



**THE CORPORATION OF THE MUNICIPALITY
OF OLIVER PAIPOONGE**

BY-LAW NO. 852 - 2015

*A By-law to regulate the disposal of waste in the Municipality of
Oliver Paipoonge.*

WHEREAS:

1. The Corporation of the Municipality of Oliver Paipoonge owns, maintains and operates two Landfill Sites located at the following designated properties: 1 Spence Road (Con 1 Pt S ½ Lot 15 Pcl 845), known as the North Landfill, and 154 Barrie Drive (Con A S/R Pt Lot 19 RP55R7797 Part 1), known as the South Landfill.
2. The Council of the said Municipality deems it expedient to establish, maintain and regulate a system for the disposal of waste within the Municipality and to establish procedures, regulations, policies and fees for the disposal of waste and the recycling of waste material and to establish and maintain a system for the disposal of waste at said Landfill Sites.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY
OF OLIVER PAIPOONGE HEREBY ENACTS AS FOLLOWS:**

1. Title, Scope and Definitions

1.1 Short Title

This By-law may be cited as the “Waste Management By-law”.

1.2 Scope

- 1.2.1 The provisions of this By-law shall apply to persons, lands, structures and uses within the boundaries of the Corporation of the Municipality of Oliver Paipoonge.
- 1.2.2 No person shall dispose of, or cause to be disposed of, any waste, recyclable material, refuse or garbage except in conformity with the provisions of this By-law and schedule attached hereto.

1.3 Definitions

In this By-law:

- 1.3.1 “Agricultural waste” shall mean waste resulting from farm operations, excluding any dead animal or part thereof.
- 1.3.2 “Box Board” shall mean non-corrugated cardboard.
- 1.3.3 “Burn Area” shall mean the area in the Landfill Site designated by signs or otherwise for the purposes of burning.
- 1.3.4 “By-law Enforcement Officer” shall mean an officer employed by the Municipality whose purpose is to enforce By-laws.
- 1.3.5 “Cardboard” shall include only clean, dry corrugated cardboard, excluding all wax or plastic coated cardboard and boxboard.
- 1.3.6 “Certificate of Approval” (C of A) shall mean an environmental compliance approval as issued under the *Environmental Protection Act*, R.S.O. 1990, CHAPTER E.19, as amended.

- 1.3.7 “Commercial” shall be as defined within the Zoning By-law for the Municipality of Oliver Paipoonge, as may be amended from time to time.
- 1.3.8 “Community Services Supervisor” shall mean the employee appointed by the Municipality to fulfill this position within the Municipality, or his or her designate.
- 1.3.9 “Contaminated soil” shall mean soil contaminated by previous use or activity that meets Ministry of the Environment approval for disposal in a municipal landfill.
- 1.3.10 “Construction Material” shall mean any material used in the creation or repair of buildings or structures, including but not limited to pressure treated wood, asphalt shingles, drywall, insulation, vapour barrier, plastic tubing, weeping tile, flooring, and carpeting.
- 1.3.11 “Contractor” shall mean the person, persons, limited company or corporation hired by a resident or owner, who for monetary compensation, is providing either construction or waste disposal services.
- 1.3.12 “Council” shall mean the Council of the Corporation of the Municipality of Oliver Paipoonge.
- 1.3.13 “Demolition Material” shall mean rubble from the full or partial destruction of a building or structure as a result of fire, pulling or tearing down.
- 1.3.14 “Designated Collection Area” shall mean a location within the Landfill Site as designated by sign or otherwise.
- 1.3.15 “Disposable Waste Materials” shall mean and include garbage and refuse.
- 1.3.16 “Excess Waste” shall mean waste, refuse or garbage entering the Landfill Site contained within a tandem or larger size, truck or trailer that is generated from a commercial or industrial property.
- 1.3.17 “Fill Area” shall mean that operative area of the Landfill Site as designated by sign or otherwise.
- 1.3.18 “Garbage” shall mean and include all vegetable and animal matter subject to decay but excluding dead stock, whether it be household, commercial or industrial waste and shall include the receptacles and wrappings in which the same is placed.
- 1.3.19 “Hazardous waste” is waste that poses substantial or potential threats to public health or the environment and generally exhibits one or more of the following characteristics: ignitable, flammable, oxidizing, corrosive, toxic, radioactive or explosive.
- 1.3.20 “Hot ashes” shall mean the solid residue of any fuel for heating or cooking purposes, and soot or other cleanings from chimneys, fireplaces or heating appliances.
- 1.3.21 “Industrial” shall be as defined within the Zoning By-law for the Municipality of Oliver Paipoonge, as may be amended from time to time.
- 1.3.22 “Landfill Access Card” shall mean a card issued by the Municipality that authorizes a person to use the Landfill Site within the terms and conditions as specified in this By-law.

- 1.3.23 “Landfill Site” shall mean a waste disposal site designated and operated by the Municipality for the disposal of waste in accordance with the provisions of this By-law and the terms and conditions of a Certificate of Approval issued by the Ministry of the Environment. For the purposes of this By-law, there are two designated Landfill Sites: North Landfill - 1 Spence Road; and South Landfill - 154 Barrie Drive.
- 1.3.24 “Landfill Site Attendant” shall mean the employee(s) or agent(s) appointed by the Municipality responsible for the supervision and operation of the Landfill Site and for the administration of this By-law.
- 1.3.25 “Medical Waste” shall mean any needles or sharps used for the injection of any type of drugs, including oral medications.
- 1.3.26 “Multi-residential Property” shall mean a property containing more than two residential units.
- 1.3.27 “Municipality” shall mean the Corporation of the Municipality of Oliver Paipoonge.
- 1.3.28 “Operating Authority” shall mean the Corporation of the Municipality of Oliver Paipoonge.
- 1.3.29 “Owner” shall mean a person who is registered on title of a property under the *Land Titles Act*.
- 1.3.30 “Person” shall mean an individual or individuals, a partnership, a corporation, or other body or group and shall include any agent, representative or employee of any of these.
- 1.3.31 “Prohibited Waste Materials” shall mean any waste other than garbage as set out in **Schedule ‘B’** to this By-law.
- 1.3.32 “Property” shall mean a parcel of land shown on the assessment roll of the Municipality of Oliver Paipoonge, of land assessed under the *Assessment Act*.
- 1.3.33 “Recyclable Waste” shall mean any material that is acceptable under the recycling program for the Municipality as set out in **Schedule ‘D’** to this By-law.
- 1.3.34 “Refuse” shall mean and include all waste materials such as crockery, glass, jars, bottles, discarded wearing apparel and any item not subject to decay other than those items accepted by recycling.
- 1.3.35 “Resident” shall mean a person whose main place of residency is a property within the Municipality of Oliver Paipoonge and shall include a tenant of said property.
- 1.3.36 “Residential” shall be as defined within the Zoning By-law for the Municipality of Oliver Paipoonge, as amended from time to time, and include properties where there is a farming operation.
- 1.3.37 “Scavenge” shall mean the act of unauthorized removal of materials from in, around or among disposable solid waste at the Landfill Site.
- 1.3.38 “Scrap Metal Area” shall mean the area of the Landfill Site designated by signs or otherwise for the purpose of recycling scrap metal.
- 1.3.39 “Sewage” shall mean all raw human excrement.
- 1.3.40 “Tenant” shall mean a person, who is not an owner, whose main place of residency is in a dwelling unit located on a property within the Municipality of Oliver Paipoonge.

- 1.3.41 “Taxpayer” shall mean a person who is an owner of a property who may or may not reside on said property.
- 1.3.42 “Tipping Fees” shall mean the fees, as established by the Council as set out in the Consolidated Fee By-law.
- 1.3.43 “Tire Area” shall mean the area of the Landfill Site designated by signs or other for the purpose of placing used tires for recycling.
- 1.3.44 “Waste” shall mean garbage, refuse and other materials approved for disposal by the Ministry of the Environment, under the *Environmental Protection Act*, R.S.O. 1990, CHAPTER E.19, as amended.

2. Landfill Sites

- 2.1 No person shall use any lands within the Municipality for the purpose of a waste disposal site except lands designated by By-law for such use by Council for the Municipality or the Ministry of the Environment.
- 2.2 The Landfill Sites shall be operated and maintained by the Municipality in accordance with the terms and conditions of the Certificate of Approval, the provisions of this By-law and the requirements of the Ministry of the Environment.

2.3 Hours of Operation

- 2.3.1 No person shall deposit refuse, garbage, waste, tires, scrap metal, e-waste, recycling and construction and demolition waste in the Landfill Site other than those days and during those times as may be established by the Council from time to time. Notice of such dates and times, and any changes thereto, shall be published by the Municipality.
- 2.3.2 Notwithstanding the provisions of Section 2.3.1 above, public access to the Landfill Sites shall be restricted to those times when a Landfill Site Attendant is on duty and in attendance at the site as set out in **Schedule ‘A’** to this By-law.
- 2.3.3 No person shall trespass on the Landfill Site except as required to dispose or transfer material to the site in accordance with this By-law, or as is necessary to conduct lawful business with the Municipality during designated hours of operation of the Landfill Site in the presence of the Landfill Site Attendant or another authorized Municipal Official.

3. General Provisions

- 3.1 No person shall dispose of, or cause to be disposed, waste at the Landfill Site that originates or is generated from a location or use outside of the municipal boundaries of the Municipality.
- 3.2 Contaminated soil generated from outside of the Municipality shall be permitted at the Landfill Sites, if the following conditions are met:
- i) authorization of the Community Services Supervisor;
 - ii) provision of documentation from a licensed engineer that the soil has been tested and verified to meet the requirements of the Certificate of Approval for the Landfill Site; and
 - iii) payment of the prescribed fee.
- 3.3 Demolition waste generated from within the Municipality, where a Contractor authorization Form is not applicable, shall be permitted upon authorization of the Community Services Supervisor and payment of the prescribed fee.

- 3.4 A Landfill Access Card is required for entrance to the Landfill Site in order to dispose of waste and recycling, in accordance to the terms and conditions as set out in **Schedule ‘A’** of this By-law.
- 3.5 Contractors with authorization from either the operating authority, an owner or resident may access the Landfill Site with the appropriate completed documentation.
- 3.6 Persons shall dispose of permitted waste at the Landfill Site in accordance with the directions of the Landfill Site Attendant and in accordance with the provisions of **Schedule ‘C’** of this By-law and the Ministry of the Environment.
- 3.7 No person shall place hot ashes other than in the designated area.
- 3.8 No person shall dispose of any waste, refuse, prohibited waste, scrap metal, white metal, tires, e-waste or any hazardous waste on any road, right of way, Landfill Site or public property in the Municipality other than as permitted by this By-law.
- 3.9 No person shall dispose of prohibited waste, as listed in **Schedule ‘B’** of this By-law, at the Landfill Site.
- 3.10 A By-law Enforcement Officer or an individual employed and directed by the Municipality may open such bags of garbage that are found on roads, ditches or on any Municipal property where waste has been disposed and, upon finding proof that person did so dispose of such waste, a By-law Enforcement Officer shall be notified and lay charges.
- 3.11 No person shall dispose of any recyclable material other than in recycling containers designated by the Municipality for that purpose.
- 3.12 Any person delivering a load of disposable waste materials to the Landfill Site mixed with recyclable material, or any person who does not sort materials into designated areas, shall be charged a tipping fee as set out in the Consolidated Fee By-law.
- 3.13 No person shall scavenge through garbage and recycling at the Landfill Sites.
- 3.14 Nothing in this By-law prohibits the Council of the Municipality of Oliver Paipoonge from entering into an agreement with a person for the acceptance of waste outside the provisions of this By-law, provided the waste is permitted under the Certificate of Approval, and the terms of such an agreement shall prevail over this By-law.
- 3.15 For the purpose of this By-law, the definition and interpretation given in this By-law shall govern. In this By-law, “shall” is mandatory, words in singular include the feminine and vice versa.

4. Management/Operation of the Landfill Sites

- 4.1 The Municipality may provide and designate such areas within the Landfill Site as it deems necessary and appropriate for the removal, temporary storage and handling and processing of all waste under this By-law.
- 4.2 Household waste (excluding demolition material and construction material) collected by a Contractor on behalf of a resident within the limits of the Municipality shall be permitted to dispose of the collected waste provided the following are met:
- i) hold a Certificate of Approval from the Ministry of the Environment for waste collection activities;
 - ii) written approval from the Municipality to undertake waste collection services and use of the Landfill Site for this purpose; and
 - iii) pay the applicable tipping fee for commercial excess waste.

- 4.3 The Landfill Site shall be supervised by the Landfill Site Attendant during the days and hours of operation and at any other time as requested by the Community Services Supervisor.
- 4.4 No person shall place waste at the Landfill Site except during the hours of operation or as specified in **Schedule 'A'** of this By-law.
- 4.5 No person shall deposit waste at the Landfill Site coming from a source as not prescribed on the Certificate of Approval.
- 4.6 All waste delivered to the Landfill Site shall be placed under the direction of the Landfill Site Attendant.
- 4.7 No person shall enter the Landfill Site for any purpose other than depositing waste and recyclable material without the prior approval of the operating authority.
- 4.8 Fees for the disposal of waste at the Landfill Site shall be established by Council and set out in the Consolidated Fee By-law. Notice of such fees and any changes thereto shall be published by the Municipality and shall be applicable to all persons authorized to use the Landfill Site.

5. Administration

- 5.1 The Landfill Site Attendant shall guide waste acceptance operations at the Landfill Site and shall enforce compliance with the provisions of this By-law.
- 5.2 Permission to dispose of waste materials at the Landfill Site, in accordance with this By-law and without charge, may be granted to community groups undertaking litter pickup on Municipal property or for other Municipal sponsored events, at the discretion of the Community Services Supervisor or a designate, where such disposal is deemed to be within the public interest and not contrary to the intent of this By-law.
- 5.3 Council may authorize studies and programs and prepare policies for the maximization of the life expectancy, efficiency and effectiveness of the Landfill Sites and the reduction, reuse and recycling of waste.
- 5.4 This By-law shall be enforced by the By-law Enforcement Officer as defined herein. For the purposes of this By-law, the By-law Enforcement Officer may inspect garbage placed on public property.

6. Penalty Provisions

- 6.1 In addition to any other penalty prescribed by this By-law, any Person who contravenes any provision of this By-law is guilty of an offence and is liable to a fine or penalty for each offence established pursuant to the *Provincial Offences Act* and is set out on **Schedule "F"** forming an integral part of this By-law.
- 6.2 This By-law shall repeal and supersede any By-law not consistent with this By-law, including By-law Nos. 281-2003, 328-2004 and 482-2008.
- 6.3 If for any reason, any section or clause or provision of this By-law is declared by a Court of competent jurisdiction to be invalid, the same shall not affect the validity of this By-law as a whole or any part thereof other than the part which was declared to be invalid.
- 6.4 No person shall interfere with the By-law Enforcement Officer when he or she is enforcing this By-law.

7. Schedules

The following schedules attached to this By-law shall form a part of this By-law.

- Schedule 'A' – Landfill Site Procedures
- Schedule 'B' – Prohibited Waste Materials
- Schedule 'C' – Designated Areas
- Schedule 'D' – Recycling Program Policy
- Schedule 'E' – Authorization Forms
- Schedule 'F' – Set Fines
- Schedule 'G' – Tipping Fees (valid until Consolidated Fee By-law enacted)

This By-law shall take effect on the 11th day of July, 2015 and upon approval of the short form wording of this By-law.

Enacted and passed this 22nd day of June, A.D. 2015 as witnessed by the Seal of the Corporation and the hands of its proper Officers.

THE CORPORATION OF THE MUNICIPALITY OF
OLIVER PAIPOONGE

Mayor

Chief Administrative Officer/Clerk

BY-LAW NO. 852-2015 SCHEDULE 'A'**MUNICIPALITY OF OLIVER PAIPOONGE LANDFILL SITE
LANDFILL SITE PROCEDURES****1. Waste Acceptance**

1.1 Upon entrance to the Landfill Site, a person shall:

- a) stop and report to the Landfill Site Attendant;
- b) present a Landfill Access Card issued by the Municipality, together with photo identification that matches either:
 - i) the civic address on the access card; or
 - ii) a name listed on the authorized user list assigned to the access card.
- c) report the number and type of used tires to be placed for recycling (if applicable).
- d) place garbage and recyclable materials in the designated areas as directed by the Landfill Site Attendant.

2. Landfill Access Cards

2.1 A Landfill Access Card shall be issued one per property located within the Municipality of Oliver Paipoonge. A card may be issued to the tenant of a single family dwelling on a residential property.

2.2 One Landfill Access Card per property shall be issued. If a person is the owner of more than one property, the access card bearing the civic address of residency and/or commercial or industrial business shall be the one issued.

2.3 A Landfill Access Card is required for access to the Landfill Site.

2.4 The access card shall bear the municipal logo, be identified as a Landfill Access Card, bear a unique card number comprised of a letter and a four digit number, and contain a summary of the terms and conditions of the card's use. A tenant of a single family dwelling will be identified with a letter 'T' after the card number.

2.5 Access cards are available at the Municipal Office during regular office hours or other times that may be posted from time to time, and subject to the following:

- a) person must present photo identification that matches the civic address assigned to the property resided at or owned;
- b) an owner of vacant land, as verified by the Municipality from the assessment roll, and upon the owner presenting photo identification, may assign authorized users on the access card, as per sub-section 2.9 of this schedule;
- c) an owner/agent of a commercial or industrial property, upon verifying property location (with a hydro bill, telephone bill, etc.), and upon the owner/agent presenting photo identification, may assign authorized users on the access card, as per sub-section 2.9 of this schedule; and
- d) an owner or resident may authorize another resident with a valid Landfill Access Card to pick the access card up on their behalf by completing the appropriate authorization form available at the Municipal Office or for download from the municipal website.

2.6 The letter on an access card means the following:

- 2.6.1 **Residential (R)** - This type of card is issued to a property containing a single family dwelling, or a unit within a multi-residential building. Included are farms and churches. The holder of this type of card is permitted to deposit household waste, recyclable material, agricultural waste and a reasonable amount of construction and/or demolition material that would be generated during the construction or renovation of a residential dwelling or structure.

- 2.6.2 **Business (B)** - This type of card is issued to properties that have both a residential and commercial use. This type of property is permitted to dispose of household waste, Recyclable material and a reasonable amount of waste that would be generated from small commercial activity.
- 2.6.3 **Commercial/Industrial (C)** – This type of card is issued to a property that solely has a commercial or industrial use. This type of property would typically produce the types and volume of waste that would reasonably be expected to be generated from the commercial or industrial activity. This includes Contractors who are authorized by the Municipality to collect household waste on behalf of residents.
- 2.6.4 **Vacant Land (V)** – This type of card is issued to a property that has no dwellings. This type of property is permitted to dispose of a small amount of household waste and recyclable materials that would reasonably be generated from vacant land. At the time the vacant land use changes to residential, business or commercial/industrial, the property owner shall make application to the Municipality for a new access card showing the new use.
- 2.6.5 A Landfill Access Card may be revoked without notice upon the direction of Council as expressed in a resolution for evidenced and intentional non-compliance or abuse of the use of the Landfill Site regulations as set out in this By-law.
- 2.7 Every person who fails to secure a Landfill Access Card to use the Landfill Site shall be denied access to use either of the Landfill Sites until an access card has been secured.
- 2.8 If an access card is lost or stolen, a replacement card will be issued by the Municipality by following the process set out in subsection 2.5 of this schedule, and upon payment of the fee as set out in the Consolidated Fee By-law.
- 2.9 **Authorized Users**
- An Authorized User on an access card is a person whose civic address on his or her identification does not match the civic address on the access card, but has been authorized as a user of the access card by the registered property owner(s), who has completed the appropriate authorization form available at the Municipal Office.
- 2.9.1 There shall be a maximum of up to four authorized users assigned to a Landfill Access Card.
- 2.9.2 The onus is on the registered property owner(s) to ensure that the authorized users on a card as listed with the Municipality are kept up to date with the Municipal Office.
- 2.10 **Contractor Working on Behalf of an Owner or Resident**
- A Contractor, who is working on behalf of an Owner or Resident who holds a Landfill Access Card, may dispose of construction material and demolition material generated from a property located within the boundaries of the Municipality of Oliver Paipoonge, upon submission to the Landfill Site Attendant, a completed and duly signed Contractor Authorization Form available from the Municipal Office or download from the municipal website. The applicable prescribed fee shall apply.
- 2.11 **Special One-Time Access**
- Special one-time or limited time access may be given to a person who is not the owner of a property in the following circumstances: death of owner, illness of owner, owner away on vacation and there is a person taking care of the property, or other such reason that the owner is unable to attend the Landfill Site in person.

An owner, or an authorized representative of the owner, if the owner is unavailable, may authorize up to a maximum of four persons to use the access card on the owner’s behalf, by completing the appropriate authorization form available at the Municipal Office.

Authorization may be given for a time period of up to a maximum of 30 days, at which time the authorization shall expire. Time extensions are permitted upon the filing of a new form.

3. Disposal Requirements

All material disposed of at the Landfill Site must be sorted into the designated collection areas. Material is deemed sorted when all material that arrives in a truck, car, trailer, etc. is separated and placed in the designated collection areas beyond the landfill entrance by the person accessing the Landfill Site. This means the removal of all recyclable materials from household garbage.

4. Tipping Fees

- 4.1 The fee schedule associated with the Landfill Site shall be established by the Municipality of Oliver Paipoonge Consolidated Fee By-law as amended from time to time. Notice of such fees and any changes thereto shall be published by the Municipality in an appropriate manner.
- 4.2 Waste that is subject to tipping fees as per the Consolidated Fee By-law shall be invoiced.
- 4.3 The Landfill Site Attendant will provide an invoice to the landfill access card holder, authorized user or approved person upon entrance to the Landfill Site.
- 4.4 The invoice shall be paid at the Municipal Office within 30 days, payable in cash, cheque or debit card.
- 4.5 Every person who fails or refuses to pay the prescribed tipping fees within 30 days of the date on which payment is demanded shall be denied access to use either of the Landfill Sites until all outstanding tipping fees have been paid.

5. Hours and Days of Operation

The hours and days of operation are as follows and subject to change from time to time. Notice of changes thereto shall be published by the Municipality in an appropriate manner.

- 5.1 The North Landfill Site is located at 1 Spence Road.

Summer Hours effective April 1 to September 30	
Tuesday	12:00 pm to 8:00 pm
Saturday	9:00 am to 5:00 pm
Winter Hours effective October 1 to March 31	
Tuesday	12:00 pm to 5:00 pm
Saturday	9:00 am to 5:00 pm

- 5.2 The South Landfill Site is located at 154 Barrie Drive.

Summer Hours effective April 1 to September 30	
Wednesday	12:00 pm to 8:00 pm
Saturday	9:00 am to 5:00 pm
Winter Hours effective October 1 to March 31	
Wednesday	12:00 pm to 5:00 pm
Saturday	9:00 am to 5:00 pm

- 5.3 Landfill Sites are closed on all statutory holidays, including Remembrance Day, but excluding Easter Monday.

5.4 Any person requesting the Landfill Site to be opened on any hours other than the normal operating hours shall make arrangements with the Community Services Supervisor and shall pay an hourly fee as set out in the Consolidated Fee By-law, plus applicable tipping fees.

6.0 Record Keeping

6.1 The Landfill Site Attendant shall keep a daily record of the Landfill Access Card numbers as persons enter the Landfill Site - referred to as the Landfill Site Attendant Access Card Log.

6.2 For the purposes of reporting used tire quantities and types to Ontario Tire Stewardship, the Landfill Site Attendant shall keep a daily log of the tires being disposed at the Landfill Site. The log shall contain the Landfill Access Card number, the types and quantities of tires being disposed of, the origin of the tires, and the Access Card holder's signature.

6.3 The Municipality shall provide to the Landfill Site Attendant, an up to date list of authorized users for each access card.

BY-LAW NO. 852-2015 SCHEDULE 'B'

**MUNICIPALITY OF OLIVER PAIPOONGE LANDFILL SITE
PROHIBITED WASTE MATERIALS**

1. The following items shall be prohibited from disposal within any part of the Landfill Sites:

- Hazardous Waste
- Car Bodies
- Recreational Vehicles
- Farm Machinery
- Fluorescent Bulbs
- Single-use batteries (AAAs, AAs, Cs, Ds, and 9 volts)
- Lithium batteries
- Button cell batteries
- Sewage
- Auto shredder residue
- Animal or Fowl Carcasses
- Motor Oil
- Medical Waste
- Refrigeration, freezer and air conditioner units (not tagged by a certified refrigeration specialist indicating that the Freon has been removed)

2. The following items shall be prohibited from disposal within the licensed fill area of the Landfill Site and must be placed within designated areas:

- Recyclable Waste
- Corrugated Cardboard
- Boxboard
- Scrap Metal
- Freon Units
- Tires
- E-Waste
- Hot Ashes
- Car Batteries
- Clean Wood and Brush
- White Metal: Refrigeration, freezer and air conditioner units accepted only if tagged by a certified refrigeration specialist indicating that the Freon has been removed)

BY-LAW NO. 852-2015 SCHEDULE 'C'

**MUNICIPALITY OF OLIVER PAIPOONGE LANDFILL SITE
DESIGNATED COLLECTION AREAS OF DISPOSAL**

1. Fill Area

The following materials will be accepted for disposal in the Fill Area:

Household Waste
Shingles
Construction Material
Demolition Material
Furniture
Mattresses
Agricultural Waste
Any other material which cannot be placed in other designated areas or recycled as determined by the Landfill Site Attendant

2. Burn Area

The following materials will be accepted for disposal in the Burn Area:

Brush
Tree Branches
Any other clean wood product as determined by the Landfill Site Attendant

3. Scrap and White Metal Area

The following items will be accepted in the Scrap and White Metal Area:

Scrap Metal
Steel
Iron
Aluminum
Stoves
Washing Machines
Clothes Dryers
Hot Water Heaters
Water Tanks
Dishwashers
Refrigerators (tagged that Freon is removed)
Dishwashers
Air Conditioners (tagged that Freon is removed)
Freezers (tagged that Freon is removed)
Microwaves (metal only)
Any other material as determined by the Landfill Site Attendant

4. Tire Area

The following materials will be accepted in the Tire Area under the Ontario Tire Stewardship Program:

Used Tires – must be off the rim and free of debris and shall be barrel stacked no more than 6 tires high

5. Recyclable Waste Area

The following items will be accepted in the Recyclable Waste Area:

Paper and Cardboard

Corrugated cardboard
Boxboard
Newspapers, flyers, fine paper

Containers

Aluminum and steel food/beverage containers
Plastic screw top bottles (marked on bottom with number 1 or 2)
Tetra paks
Milk cartons

6. E-Waste Area

The following is a list of electronics that are accepted in the E-Waste Area under the Ontario Electronic Stewardship (OES) Program:

Display Devices - e.g. TV's, computer monitors, CCTV, All in One computers
Desktop Computers - e.g. Computer terminals, desktops, computers, microcomputers, thin clients
Portable Computers - e.g. laptops, notepads, notebooks, tablet pc's (excludes PDA's and other handheld devices)
Computer Peripherals - e.g. mouse, disk drives, cables, keyboards, modems
Printing, Copying and Multifunction devices - e.g. printers, photocopiers
Telephones and Answering Machines - (excludes commercial payphones, accessories, networked and vehicle equipment)
Cellular Devices and Pagers - (excludes non-cell enabled PDA's, satellite phones)
Image, Audio and Video Devices - e.g. DVD players, vehicle speakers & radios, digital picture frames, VCR's

7. Car Battery Area

The following materials are accepted in the Car Battery Area:

Automotive Battery
Marine Battery

8. Animal Inedible Material Area

The following materials are accepted in the Animal Inedible Material Area:

Animal Entrails from an establishment that is licensed under authority of the Ontario Ministry of Food, Agriculture and Rural Affairs

BY-LAW NO. 852-2015 SCHEDULE 'D'**MUNICIPALITY OF OLIVER PAIPOONGE LANDFILL SITE
RECYCLING PROGRAM POLICY**

1. For the purposes of this By-law, recyclable materials shall include:
 - 1.1 Clean, corrugated cardboard free from grease, food, oil and paint.

Cardboard shall be flattened and deposited within the containers provided at the Landfill Site and in compliance with the directions of the Landfill Site Attendant.
 - 1.2 Newspapers, inserts and flyers, fine paper including office paper, envelopes, glossy magazines and catalogues, telephone directories and paperback books. NO wrapping paper or construction paper.
 - 1.3 Boxboard, including spiral boxboard, kraft paper bags and paper towel/toilet paper rolls.
 - 1.4 Aluminum and steel food and beverage containers.
 - 1.5 Plastic screw top bottles marked on the bottom with the number 1 or 2.
 - 1.6 The Municipality is registered as an authorized depot for the collection of Waste Electrical and Electronic Equipment (E-waste) under the Electronic Stewardship Program.
 - 1.6.1 E-Waste as set out in Section 6 of **Schedule 'C'** to this By-law shall be accepted for recycling and must be deposited within the container provided at the Landfill Site in compliance with the directions of the Landfill Site Attendant.
 - 1.7 The Municipality is registered as a collector under the Ontario Tire Stewardship Program.
 - 1.7.1 Tires generated only from residential/farm properties are accepted. Tires generated from a business/commercial property are not eligible.
 - 1.7.2 Tires must be off the rim and free of debris.
2. Materials for the Burn Area as set out in Section 2 of **Schedule 'C'** to this By-law shall be accepted at the Landfill Site in accordance with the provisions of this By-law and the Ministry of the Environment. Materials in the Burn Area shall be burnt from time to time under the supervision of the municipally appointed Fire Chief.
3. Scrap Metal and White Metal as set out in Section 3 of **Schedule 'C'** to this By-law, shall be accepted for recycling at the Landfill Site and in accordance with the provisions of this By-law and the Ministry of the Environment. Scrap Metal and White Metal shall be placed within the designated metal collection area in accordance with the directions of the Landfill Site Attendant.

BY-LAW NO. 852-2015 SCHEDULE 'E'

**MUNICIPALITY OF OLIVER PAIPOONGE LANDFILL SITE
AUTHORIZATION FORMS FOR USE UNDER AUTHORITY OF THIS BY-LAW**

Contractor Authorization Form – **Schedule 'A'**, Section 2, sub 2.10

Authorization to have an alternate person pick up the Landfill Access Card – **Schedule 'A'**,
Section 2, sub 2.5 (d)

Authorized User Form – **Schedule 'A'**, Section 2, sub 2.9

Special One-Time Use Authorized User Form - **Schedule 'A'**, Section 2, sub 2.11

Municipality of Oliver Paipoonge Contractor Authorization Form for Use of Landfill Site

Only waste from within the Municipality of Oliver Paipoonge is permitted to enter into a Municipality of Oliver Paipoonge Landfill Site.

Name of Property Owner(s): _____

Mailing Address: _____

Access Card No.: _____

Telephone No.: _____

Origin of Waste

Civic Address: _____

I/We, owner(s) of the aforementioned property in the Municipality of Oliver Paipoonge, hereby give authorization to the following Contractor to deposit construction material and/or demolition material at the Landfill Site that has **only** been generated at that property on my behalf:

Signature of Property Owner

Date

CONTRACTOR INFORMATION:	
Business Name: _____	
Address: _____ _____	
Telephone No.: _____	
_____ Name of Contractor (please print)	_____ Signature of Contractor

INTERNAL USE ONLY:	
Landfill Site Attendant's Initials:	Date:

This completed Authorization Form must be submitted with the load and given to the Landfill Site Attendant upon arrival:

- This form **may be used for Construction/Demolition material** generated within the Municipality of Oliver Paipoonge.
- This form must be filled out with complete contact information including the **origin of waste**.
- All tipping fees apply as per the Consolidated Fee By-law.
- Forms are available at the Municipal Office or on the Municipal website.

Municipality of Oliver Paipoonge

Authorization to have an alternate person pick up the Landfill Access Card

If you are unable to attend the Municipal Office in person to pick up the new Landfill Access Card, please complete this form, sign it, and give it to the person (another resident) who you are authorizing to pick the card up on your behalf.

Your first and last name:	
Your civic address: Example: 4569 Oliver Road Murillo ON P0T 2G0	
Your phone no.:	
Name and civic address of person authorized to pick the card up on your behalf :	First and Last Name:
	Civic Address:

By completing and signing this form, I hereby confirm that I am a resident of the Municipality of Oliver Paipoonge and authorize the above named person to pick up my landfill access card on my behalf.

Your Signature

Date

Municipality of Oliver Paipoonge
Landfill Site Authorized User Form

To be completed with pick up of access card.

Access Card No.:	
Resident, Business or Farm Name:	
Address:	
Phone No.:	
Authorized Users:	1.
	2.
	3.
	4.

INTERNAL USE ONLY:	
Admin Staff's Initials:	
<input type="checkbox"/> Processed	

Municipality of Oliver Paipoonge
Landfill Site *Special One Time Use* Authorized User Form

This form is to be used to request a one-time or limited time access to the landfill site when the property owner is unable to attend the landfill site.

Access Card No.:	
Resident, Business or Farm Name:	
Address:	
Phone No.:	
Authorized Users:	1.
	2.
	3.
	4.
Date Filed:	
Expiry Date: (maximum 30 days from date of filing)	

This authorization expires on the date set-out above. Up to a maximum of thirty days from the date of filing the form is allowed. If further time is required, another form must be filed with the Municipality.

INTERNAL USE ONLY:	
Admin Staff's Initials:	
Reason: <input type="checkbox"/> Owner Deceased <input type="checkbox"/> Owner Vacation <input type="checkbox"/> Owner Illness	
<input type="checkbox"/> Other _____	
<input type="checkbox"/> Processed	

BY-LAW NO. 852-2015 SCHEDULE 'F'**MUNICIPALITY OF OLIVER PAIPOONGE LANDFILL SITE
SET FINES***Part 1/Provincial Offenses Act*

Item	Column 1 Short Form Wording	Column 2 Provision Creating or Defining Offence	Column 3 Set Fines
1	Used land not approved for waste disposal site	Section 2, Sub 2.1	\$500.00
2	Placed waste at Landfill Site other than hours allowed	Section 2, Sub 2.3.1	\$200.00
3	Disposed of waste that originated from a location or use outside the municipal boundaries	Section 3, Sub 3.1	\$500.00
4	Placed hot ashes in non-designated area at Landfill Site	Section 3, Sub 3.7	\$125.00
5	Disposed of garbage/refuse/prohibited waste/scrap metal/tires/hazardous waste on right/right of way/public property	Section 3, Sub 3.8	\$500.00
6	Disposed of prohibited waste at Landfill Site	Section 3, Sub 3.9	\$200.00
7	Scavenged through garbage and recycling at the Landfill Site	Section 3, Sub 3.13	\$125.00
8	Interfered with By-law officer while enforcing this By-law	Section 6, Sub 6.4	\$200.00

Note: The general penalty provision for the offences listed above is Section 6 of By-law No. 852-2015, of which a certified copy has been filed.

BY-LAW NO. 852-2015 SCHEDULE 'G'**MUNICIPALITY OF OLIVER PAIPOONGE LANDFILL SITE
TIPPING FEES**

(This schedule is valid until such date that a Consolidated Fee By-law is enacted and passed by Council)

Description	Fee	HST	Total
Commercial Excess Waste - Tandem axle truck or trailer - per load	75.00	0.00	75.00
Commercial Excess Waste - Tri-axle truck or trailer - per load	100.00	0.00	100.00
Commercial Excess Waste - Larger than tri-axle truck or trailer - per load	200.00	0.00	200.00
Contaminated Soil - Non-hazardous - tri- axle - per load	600.00	0.00	600.00
Contaminated Soil - Non-hazardous - larger than a tri-axel - per load	750.00	0.00	750.00
Contractor Construction/Demolition Material - shingles, drywall, insulation, etc. - no minimum or maximum size - per load - with a Contractor Authorization form	75.00	0.00	75.00
Open Landfill - outside regular operating hours - approved by Community Services Supervisor - per hour - minimum one hour charge	100.00	0.00	100.00
Replacement Landfill Access Card	25.00	0.00	25.00
Recyclable materials not sorted from disposable waste for placement into designated collection areas	75.00	0.00	75.00