Paipoonge. Your GL will respond to that type of scenario for any damages a court may award.

Your Insurer strongly suggests that you put in place an agreement which would hold the Municipality harmless as a result of the Agriplex's operations. This would include the premises liability of the Agriplex building. I understand you have something like this already. Would I be able to obtain a copy?

In the event your Insurer pays a claim for which the Agriplex is negligent, your Insurer would most likely subrogate (sue) against the Agriplex for reimbursement.... although they may never be able to collect.

I hope that answers your question but if you have need some more clarification or a particular situation, please feel free to run it by me.

Regards,

**Brandon Baglien | Aon Reed Stenhouse Inc.**  
*Associate Account Manager*  
100-1205 Amber Drive  
Thunder Bay, ON P7B 6M4  
Tel: 807.346.7453 | Fax: 807.345.1012  
[brandon.baglien@aon.ca](mailto:brandon.baglien@aon.ca)  
[www.aon.ca](http://www.aon.ca)

\*\*\*\*\*  
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# CORPORATE REPORT

<b>DEPARTMENT:</b> Administration	<b>REPORT NO.</b> 2012.04
<b>DATE PREPARED:</b> January 16, 2012	<b>MEETING DATE:</b> January 23, 2012
	<b>NO. OF PAGES</b> 1 of 2
<b>SUBJECT:</b> Name That Road Contest – Rubin Industrial Park	

**PURPOSE**

To provide Council with the submissions received from the Name That Road Contest for the new road in the Rubin Industrial Park.

**BACKGROUND**

At the Committee of the Whole Meeting held on November 14, 2011, it was the consensus of Council that one of the new roads in the Rubin Industrial Park be named deHoop Drive after the previous owners of the property and that a contest for naming the second road be held with an advertisement being placed in the December Oliver Paipoonge Newsletter.

**REPORT SUMMARY**

The contest was advertised in the December Newsletter with a closing date for submissions being January 2, 2012. A ballot box was set up in the Municipal Office to receive submissions. The contest was also advertised on the website with the option of submitting an online ballot.

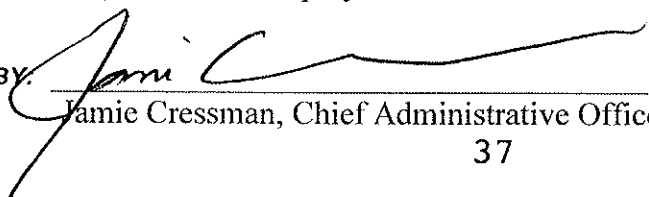
Eighteen (18) submissions were received and are listed in Attachment “A” and titled Name That Road Contest Submissions Summary on Page 2 of this Report.

**RECOMMENDATION**

THAT with respect to Report No. 2012.04 Name That Road Contest we recommend that the two new roads in the Rubin Industrial Park be named as follows:

deHoop Drive and \_\_\_\_\_.

**PREPARED BY:** Judy Jacobson, Deputy Clerk

**REVIEWED BY:**   
Jamie Cressman, Chief Administrative Officer, CAO

**Attachment "A"**  
**Name That Road Contest Submissions Summary**  
 Presented To: Council  
 Date: January 23, 2012

<b>Road Name</b>	<b>Reason for Choice</b>	<b>Submitted By</b>
Jasmarie	In memory of Jasmine Marie, 18 years old who died in a tragic accident Dec 3 <sup>rd</sup> , 2008. She grew up in Murillo all her life.	Louis Veneruzzo
Link Lane	Link because of a loader linkage	Allan Wood
Eye Street	Eye because of the ends look like a pair of eyes	Allan Wood
Two O Road	Two "O" because of the two O's at the end of the road	Allan Wood
Ellett	1933-1938 Grandfather George Ellett was Reeve of Oliver. Ellett family owned and operated Ellett store in Murillo (1921) and father was postmaster for over 37 years.	Jane Castonguay
Gorton Rd	2 Gorton family's in area. 1 farmed on Boulter Rd from early 1900's. 1 Farmed on Calvert Rd, Harvey Gorton Family. Harvey Gorton and son Bill Gorton both worked for Oliver Paipoonge Township maintaining roads and telephone lines. Bill Gorton was also the first volunteer on Murillo Fire Department.	Fred Boulter
Lamers Lane/Drive	Many roads in the Municipality have roads named after residences of the area. Ted & Minnie Lamers started farming on Mud lake Road in the summer of 1962 on the farm now known as "The Dell". Ted & Minnie still live in the township and reside in Happyland Trailer Park. Sons, John, Willie and Mike live within the Municipality with their wives and children. All family members are proud supporters of the Municipality and Mike has been a volunteer on the Fire Department for over 30 years.	Mike Lamers
Railroad Drive/Lane	Proximity to rail line	Trudy Byers
Millar Road	Murillo derived from Millar	Trudy Byers
CPR Road/Lane	Rail line historically within township	Trudy Byers
Wideman Road	Owned property from 1948 to 1957 and sold to deHoop, still live in the township	Unknown
Pioneer Rd/Lane	History – pioneers settled in the area	Trudy Byers
Stadey Road	Family moved here in 1909 – over 100 years in Municipality	Ken Stadey
Whittington Way	Name for our current road superintendent	Donna Peacock
Gibbon Drive	In honour of my great great grandfather who was a councillor at the turn of the century.	Mary Lynn Phillips
Fender Street	I had a dog named Fender that I regularly walked throughout the entire Rubin Park area.	Jason Card
Hayley	Best little munchkin ever	Bryce Myllyniemi
Lamers Lane	I'm a Lamers and from Murillo and would love it!	Nikki Lamers

## PENDING ITEMS

DATE	ITEM	ACTION REQUIRED	RESPONSIBILITY	DATE TO BE COMPLETED
June 28/10	Landfill Site Waste Management and User Pay System	Report	CAO/Community Services Supervisor	Mar 2012
Jan 24/11	Snowmobiles Driving on Farmers Fields	Notice in Newsletter	CAO	2012
Jun 15/11	Rubin Subdivision	Updates	CAO	Ongoing
Aug 15/11	Use of Murillo Race Track	Develop a Policy and Procedure	CAO	Feb 2012
Aug 15/11	Kakabeka Recreation Complex	Private Concessions at the Ball Diamond	CAO	Feb 2012
Sep 12/11	Kakabeka Street Fair	Report on Complaints	CAO	Feb 2012
Oct 27/11	Use of Lawn Sprinklers on Pennock Drive	Prepare a Report with Possible Options	CAO	Mar 2012
Oct 27/11	Promotion Items for the Municipality	Report	CAO	2012 Budget