

**Oliver Paipoonge Public Library
Board of Directors' Meeting
Wednesday June 8th 2011
Murillo Branch 8:00pm**

Special Meeting to Discuss 4 Year Plan.

Present: Jackie Cearnas, Eric Collingwood, Susan DeBoer, Doug McChristie, Maxine McCulloch, Rena Patton and Annette Pugh

Regrets: None

Topic: 4 Year Plan.

Items discussed

- how to proceed with Capacity Building Grant
- Promotional Plan – ideas and suggestions
- Capital needs
- Continue discussion at each regular meeting
- form Plan of Action
- Sept. Meeting – address strategies – each Board Member come prepared with goals and objectives
- Goals (where are we going) objectives (how we get there)

Motion to Adjourn.

A motion to adjourn was made by Susan deBoer.

Next Meeting.

Wednesday September 14th 2011. Murillo Branch. 7:00pm.



Lakehead Region Conservation Authority

Conserve Today...For A Better Tomorrow

Minutes of the Fifth Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, May 18, 2011, in the Authority Boardroom. The Chairman called the Meeting to order at 4:30 p.m.

PRESENT:

Bill Bartley, Chairman	4:30 p.m. – 5:54 p.m.
Donna Blunt, Vice-Chairman	4:30 p.m. – 5:54 p.m.
Ken Boshcoff	4:30 p.m. – 5:27 p.m.
Jim Byers	4:30 p.m. – 5:54 p.m.
Ed Chambers	4:30 p.m. – 5:54 p.m.
Rick Kieri	4:30 p.m. – 5:54 p.m.
Ziggy Polkowski	4:30 p.m. – 5:54 p.m.
Jim Vezina	4:30 p.m. – 5:54 p.m.

ALSO

PRESENT:

- Mervi Henttonen, General Manager/Secretary-Treasurer
- Tammy Cook, Watershed Manager
- Michelle Sixsmith, Water Resources Technologist, part of Meeting
- Melanie O'Riley, Administrative Clerk/Receptionist, recorder of Minutes

ABSENT:

- Grant Arnold
- Gary Murchison
- Linda Rydholm

1. ADOPTION OF AGENDA

Resolution #60/11

Moved by Ed Chambers, Seconded by Ken Boshcoff

"THAT: the Agenda is adopted as amended." CARRIED.

2. DISCLOSURE OF INTEREST

None.

3. MINUTES OF PREVIOUS MEETING

Resolution #61/11

Moved by Ken Boshcoff, Seconded by Ed Chambers

"THAT: the Minutes of the Lakehead Region Conservation Authority Fourth Regular Meeting held on Wednesday, April 20, 2011, together with the In-Camera portion are adopted as published." CARRIED.

4. DEVELOPMENT, INTERFERENCE WITH WETLANDS AND ALTERATIONS TO SHORELINES AND WATERCOURSES REGULATION

Members were provided with the Hearing Procedures for Applications submitted under the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation.

The Applicants were provided with a copy of the Hearing Procedure and their respective Applications.

(a) File: Application #7/11

Members reviewed and discussed Application #7/11 submitted by Mr. Ryan Dubois. The Applicant is proposing to construct an 11.3 x 22.3 metre (37 x 73 foot) dwelling in a portion of the Fill Regulated Area of a tributary to the Neebing River. Staff recommended approval of the Application with the condition that a post survey must be completed which verifies the location of dwelling and the lowest opening elevation.

Resolution #62/11

Moved by Jim Vezina, Seconded by Ed Chambers

"THAT: Application #7/11 submitted under the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation be approved with the condition that a post survey must be completed which verifies the location of dwelling and the lowest opening elevation." CARRIED.

(b) File: Application #8/11

Members reviewed and discussed Application #8/11 submitted by Viterra Inc. c/o JML Engineering. The Applicant is proposing to remove a portion of the existing deteriorating revetment and construct a new rock revetment for shoreline stabilization within Terminal A along the Lake Superior Shoreline. Staff recommended approval of the Application.

Resolution #63/11

Moved by Ed Chambers, Seconded by Jim Vezina

"THAT: Application #8/11 submitted under the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation be approved." CARRIED.

(c) File: Application #9/11

Members reviewed and discussed Application #9/11 submitted by 686927 Ontario Limited c/o Engineering Northwest Ltd. The Applicant is proposing to re-locate the existing pedestrian/bike pathway, in order to facilitate the development of an additional phase of the Parkdale Subdivision. The pathway which received LRCA Permit #2/07 in 2007 currently encroaches on the developer's land. Staff recommended approval of the application with the condition that adequate siltation control measures are in place between the Neebing River and the disturbed work area, at a minimum between proposed lots 21 to 28 and any other area deemed necessary, prior to commencing work and are left in place until all disturbed areas have been stabilized.

Resolution #64/11

Moved by Rick Kieri, Seconded by Ed Chambers

"THAT: Application #9/11 submitted under the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation be approved with the condition that adequate siltation control measures are in place between the Neebing River and the disturbed work area, at a minimum between proposed lots 21 to 28 and any other area deemed necessary, prior to commencing work and are left in place until all disturbed areas have been stabilized."
CARRIED.

(d) File: Application #10/11

Members reviewed and discussed Application #10/11 submitted by Ms. Patricia L. O'Brien, current owner of the property. On September 22, 2005 the LRCA issued the previous owner of the subject property a permit for a residential dwelling within the Fill Regulated Area of the McIntyre River. The previous owner did not construct the dwelling and sold the subject property. The new owner of the subject property is proposing to construct an 18.6 x 14.3 metres residential dwelling within the Fill Regulated Area of the McIntyre River. Staff recommended approval of the Application.

Resolution #65/11

Moved by Donna Blunt, Seconded by Rick Kieri

"THAT: Application #10/11 submitted under the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation be approved." **CARRIED.**

5. SOURCE WATER PROTECTION PLANNING

Members reviewed and discussed items contained in the Source Water Protection Planning Agenda.

Members were advised that an information package was delivered to property owners in the Well-Head Protection Area – A and the SPC Chair and Source Water Protection Communications Officer have had one-on-one Meetings with seven potential participants to date. It was noted that one Application has been received to date. Deadline for Applications is June 15, 2011.

6. IN-CAMERA SESSION

Resolution #66/11

Moved by Rick Kieri, Seconded by Donna Blunt

"THAT: we now go into Committee of the Whole (In-Camera) at 4:41 p.m." CARRIED.

Resolution #67/11

Moved by Rick Kieri, Seconded by Ziggy Polkowski

"THAT: we go back into Open Meeting at 4:50 p.m." CARRIED.

The purpose of the In-Camera Meeting pertained to personnel, property and third party matters.

7. BUSINESS ARISING FROM PREVIOUS MINUTES

(a) File: Explorer Card

Members were provided with the decal which appears on two of the Authority's truck rear panel promoting the Explorer Card.

Members reviewed and discussed the purchase of tote bags for promotional purposes of our Explorer Card.

Resolution #68/11

Moved by Ziggy Polkowski, Seconded by Rick Kieri

"THAT: the quote obtained from 4imprint for the supply, delivery and set-up charge for artwork related to the purchase of 250 Two-Tone Tote Bags promoting the Explorer Card is accepted AND FURTHER THAT funds are available in the administration budget." CARRIED.

(b) File: Union Gas Pipeline Project

Members were provided with a Staff Report related to the Union Gas Open House related to the Thunder Bay Generation Station Pipeline Project. Staff had spoken with representatives from Union Gas regarding the route in relation to Authority owned properties as well as a regulator, under the *Conservation Authorities Act*.

Members agreed that correspondence to Union Gas advising that the Board, as a property owner, support Route D, citing the reason that the Neebing/McIntyre Floodway needs routine maintenance and any other route would seriously hinder this process. Union Gas representatives will be reminded that a Permit under the Development, Inference with Wetlands and Alterations to Shorelines and Watercourses Regulation will be required for all work within the regulated area of the Lakehead Region Conservation Authority.

8. CORRESPONDENCE

(a) File: Department of Fisheries and Oceans (DFO)

For the Board's information, an email from DFO advising that they will be conducting fish assessment surveys in the Whitefish River Watershed in May and June was noted.

(b) File: Conservation Areas

Members approved the request from Kyle Grudniski to hold their wedding BBQ on the grounds at Hazelwood Lake Conservation Area on Sunday, September 25, 2011. Staff will respond by email notifying the couple that the following is required; proof of insurance, a damage deposit refundable upon inspection of the grounds after the event, and a fee for rental of the deck and the \$2.00/vehicle daily fee. Members concurred that a flat rate be established for such requests and Staff will draft a general protocol for these types of events and will present this information to the Board at a subsequent Meeting.

(c) File: Silver Harbour Conservation Area

Members reviewed and discussed the email request from Len Mason who would like to undertake an underwater clean-up of the Silver Harbour Conservation Area boat launch area. Members were advised that Mr. Mason is a scuba diver and has received funding from Community Fisheries and Wildlife Involvement Program (CFWIP) which is administered by the Ministry of Natural Resources. Members concurred that the request be granted with no daily \$2.00 vehicle fee as this is a public service event similar to the clean-up they had undertaken at the Current River Boat Launch last year.

(d) File: Conservation Ontario

Correspondence from Conservation Ontario as detailed in the Agenda was reviewed.

Members were provided with Resolution #40/08 related to an increase in the kilometre rate for reimbursement when personal vehicles are used for Authority Business.

(e) File: Printed Material

Printed material was circulated.

9. MINUTES

(a) File: Lakehead Conservation Foundation

For the Board's information, the April 19, 2011, Annual Meeting Minutes of the Lakehead Conservation Foundation was noted.

10. TREASURER'S REPORT

Members reviewed and discussed items contained in the Treasurer's Report.

Members were advised that Township of Conmee Council has requested a Meeting with the General Manager/Secretary-Treasurer to discuss the LRCA 2011 budget as Council has some 5th Regular LRCA Meeting Minutes – May 18, 2011

questions regarding the program amounts, as well as money spent to date on the new office. This Meeting is to take place on June 14, 2011. It was noted that the Chairman will also be in attendance.

Members were provided with a verbal update related to a Canada Revenue Agency GST/HST Audit. It was noted that the Authority will most likely exceed the \$50,000 threshold by June and therefore, will have to charge GST/HST to our fees and begin remittance to the Province. Changes to our accounting system will be needed.

Members reviewed and discussed the Neebing/McIntyre Confluence Study Report.

Resolution #69/11

Moved by Ziggy Polkowski, Seconded by Rick Kieri

"THAT: the report entitled "Neebing McIntyre Floodway Confluence Study" completed by Engineering Northwest Limited dated April 2011 is received AND FURTHER THAT the recommendations contained therein are endorsed." CARRIED.

Members were provided with staffing updates.

Members reviewed and discussed the Staff report related to the coin box vandalism at Mission Island Marsh Conservation Area. Members were advised that it costs more to repair the coin boxes than the revenue received. Members will discuss at the August Board Meeting future considerations of raising revenue in lieu of the coin boxes.

Members reviewed and discussed the Staff Report related to the purchase of Equipment to maintain the Conservation Areas.

Resolution #70/11

Moved by Rick Kieri, Seconded by Ziggy Polkowski

"THAT: funds will be taken from the Vehicle and Equipment Reserve for the purchase of a Pole Saw and Snow Blower during 2011." CARRIED.

For the Board's information, the 2011 Private Landowners Tree Seedling Assistance Program was a success for the third year in a row. 22,638 individual seedlings were sold this year as compared to 18,062 during 2010.

11. PASSING OF ACCOUNTS

Resolution #71/11

Moved by Ed Chambers, Seconded by Donna Blunt

"THAT: having examined the accounts for the period of April 1, 2011 to April 30, 2011 cheque #2256 to 2292 together with payroll cheques #3682 to 3718 inclusive totalling \$131,281.47, we approve their payment." CARRIED.

Pre-authorized payment through our Current Account during the month of April was detailed in the Agenda.

12. PROJECTS UPDATE

Members reviewed and discussed the written updates on various projects as detailed in the Agenda.

Members were advised that the Municipality of Neebing Environmental Advisory Committee requested acquisition of maps and environmental data related to wetlands and endangered species. Staff was able to provide existing pdf copies of Provincially Significant Wetland maps and regulated area statistics for the Municipality of Neebing but could not provide other GIS data as the Ministry of Natural Resources owns the rights to this information and it is not for re-distribution. It was noted that the Ministry of Natural Resources is the Provincial Ministry responsible for Species at Risk Regulation/Legislation.

13. PLAN INPUT AND REVIEW

The plan input and review for the period from April 21, 2011, to May 20, 2011, was circulated. The binder also contained the monthly summary submitted to Department of Fisheries and Oceans as per our Agreement.

14. NEW BUSINESS

Members reviewed and discussed the Staff Report related to a possible partnership with Ducks Unlimited related to Hurkett Cove Conservation Area. Staff was directed to continue discussions with Ducks Unlimited.

A Board Member noted that he had attended the NOMA conference and discussed the impact that reduced WECEI funding will have related to the Neebing/McIntyre Floodway maintenance and the impact it will have on the Municipality that it serves.

15. NEXT MEETING

Wednesday, June 15, 2011 at 4:30 p.m.

16. ADJOURNMENT

Resolution #72/11

Moved by Jim Byers, Seconded by Rick Kieri

"THAT: the time being 5:54 p.m. AND FURTHER THAT there being no further business THAT we adjourn." CARRIED.


Chairman


General Manager/Secretary Treasurer



Lakehead Region
Conservation Authority
Conserve Today...For A Better Tomorrow
LAKEHEAD SOURCE PROTECTION AREA

MINUTES OF THE FORTY-FOURTH REGULAR LAKEHEAD SOURCE PROTECTION COMMITTEE MEETING

Minutes of the Forty-Fourth Regular Meeting of the Lakehead Source Protection Committee held on Wednesday, June 1, 2011, at the Lakehead Region Conservation Authority Boardroom. The Chairman called the Meeting to order at 4:00 p.m.

MEMBERS PRESENT:

Bob Hartley, Chairman
Ken McWhirter, Vice Chairman
Veikko Long
Robert Stewart
Bernie Kamphof
Guy Jarvis
Hartley Multamaki
Ross Chuchman
Jim Vukmanich
Paul McAlister

LIAISON MEMBERS PRESENT:

Katie Fairman, Ministry of Environment (MOE) Liaison Officer, via teleconference

LIAISON MEMBERS ABSENT:

Mervi Henttonen, LRCA General Manager/Secretary-Treasurer
Chris Beveridge, Thunder Bay District Health Unit Liaison

ALSO PRESENT:

Julie Beach, Source Water Protection Manager
Roman Augustyn, Source Water Protection GIS Specialist
Neal Zago, Source Water Protection Communications Officer
Tammy Cook, LRCA Watershed Manager
Syl Menic, Menic Planning

1. ADOPTION OF AGENDA BY CONSENSUS

Agenda adopted by consensus.

2. DISCLOSURE OF INTEREST

None.

3. MINUTES OF PREVIOUS MEETING

The Minutes of the Forty-Third Regular Meeting held on Wednesday, May 4, 2011, were adopted by consensus.

4. BUSINESS ARISING FROM PREVIOUS AGENDA

The Committee was provided with an update on the policy development tool that George Hughes, Chair of the Mattagami Region SPC, is currently adapting for the Lakehead SPA.

Audrey Anderson from the Ministry of Municipal Affairs and Housing was in attendance. Ms. Anderson stated she is willing to discuss and review policies throughout our policy development process.

5. CORRESPONDENCE

a) File: Berendson v. Ontario Case

For information purposes, the Committee was provided with a letter sent to Conservation Ontario concerning a legal case between a landowner and the Province of Ontario.

b) File: Mandatory On-Site Sewage System Inspection Program

For information purposes, the Committee was provided with a letter from the Ministry of Municipal Affairs and Housing to Conservation Ontario related to an Ontario Building Code amendment concerning the mandatory on-site sewage system inspection program.

6. SOURCE PROTECTION PLANNING

Assessment Report Update

The Committee was provided with an update on the Amended Proposed Source Protection Plan.

Source Protection Plan Table of Contents

Review and discussion of the updated Table of Contents for the Draft Source Protection Plan took place.

For the review and input of the Committee, four draft policies were presented at the Meeting. The first policy reviewed was regarding existing septic systems in WHPA-A. The Committee Members are satisfied with the policy and no comments were added.

The second policy reviewed was regarding future septic systems in WHPA-A. They noted that the most suitable policy would involve the management of future septic systems. It was noted that since the septic systems already in WHPA-A have never caused a problem to the drinking water, there should be no reason to prohibit any future systems. The Committee stated that a good management program will be sufficient for future septic systems within WHPA-A.

The third policy reviewed was regarding the future significant threat of the handling and storage of road salt. The Committee was satisfied with the policy and thought that the prohibition of the storage of road salt within WHPA-A is very appropriate.

The fourth policy reviewed was regarding the future significant threat of the management of runoff that contains chemicals used in the de-icing of aircraft. The Members were satisfied with the policy and thought that the prohibition of airports of any size within WHPA-A is very appropriate.

Source Protection Project Managers Meeting

For information purposes, the Minutes and presentations from the April 19, 2011 Project Managers Meeting were provided.

Source Protection Plan Advisory Committee

For information purposes, the Committee was provided with a document titled "Using Education, Outreach, Incentives and O.Reg. 287/07 Section 26 Policy Tools to Manage Drinking Water Threats".

Policy Development Meetings

It was noted that the local Municipal Planning Working Group Meeting will be held tentatively during July, 2011.

Source Protection Planning Technical Bulletins

For information purposes, the Committee was provided with three new Technical Bulletins issued by the MOE. The bulletins are intended to assist Source Protection Committees in preparing Source Protection Plans and Policies.

Northern Ontario Conservation Authorities

For information purposes, the Committee was provided with the Minutes from the April 20, 2011 Meeting of the Mattagami Source Protection Committee.

GIS Training Updates

The GIS Data Specialist and Technician/Planner attended the 2011 ESRI Canada User Conference at the Valhalla Inn on April 19, 2011 and the Conservation Authorities Collaborative Information Session (CACIS) on May 9 to 11, 2011.

7. SOURCE PROTECTION COMMITTEE

Update from Ministry of Environment (MOE) Liaison Officer

No update was provided.

8. SOURCE PROTECTION PROJECT UPDATES

Ontario Drinking Water Stewardship Program (ODWSP)

It was noted that eight one-on-one Meetings with homeowners within WHPA-A regarding the ODWSP took place in May. An application for the funding was handed out at each Meeting.

Three applications for funding have been received and two of those have been looked over by Staff and contain all the needed information. Summaries of these Meetings circulated.

A discussion regarding the amount of property owners within WHPA-A occurred. It was noted that there are 26 septic systems within the WHPA-A boundary.

9. **WATER RELATED ACTIVITIES WITHIN THE SOURCE PROTECTION AREA**

Congratulations to Dr. Rob Stewart for helping to remove Jackfish Bay in Terrace Bay as an Area of Concern.

10. **NEW BUSINESS**

No new business.

11. **NEXT MEETING**

Wednesday, July 6, 2011.

12. **ADJOURNMENT BY CONSENSUS**

Meeting adjourned by consensus at 5:15 p.m.

THUNDER BAY DISTRICT HEALTH UNIT

MINUTES OF MEETING: BOARD OF HEALTH

DATE: MAY 17, 2011

TIME: 1:00 P.M.

PLACE: BOARD ROOM

CHAIR: MS. MARIA HARDING

BOARD MEMBERS PRESENT:

Ms. C. Bryson
Mr. R. Buitenhuis
Mr. J. Daiter
Mr. T. Fox
Mr. N. Gale
Ms. G. Garbutt
Ms. C. Gillies
Ms. M. Harding
Mr. B. Kamphof
Mr. J. MacEachern
Mr. J. Masters
Ms. B. Metzler
Ms. D. Robinson
Mr. A. Ruberto
Mr. J. Virdiramo

ADMINISTRATION PRESENT:

Mr. D. Heath, Chief Executive Officer
Dr. H. Kurban, Medical Officer of Health (A)
Mr. K. Allan, Director – Health Protection
Mr. K. Ranta, Director – Health Promotion
Ms. L. Repo, Manager – Healthy Babies Healthy Children
Ms. E. DePeuter, Manager – Healthy Living
Ms. H. Janiec, Public Health Nurse – Health Living
Ms. S. Starr, Public Health Nurse – Health Living
Ms. R. Usenik, Public Health Nurse – Health Living
Ms. C. Breitsprecher, Public Health Nurse – Healthy Families, Healthy Communities
Ms. E. Leinonen, Public Health Nurse – Healthy Babies Healthy Children
Ms. P. Blekkenhorst, Public Health Nurse – Sexual Health and Clinical Programs
Ms. B. Moro, Executive Assistant to the Medical Officer of Health and Chief Executive Officer and Secretary to the Board of Health

The Chair called the meeting to order at 1:08 p.m.

1. ATTENDANCE AND ANNOUNCEMENTS

The Chair advised the Board of the Order in Council reappointing Mr. Norman Gale to the Board of Health for a three year term expiring July 14, 2014.

2. DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

3. AGENDA APPROVAL

Resolution No.: 83 - 2011

MOVED BY: Mr. T. Fox
SECONDED BY: Mr. J. Masters

THAT the Agenda for the Regular Board of Health Meeting to be held on May 17, 2011, be approved.

CARRIED

4. INFORMATION SESSION

4.1 Best Practice Spotlight Organization Candidacy

Report No. 47-2011 (Health Protection) relative to providing information relative to the above noted, for information.

Ms. R. Usenik, Ms. C. Brecksbrecker, Ms. E. Lenonen , Public Health Nurses appeared before the Board, gave a presentation and responded to questions relative to the above noted. A copy of Ms. Blekkenhorst's presentation was included with the agenda for information.

5. MINUTES OF THE PREVIOUS MEETINGS

5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Meetings (Regular and Closed Session) held on April 19, 2011, to be approved.

Resolution No.: 84 - 2011

MOVED BY: Ms. C. Bryson
SECONDED BY: Ms. C. Gillies

THAT the Minutes of the Thunder Bay District Board of Health Meetings (Regular and Closed Session) held on April 19, 2011, be approved.

CARRIED

5. MINUTES OF THE PREVIOUS MEETINGS (Continued)

5.2 Executive Committee Meeting

The Minutes of the Executive Committee Meetings (Regular and Closed Sessions) held on April 18 and 19, 2011, were presented for approval at an Executive Committee meeting held on May 4, 2011 and will be presented to the Board for information.

6. MATTERS ARISING FROM PREVIOUS MINUTES

There are no matters arising from the previous minutes.

7. DECISIONS OF THE BOARD

7.1 Lease Renewal – Marathon Branch Office

Report No. 46-2011 (Finance) relative to the renewing the lease agreement for the Marathon Branch Office between the Town of Marathon and the Thunder Bay District Health Unit.

Resolution No.: 85 - 2011

MOVED BY: Mr. A. Ruberto
SECONDED BY: Mr. B. Kamphof

THAT with respect to Report No. 46-2011(Finance), we recommend that the lease between the Town of Marathon and the Thunder Bay District Health Unit be renewed for three and one-half (3.5) years effective April 1, 2011 to September 30, 2014 for \$18,700 per annum;

AND THAT the Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the lease renewal process.

CARRIED

7.2 2011 Healthy Babies Healthy Children Program Budget

Report No. 58-2011 (Healthy Babies Healthy Children) relative to providing the Board of Health with the proposed 2011 Healthy Babies Healthy Children (HBHC) Program Budget.

Ms. L. Repo, Manager – Health Babies Health Children responded to questions of the Board.

7. **DECISIONS OF THE BOARD** (Continued)

7.2 2011 Healthy Babies Healthy Children Program Budget (Continued)

Resolution No.: 86 - 2011

MOVED BY: Mr. B. Kamphof
SECONDED BY: Ms. D. Robinson

THAT with respect to Report No. 58-2011 (Healthy Babies Healthy Children), we recommend that:

- the Healthy Babies Healthy Children program base budget for January 1 to December 31, 2011 be approved at \$1,146,335 for submission to the Ontario Ministry of Children and Youth Services;
- the one-time funding allocation for January 1 to December 31, 2011 for the Social Worker Pilot Project be approved at \$50,000;
- the base program staffing be set at 14.5 full time equivalents and the social work pilot project staffing be set at 0.5 full time equivalents for a total of 15.0 full time equivalents; and
- the Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the respective budget submission processes, as required.

CARRIED

7.3 Landscape Restoration and Development Project

Report No. 57-2011 (Finance) relative to awarding the contract for Part A of Phase Two of the Landscape Restoration and Development Project.

Resolution No.: 87 - 2011

MOVED BY: Mr. J. Daiter
SECONDED BY: Mr. R. Buitenhuis

THAT with respect to Report No. 57 – 2011 (Finance), we recommend that the contract for the Phase Two of the Landscape Restoration and Development Project – Part A be awarded to Wilco Contractors Superior Inc. at a total cost of \$33,145.72 (taxes extra);

AND THAT the Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the Landscape Restoration and Development Project as required.

CARRIED

7. DECISIONS OF THE BOARD (Continued)

7.3 Landscape Restoration and Development Project (Continued)

The Board requested a letter be addressed to the City of Thunder Bay to address City owned property around the Health Unit, i.e. ditches, sidewalks, etc.

8. STANDING REPORTS

8.1 Medical Officer of Health (A) Report

Report No. 59-2011 (Medical Officer of Health) relative to providing an overview to the Board from Dr. H. Kurban, Medical Officer of Health (A), for information.

Dr. H. Kurban appeared before the Board, provided an overview of his report and responded to questions.

Mr. K. Allan, Director – Health Protection responded to questions of the Board.

8.2 Chief Executive Officer Report

Report No. 55-2011 (Chief Executive Officer) relative to providing an overview to the Board on the Business Administrative Services Department and CEO's Office, for information.

Mr. D. Heath appeared before the Board, provided an overview of his report and responded to questions.

9. NEW BUSINESS

9.1 Human Resources Restructuring

Report No. 54-2011 (Human Resources) relative to providing information on the proposed restructuring of the Human Resources department, for information.

9.2 Interim Financial Reports as at March 31, 2011

Report No. 56-2011 (Finance) relative to providing the Interim Financial Reports for the Quarter Ended March 31, 2011, for information.

Attachment 1 – Financial Position – Cost Shared Programs was distributed with the agenda package.

Attachment 2 – Financial Position – 100% Funded Programs was distributed with the agenda package.

Attachment 3 – Financial Position – Land Development Program was distributed with the agenda package.

9. NEW BUSINESS (Continued)

9.3 Closed Session Meeting

Resolution No.: 88 - 2011

MOVED BY: Ms. C. Gillies
SECONDED BY: Ms. C. Bryson

THAT the Board of Health move into a Closed Session meeting in order to receive information relative to employee negotiations.

CARRIED

At 2:51 p.m. the Board moved into a Closed Session meeting.

Mr. K. Ranta, Director – Health Promotion; Mr. K. Allan, Director – Health Protection and Ms. B. Moro, Executive Assistant left the meeting room.

At 3:42 p.m. the Executive Committee reverted back to open session.

Ms. B. Moro returned to the meeting room.

10. OTHER BUSINESS

There was no other business.

11. NEXT MEETING

The next Board of Health meeting has been scheduled for Tuesday, June 21, 2011.

12. ADJOURNMENT

Resolution No.: 90 - 2011

MOVED BY: Ms. D. Robinson
SECONDED BY: Mr. J. Daiter

THAT the Board of Health meeting held on May 17, 2011 be adjourned at 3:42 p.m.

CARRIED

Chair, Board of Health

Chief Executive Officer

Recording Secretary



THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD

MINUTES OF BOARD MEETING NO. 07/2011
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: May 19, 2011
TIME OF MEETING: 11:05 a.m.
LOCATION OF MEETING: Red Rock Inn
145 White Boulevard
Red Rock, Ontario
ACTING CHAIR: Mr. R. Katajamaki

PRESENT:

Councillor Larry Hebert
Reeve Kevin Holland
Mr. Robert (Bob) Katajamaki
Mayor Don McArthur
Councillor Sara Park
Councillor Paul Pugh
Councillor Aldo Ruberto
Councillor Kelly Tsubouchi
Councillor Joe Virdiramo (by telephone)

OFFICIALS:

Ms. Melissa Harrison, Chief Administrative Officer
Mr. William Bradica, Manager – Finance Division
Mrs. Linda Douglas - Recording Secretary

ABSENT:

Councillor Iain Angus
Councillor Andrew Foulds
Councillor Armand Giguere

GUESTS:

Michelle Gibson, FORM Architecture Engineering
Kim McKee, FORM Architecture Engineering

Note: For the purposes of this agenda and subsequent Minutes, references to TBDSSAB or the Board refer to The District of Thunder Bay Social Services Administration Board of Directors and references to CAO refer to the Chief Administrative Officer of TBDSSAB.

BOARD MEETING

Councillor J. Virdiramo advised that he was unable to join the meeting in person, and would join the meeting via teleconference after the lunch break.

Appointment of Acting
Secretary/Treasurer

Resolution No. 11/50(A)

Moved by: Councillor S. Park
Seconded by: Councillor P. Pugh

THAT we appoint Councillor Aldo Ruberto as the Acting Secretary/Treasurer for the May 19, 2011 Board meeting for The District of Thunder Bay Social Services Administration Board.

CARRIED

DISCLOSURES OF INTEREST

MINUTES OF PREVIOUS MEETING

Board Meetings

Minutes of Meeting No. 05/2011 and Meeting No. 06/2011 (Regular and Closed Session) of TBDSSAB, held on April 21, 2011, respectively, were confirmed.

Resolution No. 11/51

Moved by: Councillor L. Hebert
Seconded by: Councillor P. Pugh

THAT the Minutes of Meeting No. 05/2011 and Meeting No. 06/2011 (Regular and Closed Session) of The District of Thunder Bay Social Services Administration Board, held on April 21, 2011, respectively, be confirmed.

CARRIED

Annual General Meeting

Eighth Annual General Meeting

Minutes of the Eighth Annual General Meeting of The District of Thunder Bay Social Services Administration Board, held on April 21, 2011, for information only.

Shareholder's Meeting

Minutes of the Fifth Annual Meeting of the Shareholder – TBDHC

Minutes of the Thunder Bay District Housing Corporation Fifth Annual Meeting of the Shareholder, held on April 21, 2011, for information only.

Committee Meetings

Ontario Works Committee

Draft Minutes of the Ontario Works Committee meeting held on May 4, 2011, for information only.

It was noted that Councillor Park's name was incorrectly recorded in the May 4, 2011 minutes. Administration will amend the Minutes to read Councillor Sara Park.

CLOSED SESSION MEETING

Administration recommended that the Board adjourns to a closed meeting relative to receipt of information with respect to labour relations, security of the property of the Board, and identifiable individuals.

Resolution No. 11/52

Moved by: Councillor L. Hebert
Seconded by: Councillor P. Pugh

THAT the Board adjourns to Closed Session relative to receipt of information with respect to labour relations, security of the property of the Board, and identifiable individuals.

CARRIED

At 12:25 p.m., the meeting reconvened in Open Session with all Officials present. The Acting Chair called for a lunch break.

At 1:15 p.m. the meeting reconvened in Open Session with all Officials present, as well as guests, Michelle Gibson and Kim McKee of FORM Architecture Engineering. Councillor J. Virdiramo joined the meeting by telephone.

REPORTS OF OFFICERS

TBDSSAB Building – Third Floor
Expansion Proposal (Phase 2)

Report No. 2011-24 (CAO's Office and Finance) relative to providing a proposal, including funding options, for consideration by the Board relative to the expansion of the third floor of the new building to support additional growth and expansion of services and meet operational needs, distributed separately.

TBDSSAB - Assessment Report for Third Floor Expansion as prepared by FORM Architecture, distributed separately.

Michelle Gibson and Kim McKee of FORM Architecture Engineering provided background information on the construction of the new TBDSSAB building. Drawings for each floor were presented by Ms. Gibson, who also responded to questions throughout her presentation.

Melissa Harrison, CAO, identified the challenges with the current design and provided an overview of TBDSSAB's need for more space. Melissa Harrison also responded to questions.

Issues, challenges and time lines associated with the expansion of the third floor were presented by Michelle Gibson. Building orders which could be stopped or delayed in order to mitigate the costs were also presented.

The Board discussed the proposed third floor expansion at length.

Resolution No. 11/53, as set out in the agenda, was not presented. Resolution No. 11/53(A) was recommended for consideration. A recorded vote was requested by Reeve Kevin Holland.

Resolution No. 11/53(A)

Moved by: Councillor P. Pugh
Seconded by: Councillor S. Park

THAT The District of Thunder Bay Social Services Administration Board approve FORM Architecture Engineering to proceed with the design and drawings for the third floor expansion;

AND THAT Administration be authorized to take such necessary steps in the present construction to mitigate costs for the potential expansion of the third floor;

AND THAT The District of Thunder Bay Social Services Administration Board approves the cost of 70% of the professional fees as outlined in Report No. 2011CS-09 within the approved 2011 budget.

CARRIED

Recorded Vote:

MEMBER	YEAS	NAYS	MEMBER	YEAS	NAYS
Councillor I. Angus (Absent)	<input type="checkbox"/>	<input type="checkbox"/>	Mayor D. McArthur	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor A. Foulds (Absent)	<input type="checkbox"/>	<input type="checkbox"/>	Councillor S. Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor A. Giguere (Absent)	<input type="checkbox"/>	<input type="checkbox"/>	Councillor P. Pugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor L. Hebert	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Councillor A. Ruberto	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Reeve K. Holland	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Councillor K. Tsubouchi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. R. Katajamaki	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Councillor J. Virdiramo	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Michelle Gibson and Kim McKee of FORM Architecture Engineering left the meeting at 2:38 p.m.

Housing Strategy Report

Memorandum from Karen Bradica, Manager – Housing Services Division, dated May 10, 2011, relative to an extension for the presentation of the above noted report.

It was the consensus of the Board to defer the presentation of the Housing Strategy Report until the June 16, 2011 Board meeting.

Non-Union General Salary Increase
2011

Report No. 2011CS-07, (CAO's Office) relative to the above noted, was presented in Closed Session earlier.

Resolution No. 11/54

Moved by: Reeve K. Holland
Seconded by: Councillor A. Ruberto

THAT with respect to Report No. 2011CS-07 (CAO's Office), we recommend that

Administration proceed as directed in Report
No. 2011CS-07.

CARRIED

Wequedong Lodge
– Sale of 228 S. Archibald Street

Report No. 2011CS-08 (Housing Services) relative to the above noted was
presented in Closed Session earlier.

Resolution No. 11/55

Moved by: Councillor A. Ruberto
Seconded by: Reeve K. Holland

THAT with respect to Report No. 2011CS-08
(Housing Services), we recommend that
Administration proceed as directed in Report
No. 2011CS-08.

CARRIED

TBDHC Energy Conservation Plan

At the November 19, 2009, Board meeting a resolution was passed requesting
that Administration prepare a report on the Thunder Bay District Housing
Corporation's energy conservation plan.

Report No. 2011-22 (Property Management Services) relative to providing
TBDSSAB with a summary of the energy conservation initiatives undertaken and
planned for the Thunder Bay District Housing Corporation, for information only.

Ontario Works 2011 Budget
and Planning for 2012 Budget

At the February 17, 2011, Board meeting a resolution was passed requesting
Administration provide an updated Ontario Works Budget at the April Board
meeting. On April 21, 2011, a memorandum was presented advising that the
report would be presented at the May Board meeting.

Report No. 2011-02 (Ontario Works) providing funding and service options for
consideration of TBDSSAB relative to the new provincial funding approach and
the Board's approved 2011 Ontario Works budget.

William Bradica, Manager – Finance Division, responded to questions.

Melissa Harrison, CAO, also responded to questions.

Resolution No. 11/56

Moved by: Councillor A. Ruberto
Seconded by: Councillor L. Hebert

THAT with respect to Report No. 2011-02 (Ontario Works), we recommend Administration proceed and access additional provincial funding within the parameters of the approved 2011 Ontario Works budget as set out in Option #1;

AND THAT we, The District of Thunder Bay Social Services Administration Board, approve funding of the following program delivery items:

Item	Estimated Expenditure
Planning - Integrated Client Services Model	\$ 50,000
Planning - Employment Services Strategy including Aboriginal and District Employment Servicing	75,000
File Equipment Upgrade	77,200
Teaching Technology for Client Training Rooms	35,000
Expansion of Computer Lease to Support Online Application & Enhance Client Services	9,600
Expansion of Emergency Hostel Program (includes 2 temporary front line positions)	58,683
Temporary Front Line Positions (x2)	50,683
Temporary Assistant Supervisor Positions (x2)	71,555
Client Employment Related Expenses	13,847
	<hr/>
	\$441,568

AND THAT to facilitate long-term service planning and upcoming 2012 budget preparations, we, The District of Thunder Bay Social Services Administration Board, commit 'in principle' to levy up to \$5,219,566 of municipal funding towards the Ontario Works program delivery budget which amount is required to leverage the maximum provincial funding available (\$7,294,434) under the new Ontario Works program delivery funding model.

CARRIED

OW Participant Employment
Performance Outcomes – 2010

Report No. 2011-17 (Ontario Works) relative to providing TBDSSAB with an overview of the employment outcomes achieved by Ontario Works participants in 2010, for information only.

TBDSSAB 1st Quarter
2011 Financial Report

Report No. 2011-20 (Finance) relative to providing TBDSSAB with the Year-to-Date Financial Report for the first quarter of 2011, for information only.

TBDHC – 1st Quarter
2011 Financial Report

Report No. 2011- 21 (Finance) relative to providing TBDSSAB with the Thunder Bay District Housing Corporation Year-to-Date Financial Report for the first quarter of 2011, for information only.

Disposition of the TBDSSAB
2010 Operating Surplus

Report No. 2011-25 (Finance) relative to providing details of the 2010 operating surplus and options regarding its disposition.

Resolution No. 11/57

Moved by: Councillor P. Pugh
Seconded by: Councillor L. Hebert

THAT with respect to Report No. 2011-25 (Finance), we recommend that the year 2010 surplus in the amount of \$974,909 be retained as per Option 3(a) as contained in Report No. 2011-25, wherein:

THAT the year 2010 program surplus of \$974,909 be retained as part of unrestricted surplus to fund the Building Condition Assessment & Capital Reserve Fund Study of the transferred housing portfolio, the Operational Review of the Thunder Bay District Housing Corporation and the balance to support the implementation of the

recommended actions of the proposed
Housing Strategy.

CARRIED

Approval of Child Care Fee Subsidy in
Special Circumstances

Report No. 2011-18 (Children's Services) relative to requesting approval of policies concerning approval of child care fee subsidy in circumstances where families may not normally qualify.

Resolution No. 11/58

Moved by: Councillor P. Pugh
Seconded by: Councillor L. Hebert

THAT with respect to Report No. 2011-18 (Children's Services), we recommend that The Thunder Bay District Social Services Administration Board Children's Services Division policies relating to determination of child care fee subsidy eligibility in special circumstances be amended to reflect the decision making criteria outlined in Report No. 2011-18.

CARRIED

Fee Subsidy Continuation
for Job Search

Report No. 2011-19 (Children's Services) relative to requesting approval for policies concerning approval of child care fee subsidy extension in circumstances where a parent has temporarily lost their employment.

Resolution No. 11/59

Moved by: Councillor L. Hebert
Seconded by: Councillor P. Pugh

THAT with respect to Report No. 2011-19 (Children's Services), we recommend Administration amend the Children's Services Division policies and procedures concerning extension of child care fee subsidy in circumstances of interruption of employment to

reflect the fee subsidy extension time period of three (3) to six (6) months per 12 month period and comprehensive case management activities described in Report No. 2011-19.

CARRIED

RFP Award
– TBDSSAB Organizational Review

Report No. 2011-23 (CAO's Office) relative to the above noted, distributed to Members of the Board by email May 18, 2011, and at the meeting.

Melissa Harrison, CAO, responded to questions.

Resolution No. 11/60

Moved by: Mayor D. McArthur
Seconded by: Reeve K. Holland

THAT with respect to Report No. 2011-23 (CAO's Office), we, The District of Thunder Bay Social Services Administration Board, award the Request for Proposal No. 2011/01 to Deloitte Inc. for professional consulting services to conduct an organizational review, in the amount of \$143,075 (including the non-recoverable portion of HST).

CARRIED

Lease with Dilico Anishinabek Family
Centre / June Steeve Lendrum Court
283 Pearl Street, Thunder Bay, ON

Memorandum from Joe Benc, Acting Manager – Property Management Services Division, dated May 3, 2011, relative to the above noted.

Resolution No. 11/61

Moved by: Mayor D. McArthur
Seconded by: Reeve K. Holland

THAT with respect to the memorandum from Joe Benc, Acting Manager - Property Management Services Division, dated May 3, 2011, we approve the rent reduction of \$100

per month from \$704 to \$604 in the monthly lease between Dilico Anishinabek Family Care and Thunder Bay District Housing Corporation at June Steeve Lendrum Court, 283 Pearl Street, Thunder Bay, Ontario, effective April 1, 2011.

CARRIED

Mortgage Renewal for Project
Municipally know as Blucher St., Lanark
Cresc., County Blvd., Thunder Bay, ON

Memorandum from Joe Benc, Acting Manager – Property Management Services Division, dated May 3, 2011, relative to the above noted mortgage renewal.

Resolution No. 11/62

Moved by: Reeve K. Holland
Seconded by: Mayor D. McArthur

THAT with respect to the mortgage renewal for Blucher St., Lanark Cresc., County Blvd., Thunder Bay, Ontario, and the attached Resolution of the Board of Directors of Thunder Bay District Housing Corporation, we recommend that the Resolution be duly signed in accordance with The District of Thunder Bay Social Services Administration Board By-law No. 10 – 2010 (Governance By-law).

CARRIED

CORRESPONDENCE

Sjolander Court, Nipigon

Letter from Councillor James Foulds, Township of Nipigon, dated May 9, 2011, thanking the Board for approving the Sjolander Court Elevator project, for information only.

NEW BUSINESS

Order of Meetings on April 21, 2011

Administration was asked for clarification on the order in which the Meeting of the Shareholder and the TBDSSAB Annual General Meeting were held. In previous years, these two meetings were held before the Regular and Closed Sessions.

Melissa Harrison, CAO, provided an explanation.

Request for Complement Increase

Memorandum from Lynda DaCosta, Manager – Human Resources, dated May 16, 2011, relative to the above noted, was presented in Closed Session earlier.

Resolution No. 11/62(A)

Moved by: Councillor S. Park
Seconded by: Councillor L. Hebert

THAT with respect to the memorandum from Lynda DaCosta, Manager – Human Resources, dated May 16, 2011, we approve the addition of one full time equivalent permanent Human Resources Assistant position, as an increase to the complement of the Human Resources staff of The District of Thunder Bay Social Services Administration Board.

CARRIED

Board Agenda Plan for 2011 – 12
Regular Session

In consultation with the Board Executive, a draft Board Agenda Plan for 2011 – 12 for Regular Sessions was prepared and presented by Melissa Harrison, CAO, for information only. Copies of the plans were distributed to Members of the Board by email May 16, 2011 and at the meeting.

Special Board Meeting

A resolution was presented to Members of the Board for consideration relative to establishing a Special Board Meeting on December 8, 2011 in the McNaughton Room, Thunder Bay City Hall.

Resolution No. 11/62(B)

Moved by: Councillor P. Pugh
Seconded by: Councillor S. Park

THAT with respect to the presentation of the Board Agenda Plan and scheduled meeting dates for The District of Thunder Bay Social Services Administration Board, we recommend that a Special Board Meeting be held on December 8, 2011;

AND THAT this meeting include the 2012 budget presentation and any other items as deemed necessary by the Chief Administrative Officer and the Board Chair;

AND THAT the meeting will be held in the McNaughton Room, Thunder Bay City Hall.

CARRIED

NEXT MEETING

The next Board meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, June 16, 2011, in the McNaughton Room, 3rd Floor, Thunder Bay City Hall, 500 East Donald Street, Thunder Bay.

ADJOURNMENT

Resolution No. 11/63

Moved by: Councillor S. Park
Seconded by: Councillor P. Pugh

THAT Meeting No. 07/2011 of The District of Thunder Bay Social Services Administration Board, held on May 19, 2011, be adjourned at 2:57 p.m.

CARRIED



THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD

MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 08/2011
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: May 19, 2011
TIME OF MEETING: 11:09 a.m.
LOCATION OF MEETING: Red Rock Inn
145 White Boulevard
Red Rock, Ontario
ACTING CHAIR: Mr. R. Katajamaki

PRESENT:

Councillor Larry Hebert
Reeve Kevin Holland
Mr. Robert (Bob) Katajamaki
Mayor Don McArthur
Councillor Sara Park
Councillor Paul Pugh
Councillor Aldo Ruberto
Councillor Kelly Tsubouchi

OFFICIALS:

Ms. Melissa Harrison, Chief Administrative Officer
Mr. William Bradica, Manager – Finance Division
Mrs. Linda Douglas - Recording Secretary

ABSENT:

Councillor Iain Angus
Councillor Andrew Foulds
Councillor Armand Giguere
Councillor Joe Virdiramo

Note: For purposes of this agenda and subsequent Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors, and references to CAO refers to the Chief Administrative Officer of TBDSSAB.

BOARD (CLOSED SESSION) MEETING

Councillor Larry Hebert added an item concerning an identifiable individual under New Business.

DISCLOSURES OF INTEREST

REPORTS OF OFFICERS

Non-Union Cost of Living Salary
Increase 2011

Report No. 2011CS-07, (CAO's Office) relative to the above noted was presented.

It was the consensus of the Board that the resolution as contained in Report No. 2011CS-07 be presented for consideration in Open Session; however the subject line would be changed to Non-Union General Salary Increase 2011.

William Bradica, Manager – Finance Division, responded to questions.

Wequedong Lodge
– Sale of 228 S. Archibald Street

Report No. 2011CS-08, (Housing Services) relative to the above noted was presented.

Melissa Harrison, CAO, provided background information and an overview of the TBDSSAB's involvement with the mortgage. She also responded to questions.

It was the consensus of the Board that the resolution as contained in Report No. 2011CS-08 be presented for consideration in Open Session.

TBDSSAB Building -- Third Floor
Expansion Proposal (Phase 2)

Report No. 2011CS-09 (CAO's Office and Finance) relative to the above noted was presented.

Melissa Harrison, CAO, presented an overview of the report and responded to questions.

William Bradica, Manager – Finance Division, also presented information and responded to questions.

NEW BUSINESS

Official Opening of New Building

Councillor Larry Hebert made a suggestion to extend a special invitation to a long time employee of the Whalen Building at the official opening of the new TBDSSAB building.

It was the consensus of the Board that Administration incorporates the suggestion into the Official Opening event.

Board Agenda Plan

Board Meeting Draft Agenda (Closed Session) Items for 2011 – 12 were distributed to Members of the Board by email on May 16, 2011 and at the meeting, for information only.

Melissa Harrison, CAO, introduced the plan and provided an overview.

Request for Complement Increase

Memorandum from Lynda DaCosta, Manager – Human Resources, dated May 16, 2011, containing a resolution for consideration relative to the above noted, was emailed to Members of the Board on May 18, 2011 and distributed at the meeting.

Melissa Harrison, CAO, provided an overview of the Memorandum, and responded to questions.

It was the consensus of the Board that the resolution as contained in the above noted memorandum be presented for consideration in Open Session.

Personnel Leave of Absence

Melissa Harrison, CAO, provided an update relative to the above noted, and responded to questions.

ADJOURNMENT

Resolution No. 11/CS04

Moved by: Councillor P. Pugh
Seconded by: Councillor L. Hebert

THAT the Board (Closed Session) Meeting No. 08/2011 of The District of Thunder Bay District Social Services Administration Board, held on May 19, 2011, be adjourned, at 12:25 p.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED



MUNICIPALITY OF OLIVER PAIPOONGE

ROSSLYN VILLAGE WATER SUPPLY

SUMMARY OF ALS ENVIRONMENTAL ANALYTICAL REPORTS

JUNE 20, 2011 TO JULY 4, 2011

ALS Laboratory Group Analytical Reports and Certificate of Analysis Information received from ALS Canada Ltd. for the Rosslyn Village Water System for the above noted dates show no adverse reports.

ALS ENVIRONMENTAL ANALYTICAL REPORT

	Sample ID Description Sampled Date Sampled Time Client ID	L1017249-3 DISTRIBUTION 14-JUN-11 11:10 -D1 DS-A28			
WATER					
Bacteriological Tests	Presence/Absence: E. coli (p/a/100mL) Presence/Absence: Total coliform (p/a/100mL)	Absent Absent			
Miscellaneous	Heterotrophic Plate Count (CFU/mL)	0			

ALS ENVIRONMENTAL ANALYTICAL REPORT

	Sample ID Description Sampled Date Sampled Time Client ID	L1024068-3 DISTRIBUTION 28-JUN-11 11:00 ~D1 D8-A28			
WATER					
Bacteriological Tests	Presence/Absence: E. coli (p/a/100mL) Presence/Absence: Total coliform (p/a/100mL)	Absent Absent			
Miscellaneous	Heterotrophic Plate Count (CFU/mL)	0			



CRITERIA REPORT

260001081

						STANDARDS	GUIDELINES		
L1003057-1	-D1 ROSSLYN VILLAGE FLUSHING POINT MAPLE ST.								
Sampled By: JOHN GERVIS on 09-MAY-11 @ 13:00									
Matrix: DISTRIBUTION									
Lead per Ont. DW Regulation 170									
Lead (Pb)-Total		<1.0	1.0	ug/L	10			11-MAY-11	R2187850
Individual Analytes									
Alkalinity, Total (as CaCO3)		74.7	5.0	mg/L		30-500		11-MAY-11	R2187800
L1003057-2	-PQ ROSSLYN VILLAGE A26 ALDER ST. #26								
Sampled By: JOHN GERVIS on 09-MAY-11 @ 13:30									
Matrix: PLUMBING						ON-DWSTANDARD			
Lead per Ont. DW Regulation 170									
Lead (Pb)-Total		2.7	1.0	ug/L	10			11-MAY-11	R2187850
L1003057-3	-PQ ROSSLYN VILLAGE A26 ALDER ST. #26								
Sampled By: JOHN GERVIS on 09-MAY-11 @ 13:30									
Matrix: PLUMBING						ON-DWSTANDARD			
Lead per Ont. DW Regulation 170									
Lead (Pb)-Total		<1.0	1.0	ug/L	10			11-MAY-11	R2187850
L1003057-4	-PQ ROSSLYN VILLAGE A27 ALDER ST. #27								
Sampled By: JOHN GERVIS on 09-MAY-11 @ 14:15									
Matrix: PLUMBING						ON-DWSTANDARD			
Lead per Ont. DW Regulation 170									
Lead (Pb)-Total		<1.0	1.0	ug/L	10			11-MAY-11	R2187850
L1003057-5	-PQ ROSSLYN VILLAGE A27 ALDER ST. #27								
Sampled By: JOHN GERVIS on 09-MAY-11 @ 14:15									
Matrix: PLUMBING						ON-DWSTANDARD			
Lead per Ont. DW Regulation 170									
Lead (Pb)-Total		<1.0	1.0	ug/L	10			11-MAY-11	R2187850
L1003057-6	-PQ ROSSLYN VILLAGE M.138 MAPLE ST. #138								
Sampled By: JOHN GERVIS on 09-MAY-11 @ 14:55									
Matrix: PLUMBING						ON-DWSTANDARD			
Lead per Ont. DW Regulation 170									
Lead (Pb)-Total		43.5	1.0	ug/L	** 10			11-MAY-11	R2187850
L1003057-7	-PQ ROSSLYN VILLAGE M.138 MAPLE ST. #138								
Sampled By: JOHN GERVIS on 09-MAY-11 @ 14:55									
Matrix: PLUMBING						ON-DWSTANDARD			
Lead per Ont. DW Regulation 170									
Lead (Pb)-Total		2.5	1.0	ug/L	10			11-MAY-11	R2187850
L1003057-8	-PQ ROSSLYN VILLAGE M.134 MAPLE ST. #134								
Sampled By: JOHN GERVIS on 09-MAY-11 @ 15:05									
Matrix: PLUMBING						ON-DWSTANDARD			
Lead per Ont. DW Regulation 170									

* Detection Limit for result exceeds Criteria Specific Limit. Assessment against Criteria Limit cannot be made.

** Analytical result for this parameter exceeds Criteria Specific Limit listed on this report.



CRITERIA REPORT

160001081

Sample Description							
L1003057-8	~PQ ROSSLYN VILLAGE M.134 MAPLE ST. #134						
Sampled By:	JOHN GERVIS on 09-MAY-11 @ 15:05						
Matrix:	PLUMBING				ON-DWSTANDARD		
Lead per Ont. DW Regulation 170							
Lead (Pb)-Total	<1.0	1.0	ug/L	10		11-MAY-11	R2187850
L1003057-9	~PQ ROSSLYN VILLAGE M.134 MAPLE ST. #134						
Sampled By:	JOHN GERVIS on 09-MAY-11 @ 15:05						
Matrix:	PLUMBING				ON-DWSTANDARD		
Lead per Ont. DW Regulation 170							
Lead (Pb)-Total	<1.0	1.0	ug/L	10		11-MAY-11	R2187850
L1003057-10	~PQ ROSSLYN VILLAGE M.127 MAPLE ST. #127						
Sampled By:	JOHN GERVIS on 09-MAY-11 @ 15:50						
Matrix:	PLUMBING				ON-DWSTANDARD		
Lead per Ont. DW Regulation 170							
Lead (Pb)-Total	<1.0	1.0	ug/L	10		11-MAY-11	R2187850
L1003057-11	~PQ ROSSLYN VILLAGE M.127 MAPLE ST. #127						
Sampled By:	JOHN GERVIS on 09-MAY-11 @ 15:50						
Matrix:	PLUMBING				ON-DWSTANDARD		
Lead per Ont. DW Regulation 170							
Lead (Pb)-Total	<1.0	1.0	ug/L	10		11-MAY-11	R2187850

* Detection Limit for result exceeds Criteria Specific Limit. Assessment against Criteria Limit cannot be made.

** Analytical result for this parameter exceeds Criteria Specific Limit listed on this report.

ALS ENVIRONMENTAL ANALYTICAL REPORT

<p>Sample ID Description Sampled Date Sampled Time Client ID</p>	<p>L1006700-3 DISTRIBUTION 16-MAY-11 14:25 -D1 D6-A26</p>				
WATER					
<p>Bacteriological Tests</p>	<p>Presence/Absence: E. coli (p/a/100mL) Presence/Absence: Total coliform (p/a/100mL)</p>	<p>Absent Absent</p>			
<p>Miscellaneous</p>	<p>Heterotrophic Plate Count (CFU/mL)</p>	<p>0</p>			

PENDING ITEMS

DATE	ITEM	ACTION REQUIRED	RESPONSIBILITY	DATE TO BE COMPLETED
Feb 8/10	Procedural By-law	By-law	CAO/Council	In Progress
May 26/10	Rosslyn Water System Rate Structure	Financial Plan	CAO	Within Six Months of Receipt of Drinking Water Licence
June 28/10	Landfill Site Waste Management and User Pay System	Report	CAO	Spring 2011
July 2010	Master Fire Plan	Report	CAO	Sept 12/11
Sept 13/10	Communication Policy (Speaking to the Media)	Report	CAO	Sept 12/11
Jan 10/11	Options for the Agriplex Report	Report	CAO/Council	2011
Jan 24/11	Snowmobiles Driving on Farmers Fields	Notice in Newsletter	CAO	Fall 2011
Mar 14/11	Municipal Donations	Policy	CAO	Sept 12/11
Mar 28/11	Rick Hansen 25 th Anniversary Relay	Planning for the Event Committee of Volunteers	CAO	Ongoing
Jun 15/11	Rubin Subdivision	Updates	CAO	Ongoing