

(b) File: Earthwise Advisory Committee

Members were provided with the Minutes of the Earthwise Advisory Committee.

A Working Group related to Climate Change Adaptation is being established. Members concurred that Staff should request membership on this Working Group as it impacts both Authority programs and the Source Water Protection program.

10. TREASURER'S REPORT

Members were provided with the Treasurer's Report for revenue received and expenses incurred during the month of July together with financial information related to the Vehicle and Equipment Program and Hazelwood Lake Nature Centre.

It was noted that the CA Transfer Payment has been received.

It was noted that the Minister of Natural Resources intends to reduce the amount of funding available under the Water and Erosion Control Infrastructure Program (WECI).

It was noted that the Hazelwood road within the unorganized township and within the Hazelwood Lake Conservation Area has been chip sealed.

The Hazelwood Lake Nature Centre Craft Fair was held on Sunday, September 12, 2010 and was very well attended. Members concurred that the event will be renamed commencing in 2011 to better reflect the activities which take place.

Pictures of the damage sustained by the coin boxes at some of our Conservation Areas were circulated. Staff with the assistance of a welding firm will alter the coin box design on-site to see if this will deter the vandals.

It was noted that the Riverside Drive McIntyre River Erosion Project is complete. It was also noted that Engineering Northwest Limited is in the process of confirming quantities to verify submitted costs from the contractor.

For the Board's information, a Boil Water Advisory was issued for the Hazelwood Lake Nature Centre's water system. Signs were posted at all water access points at the Centre stating "Do not drink the water, not fit for human consumption".

11. 2010 BUDGET

Discussion of the proposed 2011 capital budget took place. Funds will be allocated for the new office building based on an estimate of \$5 million which will include construction, moving costs, land disposal costs, construction supervision, furnishings, contingency, landscaping, etc. A special meeting of all member municipalities will be held on February 3, 2011, to discuss this major undertaking and how it will be financed i.e. a bank loan and member municipalities will be levied \$600,000.00 annually until the loan is fully paid, etc. Thereafter, an annual amount will be allocated for a building maintenance reserve fund. The 20-year forecast will need to be revised to reflect the revised estimates related to the floodway channel maintenance, office building, and an allowance for annual inflation.

Staff noted that at the time of preparation of the proposed draft capital, the province had not provided information about the Current Value Assessment (CVA) figures for 2011 therefore the 2010 CVA was used. This may impact the final levy calculation for each member municipality.

The operating budget will be discussed at the next Board Meeting.

12. PASSING OF ACCOUNTS

Resolution #138/10

Moved by Gary Murchison, Seconded by Jim Vezina

"THAT: having examined the accounts or the period of August 1 to August 31, 20010 cheque #1778 to 1831 together with payroll cheques #3393 to 3439 inclusive totalling \$136,270.22, we approve their payment." CARRIED.

Pre-authorized payment through our Current Account during the month of August was detailed in the Agenda.

13. PROJECTS UPDATE

Members reviewed and discussed the written updates on various projects as detailed in the Agenda.

Members concurred that due to poor ticket sales "The Nature of Comedy" – Reception, Dinner and Comedy Show at Hazelwood Lake Nature Centre will be cancelled.

14. GREAT LAKES – LAKE SUPERIOR UPDATES

15. PLAN INPUT AND REVIEW

The plan input and review for the period August 26, 2010 to September 15, 2010 was circulated. The binder also contained the monthly summary submitted to Department of Fisheries and Oceans as per our Agreement.

16. NEW BUSINESS

Members reviewed and discussed the correspondence from Lake Superior Visits, a tour operation, requesting a permit to visit Mission Marsh and Hurkett Cove with passengers from the cruise ship the Clelia II. Members concurred on granting this permit and agreed that a policy will be developed to deal with commercial use of Conservation Areas.

17. NEXT MEETING

Wednesday, October 20, 2010, at 4:30 p.m.

18. ADJOURNMENT

Resolution #139/10

Moved by Donna Blunt, Seconded by Jim Vezina

"THAT: the time being 6:02 p.m. AND FURTHER THAT there being no further business THAT we adjourn." CARRIED.

Chairman

General Manager/Secretary-Treasurer



Lakehead Region Conservation Authority

Conserve Today...For A Better Tomorrow

Minutes of the Second Special Meeting of the Lakehead Region Conservation Authority held on Wednesday, October 6, 2010, in the Authority Frontroom. The Vice-Chairman called the Meeting to order at 4:30 p.m.

PRESENT:

Lucy Kloosterhuis, Vice Chairman	4:30 p.m. - 4:47 p.m.
Iain Angus	4:30 p.m. - 4:47 p.m.
Grant Arnold	4:30 p.m. - 4:47 p.m.
Donna Blunt	4:30 p.m. - 4:47 p.m.
Ed Chambers	4:30 p.m. - 4:47 p.m.
Bev Dale	4:30 p.m. - 4:47 p.m.
Rick Kieri	4:30 p.m. - 4:47 p.m.
H. Gary Murchison	4:30 p.m. - 4:47 p.m.
Jim Vezina	4:30 p.m. - 4:47 p.m.

ABSENT:

Bill Bartley
Linda Rydholm

ALSO

PRESENT:

Mervi Henttonen, General Manager/Secretary-Treasurer
Tammy Cook, Watershed Manager
Melanie O'Riley, Administrative Clerk/Receptionist, recorder of Minutes
Gerry Buckrell, Engineering Northwest Ltd, part of Meeting

1. ADOPTION OF AGENDA

Resolution #140/10

Moved by Rick Kieri, Seconded by Ed Chambers

"THAT: the Agenda is adopted as published." CARRIED.

2. DISCLOSURE OF INTEREST

None.

3. LAKEHEAD REGION CONSERVATION AUTHORITY OFFICE

Discussion of the Staff Report regarding the tender submitted for municipal servicing to 130 Conservation Road took place.

The Report contained correspondence from Clow Darling Limited who had submitted pricing for a backflow preventer installation and testing. Clow Darling also submitted pricing to supply and install 1" water meter piping at 130 Conservation Road.

Members were advised that the tenders were opened publicly at 3:30 p.m. on October 6, 2010. Correspondence from ENL outlining the 6 submitted tenders and their recommendation to award the contract to the lowest bidder, Bay City Contractor was discussed.

Resolution #141/10

Moved by Gary Murchison, Seconded by Bev Dale

"THAT: the Staff Report related to servicing at 130 Conservation Road is received AND FURTHER THAT the recommendations contained therein are endorsed." CARRIED.

Members reviewed and discussed the potential of locating the new office building adjacent to the current LRC Administration building located at 130 Conservation Road. The building design would remain the same with the only modification being the footing design. In this regard, TBT Engineering provided a proposal to conduct a Geotechnical Investigation to determine substrate on the lot. Members also requested additional boreholes be undertaken.

Resolution #142/10

Moved by Ed Chambers, Seconded by Rick Kieri

"THAT: the proposal submitted by TBT Engineering for a Geotechnical Investigation at 130 Conservation Road dated September 21, 2010 is approved AND FURTHER THAT additional boreholes as discussed are approved." CARRIED.

Members were advised that the current zoning on 130 Conservation Road is Highway Commercial. There is a new zoning by-law which may come into effect on January 1, 2011. The new zoning will rezone the property to Major Institutional. Members directed Staff to continue investigating the potential to build the new building at 130 Conservation Road.

4. ADJOURNMENT

Resolution #143/10

Moved by Bev Dale, Seconded by Gary Murchison

"THAT: the time being 4:47 p.m. AND FURTHER THAT there being no further business THAT we adjourn." CARRIED.

Chairman

General Manager/Secretary Treasurer



Lakehead Region Conservation Authority

Conserve Today...For A Better Tomorrow

Minutes of the Ninth Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, October 20, 2010, in the Authority Boardroom. The Chairman called the Meeting to order at 4:30 p.m.

PRESENT:	Bill Bartley, Chair	4:30 p.m. – 5:57 p.m.
	Lucy Kloosterhuis, Vice-Chair	4:30 p.m. – 5:57 p.m.
	Iain Angus	4:30 p.m. – 5:57 p.m.
	Grant Arnold	4:30 p.m. – 5:57 p.m.
	Donna Blunt	4:30 p.m. – 5:57 p.m.
	Ed Chambers	4:30 p.m. – 5:57 p.m.
	Bev Dale	4:30 p.m. – 5:57 p.m.
	Rick Kieri	4:30 p.m. – 5:57 p.m.
	Gary Murchison	4:30 p.m. – 5:57 p.m.
	Linda Rydholm	4:30 p.m. – 5:44 p.m.
	Jim Vezina	4:30 p.m. – 5:57 p.m.

ALSO

PRESENT:	Mervi Henttonen, General Manager/Secretary-Treasurer
	Tammy Cook, Watershed Manager
	Michelle Sixsmith, Water Resources Technologist, part of Meeting
	Jamie Saunders, Source Water Protection Manager, part of Meeting
	Melanie O'Riley, Administrative Clerk/Receptionist, recorder of Minutes

1. ADOPTION OF AGENDA

Resolution #144/10

Moved by Donna Blunt, Seconded by Lucy Kloosterhuis

"THAT: the Agenda is adopted as amended." **CARRIED.**

2. DISCLOSURE OF INTEREST

None

3. MINUTES OF PREVIOUS MEETING

Resolution #145/10

Moved by Jim Vezina, Seconded by Donna Blunt

"THAT: the Minutes of the Lakehead Region Conservation Authority Eighth Regular Meeting held on Wednesday, September 15, 2010, together with the In-Camera portion be adopted as published." **CARRIED.**

Resolution #146/10

Moved by Lucy Kloosterhuis, Seconded by Donna Blunt

"THAT: the Minutes of the Second Special Meeting of the Lakehead Region Conservation Authority held on Wednesday, October 6, 2010, be adopted as published." **CARRIED.**

4. DEVELOPMENT, INTERFERENCE WITH WETLANDS AND ALTERATIONS TO SHORELINES AND WATERCOURSES REGULATION

Members were provided with the Hearing Procedures for Applications submitted under the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation.

The Applicants have been provided with a copy of their Hearing Procedure and their respective Application.

(a) File: Application #40/10

Members reviewed and discussed Application #40/10 submitted by Jason Gratta who is proposing to place clean fill material within the 120 metre buffer of a Provincially Significant Wetland (PSW). The proposed project is not anticipated to result in any significant impairment of the wetlands functions or features; therefore, Staff recommended approval of the Application.

Resolution #147/10

Moved by Jim Vezina, Seconded by Ed Chambers

"THAT: Application #40/10 submitted under the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation be approved." **CARRIED.**

(b) File: Application #41/10

Members reviewed and discussed Application #41/10 submitted by Mr. Jerry Selby who is proposing to construct an 18 x 21 metre single storey bungalow within the 120 metre regulated buffer around the Provincially Significant Williams Bog Wetland. Staff recommended approval of the Application with the condition that no infilling, excavation or vegetation clearing will occur beyond 75 metres of Vanguard Avenue.

Resolution #148/10

Moved by Ed Chambers, Seconded by Lucy Kloosterhuis

"THAT: Application #41/10 submitted under the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation be approved with the condition that no infilling, excavation or vegetation clearing will occur beyond 75 metres of Vanguard Avenue."
CARRIED.

Members reviewed and discussed Application #42/10 submitted by Jean-Jacques Tessier who created a trench (excavated existing material) within the Provincially Significant Wetland (PSW) and the 120 metre regulated buffer to create a driveway and pathway prior to submitting a Permit Application. Staff recommended approval of the Application with the condition that all work is conducted as outlined in the Environmental Impact Statement, completed by True Grit Consulting Ltd., dated October 19, 2010.

Resolution #149/10

Moved by Jim Vezina, Seconded by Iain Angus

"THAT: Application #42/10 submitted under the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation be approved with the condition that all work is conducted as outlined in the Environmental Impact Statement completed by True Grit Consulting Ltd. dated October 19, 2010."
CARRIED.

5. SOURCE PROTECTION PLANNING

Members reviewed and discussed items related to Source Protection Planning as detailed in the Agenda. A revised timeline for Source Protection was provided.

Members were reminded of the Source Protection Planning Training.

For the Board's information, Source Protection Staff will be attending the Northwestern Ontario Wastewater Conference.

6. IN-CAMERA SESSION

Resolution #150/10

Moved by Linda Rydholm, Seconded by Rick Kieri

"THAT: we now go into Committee of the Whole (In-Camera) at 4:46 p.m."
CARRIED.

Resolution #151/10

Moved by Rick Kieri, Seconded by Linda Rydholm

"THAT: we go back into Open Meeting at 4:59 p.m."
CARRIED.

The purpose of the In-Camera Meeting pertained to personnel, property and third party matters.

Resolution #152/10

Moved by Lucy Kloosterhuis, Seconded by Jim Vezina

"THAT: Staff Report related to the Community Relations Officer Position is adopted AND FURTHER THAT a copy of the Report will be made available to the Auditors in the 2010 Audit file." CARRIED.

Resolution #153/10

Moved by Lucy Kloosterhuis, Seconded by Donna Blunt

"THAT: the Report related to 2011 Salary and Benefits is approved AND FURTHER THAT the Personnel Policy #9 will be amended to reflect the changes AND FURTHER THAT a copy of this Report will be made available to the auditors as part of their 2011 Audit."

7. BUSINESS ARISING FROM PREVIOUS MINUTES

(a) File: 2011 Draft Capital Budget & Operating Budget

Members were provided with the draft 2011 capital budget which was submitted to the City as a result of the September Board Meeting discussions. This information was based on the 2010 CVA as the 2011 was unavailable at this time.

A revised levy was proposed to ensure that the request reflected funds required for the maintenance of the existing office building and a new office building. Members reviewed and discussed the revised capital budget based on 2011 CVA data which was received. The 20-year forecast was also provided.

Members reviewed and discussed the draft operating budget which is to be provided to the City by October 21st.

8. CORRESPONDENCE

(a) File: Township of Conmee

Members were provided with correspondence received from the Township of Conmee who had written to Bill Mauro, MPP and copied to all of the Authority's member Municipalities related to the existing and proposed office building and other issues.

(b) File: Proposed Capital Road Improvements - Russell and William Street

Correspondence was received from the City of Thunder Bay regarding proposed capital improvements on Russell and William Streets. Members agreed that it would not be beneficial to the LRCA to fund curb and gutter work related to storm sewer work.

(c) File: Conservation Area Supporter

A clock made by Lynn Strey, a frequent user of the LRCA's Conservation Areas, depicting pictures taken at our Conservation Areas was circulated at the Meeting. A letter of thank you will be forwarded to Ms. Strey. Members concurred that this donation is to be noted in the Annual Report.

(d) File: Township of O'Connor

Members were provided with the thank you letter from the Township of O'Connor in relation to the donation of promotional items by the LRCA for their O'Connor Day Celebrations.

(e) File: Hydro One Networks Inc.

A letter from Hydro One advising that they will begin work shortly to replace over 500 wood poles on their 115 kilovolt transmission line between Port Arthur Transformer Station #1 in Thunder Bay and Reserve Junction (Jct) in Nipigon was received.

(f) File: Ministry of Northern Development and Mines

For the Board's information, Staff will attend some of the sessions on October 18th and October 19th workshops related to Ontario's Mining Act Modernization initiative.

(g) File: Kam River & Islands Land Use Study Draft Plan

Members were advised of the Public Information Meeting to review the Kam River and Islands Land Use Study Draft Plan being held on October 20, 2010.

(h) File: Conservation Ontario

Correspondence from Conservation Ontario (CO) as detailed in the Agenda was discussed.

A Report for Toronto Parks in order to be more "user-friendly" was provided at the Meeting. Staff will review the document to see if there is any applicability to our Conservation Areas and provide a subsequent Staff Report to the Board.

Members were advised that the Critical Injuries and the Occupational Health and Safety Act wherein the Ministry of Labour is now requiring critical injuries involving non-workers to be reported. Members were to be provided with the Report.

(i) File: Printed Material

Printed material was circulated.

9. MINUTES

(a) File: Lakehead Conservation Foundation

For the Board's information, an update on the Foundation was provided.

(b) File: Generic Regulations Video Conference

It was noted that Staff chaired the third Generic Regulations Northern Chapter Video Conference with the other northern Conservation Authorities.

(c) File: Thunder Bay Area of Concern Remedial Action Plan (RAP) Team

Members were provided with the RAP Meeting Minutes from their August 12, 2010, Meeting.

(d) File: Thunder Bay Area of Concern Public Advisory Committee (PAC)

Members were provided with the PAC Minutes from their September 15, 2010, Meeting.

(e) File: Water Working Group Meeting

Members were provided with the Water Working Group Meeting Minutes of September 29, 2010.

10. TREASURER'S REPORT

Members were provided with the Treasurer's Report for revenue received and expenses incurred during the month of September together with financial information related to the Vehicle and Equipment Program and Hazelwood Lake Nature Centre.

Members reviewed and discussed the Staff Report related to the purchase of a new vehicle.

Resolution #154/10

Moved by Linda Rydholm, Seconded by Rick Kieri

"THAT: the Staff Report dated October 19, 2010, related t the purchase of one new truck is accepted AND FURTHER THAT the recommendations contained therein be endorsed." CARRIED.

Members were provided with the 2011 LRCA Calendar.

Resolution #155/10

Moved by Bev Dale, Seconded by Rick Kieri

"THAT: Staff are authorized to proceed with the 2012 Conservation Calendar and that this project is funded in a similar fashion as the 2011 Calendar." CARRIED.

An update on the status of servicing to 130 Conservation Road was provided.

Resolution #156/10

Moved by Rick Kieri, Seconded by Bev Dale

"THAT: the proposal submitted by Engineering Northwest Limited for contract administration during the municipal water and sewer servicing contract at 130 Conservation Road dated May 27, 2010, is approved." **CARRIED.**

Members reviewed and discussed the final invoice from BJ Halow and Son Constructors Ltd. related to the McIntyre River Erosion Project.

Resolution #157/10

Moved by Linda Rydholm, Seconded by Rick Kieri

"THAT: the final invoice dated October 13, 2010, from BJ Halow and Son Constructors Ltd. for the McIntyre River Erosion Project is approved AND FURTHER THAT sufficient funds are available." **CARRIED.**

Members reviewed and discussed the 2010 Hazelwood Lake Conservation Area Bathing Beach Bacteriological Water Quality Report.

Resolution #158/10

Moved by Gary Murchison, Seconded by Bev Dale

"THAT: the Staff Report entitled Hazelwood Lake Conservation Area Bathing Beach Bacteriological Water Quality Report 2010 is received AND FURTHER THAT the recommendations contained therein are endorsed." **CARRIED.**

Members reviewed and discussed the Staff Traffic Counter Report related to the Hazelwood Lake and Hurkett Cove Conservation Areas.

Resolution #159/10

Moved by Grant Arnold, Seconded by Gary Murchison

"THAT: the Staff Report entitled Hazelwood Lake and Hurkett Cove Conservation Areas Traffic Counter Report, dated October 2010 is received AND FURTHER THAT the recommendations contained therein are endorsed." **CARRIED.**

11. PASSING OF ACCOUNTS

Resolution #160/10

Moved by Jim Vezina, Seconded by Ed Chambers

"THAT: having examined the accounts for the period of September 1 to September 30, 2010 cheque #1832 to 1919 together with payroll cheques #3440 to 3472 inclusive totalling \$184,772.09, we approve their payment." **CARRIED.**

Pre-authorized payment through our Current Account during the month of September was detailed in the Agenda.

12. PROJECTS UPDATE

Members reviewed and discussed the written updates on various projects as detailed in the Agenda.

For the Board's information, the 2010 Biennial Tour participants gave a brief summary of the tour that took place at the Rideau Valley and Mississippi Valley Conservation Authorities. It was noted that other Conservation Authorities face the same challenges as the LRCA.

Members agreed to the purchase of the note pad and pen as a promotional item and the name tag for use by Members, Staff and volunteers at various events.

13. GREAT LAKES – LAKE SUPERIOR UPDATES

For the Board's information, the International Joint Commission expanded the scope of the International Upper Great Lakes Study.

14. PLAN INPUT AND REVIEW

The plan input and review for the period September 16, 2010 to October 20, 2010 was circulated. The binder also contained the monthly summary submitted to Department of Fisheries and Oceans as per our Agreement.

15. NEW BUSINESS

None.

16. NEXT MEETING

Wednesday, November 17, 2010, at 4:30 p.m.

17. ADJOURNMENT

Resolution #161/10

Moved by Gary Murchison, Seconded by Grant Arnold

"THAT: the time being 5:57 p.m. AND FURTHER THAT there being no further business THAT we adjourn." CARRIED.

Minutes of the Third Regular Meeting of the Lakehead Source Protection Authority held on Wednesday, September 8, 2010, in the Lakehead Region Conservation Authority Boardroom. The Chair called the Meeting to order at 4:30 p.m.

PRESENT: Bill Bartley, Chairman	4:30 p.m. – 5:05 p.m.
Lucy Kloosterhuis, Vice-Chair	4:30 p.m. – 5:05 p.m.
Ed Chambers	4:30 p.m. – 5:05 p.m.
Donna Blunt	4:30 p.m. – 5:05 p.m.
Beverly Dale	4:30 p.m. – 5:05 p.m.
Linda Rydholm	4:30 p.m. – 5:05 p.m.
Rick Kieri	4:30 p.m. – 5:05 p.m.
H. Gary Murchison	4:30 p.m. – 5:05 p.m.
Iain Angus	4:30 p.m. – 5:05 p.m.

ABSENT: Grant Arnold
Jim Vezina

ALSO PRESENT:

Mervi Henttonen, General Manager/Secretary-Treasurer
Tammy Cook, Watershed Manager
Jamie Saunders, Source Protection Manager, recorder of minutes
Bob Hartley, Lakehead Source Protection Committee Chair

1. ADOPTION OF AGENDA

Resolution # 09/10

Moved by Rick Kieri, Seconded by Bev Dale.

“THAT: the agenda is adopted as amended.” CARRIED.

2. DISCLOSURE OF INTEREST

None.

3. **MINUTES OF PREVIOUS MEETING**

Resolution # 10/10

Moved by Linda Rydholm, Seconded by Rick Kieri.

“THAT: the Minutes of the Lakehead Source Protection Authority Second Regular Meeting held on June 30, 2010. Be adopted as published.” CARRIED.

4. **BUSINESS ARISING FROM PREVIOUS AGENDA**

The Quarterly Report from the Lakehead Source Protection Committee Chair was provided.

It was noted that the request by the Source Protection Authority to renew the appointments of Source Protection Committee Members, Jim Vukmanich and Ken McWhirter, will not be addressed until after the Municipal elections.

5. **SOURCE PROTECTION PLANNING**

Information related to the September 14, 2010, Project Managers Meeting will be provided in the October 20, 2010 LRCA Board Agenda Source Protection Planning Update.

Information related to the September 20-21, 2010 Source Protection Committee Chairs Meeting will be provided in the October 20, 2010, LRCA Board Agenda Source Protection Planning Update.

Source Protection Plan Regulation Training will take place on November 9, 2010. Kate Turner, the Ministry of Environment Liaison and an additional Ministry of Environment representative will provide the training to Source Protection Committee Members, Source Protection Authority Members, Source Protection Staff and Municipal Planning Staff.

6. **“CLEAN WATER ACT”/REGULATIONS**

No updates at this time.

7. CORRESPONDENCE

(a) File: Ministry of Environment

For information purposes, correspondence from the Ministry of Environment providing guidance on the submission requirements for Updated Assessment Reports was provided.

For information purposes, information on Ontario's Regional Adaptation Collaborative (RAC) and its impact on the Source Protection Planning Process was provided.

8. OTHER PROJECTS IN THE WATERSHED

Source Protection Staff and Source Protection Committee Members will be present at the Northwestern Ontario Water and Wastewater Conference being held at the Valhalla Inn on October 28th and 29th, 2010. A booth providing information on the Source Protection Planning Process will be prepared to provide information to conference participants.

9. NEW BUSINESS

The first instalment of the Ministry of Natural Resources Transfer Payment for Source Water Protection has been received by the Lakehead Region Conservation Authority.

Comprehensive consultation with all impacted parties during the initial phases of the Source Protection Planning Process is very important. Using educational tools to ensure that all stakeholders have a thorough understanding of the process will help to provide a final product that accurately represents local concerns.

It is imperative that sufficient education and training be provided by the Ministry of Environment to ensure that the requirements of the Source Protection Plan are met by the Source Protection Committee and Authority.

The next Source Protection Authority Meeting will be held on Wednesday November 24th, 2010 at 4:30 p.m.

10. ADJOURNMENT

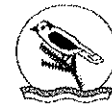
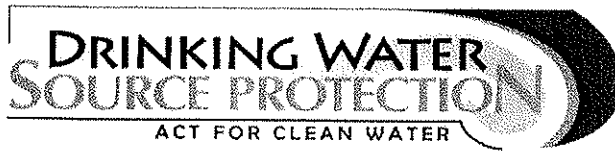
Resolution # 11/10

Moved by Ed Chambers, Seconded by Donna Blunt

THAT: that the time being 5:05 p.m. AND FURTHER THAT there being no further business THAT we adjourn." CARRIED.

Chairman

General Manager/Secretary-Treasurer



Lakehead Region
Conservation Authority
Conserve Today...For A Better Tomorrow
LAKEHEAD SOURCE PROTECTION AREA

MINUTES OF THE THIRTY-SIXTH REGULAR LAKEHEAD SOURCE PROTECTION COMMITTEE MEETING

Minutes of the Thirty-sixth Regular Meeting of the Lakehead Source Protection Committee (SPC) held on Wednesday, October 6, 2010, at the Lakehead Region Conservation Authority. The Chairman called the Meeting to order at 4:00 p.m.

MEMBERS PRESENT:

Bob Hartley, Chairman
Ken McWhirter, Vice Chairman
Bernie Kamphof
Ross Chuchman
Veikko Long
Robert Stewart
Hartley Multamaki
Guy Jarvis
Paul McAlister

MEMBERS ABSENT:

Jim Vukmanich

LIAISON MEMBERS PRESENT:

Kate Turner, Ministry of Environment (MOE) Liaison

ALSO PRESENT:

Jamie Saunders, Source Water Protection Project Manager
Roman Augustyn, Source Protection GIS Specialist
Neal Zago, Source Protection Communications Officer

1. ADOPTION OF AGENDA BY CONSENSUS

August 4th and September 1st, 2010 Agendas adopted by consensus.

2. DISCLOSURE OF INTEREST

None.

3. MINUTES OF PREVIOUS MEETING

The Minutes of the Thirty-fourth and Thirty-fifth Regular Meeting held on Wednesday, September 1, 2010 were adopted by consensus, as published.

4. BUSINESS ARISING FROM PREVIOUS AGENDA

Graham Saunders, local weather expert, will be providing a presentation on Climate Change in Northwestern Ontario at the November 3, 2010 Source Protection Committee Meeting. After the presentation there will be discussion of the implications of Climate Change on the Source Protection Planning process.

5. SOURCE PROTECTION PLANNING

Source Protection Plan Regulation

For information purposes, an overview of Source Protection Planning was provided on behalf of Ian Smith. The purpose of the document is to provide a plain language overview of the key legislative requirements for preparation of Source Protection Plans.

For information purposes, a draft notice from the Ministry of Environment (MOE) on preparing the Notice when plan preparation begins was provided. Previous discussion with the SPC has indicated that this notice will be sent out after Source Protection Plan Regulation training for SPC and SPA members has taken place.

For information purposes, a timeline for the Lakehead Region Source Protection planning process was provided.

Lakehead Region Source Protection Plan Regulation training has been confirmed for November 9th and 10th. The venue for training is the Victoria Inn. The training on November 9th will be for SPC members, SPA members, SP Staff and Municipal Representatives. The November 10th training will be for OPS employees.

For information purposes, background information from the MOE on existing municipal authorities and land use planning was provided.

Source Protection Project Managers Meeting

For information purposes, the agenda for the SWP Project Managers Meeting which took place on Tuesday, September 14, 2010, was provided. The main points of discussion focused on the commencement of the Source Protection Planning process, management of drinking water threats using measures from the Risk Management Measures Catalogue, integrating Assessment Report results into government decisions and providing the tools required to help make these decisions.

Source Protection Committee Chairs Meeting

For information purposes, the agenda and materials provided for the SPC Chairs Meeting which took place on September 20-21, 2010 at the Delta Toronto Airport West Hotel were provided.

Source Protection Plan Advisory Committee

For information purposes, the agendas and materials for the last three Source Protection Plan Advisory Committee Meetings were provided. The purpose of this Committee is to create a framework for Source Protection Policy development. A policy sharing tool has been released to several Source Protection Regions for testing and will be released shortly for the benefit of all Source Protection Regions.

Risk Management Measures Catalogue

It was noted that Version 2 of the Water Quality Risk Management Measures Database has been released to Source Protection Staff. The catalogue is still not considered complete, MOE staff is working to refine and improve the content and functionality of the database.

Assessment Report

For information purposes, correspondence from MOE Liaison Kate Turner, explaining how it is not necessary to provide Intake Protection Zone 3 (IPZ-3) delineation in the Assessment Report for the Lakehead Source Protection Area was provided.

6. WATER RELATED ACTIVITIES WITHIN THE SOURCE PROTECTION AREA

Northwestern Ontario Water and Wastewater Conference (NWOWWC)

For information purposes, the registration package for the October 28 & 29, 2010 NWOWWC conference was provided. This year's conference will take place at the Valhalla Inn.

It was noted that the Lakehead Source Protection Region will have a public information booth at the 2010 conference. Source Protection Staff is responsible for preparing a display for the conference this year. A sign-up sheet was circulated to SPC Members requesting their assistance with the public information display.

Thunder Bay Remedial Action Plan Public Advisory Committee (RAP-PAC)

For information purposes, the agenda and information material provided for the September 15th, 2010 RAP-PAC Meeting were provided. The main purpose of this Meeting was to discuss the PAC recommendations from the Contaminated Sediments Working Group.

A status update on Phase 1 of the North Harbour Feasibility Study was provided at the Meeting. A copy of the updated presentation was provided for information purposes.

7. SOURCE PROTECTION COMMITTEE

There is no update from the MOE Liaison.

8. SOURCE PROTECTION PROJECT UPDATES

Ontario Drinking Water Stewardship Project (ODSWP)

It was noted that the final report for the Education and Outreach Special Project "Take Pride in Your Property" funded by the ODSWP for 2009/2010 has been completed and submitted to the MOE. A copy of the completed report was provided in the circulation binder for information purposes.

It was noted that the Source Protection Manager completed the ODSWP – Early Response Application and submitted it to the MOE. The application requested funding to replace the twenty-five potential significant drinking water threats posed by existing septic systems located within Wellhead Protection Area-A surrounding the Rosslyn Village municipal water supply wells. A copy of the completed application was provided in the

circulation binder for information purposes.

9. CORRESPONDENCE

- a) File: Environment Canada 2010 Municipal Water Use Report

For information purposes, a copy of the 2010 Environment Canada Municipal Water Use Report was provided. This Report uses 2006 survey data to highlight water consumption trends across Canadian municipalities.

- b) File: Renewable Energy Approval Requirements for Off-shore Wind Facilities

For information purposes, the comments provided by Conservation Ontario on the “Off-shore Wind Facilities Renewable Energy Approval Requirements” discussion paper was provided.

- c) File: Thunder Bay (Bare Point Road) Water Treatment Plan Drinking Water System Inspection Report

For information purposes, a copy of the 2010/2011 Drinking Water Inspection Report for the Bare Point Water Supply System was provided.

- d) File: Amendments to Building Code Act and Part 8 of the Ontario Building Code – On-site Sewage Systems

For information purposes, a document provided by the Ministry of Municipal Affairs and Housing was provided. The Document details the amendments to the Building Code which will have a direct impact on the operation and maintenance of on-site sewage systems.

- e) File: MOE – Overview of Drinking Water Related Programs & Legislation

For information purposes, a comprehensive overview of drinking water related programs administered by the MOE was provided.

- f) File: Website Feedback

For information purposes, correspondence from a school teacher complimenting the Source Protection website on being an excellent teaching tool was provided.

10. ENVIRONMENTAL SCAN

None.

11. NEW BUSINESS

None.

12. OPEN DISCUSSION

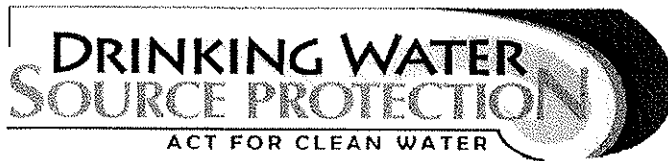
None

13. NEXT MEETING

November 3, 2010 – 4:00 p.m. LRCA Boardroom – Climate Change presentation by Graham Saunders.

14. ADJOURNMENT BY CONSENSUS

Meeting adjourned by consensus 5:05 p.m.



Lakehead Region
Conservation Authority
Conserve Today...For A Better Tomorrow

LAKEHEAD SOURCE PROTECTION AREA

MINUTES OF THE THIRTY-SEVENTH REGULAR LAKEHEAD SOURCE PROTECTION COMMITTEE MEETING

Minutes of the Thirty-seventh Regular Meeting of the Lakehead Source Protection Committee held on Wednesday, November 3, 2010, at the Travelodge Hotel Airline. The Chairman called the Meeting to order at 4:00 p.m.

MEMBERS PRESENT:

Bob Hartley, Chairman
Ken McWhirter, Vice Chairman
Jim Vukmanich
Veikko Long
Robert Stewart
Bernie Kamphof
Guy Jarvis
Paul McAlister
Hartley Multamaki
Ross Chuchman

LIAISON MEMBERS PRESENT:

Mervi Henttonen, LRCA General Manager/Secretary-Treasurer

LIAISON MEMBERS ABSENT:

Kate Turner, Ministry of Environment (MOE) Liaison – present through teleconference
Chris Beveridge, Thunder Bay District Health Unit

ALSO PRESENT:

Jamie Saunders, Source Protection Project Manager
Tammy Cook, LRCA Watershed Manager
Roman Augustyn, Source Protection GIS Specialist
Neal Zago, Source Protection Communications Officer
Graham Saunders
Dr. Adam Cornwell, Lakehead University Geography
Dr. Janet DeMille, TBDHM

1. ADOPTION OF AGENDA BY CONSENSUS

Agenda adopted by consensus.

2. **DISCLOSURE OF INTEREST**

None.

3. **MINUTES OF PREVIOUS MEETING**

The Minutes of the Thirty-Sixth Regular Meeting held on Wednesday, October 6, 2010, were adopted by consensus.

4. **BUSINESS ARISING FROM PREVIOUS AGENDA**

Graham Saunders, local weather personality and climate change researcher made a presentation on Climate Change in Northwestern Ontario.

5. **SOURCE PROTECTION PLANNING**

Source Protection Plan Regulation

Source Protection Plan Regulation training will take place on November 9th, 2010 for Source Protection Committee (SPC) Members, Source Protection Authority (SPA) Members, Source Protection Staff and Municipal representatives. Training will take place in the Ontario Room at the Victoria Inn between 9:00 a.m. and 4:30 p.m.

For information purposes, a copy of Section 8.4 – General Questions and Answers on the Source Protection Planning Process taken from the MOE Liaison project update was provided.

For information purposes, email correspondence between Heather Gardiner, Land Use Planner, Source Protection Programs Branch and Shannon Smith, Manager of Community Planning and Development, Ministry of Municipal Affairs and Housing was provided.

It was noted by Kate Turner, areas that are delineated under the Clean Water Act specifically to enable the use of the water policies in the Provincial Policy Statement, 2005, include highly vulnerable aquifers and significant groundwater recharge areas. It is the responsibility of the municipality to decide if planning policies protecting private drinking water and sewage systems are necessary in these areas. It was noted that new Official Plans can include mapping of vulnerable areas, and some general land use prohibitions/restrictions, or require studies to be completed prior to establishing certain uses. Municipalities can use these strategies to put in place whatever policies are under their authority within their Official Plan. The Source Protection Plan policies are limited in highly vulnerable aquifers and significant groundwater recharge areas, but Official Plans can go beyond if necessary.

Source Protection Chairs Meeting

The January SPC Chairs meeting will be held January 17th and 18th, 2011, at a location to be determined.

Climate Science Workshop

The Source Protection Manager will be attending the Lake Simcoe Source Protection Climate Change Science Workshop being held on Wednesday November 24th, 2010.

Source Protection Plan Advisory Committee (SPPAC)

For information purposes, information provided for the SPPAC Meeting which took place on October 14, 2010, was provided.

6. WATER RELATED ACTIVITIES WITHIN THE SOURCE PROTECTION AREA

Northwestern Ontario Water and Wastewater Conference

Staff and SPC Members attended the NWOWWC on October 28th and 29th, 2010 at the Valhalla Inn. It was noted that the booth did a great job of representing the Source Protection Plan.

Thunder Bay Remedial Action Plan Public Advisory Committee (RAP-PAC)

For informational purposes, the following materials pertaining to the Thunder Bay RAP-PAC were provided:

- Meeting Minutes for Wednesday September 15th, 2010 PAC Meeting.
- Meeting agenda for Wednesday October 13th, 2010 PAC Meeting.
- Meeting schedule and topics for October 2010 – May 2011

7. SOURCE PROTECTION COMMITTEE

No update was provided.

8. SOURCE PROTECTION PROJECT UPDATES

Ontario Drinking Water Stewardship Program (ODWSP)

The Source Protection Manager received correspondence from the MOE confirming receipt of the ODWSP – Early Response Application. A request was made to the Source Protection Manager for clarification on several items included in the application. It was noted that clarification on the items was submitted to the MOE as requested.

9. CORRESPONDENCE

None.

10. ENVIRONMENTAL SCAN

It was noted that Dr. Rob Stewart attended a conference hosted by Matawa First Nation at Fort William Historical Park. First Nations communities were very interested in protecting source water and want to get a greater understanding on watersheds and drinking water.

It was noted that Dr. Rob Stewart attended a BiNational Forum Meeting. The Meeting stressed the connections between the BiNational Forum, Areas Of Concern and Source Water Protection. The Minutes from the Meeting and other information are available on the BiNational Forum website.

11. NEW BUSINESS

None.

12. OPEN DISCUSSION

None.

13. NEXT MEETING

December 1, 2010 – 4:00 p.m. Da Vinci Centre, Caboto Room.

14. ADJOURNMENT BY CONSENSUS

Meeting adjourned by consensus 5:28 p.m.

THUNDER BAY DISTRICT HEALTH UNIT

MINUTES OF MEETING: BOARD OF HEALTH

DATE: OCTOBER 19, 2010

TIME: 1:15 P.M.

PLACE: BOARD ROOM

CHAIR: MS. M. HARDING

BOARD MEMBERS PRESENT:

Ms. C. Bryson
Mr. T. Fox
Mr. S. Harasen
Ms. M. Harding
Ms. S. Hunt
Mr. J. MacEachern
Mr. J. Masters
Ms. B. Metzler
Ms. S. Pinner
Mr. E. Rutherford
Ms. L. Rydholm
Mr. J. Virdiramo

ADMINISTRATION PRESENT:

Mr. D. Heath, Chief Executive Officer
Mr. K. Allan, Director – Health Protection
Mr. K. Ranta, Director – Health Promotion (A)
Ms. C. Bold, Manager – Communications
Ms. E. DePeuter, Manager – Healthy Living Programs
Ms. J. Piper-Wilson, Nutritionist
Ms. P. Hajdu, Health Promotion Planner
Ms. B. Moro, Executive Assistant to the Medical Officer of Health and Chief Executive Officer and Secretary to the Board

REGRETS:

Mr. N. Gale
Ms. S. Pinner

REGRETS:

Dr. H. Kurban, Medical Officer of Health (A)

The Chair called the meeting to order at 1:15 p.m.

1. ATTENDANCE AND ANNOUNCEMENTS

The following announcements were read at the meeting:

- Norm Gale named president of the Association of Municipal Medical Services of Ontario

2. DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

3. AGENDA APPROVAL

The following items were added to the agenda:

- A report from Board Member, Beatrice Metzler relative to the aPHa Board of Health Meeting and the OPHA Conference held in Toronto on September 28 and 29, 2010, for information was placed on the desks.

Resolution No.: 148-2010

MOVED BY: Ms. L. Rydholm
SECONDED BY: Mr. J. MacEachern

THAT the Agenda for the Regular Board of Health Meeting to be held on October 19, 2010, be approved, as amended.

CARRIED

4. INFORMATION SESSION

There is no information session scheduled for this meeting.

5. MINUTES OF THE PREVIOUS MEETINGS

5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Meeting held on September 21, 2010, to be approved.

Resolution No.: 149-2010

MOVED BY: Mr. S. Harasen
SECONDED BY: Mr. J. Masters

THAT the Minutes of the Thunder Bay District Board of Health Meeting held on September 21, 2010, be approved.

CARRIED

5.2 Executive Committee

The Minutes of the Executive Committee Meetings (Regular and Closed Sessions) held on September 21, 2010, was presented for approval at an Executive Committee meeting held on October 19, 2010 and was presented to the Board for information and distributed at the meeting.

6. MATTERS ARISING FROM PREVIOUS MINUTES

There are no matters arising from the previous minutes.

7. DECISIONS OF THE BOARD

7.1 Long-Term Service Award and Retirement Recognition Program Update

Report No. 69-2010 relative to providing an update to the Board of Health relative to the long-term service award and retirement recognition program.

Resolution No.: 150-2010

MOVED BY: Ms. C. Gillies
SECONDED BY: Ms. L. Rydholm

THAT with respect to Report No. 69 – 2010 (Human Resources), we recommend that the Thunder Bay District Health Unit continue with the Long-term Service Award and Retirement Recognition Program.

CARRIED

7.2 Contract Award for Lay Home Visitor Services

Report No. 75-2010 relative to recommending the awarding of a contract to provide Lay Home Visiting Services for the Healthy Babies Healthy Children program at the Thunder Bay District Health Unit.

Resolution No.: 151-2010

MOVED BY: Mr. E. Rutherford
SECONDED BY: Mr. T. Fox

THAT with respect to Report No. 75-2010, we recommend the contract for Lay Home Visiting Services be awarded to Our Kids Count of Thunder Bay Inc. from August 1, 2010 until July 31, 2011, for \$97,850.

CARRIED

7.3 Janitorial Contract Extension

Report No. 76-2010 relative to recommending the contract extension of the Janitorial Services contract of the Thunder Bay District Health Unit.

7. **DECISIONS OF THE BOARD** (Continued)

7.4 Janitorial Contract Extension (Continued)

Resolution No.: 152-2010

MOVED BY: Ms. S. Hunt
SECONDED BY: Mr. J. Masters

THAT with respect to Report No. 76 – 2010, the first option year of the Janitorial Services Contract be extended to Personal Touch Cleaning at a total cost of \$46,629 (taxes extra) for the period December 1, 2010, to November 30, 2011;

AND THAT the Chief Executive Officer and Manager of Finance be authorized to negotiate for the extension of the second option year subject to satisfactory performance and mutually agreeable terms which are acceptable to the Thunder Bay District Health Unit.

CARRIED

7.4 Contract Award for Genetics Advisor Consulting Services

Report No. 84-2010 relative to recommending the awarding of a contract to provide Genetics Advisory Services for the Thunder Bay District Health Unit.

Resolution No.: 153-2010

MOVED BY: Ms. C. Bryson
SECONDED BY: Ms. B. Metzler

THAT with respect to Report No. 84-2010, we recommend the contract for Genetics Advisor Services be awarded to Ontario Genetics Consultants for 2010 for \$27,500.

CARRIED

7.5 Smoke Free Ontario Budgets

Report No. 74-2010 relative to providing the Board of Health with the proposed 2010 Tobacco Control and Tobacco Control Area Network (TCAN) program budgets, funded through the Smoke-Free Ontario Strategy.

Attachment 1: Smoke-Free Ontario Programs Budget Summary

Attachment 2: Summary of Full Time Equivalents

7. **DECISIONS OF THE BOARD** (Continued)

7.5 Smoke Free Ontario Budgets (Continued)

Resolution No.: 154-2010

MOVED BY: Ms. B. Metzler
SECONDED BY: Ms. C. Bryson

THAT with respect to Report No. 74 – 2010, we recommend that:

1. the 2010 Smoke-Free Ontario base budget be approved at \$645,702, for submission to the Ministry of Health Promotion;
2. the 2010 Smoke-Free Ontario one-time funding budgets be approved at \$178,709, for submission to the Ministry of Health Promotion;
3. the staffing be set at 7.32 full time equivalents for 2010;
4. the Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the respective budget submission processes, as required.

CARRIED

7.6 Caffeine Labelling Regulations

Report No. 81-2010 relative to providing a recommendation to the board to request Health Canada to take action to mandate labelling requirements to identify and quantify caffeine on labels in order to enable Canadians to make informed decisions about the beverages they consume.

Resolution No.: 155-2010

MOVED BY: Ms. B. Metzler
SECONDED BY: Ms. C. Bryson

WHEREAS Health Canada recently announced interim authorization for the addition of caffeine and caffeine citrate to all carbonated soft drinks, not just cola beverages; and

WHEREAS there is no regulatory provision for mandatory quantitative labelling of caffeine as a food additive and from natural sources to allow consumers to accurately determine their daily caffeine intake (e.g. total amount of caffeine per stated serving size); and

7. **DECISIONS OF THE BOARD** (Continued)

7.7 Caffeine Labelling Regulations (Continued)

WHEREAS Health Canada provides recommendations for maximum daily caffeine intake and encourages Canadians to monitor their daily caffeine intake in order to avoid excessive consumption; and

WHEREAS pregnant women who consume too much caffeine are at a higher risk of miscarriage and giving birth to babies with a lower birth weight, and there is limited research on the effects of too much caffeine on children;

THEREFORE BE IT RESOLVED THAT the Thunder Bay District Board of Health urges Health Canada to move beyond the voluntary approach to labelling and provide regulations that mandate the food industry to declare the actual amount of caffeine added to caffeinated soft drinks (total amount of caffeine per stated serving size) from its direct addition as a food additive and from natural sources, and to identify the presence of caffeine on the front of package labelling of newly caffeinated beverages; and

FURTHER THAT the Thunder Bay District Board of Health encourages Health Canada to delay permanent authorization to add caffeine to non-cola soft drinks until enough research is available to ensure that vulnerable groups, such as children and pregnant women, are not at risk of any possible harmful effects due to the addition of caffeine to non-cola soft drinks; and
FURTHER THAT copies of the letter of support be sent to the Federal Minister of Health, the Provincial Minister of Health and Long-Term Care and the Minister of Health Promotion, local Members of Provincial and Federal Parliament, the Chief Medical Officer of Health, the Association of Local Public Health Agencies (ALPHA), the Ontario Public Health Association (OPHA), all Ontario Boards of Health and member municipalities, and the Health Canada Bureau of Chemical Safety, Food Directorate for their support and action.

CARRIED

7.7 Child Care Speech and Language Program

Report No. 83-2010 relative to providing the Board of Health with the proposed 2011 Child Care Speech and Language program budget.

Attachment 1: Child Care Speech and Language Program Budget Summary

Attachment 2: Summary of Full Time Equivalents

7. DECISIONS OF THE BOARD (Continued)

7.7 Child Care Speech and Language Program (Continued)

Resolution No.: 156-2010

MOVED BY: Ms. L. Rydholm
SECONDED BY: Ms. C. Gillies

THAT with respect to Report No. 83 – 2010, we recommend that:

1. the 2011 Child Care Speech and Language budget be approved at \$78,059 for submission to the Thunder Bay District Social Services Administration Board; and
2. the staffing be set at 1.0 full time equivalent.
3. the Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the respective budget submission processes, as required.

CARRIED

7.8 Healthy Communities Partnership Stream Funding

Report No. 86-2010 relative to providing the Board of Health with the proposed 2010 Healthy Communities Partnership Stream Budget.

Attachment 1: Healthy Communities Partnership Project Budget Summary

Resolution No.: 157-2010

MOVED BY: Ms. C. Gillies
SECONDED BY: Mr. J. MacEachern

THAT with respect to Report No. 86 – 2010, we recommend that:

1. the 2010/2011 Healthy Communities Partnership Stream budget be approved at \$86,985, for submission to the Ministry of Health Promotion and Sport;
2. the Chief Executive Officer and Manager of Finance be authorized to complete any administrative requirements of the respective budget submission processes, as required.

CARRIED

7. **DECISIONS OF THE BOARD** (Continued)

7.9 Communication Strategy

Report No. 87-2010 relative to acquiring the Board of Health's endorsement of the Thunder Bay District Health Unit's (TBDHU) Communications Strategy. A Communication Strategy is a requirement of the TBDHU's Strategic Plan.

Attachment 1: Goals, Objectives, Strategies

Attachment 2: OPHS Communication Requirements & Scope of Services Analysis

Resolution No.: 158-2010

MOVED BY: Mr. E. Rutherford
SECONDED BY: Ms. S. Hunt

THAT with respect to Report No. 87-2010, we recommend that the Board of Health endorse the Communication Strategy for the Thunder Bay District Health Unit, as presented at their meeting on October 19, 2010.

CARRIED

7.10 Healthy Smiles Report

Report No. 88-2010 relative to providing the Board of Health with an update relative to the Thunder Bay District Health Unit (TBDHU) proposal submission to the Ministry of Health and Long-Term Care (MOHLTC) with respect to the Healthy Smiles Ontario Program, known previously as the Low-Income Dental Program and approve the start of the referrals under the program.

A letter from Lynda McKeown, dated October 12, 2010 addressed to Board Members relative to the above noted program was placed on the desks.

Resolution No.: 159-2010

MOVED BY: Mr. T. Fox
SECONDED BY: Ms. B. Metzler

THAT with respect to Report No. 88 – 2010 the Thunder Bay District Health Unit develop a proposal that will provide both preventive and restorative dental services to low-income children and teens for submission to the Ministry of Health and Long-Term Care for services under the Healthy Smiles Ontario program and that referrals to the program start effective October 1, 2010;

AND THAT a report outlining this proposal be presented to the November 16, 2010 Board of Health meeting.

CARRIED

8. STANDING REPORTS

8.1 Medical Officer of Health (A) Report

Report No. 77-2010 relative to providing an update to the Board from Dr. H. Kurban, Acting Medical Officer of Health.

8.2 Divisional Reports

8.2.1 Health Protection

Report No. 78-2010 relative to providing an update to the Board on the Health Protection Department, for information.

Attachment 1 – Board of Health Outcomes – Rabies Prevention

Attachment 2 – Board of Health Outcomes – TB Prevention and Control

Mr. K. Allan, Director – Health Protection appeared before the Board, provided an overview of his report and responded to questions.

8.2.2 Health Promotion

Report No. 79-2010 relative to providing an update to the Board on the Health Promotion Department, for information.

Attachment A: Foundations of a Healthy School Framework

Attachment B: Comprehensive Workplace Health Promotion Framework

A copy of “The Cost of Eating Well in the District of Thunder Bay 2010” for the information of the Board was placed on the desks at the meeting.

Mr. K. Ranta, Director – Health Promotion (A) appeared before the Board provided an overview of his report and responded to questions.

8.2.3 Chief Executive Officer Report

Report No. 80-2010 relative to providing an update to the Board on the Business Administrative Services Department and CEO’s Office, for information.

Attachment 1: Draft Copy of the 2009 Annual Report was distributed separately with the agenda package.

A copy of the Human Resources Termination Graph from the April 2010 report was placed on the desks.

Mr. D. Heath, Chief Executive Officer appeared before the Board, provided an overview of his report and responded to questions.

9. NEW BUSINESS

9.1 Needle Exchange Program

Report No. 85-2010 relative to providing information to the Board of Health on the process followed by the Thunder Bay District Health Unit's (TBH DU) Needle Exchange program including distribution and collection of needles and the evidence supporting Needle Exchange Programs (NEP) as they relate to Harm Reduction principles, for information.

9.2 Methadone Maintenance Therapy

Report No. 82-2010 relative to providing information to the Board of Health on Methadone Maintenance Therapy (MMT) as it is used as a method to assist people with opioid addiction, including the scientific evidence that supports the treatment as effective, a description of Methadone Maintenance Therapy in Thunder Bay and Ontario, and how MMT fits with the Ontario Public Health Standards and the development of the Thunder Bay Drug Strategy, for information.

A copy of an article from the Tuesday, October 19, 2010 edition of *The Chronicle Journal*, titled "Doctor calls methadone program oppressive, was distributed at the meeting.

9.3 Facilities Report

Report No. 89-2010 relative to providing the annual facilities and equipment report as per the Board of Health's by-law, for information.

9.4 alPHA Board of Health Meeting and OPHA Conference Report

A report from Board Member, Jack Masters relative to the alPHA Board of Health Meeting and the OPHA Conference held in Toronto on September 28 and 29, 2010, for information.

A report from Board Member, Beatrice Metzler relative to the alPHA Board of Health Meeting and the OPHA Conference held in Toronto on September 28 and 29, 2010, for information was placed on the desks.

9.5 Board of Health Closed Session Meeting

Resolution No.: 159(A)-2010

MOVED BY: Ms. C. Bryson
SECONDED BY: Mr. J. MacEachern

THAT the Board of Health move into a Closed Session meeting to receive information relative to an identifiable individual.

CARRIED

9. NEW BUSINESS (Continued)

9.5 Board of Health Closed Session Meeting (Continued)

At 3:10 p.m. the Board of Health moved into Closed Session.

Mr. K. Allan, Director – Health Protection, Mr. K. Ranta, Director – Health Promotion (A) and Ms. B. Moro, Secretary to the Board left the meeting room.

At 3:15 p.m. the Board of Health reverted back to open session.

Ms. B. Moro returned to the meeting room.

10. OTHER BUSINESS

There was no other business.

11. REPORTS OF MEMBERS

Ms. M. Harding, Chair wished all candidates running in the upcoming municipal election best wishes.

12. NEXT MEETING

The next regularly scheduled Board of Health meeting will be held on Tuesday, November 16, 2010.

Christmas Dinner will be held at the Caribou Restaurant.

11. ADJOURNMENT

Resolution No.: 160-2010

MOVED BY: Ms. S. Hunt
SECONDED BY: Mr. E. Rutherford

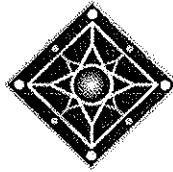
THAT the Board of Health meeting held on October 19, 2010 be adjourned at 3:16 p.m.

CARRIED

Chair, Board of Health

Chief Executive Officer

Recording Secretary



THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD

MINUTES OF BOARD MEETING NO. 17/2010
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: October 28, 2010

TIME OF MEETING: 11:03 a.m.

LOCATION OF MEETING: Red Rock Inn
145 White Boulevard
Red Rock, Ontario

CHAIR Councillor I. Angus

PRESENT:

Councillor Iain Angus
Councillor Andrew Foulds
Councillor James Foulds
Councillor Larry Hebert
Councillor Donna Jaunzarins
(Via Teleconference)
Mr. Robert (Bob) Katajamaki
Mayor Mike King
Councillor Elaine Mannisto
Councillor Aldo Ruberto
Councillor Maureen Schmidt
Councillor Joe Virdiramo

REGRETS:

Mayor Lynn Peterson

OFFICIALS:

Mrs. Mary Lucas, CAO
Mrs. Karen Bradica, Manager
– Housing Services Division
Mr. William Bradica, Manager- Finance Division
Mr. Don Tront, Manager
– Property Management Services Division
Mr. James McMahon, Social Policy Analyst
Mrs. Sandra Legros, Executive Assistant to CAO
Mrs. Linda Douglas - Recording Secretary

GUESTS:

Ms. Toni Farley, Toni Farley & Associates
Mr. Nick But, Toni Farley & Associates

Note: For the purposes of this agenda and subsequent Minutes, references to TBDSSAB or the Board refer to The District of Thunder Bay Social Services Administration Board of Directors and references to CAO refer to the Chief Administrative Officer of TBDSSAB.

BOARD MEETING

DISCLOSURES OF INTEREST

MINUTES OF PREVIOUS MEETING

Board Meetings

Minutes of Meeting No. 15/2010 and Meeting No. 16/2010 (Regular and Closed Session) of The District of Thunder Bay Social Services Administration Board, held on September 23, 2010, respectively, to be confirmed.

Resolution No. 10/85

Moved by: Mr. R. Katajamaki
Seconded by: Councillor E. Mannisto

THAT the Minutes of Meeting No. 15/2010 and Meeting No. 16/2010 (Regular and Closed Session) of The District of Thunder Bay Social Services Administration Board, held on September 23, 2010, respectively, be confirmed.

Resolution No. 10/85(A)

Moved by: Mr. R. Katajamaki
Seconded by: Councillor E. Mannisto

THAT the Minutes of Meeting No. 15/2010, of The District of Thunder Bay Social Services Administration Board held on September 23, 2010, be amended by adding the following paragraph to Resolution No. 10/83(E) relative to the Acting Chief Administrative Officer:

"AND THAT we appoint William Bradica as Acting Senior Administrator for the Thunder Bay District Housing Corporation, effective October 30, 2010, until such time as the new Chief Administrative Officer is appointed and is in position."

CARRIED

Resolution No. 10/85 (Amended)

Moved by: Mr. R. Katajamaki
Seconded by: Councillor E. Mannisto

THAT the Minutes of Meeting No. 15/2010 and Meeting No. 16/2010 (Regular and Closed Session) of The District of Thunder Bay Social Services Administration Board, held on September 23, 2010, respectively, be confirmed, as amended.

CARRIED

James McMahon, the new Social Policy Analyst, was introduced to the Board. Toni Farley and Nick But, of Toni Farley & Associates, were also introduced and welcomed to the meeting.

CLOSED SESSION MEETING

Administration recommended that the Board adjourns to Closed Session relative to receipt of information with respect to security of the property of the Board, labour relations and identifiable individuals.

Resolution No. 10/86

Moved by: Councillor E. Mannisto
Seconded by: Councillor M. Schmidt

THAT the Board adjourns to Closed Session relative to receipt of information with respect to security of the property of the Board, labour relations and identifiable individuals.

CARRIED

At 12:06 p.m., the Board reconvened in Open Session with all Officials present.

REPORTS OF OFFICERS

Funding Request - Children's Aid Society
Outreach Worker

At the February 28, 2010 Board meeting, a resolution was passed requesting Administration investigate the feasibility of providing ongoing funding for the Children's Aid Society Outreach Worker.

Report No. 2010-28 (CAO's Office) relative to providing the TBDSSAB with an analysis of the options to provide ongoing funding for the Children's Aid Society Outreach Worker in the amount of \$65,000 per year.

Mary Lucas, CAO, provided an overview and responded to questions. James McMahon, Social Policy Analyst - TBDSSAB, also responded to questions.

The Board requested Administration provide clarification for the next Board meeting in response to their questions and concerns regarding the interim provision of services.

Resolution No. 10/87

Moved by: Councillor J. Virdiramo
Seconded by: Councillor A. Ruberto

THAT with respect to Report No. 2010-28 (CAO's Office), we recommend that the funding request for the Children's Aid Society Outreach Worker be further deferred until after March 31, 2011 at which time results of Children's Aid Society research and alternative funding options can be considered;

AND THAT Administration will provide an update relative to the above noted at the April 2011 Board meeting.

CARRIED

At 12:31 p.m., the Chair called for a lunch break.

At 1:22 p.m., the Board reconvened in Open Session, with Councillor Jaunzarins present by teleconference.

Housing Analysis Report and Housing Strategy

Draft Housing Analysis Report – Setting the Scene and Draft Housing Strategy – Under One Roof were distributed separately in the agenda package. Copies of the slideshow presentation as well as the Strategic Directions were distributed at the meeting.

Toni Farley and Nick But of Toni Farley & Associates provided an overview of their report with the use of a slideshow presentation and also responded to questions.

Councillor Jaunzarins left the meeting at 2:17 p.m.

It was the consensus of the Board that upon incorporation of suggested amendments to date, the revised draft report will be posted for public viewing on the TBDSSAB website with hard copies distributed to and made available in Member Municipal Offices, District Public Libraries, Local Services Boards, as well as the Property Management Services Office and the TBDSSAB office. Stakeholders previously consulted will be advised accordingly and a media release and newspaper advertisements will be issued to solicit public comment. Public consultation will also be conducted within District communities. A final report including suggested recommendations and/or comments will be submitted to the Board for approval, and include a work/implementation plan.

The presentation ended at 3:12 p.m. Toni Farley and Nick But were thanked for their work on the Housing Strategy and left the meeting room.

Funding Request – John Howard Society

At the April 15, 2010 Board meeting, a resolution was passed requesting Administration prepare a report for ongoing funding for the “My Own Place” Homelessness Project.

Report No. 2010-29 (CAO’s Office) relative to recommending deferral of funding options in response to a request from the John Howard Society with respect to the “My Own Place” Homelessness Project.

Mary Lucas, CAO, provided an overview and responded to questions.

Resolution No. 10/88

Moved by: Councillor A. Ruberto
Seconded by: Councillor J. Virdiramo

THAT with respect to Report No. 2010-29 (CAO's Office) we recommend that the funding request by the John Howard Society for the "My Own Place" Homelessness Project be deferred until such time as funding priorities and implementation strategies are in place with respect to the Housing Analysis Report and Housing Strategy.

CARRIED

TBDHC Ministerial Business Case –
SHRRP – Sjolander Court – New Elevator
Installation

Report No. 2010-27 (Property Management Services Division), relative to presenting the Business Case for the new elevator installation at Sjolander Court in Nipigon to The District of Thunder Bay Social Services Administration Board for approval.

Appendices A to D for the Business Case (Attachment #1) were available for review upon request.

Resolution No. 10/89

Moved by: Councillor J. Foulds
Seconded by: Councillor J. Virdiramo

THAT with respect to Report No. 2010-27 (Property Management Services Division), we approve the Business Case for the installation of an elevator at Sjolander Court in Nipigon;

AND THAT the Business Case be submitted to the Ministry of Municipal Affairs and Housing for Ministerial Approval.

CARRIED

Rent Supplemental Program Update – 2010

Administrative Summary No. ADM2010-13 (Property Management Services Division) relative to providing the Board with an update of subsidy paid to landlords and notice of rent increase under the Rent Supplemental Program.

Referenced Confidential Attachment #1, presented in Closed Session only.

Don Tront, Manager - Property Management Services Division, and William Bradica, Manager – Finance Division, responded to questions.

Resolution No. 10/90

Moved by: Mr. R. Katajamaki
Seconded by: Councillor E. Mannisto

THAT with respect to Administrative Summary No. ADM2010-13 (Property Management Services Division), we approve all rent increases, as outlined in Confidential Attachment #1 of Administrative Summary No. ADM2010-13, as presented in Closed Session.

CARRIED

PETITIONS AND COMMUNICATIONS

Call for all levels of Government in Canada to Develop Affordable Housing Strategies

Letter from Bishop Michael Pryse, Eastern Synod of the Evangelical Lutheran Church in Canada, dated August 16, 2010, addressed to the Right Honourable Stephen Harper, Prime Minister of Canada, relative to the above noted, for information only.

Mary Lucas, CAO, provided an overview.

It was the consensus of the Board that a letter of support from the Board Chair be forwarded to the above noted.

Long Form Census

Letter from The Honourable Tony Clement, Federal Minister of Industry, addressed to Iain Angus, Chair - TBDSSAB, dated September 10, 2010, relative to the above noted, for information only.

Notional Funding Allocation for the Short-Term Rent Support Program

Letter from Rick Bartolucci, Minister of Municipal Affairs and Housing, addressed to Iain Angus, Chair – TBDSSAB, dated September 14, 2010, relative to the above noted, for information only.

Mary Lucas, CAO, provided an overview. Karen Bradica, Manager – Housing Services Division, responded to questions.

Administration will bring forward a report to the Board at the November 2010 or January 2011 Board meeting.

Dental Needs for Children and Youth from
Low Income and Uninsured Families

Letter from Ken Ranta, Director of Health Promotion at the Thunder Bay District Health Unit, dated September 24, 2010, relative to the above noted, for information only.

TBDSSAB 2009 Annual Report

Thank you note from Michael Gravelle, MPP Thunder Bay – Superior North, dated September 24, 2010, relative to the above noted, for information only.

DSSAB Chair Term of Office

Memorandum from Erin Hannah, Director – Ontario Works, dated October 1, 2010, addressed to DSSAB Chief Administrative Officers, relative to the above noted, for information only.

Ontario Works One Per Cent Rate Increase

Memorandum and appendices A-F from Erin Hannah, Director – Ontario Works, dated October 1, 2010, relative to the above noted, for information only.

BY-LAWS

First and Final Reading

Mary Lucas, CAO, provided an overview, advised of a wording change to the draft by-law which was distributed at the September Board meeting, and responded to questions.

Chair I. Angus as Chair of the By-law Review Committee responded to questions.

Resolution No. 10/91

Moved by: Councillor M. Schmidt
Seconded by: Councillor L. Hebert

THAT the following By-law be introduced and now be given First and Final Reading, engrossed, signed by the Chair and Secretary, sealed and numbered:

- i. A By-law to repeal and replace By-law Number 3 - 2004 and By-law Number 4 - 2004 and relating generally to the transaction of the affairs of The District of Thunder Bay Social Services Administration Board.

Explanation: A by-law relating generally to the transaction of the affairs of The District of Thunder Bay Social Services Administration Board.

Authorization: Board Meeting 2010/09/23

BY-LAW NUMBER 10 – 2010

Resolution No. 10/91(C)

Moved by: Councillor L. Hebert
Seconded by: Mayor M. King

THAT Resolution No. 10/91 and By-law Number 10 – 2010 be referred back to Administration to provide options with respect to the wording of the section dealing with reconsideration of motions.

CARRIED

NEW BUSINESS

RBC Banking Authorization Resolution

Memorandum from Mary Lucas, CAO, dated October 21, 2010, containing a resolution for consideration relative to the above noted, distributed at meeting.

William Bradica, Manager - Finance Division, provided an overview and responded to questions.

Resolution No. 10/91(A)

Moved by: Councillor L. Hebert
Seconded by: Councillor M. Schmidt

THAT with respect to the Banking Authorization Resolution, as attached to the memorandum from Mary Lucas, CAO – The District of Thunder Bay Social Services Administration Board, dated October 21, 2010, we recommend that the Resolution be duly signed in accordance with The District of Thunder Bay Social Services Administration Board By-law No. 2 - 2004 (Governance By-law), Section 44.

CARRIED

Addiction Services Initiative (ASI) Funding
Transition

Memorandum from Frank Malvaso, Regional Program Manager, Ministry of Community and Social Services, dated October 26, 2010, relative to the above noted, distributed at meeting, for information only.

Mary Lucas, CAO, provided an overview.

Reporting Relationships & Consulting
Services

Memorandum from Mary Lucas, CAO – TBDSSAB, dated October 27, 2010, relative to the above noted, was presented earlier in Closed Session.

Resolution No. 10/91(B)

Moved by: Mr. R. Katajamaki
Seconded by: Councillor E. Mannisto

THAT with respect to the memorandum from Mary Lucas, Chief Administrative Officer, dated October 27, 2010, we recommend Administration proceed as directed.

CARRIED

Hiring Committee for the Position of Chief
Administrative Officer

Resolution No. 10/91(D)

Moved by: Councillor J. Virdiramo
Seconded by: Councillor A. Ruberto

THAT with respect to the results of the recent Municipal Elections held on October 25, 2010, we approve the appointment of Mayor Michael King to the Hiring Committee in place of Councillor Elaine Mannisto;

AND THAT Councillor James Foulds continue as a member of the Hiring Committee;

AND THAT the above appointments remain in effect until such time as the Hiring Committee reports to the Board with a recommendation for a Chief Administrative Officer;

AND THAT the Municipalities of Nipigon, Schreiber, Terrace Bay, Red Rock and Dorion be advised accordingly.

CARRIED

Security Cameras at Elizabeth Court

Councillor Ruberto inquired if security cameras have been considered for Elizabeth Court on Madeline Street. Residents at the building have raised the question with him.

Don Tront, Manager - Property Management Services Division, advised that a security audit was performed on several Thunder Bay District Housing Corporation buildings. Mr. Tront would check into the results of the security audit and advise the Board via email.

Power Outage in Thunder Bay

Chair Angus complimented the Property Management Services Division on their handling of the recent wind storm and resulting power outage at several of their buildings. Staff was on-site quickly to assist tenants.

Don Tront, Manager - Property Management Services Division, was asked to convey the Board's thanks to his staff on the professional manner in which they handled a difficult situation.

Renewable Energy Initiative –
Implementation Plan – Solar Photovoltaic
Systems – Energy and Facility Renewal
Pilot Project

Don Tront, Manager - Property Management Services Division, provided an update relative to the above noted and responded to questions.

A full report will be provided at the next Board meeting.

NEXT MEETING

The next Board meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, November 18, 2010 in Thunder Bay, Ontario.

It was noted that there would be a change in the time and venue of the meeting. Board Members will be advised accordingly.

ADJOURNMENT

Resolution No. 10/92

Moved by: Councillor L. Hebert
Seconded by: Councillor M. Schmidt

THAT Board Meeting No. 17/2010 of The District of Thunder Bay Social Services Administration Board held on October 28, 2010, be adjourned at 3:50 p.m.

CARRIED

PENDING ITEMS

DATE	ITEM	ACTION REQUIRED	RESPONSIBILITY	DATE TO BE COMPLETED
Feb 8/10	Procedural By-law	By-law	CAO/Council	In Progress
May 26/10	Rosslyn Water System Rate Structure	Financial Plan	CAO	Within Six Months of Receipt of Drinking Water Licence
June 28/10	Landfill Site Waste Management and User Pay System	Report	CAO	Spring 2011
July 2010	Master Fire Plan	Report	CAO	In Progress
Sept 13/10	Communication Policy (Speaking to the Media)	Report	CAO	2011
Sept 13/10	Community Input Survey	Report	CAO/Community Development Intern	Feb/Mar 2011