

THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE

MUNICIPAL COUNCIL

COMMITTEE OF THE WHOLE ADMINISTRATION AND OPERATIONS

A G E N D A

Administration Department
Finance Department
Public Works Department

- DATE:** February 22, 2012
- TIME:** 6:30 p.m.
- PLACE:** Council Chambers
Oliver Paipoonge Municipal Complex
- CHAIR:** Councillor E. Collingwood
- MEMBERS OF COUNCIL:** Mayor L. Kloosterhuis
Councillor J. Byers
Councillor B. Kamphof
Councillor A. Vis
- MUNICIPAL OFFICERS:** Jamie Cressman, CAO
Judy Jacobson, Deputy Clerk
- ORDERS OF THE DAY:** OPENING THE MEETING
DISCLOSURES OF INTEREST
ADOPTION OF THE AGENDA
DEPUTATIONS
MINUTES OF PREVIOUS MEETING
REPORTS OF COMMITTEES
REPORTS OF MUNICIPAL OFFICERS
OUTSTANDING ITEMS
ADJOURNMENT

CALL TO ORDER

DISCLOSURES OF INTEREST

ADOPTION OF THE AGENDA

RES THAT with respect to the February 22, 2012, Committee of the Whole
1 Administration and Operations Agenda we recommend that the agenda
as printed including any additional information and new business be
confirmed.

DEPUTATIONS

MINUTES OF PREVIOUS MEETING

Committee of the Whole
Administration and Operations

4 – 8

Minutes of the Committee of the Whole Administration and Operations Meeting held
on January 25, 2012, for discussion only.

REPORTS OF MUNICIPAL OFFICERS

FINANCE DEPARTMENT

List of Accounts

9 – 16

A copy of the List of Accounts as of February 16, 2012, for approval of payment.

ADMINISTRATION DEPARTMENT

Official Plan

Don Manahan, Manahan Consulting, will be in attendance to discuss the above noted.

	PAGES
<u>CAO Report</u>	
Report from Jamie Cressman, CAO, February 9 – 16, 2012.	17 – 19
 <u>Appraisal Reports</u> <u>Rubin Industrial Park</u>	
At the February 13, 2012, Committee of the Whole Planning and Administration meeting Council directed the CAO to provide the appraisal reports for the above noted to the next meeting. The appraisals will be available at the meeting.	
 <u>Private Concessions on Municipal Property</u>	20 – 23
Report No. 2012.08 to provide a report to Council as it relates to the above noted.	
 <u>Kakabeka Street Fair</u>	24
Report No. 2012.09 to provide information with respect to booths set up at the Kakabeka Street Fair.	
 <u>ROMA/OGRA</u> <u>Municipal Delegations</u>	
Discussion with respect to the municipal delegations for the Ministries of Municipal Affairs and Housing, Infrastructure, Agriculture, Food and Rural Affairs, Natural Resources, Transportation and Community and Social Services.	
 <u>Cemetery Fees - Comparison</u>	25
A copy of a chart showing the fees for cemetery plots and cremations, etc. from other municipalities. Jamie Cressman, CAO, will provide a verbal report.	
 PENDING ITEMS	
List of pending items, for information.	26
 ADJOURNMENT	
RES THAT the Committee of the Whole Administration and Operations	
2 Meeting held on February 22, 2012, be adjourned, the hour being	
_____ p.m.	



THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE

COMMITTEE OF THE WHOLE
ADMINISTRATION & OPERATIONS

MINUTES

Administration Department
Financial Department
Public Works Department

DATE: January 25, 2012
TIME: 6:30 p.m.
PLACE: Council Chambers
Oliver Paipoonge Municipal Complex
CHAIR: Councillor E. Collingwood
PRESENT: Mayor L. Kloosterhuis
Councillor J. Byers
Councillor B. Kamphof
Councillor A. Vis
MUNICIPAL OFFICERS: Jamie Cressman, Chief Administrative Officer
Judy Jacobson, Deputy Clerk
Margaret (Peggy) Dupuis, Treasurer
Peter Whittington, Public Works Superintendent

CALL TO ORDER

Councillor J. Byers called the meeting to order.

DISCLOSURES OF INTEREST

Councillor J. Byers disclosed an interest with respect to Report No. 2012.04 Rubin Industrial Park Name That Road Contest as his wife entered the contest.

ADOPTION OF AGENDA

Resolution No. 18-2012

MOVED BY Councillor J. Byers
SECONDED BY Councillor A. Vis

THAT with respect to the January 25, 2012, Committee of the Whole Administration and Operations Agenda we recommend that the agenda as printed including any additional information and new business be confirmed.

CARRIED

DEPUTATIONS

King George's Park
Water Supply Agreement

At the Special Council Meeting held on December 19, 2011, Council directed that a meeting be established with the developer in January 2012.

Silvio DiGregorio, Developer and Rob Marasco, Engineering Northwest Ltd. appeared before Council and provided information with respect to the above noted and responded to questions.

MINUTES OF PREVIOUS MEETING

Committee of the Whole
Administration and Operations

Minutes of the Committee of the Whole Planning and Development/Administration and Operations Meeting held on December 12, 2012, for discussion only.

REPORTS OF MUNICIPAL OFFICERS

2011 Year End Report
Fire and Emergency Services

Report No. 2012.05 Fire and Emergency Services 2011 Year End Report, for information.

Mike Horan, Fire Chief was unable to attend the meeting.

Council directed the Report be represented at the February 13, 2012 meeting and that Mike Horan, Fire Chief attend the meeting.

2011 Year End Report
Public Works Department

Report No. 2012.06 Public Works Department 2011 Year End Report, for information.

Peter Whittington, Public Works Superintendent appeared before Council and responded to questions with respect to the Report. It was noted that the Rosslyn Road Drainage project was inadvertently missed from the Report.

Council directed Administration to investigate providing notice to residents regarding placing snow on the roads and highways.

FINANCE DEPARTMENT

List of Accounts

A copy of the List of Accounts as of January 18, 2012, for approval of payment.

Council directed Administration to represent the List of Accounts at the February 13, 2012, meeting.

ADMINISTRATION DEPARTMENT

CAO Report

Report from Jamie Cressman, CAO dated January 17, 2012, attaching the following:

1. Schedule "A" to By-law No. 517-2008 to fix the remuneration of senior staff members and non-union personnel of the Municipality.

Council directed the CAO to provide information with respect to the above noted to the February 13, 2012, meeting.

2. Information on Workshops in the Executive Diploma in Municipal Management.
3. Email from Brandon Baglien, Aon Reed Stenhouse Inc. dated January 17, 2012 relative to the Agriplex insurance.

Rubin Industrial Park
Name That Road Contest

Report No. 2012.04 to provide Council with the submissions received from the Name That Road Contest held in December 2011 for the new road in the Rubin Industrial Park.

Resolution No. 22-2012

MOVED BY Councillor A. Vis
SECONDED BY Mayor L. Kloosterhuis

THAT with respect to Report No. 2012.04 Name That Road Contest we recommend that the two new roads in the Rubin Industrial Park be named as follows:

deHoop Drive and Wideman Drive;

AND THAT the necessary By-law be presented to Council for ratification.

CARRIED

Councillor J. Byers disclosed an interest and refrained from discussing or voting on the above noted as his wife entered the contest.

REPORTS OF COMMITTEES

PENDING ITEMS

List of pending items, for information.

NEW BUSINESS

Township of Conmee
Contract for Library Services

At the November 28, 2011, Council Meeting a resolution was passed advising that Council does not support entering into an agreement with the Township of Conmee to supply library services.

A revised contract for library services between the Municipality of Oliver Paipoonge Public Library Board and the Township of Conmee was distributed to Members of Council separately for review.

Thunder Bay Veterinary Services Committee

Resolution No. 23-2012

MOVED BY Councillor A. Vis
SECONDED BY Mayor L. Kloosterhuis

THAT the Municipality of Oliver Paipoonge appoints the following representatives to the Thunder Bay Veterinary Services Committee:

Bill Pinner
Peter Aalbers

AND THAT the payment for the 2012 Portion of the Enrollment Fee for the Veterinary Assistance Program in the amount of \$500.00, BE APPROVED.

CARRIED

Resolution No. 24-2012

MOVED BY Councillor J. Byers
SECONDED BY Councillor A. Vis

THAT the Oliver Paipoonge Council approves the CAO participate in the Workshops in the Executive Diploma in Municipal Management being held in Marathon.

CARRIED

ADJOURNMENT

Resolution No. 25-2012

MOVED BY Councillor J. Byers
SECONDED BY Councillor A. Vis

THAT the Committee of the Whole Administration and Operations Meeting held on January 25, 2012, be adjourned, the hour being 9:25 p.m.

CARRIED

Councillor E. Collingwood

Jamie Cressman
Chief Administrative Officer

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: General - General Bank Account					
Computer Cheques:					
14020	18/01/2012	C.C. Poulin Equipment Ltd. 171541	RDS - valve&headlamp	238.57	
		171767	RDS - fuses	37.52	276.09
14021	18/01/2012	CANADA REVENUE AGENCY to Jan 19/12	489643890RI	301.68	301.68
14022	18/01/2012	CRC COMMUNICATIONS 578979	RDS - site rental for January	197.75	197.75
14023	18/01/2012	DATAMARK SYSTEMS 12924029-1	NWREC - icerental journals	670.50	670.50
14024	18/01/2012	DOUBLE J & DOUBLE G 810	MURILLO HALL - seal new floor	621.50	621.50
14025	18/01/2012	HALOW & SON, B.J. 536+537+538	RDS - #24 #22 #21 truckrepairs	593.25	593.25
14026	18/01/2012	MFOA 2012 memb	ADM - 2012 membership	316.40	316.40
14027	18/01/2012	Minister Of Finance- 1536-06 Jan 12	TILE DRAINAGE - 2006-35	6,168.41	6,168.41
14028	18/01/2012	Nova-Pro Industrial Supply Lt, 292+172-1+002-1	RDS - shop supplies	362.11	362.11
14029	18/01/2012	Rick Hansen Foundation Donation	LIBRARY- patron donations	25.00	25.00
14030	18/01/2012	Rick's Auto Repair 11494	RDS - V26 annual insp	217.02	217.02
14031	18/01/2012	RURAL 60 PLUS 303904	MURILLO HALL - table dolly	250.00	250.00
14032	18/01/2012	Sifto Canada Corp. 5337+5788	RDS - 2 loads of salt - p/u	2,553.66	
		090+091+092	RDS - 3 loads salt p/u	4,060.59	6,614.25
14033	18/01/2012	STRONGCO EQUIPMENT 302407	RDS - plow blade #20	283.43	283.43
14034	18/01/2012	Thames Communications 12-404285	FD - trial pager&charger	537.88	537.88
14035	18/01/2012	Thunder Bay Dist. Health Unit Jan 2012	LEVY - January 2012	9,899.00	9,899.00
14036	25/01/2012	A.M.T.C.O. 2012*0696	ADM - Membership Fees 2012	214.70	214.70
14037	25/01/2012	Bazaar And Novelty Thunder Bay 90725	NW - conc supplies	147.80	
		90726	NW - conc supplies	12.43	160.23
14038	25/01/2012	Bluewave Energy 8017587	RDS - fuel - dyed diesel	1,296.58	

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		8017586	RDS - fuel - clear diesel	2,016.33	3,312.91
14039	25/01/2012	CAL-GAS INC., 14741+14760	NW - propane refills	75.71	75.71
14040	25/01/2012	Cimco Refrigeration 90336718	NW - 3rd yr of contract	5,279.93	5,279.93
14041	25/01/2012	Coastal Steel Construction Ltd 188666	RDS - tubing & sheetmetal	134.68	
		188675	RDS - New V20 channel	340.58	475.26
14042	25/01/2012	Construction & Allied Workers JAN 2012	UNION DUES - rds/rec/landfill	434.68	434.68
14043	25/01/2012	COOKE, Sean Airbrake course	FD - Reimb for training	282.25	282.25
14044	25/01/2012	DP CONSTRUCTION 814302	ADM - repairs to bldg maint.	2,034.00	2,034.00
14045	25/01/2012	Enviroshred 0117526	ADM - shredding service	118.44	118.44
14046	25/01/2012	FANTASY FALLS 1193 - fuel	RDS - Fuel for Van	135.00	135.00
14047	25/01/2012	FIRE SAFETY CANADA 1550	FD - 2012 membership	100.00	100.00
14048	25/01/2012	HORAN, Sean 2012 medical	FD - reimb. for medical	168.00	168.00
14049	25/01/2012	IMPACT PROMOTIONS & golf shirts emb	MNR STEWARDSHIP - re Viehbeck	25.43	25.43
14050	25/01/2012	MUNISOFT 15410	ADM - billing webinar	113.00	113.00
14051	25/01/2012	NORTRAX 01867	LANDFILL - bits & repl parts	666.62	666.62
14052	25/01/2012	ONT. ASSOC. PROPERTY STANDAI 2012 memb	BYLAW ENF - memb fee	60.00	60.00
14053	25/01/2012	Sifto Canada Corp. 8028+8029	RDS - 2 loads salt	2,812.57	2,812.57
14054	25/01/2012	Toromont Cat 895554	RDS - drylube	81.22	81.22
14055	25/01/2012	Twin City Refreshments Ltd. 264808	NW - conc supplies	25.65	25.65
14056	25/01/2012	VIEHBECK, DAVIS Council dinner	STEWARDSHIP-reimb expense	476.86	476.86
14057	25/01/2012	Wildwoode Variety 541466	FD - Fuel - R33	116.00	116.00
14058	25/01/2012	Wildon Wiring Ltd. 5633	RDS/NW - light repairs	1,180.66	1,180.66
14059	31/01/2012	Canadian National Railways			

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		90521943+944	RDS - Dec RR Xing	1,334.48	1,334.48
14060	31/01/2012	Engineering Northwest Ltd. PN03039B	ADM - King George development	2,106.43	2,106.43
14061	31/01/2012	Jaremey, Nellie 2011 Refund	MURILLO HALL - rental cancelle	75.00	75.00
14062	31/01/2012	JML ENGINEERING LTD. 2011061-4	RDS - Wing rd culvert	1,364.48	1,364.48
14063	31/01/2012	Thunder Bay Glass & Window Inc 12072	FD - Glass repairs	943.66	943.66
14064	31/01/2012	True Grit Consulting Ltd. 5998 6027	RUBIN - Addtnl eng fees LANDFILL - surveys	576.30 2,150.96	2,727.26
14065	31/01/2012	VIS, Kimberly Reimb coursefee	ADM-Planning course reimb.	367.25	367.25
14066	31/01/2012	Bluewave Energy 604+605	RDS - Clear & Dyed diesel	5,338.76	5,338.76
14067	31/01/2012	C.C. Poulin Equipment Ltd. 172058 172030	RDS - B/O kit RDS - cover, mirror, antifreez	82.26 200.93	283.19
14068	31/01/2012	CANADA REVENUE AGENCY to Feb 2, 2012	489643890RI	326.65	326.65
14069	31/01/2012	Dowswell, Robert 16-11 O/P	OCCUPANCY PERMIT - refund	200.00	200.00
14070	31/01/2012	Economy Printing 40232	PLANNING/FD-Businesscards	223.74	223.74
14071	31/01/2012	Len Carr Electric Ltd. 4156C	MURILLO RINK - elect repair	337.03	337.03
14072	31/01/2012	Lowerys Basics 844359 88903	ADM - office supplies ADM - copier charges	1,152.00 185.75	1,337.75
14073	31/01/2012	McKITRICKS Prop Stand byla 1-10170 1-10137 jan 1-9983 Jan	ADM - legal fees re bylaw ADM - Legal LEGAL - Landfill C of A. ADM - Legal advise	2,740.25 3,156.09 3,158.35 141.25	9,195.94
14074	31/01/2012	Methot, Marcel 54/11 refund	OCCUPANCY PERMIT - refund	200.00	200.00
14075	31/01/2012	Morneau Shepell Ltd 573066	ADM - EAP program Feb-Apr	233.03	233.03
14076	31/01/2012	NORTRAX 02175	RDS - V33 fuelfilter	177.70	177.70
14077	31/01/2012	Petty Cash Jan 2012 p/c	PETTY CASH - Jan exp	215.95	215.95

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
14078	31/01/2012	Praxair Distribution 12886151	RDS - OxyAcet refills	233.64	233.64
14079	31/01/2012	Purolator Courier, 415199279	ADM - OMB courier fee	48.55	48.55
14080	31/01/2012	Pye Brothers Fuels 3312	RDS - Oil	252.22	252.22
14081	31/01/2012	Quality Door Hardware Limited 50185	REC - Locks for Intola rink	284.76	284.76
14082	31/01/2012	Rust Check Centre 33241	RDS - V20 (new) treatment	333.35	333.35
14083	31/01/2012	Sifto Canada Corp. 845/846/113	RDS - loads of salt	7,046.29	7,046.29
14084	31/01/2012	Thunder Bay Broom & Chemical 76432+76457	MURILLO HALL - cust supplies	428.16	428.16
14085	31/01/2012	Thunder Bay Dist. Health Unit Feb 2012	TBDHU - Feb levy	9,899.00	9,899.00
14086	31/01/2012	Thunder Bay Dist. Veterinary 2012 Vet Asst	COUNCIL - as per resolution	500.00	500.00
14087	31/01/2012	Toromont Cat 5836+5837	RDS - V31/V28 blades	360.97	360.97
14088	31/01/2012	Truck And Diesel Hydraulics 58608	RDS - coupler&fitting	46.82	46.82
14089	31/01/2012	Twin City Refreshments Ltd. 265088	NW - Conc supplies	163.98	163.98
14090	31/01/2012	Web Press (Thunder Bay) Ltd. 12-22876	NEWSLETTER - Feb print	572.04	572.04
14091	31/01/2012	ROSS CHUCHMAN -095	WATERWORKS - report& mtgs	450.00	450.00
14092	09/02/2012	ALS CANADA LTD 855128 855127 855124 260001081	MURILLO HALL - sampling ROSSLYN HALL - sampling NW REC - sampling ROSSLYN WATER - sampling	26.84 26.84 26.84 78.15	158.67
14093	09/02/2012	BELL MOBILITY INC. 214485	FD - Feb maint charges	214.70	214.70
14094	09/02/2012	Bluewave Energy 17694 17695	RDS - Clear diesel RDS - dyed diesel	1,506.26 1,544.99	3,051.25
14095	09/02/2012	BUTLER, TOM Jan 2012	BLDG INSP - Jan insp & mlg	2,053.24	2,053.24
14096	09/02/2012	C.A. Ferguson 197670	NW - conc cust. supplies	516.84	516.84
14097	09/02/2012	C.C. Poulin Equipment Ltd.			

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		215+160+139	RDS - blade/mate/cover/filter	395.46	395.46
14098	09/02/2012	CAL-GAS INC.. 468809	FD - Slate propane	1,086.29	
		468767	FD - Kuusisto propane	849.01	
		14571	NW - propane refills	75.71	2,011.01
14099	09/02/2012	Canadian Pacific Railway 11035932	RDS - Jan Xing 2012	1,668.10	1,668.10
14100	09/02/2012	Central Canada Industries Inc. 60653020	RDS - cables	145.58	145.58
14101	09/02/2012	Fort Garry Industries 2274072	RDS - valve/guage/bulbs	51.30	
		2905+6534-CR	RDS - plug & bulbs	16.10	67.40
14102	09/02/2012	HALOW & SON, B.J. 4579+4583	LANDFILL - float dozer for rep	610.20	610.20
14103	09/02/2012	Kakabeka Esso Jan 2012	FD/REC - fuel	421.85	421.85
14104	09/02/2012	KOK Penny Jan 2012	BLDG INSP - insp	140.00	140.00
14105	09/02/2012	Lowerys Basics 844654	ADM/PLANNING - supplies	349.85	349.85
14106	09/02/2012	MANZON, PAUL Jan 2012	BLDG INSP - insp&mlg	478.00	478.00
14107	09/02/2012	MUNICIPALITY OF Account 247	LANDFILL - tax	112.25	112.25
14108	09/02/2012	NORTRAX 02287	RDS - filter v33	92.57	92.57
14109	09/02/2012	Ontario Good Roads Association 55925	ADM - 2012 memb.	733.21	733.21
14110	09/02/2012	Recool Canada Inc. 60611	NW - garbage collection	185.16	
		61101	LANDFILLS - recycling p/us	3,051.00	3,236.16
14111	09/02/2012	Rick's Auto Repair 10081	RDS - V02 fuelpump	890.00	
		10042	FD - R13 repairs	90.40	980.40
14112	09/02/2012	Sasi Spring Water 186014	ADM - watercoupon books	75.00	75.00
14113	09/02/2012	SERVICE-TECH MUN3 4 & 5	HALL/ADM/RINK - repairs	1,362.23	1,362.23
14114	09/02/2012	Sifto Canada Corp. 82118+80847	RDS - Salt X 2	2,682.11	2,682.11
14115	09/02/2012	SPECTRUM GROUP 7905600	FD - Stanley stn radio	1,190.67	1,190.67
14116	09/02/2012	Superior Safety			

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		175436	FD - bunker gloves&balacava	252.74	252.74
14117	09/02/2012	Thunder Bay District Social 1860000787	TBDHU - interim levy for Feb	75,412.00	75,412.00
14118	09/02/2012	Thunder Bay Dist. Mun. League 2012 levy	TBDML - 2012 levy	2,077.92	2,077.92
14119	09/02/2012	THUNDER BAY MEAT PROCESSINC 11787	NW - conc supplies	25.36	25.36
14120	16/02/2012	Cimco Refrigeration 90339295	NW - charge for emerg service	508.50	508.50
14121	16/02/2012	Tempelman Water Haulage 2012007	RINKS - Rosslyn&Murillo	510.00	510.00
14122	16/02/2012	Thermal Mechanical Systems 70931	NW - Condensor motor repairs	1,294.43	1,294.43
14123	16/02/2012	WILLIAM SQUIBB & ASSOCIATES 8762	ADM - sales tax refund	960.13	960.13
14124	16/02/2012	Alpine Club of Canada - Stewardship	STEWARDSHIP - Film Festival	75.00	75.00
14125	16/02/2012	Bluewave Energy 8017749 8011750	RDS - clear diesel RDS - dyed diesel	367.25 1,469.28	1,836.53
14126	16/02/2012	Boles Feeds Limited 25611	RDS - pressure gauges	13.54	13.54
14127	16/02/2012	Canadian National Railways 28162+161	RDS - RR Xing January	1,334.48	1,334.48
14128	16/02/2012	CANADA REVENUE AGENCY to Feb 17	489643890RI	198.11	198.11
14129	16/02/2012	CRC COMMUNICATIONS 579171	RDS - Feb tower rental	197.75	197.75
14130	16/02/2012	FIVE STAR BAKERY 44550	NW - conc supplies	126.30	126.30
14131	16/02/2012	HARI, Doug 022806	RDS - reimb for mailbox	22.59	22.59
14132	16/02/2012	HENDERSON GLASS (LAKEHEAD) I 58771	NW - window repairs	509.20	509.20
14133	16/02/2012	HOME MILK DELIVERY 78915+78861	NW - conc supplies	234.36	234.36
14134	16/02/2012	KEVIN'S TIRE SERVICE 232561	RDS - V33 flat tire repair	49.72	49.72
14135	16/02/2012	LOUDON BROS. LIMITED 126309	NW - conc supplies	212.53	212.53
14136	16/02/2012	Lowerys Basics 6229+5420	ADM - office supplies	241.91	241.91
14137	16/02/2012	Minister Of Finance			

Report Date
16/02/2012 4:52 PM

Municipality of Oliver Paipoonge
List of Accounts
As of 16/02/2012
Batch: 2012-00010 to 2012-00032

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		Planning regfee	PLANNING/COUNCIL - reg fees	450.00	450.00
14138	16/02/2012	Municipality of Greenstone			
		Donation	COUNCIL - M Power Museum	150.00	150.00
14139	16/02/2012	PAUL S. HEAYN, AMCT			
		OP 020	ADM - Mtg inv. fee	500.00	500.00
14140	16/02/2012	Pitney Bowes Global Credit Ser			
		574621	ADM - meter rental	203.50	203.50
14141	16/02/2012	Quality Door Hardware Limited			
		587+588	NW - rekey & hardware	1,983.16	1,983.16
14142	16/02/2012	Rick's Auto Repair			
		10093	RDS - #26 heatermotor	101.31	101.31
14143	16/02/2012	Santorelli & Sons Limited,			
		to Jan 31/12	RDS/FD - fuel	812.61	812.61
14144	16/02/2012	SPECTRUM GROUP			
		7932300	FD - radio repair	175.15	175.15
14145	16/02/2012	SWANA			
		2012 memb fee	SWANA - J. C. memb fee 2012	188.00	188.00
14146	16/02/2012	Technical Standards & Safety			
		2269268	NW - Ref. plant inspection	474.60	474.60
14147	16/02/2012	Tempelman Water Haulage			
		197468	MURILLO RINK - water	170.00	170.00
14148	16/02/2012	Thunder Bay Chamber			
		Stewardship	STEWARDSHIP - reg fee	706.25	706.25
14149	16/02/2012	The Office Supplier			
		1385+1371	ADM - office supplies	134.69	134.69
14150	16/02/2012	Thunder Bay Broom & Chemical			
		76675+676	NW/MURILLO - hall supplies	236.06	236.06
14151	16/02/2012	THUNDER BAY MEAT PROCESSINC			
		11793+98	NW - conc supplies	158.35	158.35
14152	16/02/2012	Twin City Refreshments Ltd.			
		5508+5684+365	NW - conc supplies	1,231.88	1,231.88
14153	16/02/2012	WATER QUALITY SERVICE			
		2256	WATERWORKS - Jan sampling	1,469.00	1,469.00
Other:					
354-Man	06/01/2012	Hydro One Networks Inc			
		Jan (2)	HYDRO -	3,725.67	3,725.67
356-Man	05/01/2012	TBayTel			
		Jan cell 2012	CELLPHONES -	647.79	647.79
424-Man	24/01/2012	TBayTel			
		Jan 2012	TELEPHONE -	461.97	461.97
426-Man	24/01/2012	TBayTel			
		Jan Security	SECURITY -	909.65	909.65

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
429-Man	24/01/2012	TD Visa exp DEC 2011	VISA	2,752.19	2,752.19
493-Man	19/01/2012	TD Visa Dec 2011	VISA -	3,786.56	3,786.56
572-Man	26/01/2012	Hydro One Networks Inc bal o/s Dec	HYDRO - murillo rink balance	0.03	0.03
757-Man	09/01/2012	TBayTel Jan (2)	TELEPHONE -	1,224.13	1,224.13
757-Man	18/01/2012	TD Visa Accrual 11/11	VISA -	4,578.03	4,578.03
844-Man	16/01/2012	Union Energy Jan 2012	UNION GAS -	6,728.37	6,728.37
845-Man	16/01/2012	Hydro One Networks Inc Jan (1)	FD - Intola fh	56.84	56.84
935-Man	19/01/2012	Hydro One Networks Inc Jan (3)	HYDRO -	10,574.73	10,574.73
				Total for General:	246,721.84

Certified Correct This 17th day of February, 2012

Chair

Administrator

CAO Report
February 9 – 16, 2012

1. A request has been received to arrange a meeting to discuss the proposed library contract between Oliver Paipoonge and Conmee. Email attached.
2. At our Managers meeting on February 14 the Fire Chief and Community Services Supervisor were directed to look into gas detection devices for the Municipal Office and arrange for the purchase and installation of such a device.
3. Meeting with Thunder Bay Ventures has been established for April 10, 2012 at 7:00 PM.
4. As directed Mayor Kloosterhuis and Councillors Collingwood, Kamphof, Byers and Vis have been registered for the upcoming planning conference.
5. Discussion took place in regards to the condition of the bulldozers at the landfill sites. The bulldozer from the south landfill had been sent for final drive repairs prior to the meeting. Both the Public Works Supervisor and Community Services Supervisor have assured administration that the repairs are warranted.

Jamie Cressman

From: Oliver Paipoonge <mayor.lucy@xplornet.com>
Sent: Thursday, February 16, 2012 7:13 AM
To: 'Jamie Cressman'
Cc: 'Kevin Holland'
Subject: FW: Contract for Library Services

Jamie:

Please include this for Wednesday night's meeting. Mayor Lucy

-----Original Message-----

From: Conmee [<mailto:conmee@tbaytel.net>]
Sent: Wednesday, February 15, 2012 3:34 PM
To: 'Oliver Paipoonge Public Library'
Cc: 'Oliver Paipoonge'
Subject: RE: Contract for Library Services

It appears that there is some misunderstanding on this issue. Reeve Holland is requesting a meeting with Mayor Kloosterhuis and the Oliver Paipoonge Library Board so that we don't continue to make assumptions on what the others want. Please advise if such a meeting would be acceptable.

Pat Maxwell, CAO/Clerk
Township of Conmee

-----Original Message-----

From: Oliver Paipoonge Public Library [<mailto:library@tbaytel.net>]
Sent: February-15-12 1:01 PM
To: Conmee
Subject: Re: Contract for Library Services

Hi Pat,
Our Library Board made a motion last night to not proceed with the offer outlined in the contract that this time. They felt that the stipulations specified by both the Conmee Council and Oliver Paipoonge Council would hamper our ability to effectively run the Conmee Library. The Board will be opened to other ideas and alternatives but feels that we are unable to meet the conditions put forward by the various parties.
-Maxine

On Wed, 15 Feb 2012 12:19:17 -0500

"Conmee" <conmee@tbaytel.net> wrote:
> Thank you Judy...will someone there reword the agreement?
>
>
>
> Pat
>
>
>

>From: JUDY JACOBSON [<mailto:judy.jacobson@oliverpaipoonge.on.ca>]
> Sent: February-14-12 2:01 PM
> To: Maxine McCulloch; Conmee
> Subject: Contract for Library Services
>
>
>
> Maxine and Pat, the following is the resolution passed at January 25,
> 2012, meeting of the Oliver Paipoonge Council with respect to the above noted:
>
>
>
> "THAT the Oliver Paipoonge Council agrees to provide
>
> management services for one year on a trial basis to the
>
> Conmee Library;
>
>
>
> AND THAT each party be allowed to opt out with 30 days
>
> notice and the Provincial Library Grant be provided to the
>
> Municipality of Oliver Paipoonge."
>
>
>
>
>
>
>
>
> Judy Jacobson
>
> Deputy Clerk
>
> Municipality of Oliver Paipoonge
>
> Box 10, 4569 Oliver Road
>
> Murillo ON P0T 2G0
>
> 807-935-2613 x 26 (phone)
>
> 807-935-2161 (fax)
>
> judy.jacobson@oliverpaipoonge.on.ca
>
>
>

CORPORATE REPORT

DEPARTMENT: Administration	REPORT NO.: 2012.08
DATE PREPARED: February 15, 2012	MEETING DATE: February 22, 2012
	NO. OF PAGES: 1 of 1
SUBJECT: Private Concessions on Municipal Property	

PURPOSE

Provide a report to Council as it relates to the above noted.

BACKGROUND

Administration was directed to provide a report to Council as it relates to the operation of private concessions on Municipal property.

In 2011 Council was petitioned by a non-resident vendor for permission to operate a concession business on Municipal property. Council was asked to waive the vendor license fee as required under by-law number 422-2006. Council did not agree to waive the license fee. The vendor contacted the local baseball association to partner together and provide concessions.

REPORT SUMMARY

The concessions operated on an as required basis throughout the baseball season.

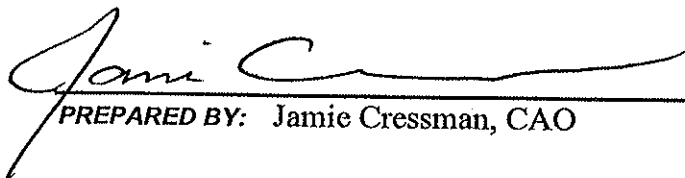
Concerns were received from the local business community including a deputation to Council from a local business owner.

Council decided to allow the concession to operate until the end of the season and would review the issue prior to the 2012 season.

Attached is by-law 422-2006 for information.

RECOMMENDATION

Direction from Council



PREPARED BY: Jamie Cressman, CAO

THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE

BY-LAW NO. 422-2006

Being a by-law to provide for the licensing, regulating and governing of transient traders

WHEREAS the Municipal Act, 2001, S.O. 2001, c.25, Section 150(1) allows a municipality to license, regulate and govern any business wholly or partly carried on within the municipality even if the business is being carried on from a location outside the municipality;

AND WHEREAS except as otherwise provided, a municipality may only exercise its licensing powers under this section, including imposing conditions, for one or more of the following purposes:

1. Health and safety.
2. Nuisance control.
3. Consumer protection. Municipal Act, 2001, S.O. 2001, c.25, Section 150 (2).

AND WHEREAS businesses that may be licensed, regulated and governed under subsection (1) include the sale or hire of goods or services on an intermittent or one-time basis and the activities of a transient trader;

AND WHEREAS the Municipality of Oliver Paipoonge deems it desirable to regulate transient businesses to ensure health and safety, nuisance control, and consumer protection;

NOW THEREFORE, the Council of the Municipality of the Corporation of the Municipality of Oliver Paipoonge enacts the following:

1. In this By-law, "transient traders" includes:

- a. Transient traders and other persons whose names have not been entered on the assessment roll in respect of business assessment for the then current year, and who offer goods, wares or merchandise for sale by auction, conducted by themselves or by a licensed auctioneer or otherwise, or who offer them for sale in any other manner; and
- b. Persons whose names are not entered on the assessment roll or are entered on it for the first time, in respect of business assessment, and who so offer goods, wares or merchandise for sale; and
- c. Any person commencing business who has not resided continuously in this municipality for at least three months preceding the time of this commencing his business here and who so offers goods, wares or merchandise for sale.

2. This By-law does not apply to:

- a. The sale of stock of a bankrupt or an insolvent within the meaning of any bankruptcy or insolvency act in force in Ontario, nor to the sale of any stock damaged by reason of fire which is being sold or disposed of within the Municipality if such business was being carried on in the Municipality at the time of bankruptcy, insolvency or fire, as long as 21 goods, wares or merchandise are added to

such stock; or

- b. The sale of a business to a bona fide purchaser who continues the business; or
 - c. Sales at local trade shows, farmers market, craft shows, and local fairs organized and operated by local organizations.
3. No transient trader shall carry on his business within the Municipality of Oliver Palpoonge without first having obtained a license to do so as provided herein.
4. Prior to the granting of any license, the By-law Enforcement Officer or the Issuer of Licenses for the Municipality of Oliver Palpoonge shall ascertain that the conduct of any person, including the officers, directors, employees or agents of a corporation, affords reasonable cause to believe that the person will carry on or engage in the business in accordance with the law, and with honesty and integrity.

All applications for the licenses shall be in the form of a declaration as set out in Schedule "A" to this by-law. Such form shall be furnished by the Issuer of Licenses on application to him/her at his/her office.

5. a. The fee for such license shall be the sum of four hundred (\$400.00) dollars and such fee shall be paid to the Corporation of the Municipality of Oliver Palpoonge;
- b. The sum paid for a license shall be credited to the person paying it, or to any bona fide purchaser of the business who carried on the business on account of taxes payable in respect of real property taxes on the lands used for the purposes or in connection with the business if the land is owned by the person carrying on the business, during the year in which the license is issued and five years thereafter;
- c. Upon submitting an application for a license to the Issuer of Licenses, the total cost of the license fee shall be paid at the same time in cash or certified cheque.
7. Every license, unless soon forfeited, shall be for the year current at the time of the issuance thereof and shall expire on the 31st day of December next succeeding the date thereof.
8. Every transient trader who carried on business without a license shall be guilty on offence and shall incur a penalty equal to the license fee which he should have paid and in addition thereto the sum of not less than ten dollars (\$10.00) and not more than two hundred dollars (\$200.00), such penalty and costs to be recoverable under the Provincial Offences Act, R.S.O. 1990, Chapter P. 33 and amendments thereto.
9. Every transient trader shall cause his license to be prominently and permanently displayed in his place of business during the full term in which he is carrying on business as a transient trader and in default thereof shall incur a penalty not less than one dollar (\$1.00) or more than ten dollars (\$10.00).
10. By-law 981-1994 is repealed.
11. This by-law shall come into force and take effect on the final passing thereof.

Read a first and second time this 29th day of May, 2006.
Read a third and final time this 29th day of May, 2006.

THE CORPORATION OF THE MUNICIPALITY
OF OLIVER PAIPOONGE.



Mayor Lucy Kloosterhuis



Chief Administrative Officer

CORPORATE REPORT

DEPARTMENT: Administration	REPORT NO. 2012.09
DATE PREPARED: February 16, 2012	MEETING DATE: February 22, 2012
	NO. OF PAGES 1 of 1
SUBJECT: Kakabeka Street Fair	

PURPOSE

To provide information with respect to booths set up at the Kakabeka Street Fair.

BACKGROUND

At the September 12, 2011, meeting of Committee of the Whole Planning and Development Council directed Administration to provide a report to Council relative to complaints that had been received from concerned businesses in Kakabeka with respect to vendors setting up their booths at the Kakabeka Street Fair .

REPORT SUMMARY

The Kakabeka Street Fair was held August 19 - 21, 2011 and is an annual event.

Administration contacted the organizer of the Kakabeka Street Fair and were advised that any vendors wishing to set up a booth at the Fair are requested to pay a \$30.00 fee to assist with advertising. The vendor is then on their own to contact the owner of the property on which they wish to set up and any arrangements are made between the two parties.

By-law No. 422-2006 provides for the licensing, regulating and governing of transient traders. The By-law excludes sales at local trade shows, farmers markets, craft shows and local fairs organized and operated by local organizations.

Based on this information, the vendors who set up during the Kakabeka Street Fair were not in contravention of our Municipal By-law.

A copy of By-law No. 422-2006 is attached to Report No. 2012.08 contained in the agenda.

RECOMMENDATION

FOR INFORMATION ONLY

PREPARED BY: Jamie Cressman, CAO

Cemetery Fees Comparison Among Local Municipalities

Legend

- R: Resident
- NR: Non Resident
- RD: Regular Depth
- DD: Double Depth

CEMETERY LOCATION	PLOTS			CREMATIONS				
	Cost of Single Adult Plot	Opening/Closing Summer	Opening/Closing Winter	Opening/Closing Weekends/Holiday	Cost of Plot	Opening/Closing Summer	Opening/Closing Winter	Opening/Closing Weekends/Holiday
Conmee	400	450	550	Additional \$150	5 cremains/plot 400	125	125	Additional 150
Dryden	R: 500 NR: 850	RD: 700 DD: 800	RD: 900 DD: 1000	Additional 450	4 cremains/plot R: 140 NR: 270	200	250	Additional 350
Neebing	200	100	100		N/A	N/A	N/A	N/A
O'Connor	200	200	300	300	200	125	125	125
Oliver Paipooonge	428	425	425	425	5 cremains/plot 428 2 cremians/plot 250	175	175	175
Fort Francis	R: 333.77 NR: 467.28	RD: 608.53 DD: 778.35	RD: 844.40 DD: 1014.22	Additional 40%	R: 89.00 NR: 124.60	12": 141.52 13": 24": 283.04	N/A	12": 283.04 13": 24": 566.08
Sunset Cemetery	1124.35	800	800	Additional 200	1017	500	500	Additional 200
Thunder Bay	Single: 844.58 2 Grave: 1689.16	R: 778.42 NR: 1001.01	R: 778.42 NR: 1001.01	Additional 349.78	2'X2': 253.11 3'X3': 507.51	R: 305.28 NR: 417.20	R: 305.28 NR: 417.20	Additional 349.78

PENDING ITEMS

DATE	ITEM	ACTION REQUIRED	RESPONSIBILITY	DATE TO BE COMPLETED
June 28/10	Landfill Site Waste Management and User Pay System	Report	CAO/Community Services Supervisor	Mar 2012
Jun 15/11	Rubin Subdivision	Updates	CAO	Ongoing
Aug 15/11	Use of Murillo Race Track	Develop a Policy and Procedure	CAO	Mar 2012
Oct 27/11	Use of Lawn Sprinklers on Pennock Drive	Prepare a Report with Possible Options	CAO	Mar 2012
Oct 27/11	Promotion Items for the Municipality	Report	CAO	2012 Budget
Jan 25/12	Newsletter	Report – Year Round Publication	CAO	2012 Budget
Jan 25/12	Staff Development	Policy	CAO	Mar 2012